

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
6:30 P.M. July 27, 1987
IRVINE VALLEY COLLEGE - DINING COMMONS

AGENDA

CLOSED SESSION - 6:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Hueter

INVOCATION

Led by Trustee Gellatly

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of June 22, 1987

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Swearing in of New Student Trustee MacLean

Resolution - Dean Lee McGrew

ACTION

Resolution - Student Trustee Rob Towers

ACTION

CONSENT CALENDAR

1. Designated items will be recommended for action as indicated. ACTION

GENERAL

2. GRANT PROPOSAL FOR IRVINE VALLEY COLLEGE:
ELECTRONIC DESKTOP PUBLISHING EMPLOYER-BASED
TRAINING ACTION

It is recommended that the board of trustees approve the submission of a grant application to the Employer-Based Training Program Project with Irvine Valley College and Mt. San Antonio College, in consortium. There is a college match of \$63,477 for Irvine Valley College and \$42,548 for Mt. San Antonio, and a private industry match of \$123,336 committed by IBM, Lotus, and AST Corporation. This proposal is to develop a model core curriculum for community colleges in the area of desktop publishing.

3. SADDLEBACK COLLEGE: TWENTIETH ANNIVERSARY
CONCERT INFORMATION

It is recommended that the board of trustees accept the report on the Saddleback College's Twentieth Anniversary Concert to be held on September 27 at 3:00 p.m. at the new Mission in San Juan Capistrano.

INSTRUCTION AND STUDENT SERVICES

4. CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board of trustees approve the student certificates of achievement for students from:

- a. Saddleback College and
- b. Irvine Valley College.

5. COMMUNITY SERVICES PROGRAM, FALL 1987 ACTION

It is recommended that the board of trustees approve the Community Services program, presenters and compensation for the planned events for Fall 1987 at:

- a. Saddleback College and
- b. Irvine Valley College.

6. SADDLEBACK COLLEGE: EVALUATION OF ARTICULATION PROJECT ACCEPTANCE

It is recommended that the board of trustees accept the evaluation report on Saddleback College's articulation grant and projects.

7. GUEST SPEAKER HONORARIUM ACTION

It is recommended that the board of trustees approve the honorarium for Robin Scarcella as a guest speaker at the Irvine Valley College Staff Development Workshop.

8. EMERGENCY MEDICAL TECHNICIAN/PARAMEDIC PROGRAM PROPOSAL ACTION

It is recommended that the board of trustees approve the submittal of the paramedic program proposal to the county of Orange.

FACILITIES

9. CONTRACT EXTENSION: LEASE OF DISTRICT COMPUTER CENTER FACILITIES ACTION

It is recommended that the board of trustees ratify an extension to the contract with Modulaire Leasing Company for the lease of one relocatable building located at Saddleback College to house the District Computer Center operations.

10. IRVINE VALLEY COLLEGE: TEMPORARY EASEMENT AND RIGHT-OF-WAY: SOUTHERN CALIFORNIA EDISON COMPANY ACTION

It is recommended that the board of trustees approve the temporary easement and right-of-way to the Southern California Edison Company for installation of electrical power service to the Physical Science Building A, Irvine Valley College.

11. AGREEMENT FOR CONSTRUCTION INSPECTOR'S RENEWAL ACTION

It is recommended that the board of trustees approve the renewal of the consulting agreement with Kenneth E. Mosholder for construction inspection services for the Physical Science Building A, Irvine Valley College.

12. CHANGE ORDER: BUILDING A: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees ratify Change Order #3 to amend the contract with Nielsen Construction Company for the construction of the Physical Science Building A, Irvine Valley College, by increasing the contract cost by \$12,713 and extending the time of completion by three calendar days.

13. NOTICE OF COMPLETION: SADDLEBACK COLLEGE: PARKING AREAS 9 AND 10 ACTION

It is recommended that the board of trustees accept completion of the construction project for Parking Areas 9 and 10, Saddleback College, and authorize filing of the Notice of Completion with the County of Orange.

14. NOTICE OF INTENTION TO ADOPT NEGATIVE DECLARATIONS ACTION

It is recommended that the board of trustees approve the publication of the Notices of Intention to Adopt Negative Declarations. Initial studies indicated that the proposed projects will not have a significant effect on the environment.

a. NOTICE OF INTENTION TO ADOPT NEGATIVE DECLARATION: SADDLEBACK COLLEGE STUDENT SERVICES CENTER

b. NOTICE OF INTENTION TO ADOPT NEGATIVE DECLARATION: IRVINE VALLEY COLLEGE - HUB I STUDENT CENTER

15. 1987-88 DEFERRED MAINTENANCE PROJECT: CONTRACT FOR THE INSTALLATION OF HVAC UNITS: SADDLEBACK COLLEGE - FINE ARTS BUILDING ACTION

It is recommended that the board of trustees ratify a contract with B&P Services for the installation of HVAC units in rooms of the Fine Arts building at Saddleback College.

BUSINESS/FISCAL

16. AWARD OF BIDS ACTION
- It is recommended that the board of trustees approve the award of bids for the listed supplies.
- a. 1987-88 ATHLETICS SUPPLIES
 - b. CUSTODIAL SUPPLIES
 - c. PRINTING OF ART HISTORY CATALOG
17. SADDLEBACK COLLEGE: 1987-88 COSMETOLOGY AND MANICURIST INSTRUCTIONAL PROGRAMS ACTION
- It is recommended that the board of trustees approve the instructional service contract with a one-year renewal option to the Elegante Beauty School.
18. LIBRARY SERVICES AGREEMENT FOR SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE ACTION
- It is recommended that the board of trustees authorize purchase of library supplies and services to the Midwest Library Services.
19. IRVINE VALLEY COLLEGE: PHOTOCOPIER AGREEMENT: WEST COAST COPY, INC. ACTION
- It is recommended that the board of trustees approve a sixty-month contract with West Coast Copy, Inc. to furnish and maintain an additional coin-operated photocopy machine at the Irvine Valley College Library without charge.
20. CONSULTING CONTRACTS ACTION
- It is recommended that the board of trustees approve the following consulting contracts.
- a. IRVINE VALLEY COLLEGE SAFETY OFFICERS INSTRUCTION
- This item would ratify the agreement with Randy Tucker to perform instructional services in connection with the use of firearms for District Safety Officers.

b. PARAMEDIC TRAINING PROGRAM CONSULTANT

This agreement is with Leonard R. Inch for consultant services in the preparation of the Paramedic Training Program proposal.

c. CLINICAL NUTRITIONIST CONSULTANT

This agreement is with Susan Ferrera for professional services associated with the VEA, Part III grant in providing nutrition and food preparation instruction for individuals on limited budgets.

d. BOARD OF TRUSTEES RETREAT CONSULTANT

It is recommended that the board of trustees ratify the contract with Dr. Ken Druck for services provided at the board of trustees retreat on July 24 and 25, 1987.

21. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT, DEL MAR AVIONICS, IRVINE, CALIFORNIA ACTION

It is recommended that the board of trustees approve an educational services agreement with Del Mar Avionics whereby the company agrees to pay \$1,200 to develop an on-site program to provide training skills in C Programming for the firm's employees.

22. SADDLEBACK COLLEGE: SUMMER STOCK ARTISTS AND CRAFTSPERSONS HONORARIA ACTION

It is recommended that the board of trustees approve the honoraria for payment to the Saddleback Company Theatre Artists and Craftspersons as listed. Funds are in the 1987-88 Fine Arts and Communications Division budget.

23. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board of trustees approve the requests for travel and/or mileage.

24. REIMBURSEMENT CLAIMS FOR TRUSTEES' USE OF PERSONAL AUTO ACTION

It is recommended that the board of trustees approve the request for reimbursement of personal auto use.

25. TRUSTEE WORKSHOP ACTION

It is recommended that the board of trustees ratify the expenses of the July 24 and 25 board retreat.

26. PURCHASE ORDERS ACTION

It is recommended that the board of trustees approve purchase orders 96339 through 97090 totaling \$1,539,991.67.

27. PAYMENT OF BILLS ACTION

It is recommended that the board of trustees approve warrants 124276 through 124908 totaling \$7,292,039.13 and credit card purchases totaling \$857.55.

SPECIAL REPORTS

28. REPORTS

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
 1. Saddleback College Academic Senate
 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Chancellor's Report

PERSONNEL

29. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certified personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

30. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

31. Correspondence

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

bw8.36