

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. JULY 23, 1990
SADDLEBACK COLLEGE
LIBRARY 105

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Moore

INVOCATION

Led by Trustee Swanson

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of June 25, 1990

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

INFORMATION

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COMMUNITY COLLEGE DISTRICT ACTION
VEA "SHORT FORM" APPLICATION - 1990-1991

It is recommended that the board approve submission of the Saddleback Community College District's 1990-1991 "short form" application to the State Chancellor's Office of the California Community Colleges to secure approval to expend federal VEA funds.

3. IRVINE VALLEY COLLEGE: EARLY ALERT: A RESEARCH ACTION
PILOT PROJECT

It is recommended that the board accept the award of funds from the California Community College Chancellor's Office in support of the Early Alert Research Pilot Project and adopt the resolution to amend the 1990-1991 General Fund Restricted budget in the amount of \$52,300, and to direct that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

4. SADDLEBACK COLLEGE: ACCEPTANCE OF AWARD ACTION

It is recommended that the board accept the award of funds from the California Community Colleges in the amount of \$14,500 and that the amount be allocated within the fiscal year 1990-1991 General Funds Restricted budget in the accounts and in the amounts displayed in the agenda item exhibit.

INSTRUCTION AND STUDENT SERVICES

5. CONSULTING AGREEMENTS: ACTION

- a. URI TREISMAN

It is recommended that the board approve the consulting contract with Dr. Uri Treisman for a presentation for faculty in-service August 20, 1990, at a fee of \$2,000 with expenses not to exceed \$500.

b. ROBERT DILORENZO, M.D.

It is recommended that the board approve the consulting agreement with Robert DiLorenzo, M.D. to direct the Paramedic Training Program in an amount not to exceed \$22,000, plus travel expenses.

c. LAIRD ENTERPRISES

It is recommended that the board approve the contract with Laird Enterprises to provide video taping of football games for the 1990-1991 football season for a total sum of \$1,650.

6. RETREATS

ACTION

a. IRVINE VALLEY COLLEGE RETREAT

It is recommended that the board approve a two-day retreat, August 21 and 22, for faculty/staff development.

b. SADDLEBACK COLLEGE: STAFF DEVELOPMENT MEETINGS

It is recommended that the board approve the Saddleback College Business Science Division retreat scheduled for October 13-14, 1990, and the Saddleback College Classified Senate retreat scheduled for July 27-28, 1990.

7. COMMUNITY EDUCATION PROGRAMS

ACTION

It is recommended that the board of trustees approve the Community Education programs, presenters, and compensation for:

a. SADDLEBACK COLLEGE: FALL 1990 COMMUNITY EDUCATION PROGRAM

b. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION PROGRAM, FALL 1990

8. SADDLEBACK COLLEGE: CURRICULUM CHANGES

ACTION

It is recommended that the board approve removal of the required co-requisite lab for Mathematics 3A, 9, and 10.

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9. GUEST SPEAKER/ARTIST HONORARIA/CONTRACTS ACTION

It is recommended that the board approve the following honoraria:

a. IRVINE VALLEY COLLEGE: GUEST SPEAKER HONORARIA

for Harriet Goslins and Mark Bender in the amount of \$500, and Linda Wong in the amount of \$250 for Fall 1990 workshops

b. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM - IN-SERVICE

for Linda Wong for a presentation at the August 22, 1990 in-service in the amount of \$200 plus travel expenses (\$100 maximum)

c. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM

for Audrey DeVore for a presentation on August 30, 1990 in the amount of \$50

d. SADDLEBACK COLLEGE: SUMMER STOCK HONORARIA

for the Saddleback Company theater professional artists and craftspersons for Summer 1990

e. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT

with Coast Ballet Theatre of Orange County, for five performances from December 13 through December 16, 1990, at a cost not to exceed \$6000

f. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT

with Bill Fegan Attractions, Inc., for a single performance by the Chinese Golden Dragon Acrobats on September 14, 1990, at a cost not to exceed \$6000

g. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT

with ICM Artists, Ltd., for a single performance by the Mummenschanz Mask and Mime Company on March 12, 1991 at no cost to Saddleback College. Funds for the performance are being provided by Mission Viejo Company.

10. SADDLEBACK COLLEGE: TELECOURSE SUPPLEMENTAL AGREEMENT ACTION

It is recommended that the board approve the supplemental agreement with San Bernardino Valley College for use of the Real Estate Principles course to cover the term of September 1, 1990, through January 31, 1991, with a payment of \$500 for the license fee and \$5 per student enrolled.

11. SADDLEBACK COLLEGE: KSBR BROADCAST LICENSE RENEWAL ACTION

It is recommended that the board approve KSBR's license renewal application for submission to the Federal Communications Commission.

12. COURSE FEES ACTION

a. SADDLEBACK COLLEGE: 1990-1991 ADDITIONAL AND REVISED FEES

It is recommended that the board approve Saddleback College's additional and revised instructional fees for 1990-1991.

b. IRVINE VALLEY COLLEGE: 1990 COURSE INSTRUCTIONAL FEES

It is recommended that the board approve Irvine Valley College's additional and revised instructional fees for 1990-1991.

13. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the listed students.

FACILITIES

14. REVISIONS TO WORKING DRAWINGS: IRVINE VALLEY COLLEGE ACTION

a. P.E. OUTDOOR FACILITIES (PLAYING FIELDS):

It is recommended that the board authorize Parkin Architects to revise the working drawings to add walkway lighting for an additional fee of \$1,100.

b. P.E. FACILITIES, SHOWER/LOCKER ROOM BUILDING:

It is recommended that the board approve additional fees of \$7,119 requested by Parkin Architects for review and revision of the design for the P.E. Shower/Locker Room Building, Irvine Valley College.

15. HIRE ENGINEER: SITE SURVEY: HUB I, STUDENT SERVICES CENTER: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board approve a contract with JHH Consultants to locate property lines in accordance with their proposal shown in the agenda item exhibit.

16. SCHEMATIC PLANS: DISTRICT GOLF DRIVING RANGE ACTION

It is recommended that the board accept the Golf Driving Range schematic plans as submitted by The Planning Associates; Hayes and Associates, Inc.; and Porter, Jensen, Hansen, Manzagol Architects (joint venture) and authorize the joint venture project architects to proceed with the completion of working drawings.

17. NOTICE OF COMPLETION - TELECOMMUNICATIONS: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board authorize filing the Notice of Completion with the County of Orange, and further authorize release of the retention as prescribed by Civil Code, Section 3093.

BUSINESS/FISCAL

18. AWARD OF BIDS

ACTION

a. 1990-1991 ATHLETIC SUPPLIES: SADDLEBACK COLLEGE

It is recommended that the board award Bid No. 841 for purchase of Athletics and Physical Education supplies to the vendors listed in the agenda item exhibit at a total cost of \$21,673.

b. JANITORIAL SUPPLIES: SADDLEBACK COLLEGE

It is recommended that the board award Bid No. 843 to the vendors listed in the agenda item exhibit for a total amount of \$25,878.

c. SHELVING/EQUIPMENT FOR BOOKSTORE: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE

It is recommended that the board approve award of Bid No. 828 for bookstore shelving/equipment for the new Student Services Center, Saddleback College, at a total cost of \$34,254 as displayed in the agenda item exhibit.

d. MAINFRAME COMPUTER HARDWARE AND SOFTWARE MAINTENANCE

It is recommended that the board approve award of Bid No. 112 to Bell Atlantic/Sorbus for five years hardware maintenance contract at a cost of \$4,109 per month and to Digital Equipment Corporation for a five year software maintenance contract at a cost of \$3,067 per month for the fiscal year 1990-1991 with increases based upon Exhibit B of the agenda item exhibit for the remaining four years of the software maintenance agreement.

e. TELEPHONE AUTOMATED ATTENDANT SYSTEM:
IRVINE VALLEY COLLEGE

It is recommended that the board award Bid No. 127 to GTEL/GTE for \$54,900. It is further recommended that the financing for procurement be made through a five-year lease/purchase agreement with Security Pacific Leasing Corporation.

f. STORAGE CONTAINERS: IRVINE VALLEY COLLEGE

It is recommended that the board approve the purchase of five storage containers from Aztec Technological Corporation for \$29,899. It is further recommended that financing for the procurement be made through a five-year lease/purchase agreement with Security Pacific Leasing Corporation.

g. PURCHASE OF SCRIPT IMAGESETTER: SADDLEBACK
COLLEGE

It is recommended that the board award Bid No. 842 to Linotype Company for a total amount of \$33,991.

19. CONTRACT RENEWAL: EMPLOYEE ASSISTANCE
PROGRAM: R.E.A.C.H. ACTION

It is recommended that the board approve extension of the agreement with Life Plus Foundation to continue with the R.E.A.C.H. Program for the period from October 1, 1990 to September 30, 1991, at a rate of \$2.30 per employee per month.

20. REISSUANCE OF LOST WARRANT ACTION

It is recommended that the board approve the issuance of a check in the amount of \$47, payable to Hsiao-Ling Liu, a district employee, to replace Warrant No. 07889361 dated September 30, 1985.

21. 1990-1991 PUBLICATION BUDGET: STATUS REPORT INFORMATION
- Since the adoption of the 1990-1991 Tentative Budget on June 25, 1990, several changes have occurred which caused the 1990-1991 Publication Budget to be revised from the adopted 1990-1991 Tentative Budget. In order to establish the Publication Budget in preparation of the adoption of the 1990-1991 Final Budget, revised funding levels have been established for the operating locations summarized on the agenda item exhibit.
22. BUDGET STATUS SUMMARY ACCEPTANCE FOR REVIEW AND STUDY
- It is recommended that the board accept the quarterly budget status report for review and study as displayed in Exhibit A of the agenda item exhibit, and direct administration to include these reports in the minutes of this meeting as required by Education Code Section 84043.
23. PAYMENT OF BILLS ACTION
- It is recommended that the board approve warrants 2385 through 2387 totaling \$101,479 and credit card purchases totaling \$3,367.
24. PURCHASE ORDERS ACTION
- It is recommended that the board approve purchase orders 16900 through 17383 totaling \$580,807.
25. REIMBURSEMENT CLAIMS FOR TRUSTEES' USE OF PERSONAL AUTO ACTION
- It is recommended that the board approve the trustees' requests for reimbursement for use of personal auto.
26. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION
- It is recommended that the board approve the requests for travel and/or mileage.

SPECIAL REPORTS

27. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
- i. Chancellor's Report

PERSONNEL

28. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

29. GIFTS

ACTION

It is recommended that the board accept the gift of 20 CRTs and 20 keyboard donated by CR Technology, Inc.

CORRESPONDENCE

30. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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