

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. JULY 17, 1989
IRVINE VALLEY COLLEGE
B304 (COMPUTER SCIENCE BUILDING)

AGENDA

The Regular Meeting of the Board of Trustees held on June 26, 1989, was adjourned to the Regular Meeting of the Board of Trustees held on July 17, 1989.

CLOSED SESSION - 7:00 P.M., B305 (Computer Science Building, Irvine Valley College)

PLEDGE OF ALLEGIANCE

Led by Trustee Gellatly

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of June 26, 1989

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

INFORMATION

- Almanac

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. CAMPUSWIDE SOFTWARE LICENSE GRANT AGREEMENT ACTION

It is recommended that the Board of Trustees authorize the district staff to execute the contract to enter into the Campuswide Software License Grant Program to provide access to software products without the normal license fee.

3. GRANT APPLICATION: SADDLEBACK COMMUNITY COLLEGE DISTRICT ACTION

It is recommended that the Board of Trustees approve the grant application, Integrating Imaging Technology Within a Human Resources System: Saddleback Community College District. The grant would allow integrating imaging technology into the personnel financial system being developed by Information Systems and Services.

4. BOARD POLICY REVISIONS ACTION

It is recommended that the Board of Trustees accept for approval revisions to BP 4090, Evaluation of Administrators and Classified Managers, and BP 6122, Challenge of Adopted Instructional Materials, BP 6132, Selection of Library Materials, and BP 6140, College Speakers.

a. BP 4090

b. BP 6122, BP 6132, and BP 6140

INSTRUCTION AND STUDENT SERVICES

5. COMMUNITY SERVICES PROGRAMS, FALL 1989 ACTION

It is recommended that the Board of Trustees accept for approval the Community Services/Education program, presenters and compensation at:

a. SADDLEBACK COLLEGE

b. IRVINE VALLEY COLLEGE

6. SADDLEBACK COLLEGE: 1989-90 ADDITIONAL AND REVISED FEES ACTION

It is recommended that the Board of Trustees approve Saddleback College's additional and revised instructional fees for 1989-1990.

7. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM ACTION

It is recommended that the Board of Trustees approve honorarium for the January 8, 1990 keynote speaker, Dr. Denis Waitley, to provide a motivational speech for faculty and staff from Irvine Valley College and Saddleback College.

8. SADDLEBACK COLLEGE: SUMMER STOCK ARTISTS AND CRAFTSPERSONS HONORARIA ACTION

It is recommended that the Board of Trustees approve payment to the Saddleback Company Theatre Artists and Craftspersons.

9. CONSULTANT AGREEMENTS ACTION

It is recommended that the Board of Trustees approve consultant agreements with:

a. LAIRD ENTERPRISES

to provide video taping service of football games.

b. CAROLYN WILLIAMS

to provide necessary services of typesetting, layout, and production of camera-ready copy for the Fall 1989 Community Services brochure.

c. MARY AUVIL

to provide services in preparation of the final report of the Professional Development Project.

10. STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the Board of Trustees approve granting of certificates to the listed students at:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

11. IRVINE VALLEY COLLEGE: FRENCH SEMESTER IN PARIS, FALL 1989 ACTION

It is recommended that the Board of Trustees approve the Semester in Paris Program for the Fall of 1989. Students will be recruited districtwide and taught by professors at Sorbonne University, and by Lia Raileanu, instructor at Irvine Valley College.

FACILITIES

12. ADOPTION OF NEGATIVE DECLARATION: PHYSICAL EDUCATION FACILITY (MAIN GYMNASIUM): IRVINE VALLEY COLLEGE ACTION

It is recommended that the Board of Trustees declare the Physical Education Facility, Irvine Valley College, to have no significant effect upon the environment, and adopt the resolution approving a Negative Declaration and filing the Notice of Determination.

13. CHANGE ORDER NO. 2: ADD AIR CONDITIONING & VENTILATION FOR PCT LAB, PHYSICAL SCIENCE BUILDING: IRVINE VALLEY COLLEGE ACTION

It is recommended that the Board of Trustees ratify Change Order No. 2 to amend the contract with B & P Services, Inc., by increasing the contract amount to \$56,527.29, extending the contract completion date to October 16, 1989, and increasing the project funding by \$16,861.

14. AWARD OF CONTRACT: MODIFICATIONS OF TANKS,
PCT LAB: IRVINE VALLEY COLLEGE ACTION

It is recommended that the Board of Trustees authorize the award of contract for modifications to tanks, PCT Lab, Physical Sciences Building, to Western Technology Associates for the amount of \$6,500 under terms and conditions of the contract, and increase project funding by \$7,000.

15. ACCEPTANCE OF TRACK REFURBISHMENT AND FILE
NOTICE OF COMPLETION: SADDLEBACK COLLEGE ACTION

It is recommended that the Board of Trustees approve final acceptance of the refurbishment of the track, Saddleback College, and authorize filing of the Notice of Completion, and further direct release of the retention be made 35 days after date of filing.

16. INTENTION TO LEASE REAL PROPERTY FOR PRIVATE
EDUCATIONAL PROGRAM: IRVINE VALLEY COLLEGE ACTION

It is recommended that the Board of Trustees adopt the resolution to declare its intent to lease for five years with an option to renew for an additional five years, one year at a time, a parcel of land at Irvine Valley College to house a program of study in noncredit accelerated English for international students intending to matriculate at American universities of higher education.

17. AUTHORIZATION TO FILE SCAQMD REGULATION:
COMMUTE TRIP REDUCTION PLANS FOR SADDLEBACK
COLLEGE AND IRVINE VALLEY COLLEGE ACTION

It is recommended that the Board of Trustees approve the draft transmittal of the trip reduction plans for Saddleback College and Irvine Valley College, and authorize staff to submit the plans to the South Coast Air Quality Management District (SCAQMD) per their Regulation XV subject to review and further revision in discussion with the colleges and district constituencies.

BUSINESS/FISCAL

18. AWARD OF BID: 1989-1990 ATHLETIC SUPPLIES: ACTION
SADDLEBACK COLLEGE

It is recommended that the Board of Trustees authorize award of Bid No. 815 for purchase of Athletics and Physical Education supplies to the listed vendors at a total cost of \$22,674.64.

19. WORKERS' COMPENSATION CLAIMS ADMINISTRATION ACTION
CONTRACT EXTENSION

It is recommended that the Board of Trustees extend terms of the agreement with Keenan & Associates to provide claims administration services for the period from July 1, 1989 to June 30, 1990, inclusive, at a cost of \$0.07 for each \$100 of audited payroll.

20. CONSULTANT CONTRACT AGREEMENTS: ACTION

- a. GLENN FEINGERTS

It is recommended that the Board of Trustees ratify the consultant agreement with Glenn Feingerts at the rate of \$50 per hour plus \$15 per roll including proof sheets, negatives and processing to produce photos for the 1988-1989 annual report, as well as to update the administrative photo file, for the period of June 18, through August 31, 1989, on an as-needed basis for a total cost not to exceed \$600.

- b. ROBERT G. BOSANKO

It is recommended that the Board of Trustees approve the consulting agreement with Robert G. Bosanko for the 1989-1990 academic year in an amount not to exceed \$7,900 for services rendered to the district.

21. 1989-1990 PUBLICATION BUDGET: STATUS REPORT INFORMATION

Since the adoption of the 1989-1990 Tentative Budget on June 26, 1989, several changes have occurred which will cause the 1988-1989 Publication Budget to be revised from the adopted 1989-1990 Tentative Budget. Additionally, it is anticipated that further revisions will be made to the Publication Budget as a result of revised revenue estimates and projected appropriations for non-enrollment driven revenue. Revised funding levels have been established and are summarized in this report.

22. CLAIM AGAINST THE DISTRICT: RALPH KAFESJIAN ACTION

It is recommended that the Board of Trustees deny claim and direct staff to notify claimant of this action.

23. PAYMENT OF BILLS ACTION

It is recommended that the Board of Trustees approve warrants 142549 through 142665 totaling \$689,146.09 and credit card purchases \$2,085.95.

24. PURCHASE ORDERS ACTION

It is recommended that the Board of Trustees approve purchase orders 9572 through 9690 totaling \$229,995.04.

25. PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING DUE TO ILLNESS ACTION

It is recommended that the Board of Trustees adopt the resolution authorizing payment to Trustee Marcia Milchiker absent from the June 26, 1989 Board of Trustee's meeting due to illness.

26. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the Board of Trustees approve trustee requests for travel and/or mileage.

27. REIMBURSEMENT CLAIMS FOR TRUSTEES' USE OF PERSONAL AUTO

ACTION

It is recommended that the board of trustees approve the request for reimbursement for use of personal auto for the months of April, May, and June, 1989

SPECIAL REPORTS

28. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Academic Senate President)
 1. Saddleback College Academic Senate
 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

29. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved by the Board of Trustees.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved by the Board of Trustees.

c. CERTIFICATED SALARY SCHEDULE 1989-1990 FISCAL YEAR

It is recommended that the Board of Trustees approve the certificated salary schedule for 1989-1990 fiscal year.

GIFTS TO THE DISTRICT

30. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the Board of Trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

31. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT