

SADDLEBACK COMMUNITY COLLEGE DISTRICT

28000 Marguerite Parkway

Mission Viejo, California 92692

SPECIAL NOTICE

Members of the Board of Trustees of Saddleback Community  
College District:

You are hereby notified that a continuation of the June 13,  
1988 Regular Meeting of the Board of Trustees will be held  
at a Special Closed Session on June 27, 1988 at 3:30 p.m. in  
the Saddleback College Library, Room 105, for the purpose of  
a personnel hearing.



Richard Sneed  
Secretary, Board of Trustees

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Mission Viejo, California 92692

S P E C I A L   N O T I C E

NOTICE OF ADJOURNMENT

Members of the Board of Trustees of Saddleback Community  
College District:

You are hereby notified that the Special Meeting called for  
June 27, 1988, 3:30 p.m. in the Saddleback College Library,  
Room 105, for the purpose of a personnel hearing has been  
adjourned to June 27, 1988, 6:00 p.m.



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Richard Sneed  
Secretary, Board of Trustees

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:00 P.M. JUNE 27, 1988  
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 6:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Gellatly

INVOCATION

Led by Trustee Walther

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of June 13, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. APPROVAL OF GRANT APPLICATION: SADDLEBACK COLLEGE

ACTION

It is recommended that the board of trustees approve the 1988-1989 Dance Touring Initiative grant application. Funding is sought in order that Saddleback College may continue to produce ethnic programs during the 1988-1989 Performing Arts season, or programs which feature ethnic performers.

3. BOARD POLICY REVISIONS: BP-4012 ACTION

It is recommended that the board of trustees accept Board Policy 4012, Acquired Immune Deficiency Syndrome, which has been developed by an ad hoc committee appointed by the chancellor.

4. FISCAL, PERSONNEL, PAYROLL COMPUTER SYSTEMS ACTION

It is recommended that the board of trustees authorize implementation of Option No. 4, Develop New System In-House Using Advanced Software. The chancellor further recommends that staff be authorized to enter into contract to secure computer hardware and software, and personnel in connection with Option No. 4 subject to ratification by the board of trustees at its regularly scheduled meeting on July 25, 1988.

5. BOARD OF TRUSTEES RETREAT ACTION

It is recommended that the board of trustees approve arrangements for the Board of Trustees Retreat, August 2, 1988, and further authorize attendance of listed individuals at the retreat.

6. BOARD WORKSHOP ON DEVELOPING DISTRICT MASTER PLAN ACTION

It is recommended that the board of trustees approve arrangements for the August 3, 1988 District Master Plan workshop, and further authorize attendance of listed individuals at the workshop.

7. CONSULTANT SERVICES: BOARD WORKSHOP FOR DISTRICT MASTER PLAN ACTION

It is recommended that the board of trustees approve a contract with Dr. Pamela J. Fisher for planing services for the August 3, 1988 Board Workshop for District Master Plan.

INSTRUCTION AND STUDENT SERVICES

8. IRVINE VALLEY COLLEGE: BROCHURE MARKETING CONSULTANT ACTION

It is recommended that the board of trustees authorize an independent contract with Shari Frank for brochure writing and marketing purposes for the Printed Circuit Institute.

9. IRVINE VALLEY COLLEGE: AGREEMENT TO OPERATE CHILD CARE FACILITY ACTION

It is recommended that the board of trustees authorize an agreement with the City of Irvine for operation of Heritage Park Child Care Center by Irvine Valley College.

10. SADDLEBACK COLLEGE: 1988-1989 GOALS AND OBJECTIVES INFORMATION

It is recommended that the board of trustees receive for its information Saddleback College's 1988-1989 goals and objectives.

11. SADDLEBACK COMPANY THEATRE EQUITY ARTISTS ACTION

It is recommended that the board of trustees authorize honoraria payments to individuals delineated for participating in Saddleback College Summer Theatre Program.

12. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board of trustees authorize a guest artist contract with North Carolina Dance Theater, Inc. for a single performance.

13. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS: ACTION

It is recommended that the board of trustees approve:

- a. PARAMEDIC MEDICAL DIRECTOR

A consulting agreement with James M. Hendrickson, M.D., Inc. to continue to perform services as Medical Director for the Saddleback College Paramedic Training Program.

b. COORDINATION SERVICES

A consultant agreement with Rex Tyner for services rendered to Saddleback College as specified in the Saddleback College Emeritus Institute.

c. EMERITUS INSTITUTE

The contract with Killian Management Services, Inc. for services of Rex Tyner.

d. THE HERITAGE PARK CHILD CARE CENTER:  
IRVINE VALLEY COLLEGE

A consultant contract with Child Care Planning Associates, Consulting Division, for the child care center planning and implementation services.

14. SADDLEBACK COLLEGE: HONORARIA

ACTION

It is recommended that the board of trustees approve honoraria for:

a. GUEST SPEAKER

Norm Stein, guest speaker, to narrate promotion and information films for the Emeritus and Matriculation Counseling programs.

b. SUMMER STOCK ARTISTS AND CRAFTSPERSONS

The listed Saddleback Company Theatre Artists and Craftspersons.

FACILITIES

15. CHANGE ORDER #1: UPGRADING PARKING LOT  
LIGHTING: SADDLEBACK COLLEGE

ACTION

It is recommended that the board of trustees approve Change Order #1 to extend the contract with Kincade Enterprises, dba, American Electric, for upgrading of parking lot lighting, Saddleback College, from 150 days to 180 days.

16. NOTICE OF SUBSTANTIAL COMPLETION: DEMOLITION AND REMOVAL OF BUILDING CC-1: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees accept the Certificate of Substantial Completion for demolition and removal, off campus, of Building CC-1, Saddleback College.

BUSINESS/FISCAL

17. ADOPTION OF 1988-1989 TENTATIVE BUDGET ACTION

It is recommended that the board of trustees adopt the 1988-1989 Tentative Budget as presented, and establish August 22, 1988 in Room 105 of the Saddleback College Library as time and place of the public hearing for the final 1988-1989 budget.

18. ADJUSTMENT IN PARKING METER FEES: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve the increase in parking meter fees to \$.25 per one hour for both Saddleback College and Irvine Valley College effective Fall semester 1988.

19. CAFETERIA SERVICES CONTRACT: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve continuation of the existing contract between Saddleback Community College District and Campus Cuisine, Inc., for cafeteria and vending machine services at Saddleback College to June 30, 1989, inclusive.

20. WORKERS' COMPENSATION CLAIMS ADMINISTRATION CONTRACT EXTENSION ACTION

It is recommended that the board of trustees extend agreement terms with Keenan and Associates to provide claims administration services.

21. AWARD OF BIDS:

ACTION

a. PROCESSING SERVICES FOR CITATIONS

It is recommended that the board of trustees amend the contract with Turbo Data Systems, Inc. to secure fine collection services for Saddleback College and Irvine Valley College.

b. 1988-1989 ATHLETIC SUPPLIES

It is recommended that the board of trustees authorize award of Bid #791 for purchase of Athletics and Physical Education Departments' supplies to listed vendors.

c. NETWORK FILE SERVER WITH TRADE-IN:  
SADDLEBACK COLLEGE

It is recommended that the board of trustees ratify award of Bid #792 for procurement of a Banyon CNS network/file in exchange for identified equipment.

22. PAYMENT OF BILLS

ACTION

It is recommended that the board of trustees approve warrants 132232 through 133284 totaling \$9,670,309.66, and credit card purchases paid through the revolving fund totaling \$790.31.

23. PURCHASE ORDERS

ACTION

It is recommended that the board of trustees approve purchase orders 102579 through 102743 totaling \$391,388.29.

SPECIAL REPORTS

24. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report



- e. Academic Senate Report (Intercollege Senate President)
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

25. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

26. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CLOSED SESSION - IF REQUIRED

ADJOURNMENT