

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
6:30 P.M. JUNE 22, 1987
SADDLEBACK COLLEGE, LIBRARY ROOM L105

AGENDA

CLOSED SESSION - 6:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Gellatly

INVOCATION

Led by Trustee Connolly

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of June 8, 1987

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolutions, Outstanding Classified Employee Service Awards:

ACTION

- a. From Saddleback College
- b. From Irvine Valley College
- c. From Saddleback Community College District

PRIORITY

1. ADOPTION OF 1987-88 TENTATIVE BUDGET

ACTION

It is recommended that the board of trustees adopt the 1987-88 Tentative Budget which provides a balanced tentative General Fund Unrestricted Operating Budget for the district and to establish Monday, August 24, 1987 in Room 105 of the Saddleback College Library as the time and place of the public hearing for the final 1987-88 budget.

CONSENT CALENDAR

ACTION

2. Designated items will be recommended for action as indicated.

GENERAL

3. AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS ACTION

It is recommended that the board of trustees approve 1987-88 memberships and estimated dues.

4. GRANT PROPOSAL FOR IRVINE VALLEY COLLEGE EMPLOYER-BASED TRAINING PROGRAM ACTION

It is recommended that the board of trustees approve the submission of an application for VEA funds to the Employer-Based Training Program Project to provide interactive 3D Computer-Aided Design and Manufacturing training. The grant request is for \$200,989.

5. GRANT AUGMENTATION: SADDLEBACK AND IRVINE VALLEY COLLEGES ACTION

It is recommended that the board of trustees approve the high technology center Establishment Grant augmentation. Through the grant the colleges will be able to provide assessment, training and instruction to the disabled with "state-of-the-art" adaptive computer equipment and software designed to successfully integrate disabled students into courses and programs which use computer technology.

6. GRANT AWARD ACCEPTANCE ACCEPTANCE

It is recommended that the board of trustees accept a grant from the Chancellor's Office of the California Community Colleges for training in child abuse prevention techniques for staff of residential facilities. The grant is to Saddleback College totaling \$9,405.

INSTRUCTION AND STUDENT SERVICES

7. SADDLEBACK COLLEGE: ARTICULATION COUNCIL AGREEMENT ACTION
- It is recommended that the board of trustees approve the Articulation Council Agreement between Saddleback College and the Saddleback Valley Unified School District high schools in articulation established by the staffs of their respective institutions.
8. FORENSICS TEAM - ARIZONA DEBATE INSTITUTE ACTION
- It is recommended that the board of trustees approve the participation of Forensics Team members in the Arizona Debate Institute:
- a. From Saddleback College.
 - b. From Irvine Valley College.
9. SADDLEBACK COLLEGE: EDUCATIONAL SERVICE AGREEMENT ACTION
- It is recommended that the board of trustees approve an Educational Service Agreement with CPI Pension Services whereby the company agrees to pay \$1,100 for the training program provided by the college.
10. CONSULTANT AGREEMENTS ACTION
- It is recommended that the board of trustees approve the following consultant agreements:
- a. IRVINE VALLEY COLLEGE: COMPUTER AIDED DESIGN CONSULTANT
- An agreement with a special contractor to develop curricula for the Computer Assisted Drafting (CAD) program. The contractor will be paid from the Employer Based Training Account.

b. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT -
KAREN MEYERS

An agreement with Karen Meyers to provide an evaluation to determine the effectiveness on cooperation and coordination of effort between secondary educational institutions and the community colleges. Funds are within the Vocational Education Articulation Grant.

c. SADDLEBACK COLLEGE: ARTIST FOR COMMENCEMENT

An agreement with the artist who produced the stage backdrop for the 1987 commencement ceremony. Funds are in the 1986-87 commencement budget.

d. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT -
MARY AUVIL

An agreement with Mary Auvil to produce a final, external evaluation to determine the effectiveness of a grant to develop a state-wide model instructional and administrative telecommunications network. Funds are within the VEA subpart II Telecommunications Grant.

FACILITIES

11. CONSTRUCTION INSPECTOR'S AGREEMENT RENEWAL ACTION

It is recommended that the board of trustees approve the renewal of the agreement with Sullivan & Associates to provide construction inspection services for the Administration Building (SS) and Nursing Cluster (BC) remodeling project at Saddleback College.

12. CHANGE IN SUBCONTRACTORS: SADDLEBACK COLLEGE,
REMODELING OF ADMINISTRATION (SS) BUILDING AND
NURSING CLUSTER (SC) ACTION

It is recommended that the board of trustees approve the substitutions of the subcontractors listed for the remodeling of the Administration (SS) Building and Nursing Cluster (BC), Saddleback College, as proposed by the prime contractor, TA Construction.

13. APPROVAL OF ESCROW DOCUMENTS, PURCHASE OF PARCEL #4, IRVINE VALLEY COLLEGE ACTION

The board has previously authorized the chancellor to enter into an escrow for the purchase of the final 20 acre parcel of the Irvine Valley College campus requiring that certain documents be signed by all parties to the escrow. It is recommended that the board of trustees approve the escrow documents, "Purchase Agreement and Escrow Instruction," "Declaration of Special Land Use Restrictions," and "Agreement Regarding Improvements."

BUSINESS/FISCAL

14. SADDLEBACK COLLEGE: CAFETERIA SERVICES CONTRACT ACTION

It is recommended that the board of trustees approve the continuation of the existing contract between the Saddleback Community College District and Campus Cuisine, Inc. for cafeteria and vending machine services at Saddleback College through June 30, 1988.

15. AWARD OF BIDS ACTION

It is recommended that the board of trustees approve the following award of bids:

- a. SADDLEBACK AND IRVINE VALLEY COLLEGE'S 1987-88 LIBRARY COMPUTER SERVICES ACTION

A bid for computer software services for library book cataloging to Online Computer Library Center, Inc., for both colleges.

- b. SADDLEBACK COLLEGE 1987-88 PRINTING OF THE LARIAT ACTION

A bid for the printing of the Lariat to the Daily Sun Post.

- c. SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE 1987-88 PHOTOCOPIER PREVENTATIVE MAINTENANCE CONTRACT ACTION

A bid for preventative maintenance contracts for photocopiers for 1987-88.

d. SURPLUS PROPERTY

ACTION

A bid for the sale of surplus, and lost and found property to the highest bidders as listed.

16. CAPITAL PROJECTS FUND INTERFUND TRANSFER AND APPORTIONMENT OF INTEREST INCOME

ACTION

It is recommended that the board of trustees approve the interfund transfer of \$921,000 from the Capital Projects Fund to the new Certificates of Participation/Capital Outlay Projects Fund and authorize the apportionment of interest earned on cash balances in that fund to accrue to the credit of that fund.

17. BUDGET AMENDMENTS

ACTION

It is recommended that the board of trustees approve the following budget amendments:

a. SADDLEBACK COLLEGE GUEST ARTIST SERIES

An amendment to the 1986-87 General Fund Operating budget in the amount of \$7,683 to account for revenues and expenditures of the Saddleback College Guest Artist Series in the appropriate Saddleback College accounts.

b. SADDLEBACK COLLEGE STUDENT RECORD FEES

An amendment to the college's operating budget in the amount of \$1,330 to enable Admissions and Records to complete the purchase of a Kodak Microfilmer.

18. PAYMENT OF BILLS

ACTION

It is recommended that the board of trustees approve warrants 124276 through 124785 totaling \$7,087,281.47 and credit card purchases totaling \$399.80.

19. PURCHASE ORDERS

ACTION

It is recommended that the board of trustees approve purchase orders 96157 through 96339 totaling \$285,179.76.

20. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board of trustees approve the request for travel and/or mileage.

21. AUTHORIZATION OF SIGNATURES ACTION

It is recommended that the board of trustees approve the certification of the signatures as authorized to sign notices of employment, timesheets, vendor orders for payment, and warrant registers.

SPECIAL REPORTS

22. REPORTS

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
 1. Saddleback College Academic Senate
 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Chancellor's Report

PERSONNEL

23. EMPLOYMENT AND STATUS CHANGE ACTION

- a. It is recommended that the submitted certified personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

24. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

25. Correspondence

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

bw8.7