

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:00 P.M. JUNE 13, 1988
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Connolly

INVOCATION

Led by Trustee Swanson

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of May 23, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

1. SELECTED CHARACTERISTICS OF SADDLEBACK
COMMUNITY COLLEGE DISTRICT STUDENTS ENROLLED
AT UNIVERSITY OF CALIFORNIA, IRVINE, FALL
1987

INFORMATION

Mr. Juel Lee, Director, Transfer Student Services, Office Relations with Schools and Colleges, University of California, Irvine will report on the selected characteristics of Saddleback Community College District students enrolled at the University of California, Irvine in the fall of 1987.

CONSENT CALENDAR

2. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. APPROVAL OF GRANT APPLICATION-
SADDLEBACK COLLEGE

ACTION

It is recommended that the board of trustees approve the Application to Provide Education Services Under SLIAG (State Legalization Impact Assistance Grants) at Saddleback College which would provide \$15,000 for recruitment and outreach, English as a Second Language instruction, and support services to students qualifying for legalization under the Immigration and Reform Control Act of 1987.

4. ACCEPTANCE OF GRANT AWARDS:

ACTION

It is recommended that the board of trustees approve acceptance of grant awards:

a. PROFESSIONAL DEVELOPMENT AND PROGRAM
IMPROVEMENT CALIFORNIA COMMUNITY COLLEGE
BUSINESS AND OFFICE TECHNOLOGY - IRVINE
VALLEY COLLEGE

This project funded by the California Community College Chancellor's Office in the amount of \$125,000 will provide for expansion of in-service education and relevant program improvement services for community college business education faculty.

b. SADDLEBACK COLLEGE AND IRVINE VALLEY
COLLEGE HIGH TECH FOR DISABLED
ESTABLISHMENT GRANT

This project funded by the California Community College Foundation will provide for maintaining specialized staff and adaptive equipment for students with disabilities requiring assistance in utilizing computers in their academic and vocational programs. The total project, including matching funds, is \$59,128.25.

5. BOARD POLICY REVISIONS: BP-103 ACTION

It is recommended that the board of trustees accept for approval BP-103, Membership of the Governing Board, which provides that a member of the board of trustees may be paid for the first two meetings within any calendar year from which he/she is absent due to illness.

6. BOARD POLICY REVISIONS: BP-4012 ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept for review and study BP-4012, Acquired Immune Deficiency Syndrome (AIDS), which was developed by an ad hoc committee appointed by the Chancellor. The purpose of this policy is for the Saddleback Community College District to provide a basis for guidelines in compliance with Federal, State, and local regulations.

7. DISTRICT DEMOGRAPHY ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept the District Demography report for review and study. Dr. Peter Morrison will make a presentation on the historical and projected county population and community college enrollments.

INSTRUCTION AND STUDENT SERVICES

8. SADDLEBACK COLLEGE: FORENSICS TEAM - ARIZONA DEBATE INSTITUTE ACTION

It is recommended that the board of trustees approve the participation of four Forensics Team members in the Arizona Debate Institute.

9. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board of trustees approve the granting of certificates to the listed students.

10. SADDLEBACK COLLEGE: SUMMER STOCK ARTISTS AND CRAFTSPERSONS HONORARIA ACTION

It is recommended that the board of trustees approve honoraria for payment to the presented artists and craftspersons for the Saddleback Company Theatre.

11. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION

It is recommended that the board of trustees approve guest artist contracts with the following artists:

- a. MUSICIANS CHOICE BARBERSHOP QUARTET
- b. ROBERT FRIEDMAN PRESENTS FOR A PERFORMANCE OF LES BALLET JAZZ DE MONTREAL
- c. RALPH PAVONE PRODUCTIONS FOR PERFORMANCES BY WESLIA WHITFIELD
- d. SOUTH COAST BALLET FOR PERFORMANCES OF "THE NUTCRACKER BALLET"
- e. E.I.S. PRESENTATIONS, INC. FOR A PERFORMANCE OF "GROUCHO: A LIFE IN REVUE"
- f. FOY INVENTERPRISES, INC. TO PROVIDE EQUIPMENT AND TRAINING FOR THE FLYING SEQUENCES OF "THE WIZARD OF OZ"
- g. PERIWINKLE PRODUCTIONS TO COORDINATE THE TALENT FOR THE PRESERVATION HALL JAZZ BAND

12. SADDLEBACK COLLEGE: ADJUSTMENT IN PARKING METER FEES ACTION

It is recommended that the board of trustees approve the increase in parking meter fees to \$.25 per 1/2 hour for both Saddleback College and Irvine Valley College effective the fall semester, 1988.

13. ACCEPTANCE OF EDUCATIONAL SERVICE AGREEMENT AND BUDGET AMENDMENT - IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees approve the Educational Services Agreement with Silicon Systems, Inc. to perform on-site programs to provide training skills in English as a Second Language for the firm's employees.

14. IRVINE VALLEY COLLEGE - COMPUTER AIDED DESIGN CONSULTANT ACTION

It is recommended that the board of trustees approve the hiring of a contractor to provide documentation of computer-aided CAD training and educational success which was funded by Education Based Training monies.

15. ACADEMIC MASTER PLAN REPORT, 1987-1988 ACTION

It is recommended that the board of trustees approve the report and recommendations of the Academic Master Plan Committee. The report was presented as an informational item at the May 23, 1988 board of trustees meeting.

FACILITIES

16. AWARD OF BID: TWO RELOCATABLE BUILDINGS: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees award the bid for two relocatable buildings at Irvine Valley College for two years with an option to renew for one additional year to Modulaire Industries.

17. CONSULTING AGREEMENT: HEATING, VENTILATION AND AIR CONDITIONING (HVAC) WATER TREATMENT: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees authorize a consulting agreement with Engineering Alternatives to provide a water treatment service for Saddleback College.

18. PLAT FOR EASEMENTS AND BOUNDARIES: 100-ACRE CAMPUS: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees authorize a contract with JHH Consultants to prepare a plat for the 100-acre Irvine Valley College campus.

19. EXTENSION OF AGREEMENT: CONSTRUCTION INSPECTOR: INFORMATION CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees authorize the extension of the consulting agreement with Sullivan & Associates for construction inspection services for the Information Center, Saddleback College.

20. CONSULTANT AGREEMENT: ART CENTER PATIO COVER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve a consultant agreement with Boyle Engineering to provide testing services for the Art Center Patio Cover to assure compliance with requirements of the Office of the State Architect.

BUSINESS/FISCAL

21. ORANGE COUNTY NEIGHBORHOOD DEVELOPMENT AND PRESERVATION PROJECT ACTION

It is recommended that the board of trustees approve the resolution authorizing the district to participate in a consortium of other districts interested in claiming allocations under the law as they relate to the Orange County Neighborhood Development and Preservation Project.

22. AWARD OF BIDS: ACTION

It is recommended that the board of trustees approve the following award of bids:

- a. 1988/89 PHOTOCOPIER PREVENTATIVE MAINTENANCE CONTRACT: SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE

to Eastman Kodak Company and Custom Copy Services, Inc.

- b. 1988/89 ACCESS AND LONG-DISTANCE TELEPHONE SERVICE
to Allnet Communication Services, Inc.
- c. ELECTRONIC PIANOS: IRVINE VALLEY COLLEGE
to Charles Music, Inc.
- d. 1988-89 COMMUNITY SERVICES BROCHURES: SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE
to Rodgers and McDonald Graphics.
- e. 1988/89 ACADEMIC CATALOG: SADDLEBACK COLLEGE
to San Dieguito Publishers.

23. FIVE-YEAR LEASE PURCHASES:

ACTION

It is recommended that the board of trustees authorize the five-year lease purchase of:

- a. FRONT LINE MOWER: IRVINE VALLEY COLLEGE
to Pacific Equipment & Irrigation, Inc.
- b. KSBR RADIO STATION EDITING SYSTEM: SADDLEBACK COLLEGE
to Pro Video.

24. LIBRARY SERVICES AGREEMENT FOR SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE

ACTION

It is recommended that the board of trustees authorize purchase of library books and related supplies and services from Midwest Library Service.

25. BUDGET AMENDMENT: IRVINE VALLEY COLLEGE EOPS AUGMENTATION

ACTION

It is recommended that the board of trustees adopt the resolution to amend the 1987-88 General Fund - Restricted budget for EOPS augmentation.

26. 1988-89 TENTATIVE BUDGET ACCEPTANCE
FOR REVIEW
AND STUDY
- It is recommended that the board of trustees accept the 1988-89 Tentative Budget for review and study and establish Monday, June 27, 1988 as the time for adoption of the Tentative Budget.
27. AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIP ACTION
- It is recommended that the board of trustees approve the 1988-89 memberships and estimated dues for the presented organizations.
28. PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING DUE TO ILLNESS ACTION
- It is recommended that the board of trustees adopt the resolution authorizing payment to Trustee Marcia Milchiker absent from the special board meeting, March 22, 1988 due to illness.
29. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION
- It is recommended that the board of trustees approve the requests for travel and/or mileage.
30. PAYMENT OF BILLS ACTION
- It is recommended that the board of trustees approve warrants 131691 through 13231 totaling \$492,013.05 and credit card purchases totaling \$930.86.
31. PURCHASE ORDERS ACTION
- It is recommended that the board of trustees approve purchase orders 102341 through 102578 totaling \$359,252.41

SPECIAL REPORTS

32. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

33. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

34. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

35. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT