

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. JUNE 11, 1990
SADDLEBACK COLLEGE
LIBRARY, ROOM 105

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Moore

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of May 14, 1990

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

INFORMATION

Swearing In of New Student Trustee Pine

Resolution: Elaine Rubenstein

B'nai B'rith Presentation to Saddleback College

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. GRANT PROPOSALS: IRVINE VALLEY COLLEGE
AND SADDLEBACK COLLEGE

ACTION

It is recommended that the board of trustees approve the following grant applications:

a. DISSEMINATION OF MODEL CURRICULA/PROGRAMS
(CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY
COLLEGES): IRVINE VALLEY COLLEGE

The purpose of this proposal is to provide the colleges and the state with a central information service that will provide names, addresses, and college location for new programs as well as those being updated and modified, course outlines of new and innovative course work for these programs, and an up-to-date mailing list of community college vocational teachers available to California community colleges sponsoring activities.

b. DEMONSTRATION SOLAR TELESCOPE (OPTICAL
SOCIETY OF AMERICA): IRVINE VALLEY COLLEGE

Students in geometric optics courses (undergraduate) will design, document, and construct a simple telescope which will be mounted centrally on the Irvine Valley College campus to encourage students and casual observers in day viewing of the solar disk via projection. The device will also be used for instruction in the basics of telescope optics in astronomy classes.

c. NURSING INSTRUCTOR IN-SERVICE TRAINING
GRANT (CALIFORNIA COMMUNITY COLLEGES):
SADDLEBACK COLLEGE

This project will provide in-service skills upgrading to a Saddleback College Master's trained nursing instructor. Saddleback Memorial Medical Center has agreed to provide 36 hours per week of bedside training for a five-week period in summer 1990 and a four-week period in summer 1991. This intensive-care and coronary-care nursing technology experience will enable the instructor to teach the critical care and medical surgical nursing courses with greater expertise.

3. SADDLEBACK COLLEGE: REGIONAL TRANSFER CENTER ACTION

it is recommended that the board ratify Saddleback College's participation in a Regional Transfer Center which is being proposed for funding by the California Community College Chancellor's Office.

4. CCCT LEGISLATIVE ADVOCACY PLAN ACTION
REPRESENTATIVE

It is recommended that the board designate one trustee to act as the local representative of the district for the Legislative Advocacy Plan.

5. BOARD POLICY REVISION: BP 6150 ACTION

It is recommended that the board accept for approval the proposed revisions to Board Policy 6150, Study Abroad Programs.

INSTRUCTION AND STUDENT SERVICES

6. SADDLEBACK COLLEGE: TELECOURSE ACTION
SUPPLEMENTAL AGREEMENT

It is recommended that the board approve the supplemental telecourse agreement with San Bernardino Valley College for use of the Real Estate Principles course.

7. SADDLEBACK COLLEGE: SUMMER 1990 COMMUNITY ACTION
EDUCATION PROGRAM

It is recommended that the board approve the Saddleback College Community Education program, presenter, and compensation for Summer 1990.

8. SADDLEBACK COLLEGE: SUMMER STOCK HONORARIA ACTION

It is recommended that the board approve the honoraria for payment to the Saddleback Company Theatre Artists and Craftspersons for summer 1990.

9. CATALOG CHANGES: ACTION

a. SADDLEBACK COLLEGE: CHANGES FOR THE 1990-1991 CATALOG

It is recommended that the board approve the changes in Saddleback College's 1990-1991 catalog and authorize publication of this document.

b. CURRICULUM AND PROGRAM CHANGES 1990-1991: IRVINE VALLEY COLLEGE

It is recommended that the board approve the curriculum changes for implementation in the 1990-1991 academic year and inclusion in the 1990-1991 Irvine Valley College Catalog of Courses.

10. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve the consulting agreements with:

a. JOSEPH TINERVIA

in an amount not to exceed \$2000 in support of the development of an International Trade Model Curriculum to conduct a survey of existing literature, develop and implement a state-wide business and industry needs assessment, evaluate the findings, and prepare a summary report,

b. LEONARD R. INCH

in an amount not to exceed \$650 to assist with development of paramedic training services instructional and administrative materials necessary to provide information regarding ethical and legal issues as they pertain to pre-hospital care.

11. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board authorize honoraria payments to Roger Castellano, Suzi Carr George, and Geoffrey Goldfarb for participation in the Saddleback College Summer Theatre program at a total cost not to exceed \$8,142.

12. STUDENT CERTIFICATE OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the listed students at:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

13. ACADEMIC MASTER PLAN: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board approve the Irvine Valley College Academic Master Plan.

14. EDUCATIONAL SERVICES AGREEMENTS ACTION

It is recommended that the board approve the Education Services Agreement with:

- a. IRVINE UNIFIED SCHOOL DISTRICT

in the amount of \$6,313 for the teaching of two math classes totalling 10 OSH,
- b. ORANGE COUNTY DEPARTMENT OF EDUCATION

for a Spanish class on their site and to amend the 1989-1990 General Fund Restricted Budget in the amount of \$55 per student, and that these funds be appropriated to the Irvine Valley College instructional restricted fund account.
- c. SEARS MORTGAGE CORPORATION

to perform instruction in Real Estate Principles, to amend the 1990-1991 General Fund Restricted budget in the amount of \$3000 per group, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

15. IRVINE VALLEY COLLEGE: INDEPENDENT CONTRACTOR AGREEMENT ACTION

It is recommended that the board approve the hiring of Michael Ward as consultant for CPR training.

16. IRVINE VALLEY COLLEGE: BUSINESS PARTNERSHIP WITH IBM CORPORATION ACTION

It is recommended that the board approve the business partnership with IBM Corporation in which Irvine Valley College would receive an AWS/400 minicomputer with associated technical support and training, valued in excess of \$300,000.

17. IRVINE VALLEY COLLEGE: PROFESSIONAL DEVELOPMENT, PHASE II: ACTION

It is recommended that the board approve the expenditures for:

- a. SUBSTITUTE PRESENTER

Elizabeth Whalley, for the Asilomar Networking Conference,

- b. PRESENTER STIPEND INCREASE

Barbara Knowdell and Claudia Quinn, for additional responsibilities in conjunction with the November 20, 1989 PageMaker Workshop.

FACILITIES

18. DESIGN DEVELOPMENT AND WORKING DRAWINGS, CHILD DEVELOPMENT CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board approve the design for the Child Development Center at Saddleback College, and authorize completion of the working drawings and bid documents.

19. FILE NOTICE OF COMPLETION: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board approve final acceptance of the general construction of the Student Services Center, Saddleback College, and authorize the filing of the Notice of Completion with the County of Orange, and further authorize the release of the retention bond thirty-five days after the date of filing.

20. AWARD CONSTRUCTION CONTRACT: PARKING ACTION
LOT 13: SADDLEBACK COLLEGE CC

It is recommended that the board authorize award of Bid 837, Construction of Parking Lot 13, Saddleback College, to Southern California Builders for \$246,000.

21. SOILS TESTING AND INSPECTION SERVICES ACTION
AGREEMENT: PARKING LOT 13: SADDLEBACK COLLEGE

It is recommended that the board authorize a contract with South Coast Geologic Services, Inc. in the amount of \$9,321 in accordance with the proposal dated May 14, 1989 for soils testing and inspection services for construction of Parking Lot 13, Saddleback College.

22. TERMINATION OF CONSULTANT AGREEMENT: ACTION
ANDERSON ASPHALT

It is recommended that the board cancel the consulting agreement with Anderson Asphalt dated September 27, 1989.

23. CONSULTANT AGREEMENT: ASPHALT PAVEMENT ACTION
MANAGEMENT PLAN

It is recommended that the board approve entering into a consulting agreement with BSI Consultants, Inc. to develop a Pavement Management Plan at a cost of \$7200.

24. HIRE CONSULTANT: EVALUATE DECENTRALIZATION ACTION
OF HOT WATER BOILERS: SADDLEBACK COLLEGE

It is recommended that the board approve entering into a consultant agreement with the firm of Moraes/Pham & Associates to study the feasibility and economics of decentralization of the central boiler plant at Saddleback College at a price not to exceed \$7500.

**ADJOURNMENT FOR THE MEETING OF THE SADDLEBACK
COMMUNITY COLLEGE DISTRICT FACILITIES CORPORATION**

**CONTINUATION OF THE JUNE 11, 1990 BOARD OF TRUSTEES
MEETING**

BUSINESS/FISCAL

25. FOOD SERVICES CONTRACT AMENDMENT: ACTION
SADDLEBACK COLLEGE

It is recommended that the board amend the agreement dated April 10, 1989 with Service Master/American Food Management in accordance with the terms delineated in the agenda item exhibit.

26. CONTRACT ADDENDUM: TELEPHONE SYSTEM ACTION
MAINTENANCE

It is recommended that the board approve Addendum No. 2 to the agreement dated July 14, 1988 authorized by the Board of Trustees on July 28, 1988.

27. AWARD OF BIDS ACTION

It is recommended that the board approve the following award of bids:

- a. PRINTING OF THE "LARIAT"

Bid No. 838 for printing of the "Lariat" to the Daily Sun Post for three years with the total amount for the 1990-1991 academic year not to exceed \$15,000.

- b. CHARTER BUS SERVICE

Bid No. 110 for charter bus service for five years starting July 1, 1990 and ending June 30, 1995 to American West Stages, Inc.

c. LIBRARY SHELVING: IRVINE VALLEY COLLEGE

Bid No. 128 to Burt C. Gentil Co., Inc. for library shelving for the amount of \$32,396.

28. 1990-1991 PRELIMINARY GENERAL FUND/
UNRESTRICTED BUDGET

INFORMATION

The report displays revised funding parameters which shall be incorporated in the Tentative Budget under preparation for the June 25, 1990 meeting. Included as part of the changes are revised state COLA targets, changes in anticipated Dedicated Revenues, changes in the district ending balances, and changes in the anticipated lottery revenue for both fiscal 1989-1990 and 1990-1991.

29. RECALCULATION OF GANN LIMIT

ACTION

It is recommended that the board approve the recalculation of the Gann Limit for fiscal years 1988-1989 and 1989-1990.

30. APPROPRIATIONS LIMIT FOR 1990-1991

ACTION

It is recommended that the board establish an appropriation limit of \$69,549,039 for fiscal year 1990-1991 by adopting Resolution 90-50.

31. BUDGET AMENDMENTS:

ACTION

a. CAPITAL OUTLAY FUND: SADDLEBACK COLLEGE
STUDENT SERVICES CENTER

It is recommended that the board adopt resolution 90-48 to amend the 1989-1990 Adopted Capital Outlay Budget in the amount of \$108,882, and to direct that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

b. CAPITAL OUTLAY FUND: SADDLEBACK COLLEGE
TECHNOLOGY/APPLIED SCIENCE BUILDING

It is recommended that the board adopt resolution 90-49 to amend the 1989-1990 Adopted Capital Outlay Budget in the amount of \$761,554, and to direct that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

c. MATRICULATION: SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE

It is recommended that the board adopt resolution 90-46 to increase the 1989-1990 budget by \$2,724, and to direct that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

d. DISABLED STUDENTS PROGRAM AND SERVICES: SADDLEBACK COLLEGE

It is recommended that the board adopt resolution 90-51 to increase the 1989-1990 budget by \$7,627, and to direct that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

32. TRANSFER OF APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations.

33. PAYMENT OF BILLS ACTION

It is recommended that the board approve payment of warrants 151150 through 151398 and 001001 through 001734 totaling \$2,027,817 and credit card purchases totaling \$4075.

34. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 016192 through 016718 totaling \$4,433,287.

35. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the requests for trustee travel and/or mileage.

36. SPECIAL BOARD WORKSHOP ACTION

It is recommended that the board approve the workshop planned for June 18, 1990, University of California, Irvine.

37. CONSULTING CONTRACTS:

ACTION

It is recommended that the board approve/ratify the consulting agreements with:

a. JACK SCHUMAKER MANAGEMENT CONSULTANTS, INC.

for Robert G. Bosanko's services to the district from December 1, 1990 to June 30, 1991.

b. ROBERT G. BOSANKO

for services rendered to the district from July 1, 1990 to November 30, 1990.

c. DIVERSE EDUCATIONAL RESOURCES

covering the period from May 31, 1990 to December 31, 1990, inclusive, to secure the expertise necessary to coordinate the implementation of the CSUF Educational Center project, and district implementation of AB 1725 guidelines at a total cost not to exceed \$18,000, including travel and conference expenses.

SPECIAL REPORTS

38. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report

- g. Faculty Association Report
- h. Classified Senate/Council Report
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
- i. Chancellor's Report

PERSONNEL

39. EMPLOYMENT AND STATUS CHANGE ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

c. REVISIONS IN SABBATICAL LEAVE REPLACEMENT PLAN FOR 1990-1991

It is recommended that the board approve the changes in the Saddleback College sabbatical leave replacement plan.

GIFTS TO THE DISTRICT

40. GIFTS ACTION

It is recommended that the board accept the following gifts: twenty-four books to be added to the Library collection/B'nai B'rith; quartz pseudomorph crystal form of barite mineral specimen to be displayed in Geology Department classes/ Cornelia Parker; office furniture to furnish the Office of Instruction/Mission Viejo Company.

CORRESPONDENCE

41. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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