

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M., MAY 13, 1991
ROOM B209, PHYSICAL SCIENCES BUILDING
IRVINE VALLEY COLLEGE

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Hueter

INVOCATION

Led by Trustee Connolly

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of April 22, 1991

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution: Kymberly Pine

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT APPLICATION ACTION
- It is recommended that the board approve the following grant proposal: "Regional Health Occupations Resource Centers," Chancellor's Office, California Community Colleges.
3. AQMD AWARDS LUNCHEON ACTION
- It is recommended that the board approve the necessary expenditures for the awards luncheon for those employees participating in the AQMD ride-sharing program.
4. C.S.E.A. PROPOSAL RESPONSE FOR PUBLIC PUBLIC HEARIN
- It is recommended that the board conduct a public hearing on the initial proposal of the Saddleback Community College District California School Employees Association.
5. DRAFT INITIAL PROPOSAL FROM SADDLEBACK COMMUNITY COLLEGE DISTRICT REGARDING C.S.E.A. NEGOTIATIONS ACCEPTANCE
- It is recommended that Exhibit A be received for the purpose of making it a public document.
6. INFORMATION REPORT ON ACADEMIC SENATE REGULATIONS APPROVAL
- It is recommended that the district continue to seek in good faith to implement the existing regulations with statewide review in three years.

INSTRUCTION AND STUDENT SERVICES

7. SADDLEBACK COLLEGE: CHANGES FOR THE 1991-1992 CATALOG APPROVAL
- It is recommended that the board approve the policy and curriculum changes in Saddleback College's 1991-1992 catalog as presented the exhibit and authorize publication of this document.

8. SADDLEBACK COLLEGE: LEGAL ASSISTING PROGRAM ACCREDITATION SITE VISIT APPROVAL

It is recommended that the board approve the expenditure for funds for the reimbursement of travel-related expenses to the American Bar Association accreditation site visitors as presented in the exhibit.

9. IRVINE VALLEY COLLEGE: FACULTY/ADMIN-ADMINISTRATORS RETREAT APPROVAL

It is recommended that the board approve the Irvine Valley College Faculty/Administrators Retreat planned for August 20 and 21, La Jolla Village Inn, as displayed in exhibit.

10. IRVINE VALLEY COLLEGE: CONSULTANT APPROVAL

It is recommended that the board approve the hiring of Mary Auvil as Consultant in the preparation of this final report of the Dissemination of Model Curricula/Programs Project for the amount of \$500.

11. IRVINE VALLEY COLLEGE: EVENT APPROVAL APPROVAL

It is recommended that the board approve the following events:

- a. THEATREFAIRE FOR CHILDREN

Twenty-four performances of "The Further Adventures of Harriet Handelman" and "Tom Sawyer" to be presented during July.

- b. IVC WOMEN'S OPPORTUNITY CENTER CO-SPONSORSHIP OF FORUM

Forum entitled "The Battle Over Abortion: Seeking Common Ground in a Divided Nation," to be cosponsored with the National Issues Forum of Orange County and UCI Women's Resource Center on May 19, 1991.

12. IRVINE VALLEY COLLEGE: EVENT FOOD EXPENDITURE APPROVAL

It is recommended that the board approve the expenditure for food and decorations for the "Theatrefaire Dinner Theatre" on July 24, and the "President's Marine Corps Education Luncheon" on July 10, 1991.

FACILITIES

13. SADDLEBACK COLLEGE: BENEFICIAL OCCUPANCY, TECHNOLOGY/APPLIED SCIENCE BUILDING APPROVAL

It is recommended that the board authorize the beneficial occupancy on May 15, 1991, of the Technology and Applied Science Building under the conditions of "Occupancy," Article 12 of the General Conditions of the construction contract.

14. IRVINE VALLEY COLLEGE: LIBRARY SECONDARY EFFECTS APPROVAL

It is recommended that the board approve the following contracts for the Library Secondary Effects project:

- a. AWARD OF CONSTRUCTION CONTRACT

Award of Bid 139 to Tibs Construction in the amount of \$39,246.

- b. CONSTRUCTION INSPECTION SERVICES CONTRACT

Contract with Bruce Gaffney to perform inspector-of-record services for the construction of the Library Secondary Effects and other projects at Irvine Valley College for a total amount not to exceed \$1,500.

15. IRVINE VALLEY COLLEGE: CHANGE ORDERS 9 AND 10, HUB I STUDENT SERVICES CENTER APPROVAL

It is recommended that the board approve Change Orders 9 and 10 as described in the exhibit to amend the contract with Culp Construction Company by increasing the contract amount by a total of \$13,896 to \$5,836,788 and twenty days extension of contract completion date.

BUSINESS/FISCAL

16. DISTRICT SERVICES STAFF DEVELOPMENT SPRING RETREAT APPROVAL

It is recommended that the board approve the proposed District Services Staff Development Advisory Committee spring retreat, with expenses not to exceed \$500.

17. CONTRACTED SERVICES: STUDENT SYSTEM - LOGICAL DESIGN PROJECT MANAGEMENT APPROVAL

It is recommended that the board approve a contracted services agreement with TRG Corporation for logical design covering the period May 30, 1991, to July 31, 1992, at a cost not to exceed \$25,000.

18. TECHNICAL SERVICES AGREEMENT APPROVAL

It is recommended that the board approve the continuation of the professional services of Ralph Andersen & Associates on an as-needed basis.

19. AWARD OF BIDS APPROVAL

It is recommended that the board approve award of the following bids:

- a. AUTOMOTIVE EQUIPMENT AND SUPPLIES

Bid 859 for automotive equipment and supplies for Technology/Applied Science Building, Saddleback College, to the vendors shown in exhibit for the amount of \$51,067.37.

- b. OFFICE AND CLASSROOM FURNITURE

Bid 861 for office and classroom furniture for the Student Services and Technology/Applied Science Buildings, Saddleback College, to the vendors shown in exhibit for the amount of \$22,283.44.

c. RELOCATABLE BUILDINGS

Bid 141 for the leasing of four used relocatable classrooms, Irvine Valley College, for a grand total over a three year period of \$73,308.76.

20. RESOLUTION: ISSUANCE OF 1991 TAX AND REVENUE ANTICIPATION NOTES AND APPROVAL OF THE OFFICIAL STATEMENT APPROVAL

It is recommended that the board adopt Resolution 91-34 approving the Official Statement, authorizing the issuance of \$6,500,000 in 1991 Tax and Revenue Anticipation Notes, pledging property tax revenues for repayment and making certain tax covenants required by law.

21. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: BUDGET AMENDMENT, DISABLED STUDENTS PROGRAM AND SERVICES APPROVAL

It is recommended that the board adopt Resolution 91-33 to amend the General Fund Restricted Budget in the amount of \$8,500.

22. TRANSFER OF APPROPRIATIONS APPROVAL

It is recommended that the board approve/ratify transfers of appropriations delineated in the agenda item exhibit.

23. PURCHASE ORDERS APPROVAL

It is recommended that the board approve purchase orders 23421 through 23919 totaling \$671,689.84.

24. PAYMENT OF BILLS APPROVAL

It is recommended that the board approve checks 16114 through 16823 totaling \$1,141,976.22; credit card purchases totaling \$2,684.53; IVC Community Education checks 1715 through 1812 totaling \$48,202.64; and SC Community Education checks 1306 through 1384 totaling \$225,327.65.

SPECIAL REPORTS

25. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
- i. Chancellor's Report

PERSONNEL

26. EMPLOYMENT AND STATUS CHANGE

ACTION

a. ACADEMIC PERSONNEL

It is recommended that the submitted academic personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

27. PAYMENT AUTHORIZATION FOR FINAL INTERVIEWS FOR VICE CHANCELLOR POSITIONS, FISCAL SERVICES/HUMAN RESOURCES ACTION

It is recommended that expenses for final interviews be borne by the district.

GIFTS TO THE DISTRICT

28. GIFTS ACTION

It is recommended that the board accept the following gifts: one Spirometer to be used in the Sports Medicine Lab, donated to the IVC Foundation by Marshall Grossman, M.D.; one Apple II Computer and Monitor, two disk drives, one Olivetti Printer and Software to be used by Humanities Center staff and students, donated to the IVC Foundation by Steve Haag; one Commodore Computer to be used by students in the Television Studio, donated to Saddleback College by Carol Reilly.

CORRESPONDENCE

29. CORRESPONDENCE INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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