

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:30 P.M. APRIL 24, 1989  
IRVINE VALLEY COLLEGE  
COMPUTER SCIENCE BUILDING, B304

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Connolly

INVOCATION

Led by Trustee Swanson

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of April 10, 1989

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

INFORMATION

President Charles Blek, Saddleback College  
Foundation

John McIntyre, Director of Saddleback College  
Foundation

A Conceptual Presentation on Fund-Raising  
Objectives

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for  
action as indicated.

GENERAL

2. GRANT APPLICATIONS

ACTION

It is recommended that the board of trustees approve the following grant applications.

a. CONTINUATION OF HIGH TECHNOLOGY FOR THE DISABLED ESTABLISHMENT GRANT: IRVINE VALLEY COLLEGE AND SADDLEBACK COLLEGE

This grant will continue specialized services and adaptive equipment for students with disabilities who need computers in academic or vocational training.

b. PEDIATRIC NURSING INSTRUCTOR IN-SERVICE TRAINING: SADDLEBACK COLLEGE

Health care has changed rapidly in pediatric nursing and care of children in the pediatric intensive care area. The critical technological changes in this field have required a major re-education and training of nursing educators. This project will permit the lead instructor in this area to update skills thereby strengthening the Saddleback College Nursing Program.

c. SADDLEBACK COLLEGE CHANGING TECHNOLOGY AND WORKPLACE SKILLS IN-SERVICE TRAINING

This project will provide in-service training opportunities for four business instructors in the following areas: desktop publishing, computer-compatible input, new marketing methods for entrepreneurship, and new marketing and management techniques for internationally involved companies.

3. SADDLEBACK COLLEGE: ACCEPTANCE OF AWARD AND BUDGET AMENDMENT, INTERNATIONAL TRADE MODEL CURRICULUM ACTION

It is recommended that the board of trustees accept award of funds from the California Community College Chancellor's Office to Saddleback College in support of development of an International Trade Model Curriculum; to adopt the resolution to amend the 1989-1990 General Fund Restricted budget, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

4. IRVINE VALLEY COLLEGE: PEER EVALUATION PILOT: AN ANALYSIS OF CLASSROOM EFFECTIVENESS ACTION

It is recommended that the board of trustees accept award of funds from the California Community College Chancellor's Office in support of the Peer Evaluation Pilot: An Analysis of Classroom Effectiveness and adopt the resolution amending the 1989-1990 General Fund Restricted budget in the amount of \$19,750, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

5. REVISION OF BOARD MEETING DATES ACTION

It is recommended that the board of trustees reschedule the June 12 meeting to June 5, 1989.

6. BOARD RETREAT ACTION

It is recommended that the board of trustees approve the retreat planned for May 5-6, 1989.

7. DRUG-FREE WORKPLACE BOARD POLICY ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept for review and study the addition to Board Policy Manual, Section 4016.

8. BOARD POLICY REVISIONS

ACTION

It is recommended that the board of trustees approve the following revisions.

- a. BOARD POLICY: SECTIONS 4054 AND 4113
- b. BOARD POLICY: SECTIONS INTRODUCTION, 5000 AND 6000

INSTRUCTION AND STUDENT SERVICES

9. CERTIFICATES OF ACHIEVEMENT: IRVINE VALLEY COLLEGE

ACTION

It is recommended that the board of trustees approve granting of certificates to listed students.

10. CALIFORNIA STATE UNIVERSITY, FULLERTON: MISSION VIEJO CAMPUS

INFORMATION

In order to provide availability to prospective upper division and graduate students in southern Orange County, Saddleback Community College District and California State University at Fullerton have almost completed plans for a satellite campus (California State University, Fullerton: Mission Viejo) to open in Fall 1989 contingent on state funding. This report is for information. It is anticipated that by the May 15 meeting, a lease agreement in its final form will be available for board consideration.

FACILITIES

11. NOTICE OF COMPLETION: REPAIR OF SOLAR SYSTEM: IRVINE VALLEY COLLEGE

ACTION

It is recommended that the board of trustees approve acceptance of the deferred maintenance project, Repair of Solar System at Irvine Valley College, and authorize filing of a Notice of Completion.



12. SUBSTITUTION OF SUBCONTRACTOR: STUDENT SERVICE CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve substitution of subcontractor for the portion of the work subcontracted to Insul-Acoustics, Inc. for construction of the Student Services Center, Saddleback College.

13. CHANGE ORDER: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustee ratify Change Order No. 3 to amend the contract with Culp Construction Company for construction of the Student Services Center, Saddleback College, by increasing the contract amount to \$6,861,436.64, and extending time of completion to February 13, 1990.

14. CONSULTING AGREEMENT: SURVEYS: PHYSICAL EDUCATION FACILITIES (OUTDOOR AND LOCKER ROOMS): IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees authorize hiring of JHH Consultants to prepare topographic and utility surveys for the Outdoor Physical Education Facilities and the Physical Education Facilities, Phase I (Locker Rooms), Irvine Valley College, in accordance with the Proposal and Consulting Agreement at a fee of \$6,600.

15. APPROVAL TO CHANGE PROJECT SCOPE: ENERGY MANAGEMENT SYSTEM AT SADDLEBACK COLLEGE, THERMAL ENERGY STORAGE (TES) PROJECT ACTION

It is recommended that the board of trustees approve the change of scope of the Cogeneration Project board approved on September 23, 1985. It is further recommended that the local share of the cost for the project be secured annually from the budget allocation of the beneficiaries on a proportionate basis in the cost.

16. CONSULTING AGREEMENT: TES - PLUS PROJECT: ACTION  
SADDLEBACK COLLEGE

It is recommended that the board of trustees approve entering into a consulting agreement with KS Engineers to provide professional services for the TES - PLUS Project at Saddleback College in an amount not to exceed \$55,300.

BUSINESS/FISCAL

17. AWARD OF BIDS ACTION

It is recommended that the board of trustees award the following bids.

- a. ELECTRONIC EQUIPMENT: IRVINE VALLEY COLLEGE

Bid #109 is for the purchase of electronic equipment to Print Products International at a total cost of \$35,419.26.

- b. EQUIPMENT/EXERCISE PHYSIOLOGY LAB: IRVINE VALLEY COLLEGE

Bid #110 is for the purchase of exercise Physiology equipment as listed at a total cost of \$133,183.54.

- c. PRINTING OF 1989-1990 CLASS SCHEDULES

Bid #98 is for production of the Fall 1989, Spring 1990, and Summer 1990 Schedule of Classes to Irvine World News for Saddleback College for the base amount of \$143,415.88, and also, to Trend Offset Printing for Irvine Valley College for the base amount of \$115,736.31.

- d. MAILING OF CLASS SCHEDULES

Bid #99 is for mailing of class schedules to Action Mailing in the amount of \$20,859.

18. BUDGET AMENDMENT: EOPS AUGMENTATION:  
IRVINE VALLEY COLLEGE ACTION
- It is recommended that the board of trustees adopt the resolution to amend the 1988-1989 General Fund-Restricted budget in the amount of \$15,000, and to direct that these funds be appropriated to the accounts and in the amounts displayed.
19. TRANSFERS OF APPROPRIATIONS ACTION
- It is recommended that the board of trustees approve/ratify transfers of appropriations delineated in the exhibit.
20. BUDGET STATUS SUMMARY ACCEPTANCE FOR REVIEW AND STUDY
- It is recommended that the board of trustees accept the quarterly budget status report for review and study, and direct administration to include these reports in the minutes of this meeting as required by Education Code Section 84043.
21. PURCHASE ORDERS ACTION
- It is recommended that the board of trustees approve purchase orders 008197 through 008506 totaling \$286,408.29.
22. PAYMENT OF BILLS ACTION
- It is recommended that the board of trustees approve warrants 140059 through 140627 totaling \$1,564,437.15 and credit card purchases totaling \$2,290.88.
23. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION
- It is recommended that the board of trustees approve requests for travel and/or mileage.

SPECIAL REPORTS

24. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Academic Senate President)
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

25. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.



GIFTS TO THE DISTRICT

26. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

27. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT