

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:00 P.M. APRIL 11, 1988
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Robert Moore

INVOCATION

Led by Trustee Joan Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of March 21, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for
action as indicated.

GENERAL

2. RESOLUTION FOR DAVID VIAR, EXECUTIVE
DIRECTOR, CCCT

ACTION

It is recommended that the board of trustees
approve the commendation resolution for David
Viar, Executive Director, California
Community College Trustees (CCCT).

3. SADDLEBACK COMMUNITY COLLEGE DISTRICT
ARTICLES OF INCORPORATION AND DISTRICT,
IRVINE VALLEY COLLEGE, SADDLEBACK COLLEGE
FOUNDATION BYLAWS

ACTION

It is recommended that the board of trustees approve the Foundation for Saddleback Community College District Articles of Incorporation and Bylaws, the Irvine Valley College Foundation Bylaws, and the Saddleback College Foundation Bylaws in order to file the appropriate documents with the Secretary of State and the State Chancellor's Office as a nonprofit tax exempt organization.

4. APPROVAL OF GRANT APPLICATIONS

ACTION

It is recommended that the board of trustees approve the grant applications for the Continuation of High Technology for the Disabled Establishment Grant, Irvine Valley College and Saddleback College, which will maintain specialized services and adaptive equipment for students with disabilities who need to use computers in their academic and/or vocational training, and the Title III: Institutional Development grant for institutional development to assist the college to become self-sufficient by improving academic quality, institutional management and fiscal stability.

5. ACCEPTANCE OF AWARD AND BUDGET AMENDMENT:
SADDLEBACK COLLEGE VEA CAREER-VOCATIONAL
JOINT ARTICULATION

ACTION

It is recommended that the board of trustees accept the award of funds from the State Department of Education in support of the VEA Career Vocational Education Joint Articulation program for a grant to expand Saddleback College's articulation effort with the Saddleback Valley Unified School District and Coastline Regional Occupational Program, and to amend the 1987-88 General Fund-Restricted budget in the amount of \$43,000.

INSTRUCTION AND STUDENT SERVICES

6. SADDLEBACK COLLEGE: REVISIONS TO THE 1988-89 CATALOG

ACTION

It is recommended that the board of trustees the 1988-89 catalog requirements affecting ng an F-1 visa, and Development Department es and Human Services Sciences Division.

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SC

RAMS:

ACTION

SPRING 1988

l that the board of he week of Continuing Estate events planned k College Community t.

NON-CREDIT PROGRAM,

SUMMER 1988

It is recommended that the board of trustees approve the cultural, educational and recreational events planned by the Saddleback College Community Services department.

c. IRVINE VALLEY COLLEGE, SUMMER 1988

It is recommended that the board of trustees approve the cultural, educational, and recreational programs planned by the Irvine Valley College Community Services department.

8. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT

ACTION

It is recommended that the board of trustees approve the contract with The Berkeley Shakespeare Festival.

9. SADDLEBACK COLLEGE: CHILDREN'S CENTER FEES ACTION

It is recommended that the board of trustees approve the proposed adjustment in Saddleback College Children's Center fees, effective 1988 summer session.

10. WELLNESS PROGRAM: SADDLEBACK COLLEGE/
AMERICAN CANCER SOCIETY MOBILE MAMMOGRAPHY
UNIT ACTION

It is recommended that the board of trustees approve the American Cancer Society, Orange County Unit's Mammography Screening Program, for a low-cost mammography screening program.

FACILITIES

11. COMPUTER SCIENCES BUILDING B: IRVINE VALLEY
COLLEGE ACTION

It is recommended that the board of trustees authorize The Blurock Partnership to make necessary revisions to drawings for the first floor Laser Labs, Irvine Valley College, including additional electrical power, shelves, and plumbing.

12. CHANGE IN SUBCONTRACTOR: COMPUTER SCIENCE
BUILDING: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees approve the substitutions of subcontractors by the General Contractor for Computer Science Building B, Irvine Valley College.

13. ACCESS DRIVE EASEMENT: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees authorize JHH Consultants to prepare a legal description and drawing for the grant of easement from the Southern California Edison Company at a cost not to exceed \$550.

14. CONSULTANT AGREEMENT; INFORMATION CENTER,
COLLEGE DRIVE ENTRANCE: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve a contract with Irvine Testing Laboratory, Inc. in an amount not to exceed \$618 for materials testing and inspection in conjunction with the construction of the information Center at College Drive entrance, Saddleback College.

15. NOTICE OF CATEGORICAL EXEMPTION: DEMOLITION
AND REMOVAL OF BUILDING CC-1 AND THE
BOOKSTORE: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees declare the demolition and removal off campus of Buildings CC-1 and Bookstore, Saddleback College, to have no significant effect upon the environment and authorize the chancellor to proceed with the filing of a Notice of Categorical Exemption.

16. CHANGE OF SCOPE: CONSTRUCTION MANAGEMENT:
BOLYE ENGINEERS: HVAC HOT WATER SUPPLY AND
RETURN PIPING: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve a change in scope work agreement with Boyle Engineering for additional work during the construction of the HVAC Hot Water Supply and Return lines, and authorize an amendment to their original fee in the amount of \$2,700.

BUSINESS/FISCAL

17. ADDENDUM #1 TO BID AWARD: PARKING CITATION
PROCESSING SERVICE: SADDLEBACK COLLEGE AND
IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees award Addendum #1, an increase of \$.03, to coincide with the increase of postal rates for the processing of each parking citation to Turbo Data Systems.

18. ENGAGEMENT OF BOND COUNSEL AND FINANCIAL CONSULTANT FOR ISSUANCE OF 1988 TAX AND REVENUE ANTICIPATION NOTES (TRANS) ACTION

It is recommended that the board of trustees adopt the resolution authorizing the engagement of Buchalter, Nemer, Fields, and Younger as bond counsel and Seidler-Fitzgerald Public Finance as financial consultant for the issuance of 1988 Tax and Revenue Anticipation Notes.

19. CLAIMS AGAINST THE DISTRICT: ETHEL L. MARCUS AND DANIEL F. FRASER ACTION

It is recommended that the board of trustees deny claims against the district from Daniel F. Fraser and Ethel L. Marcus, and refer said claims to the district's insurance carrier.

20. PAYMENT OF BILLS ACTION

It is recommended that the board of trustees approve warrants 130222 through 130713 totaling \$800,255.48 and credit card purchases totaling \$2,372.75.

21. PURCHASE ORDERS ACTION

It is recommended that the board of trustees approve purchase orders 101159 through 101551 totaling \$273,112.35.

22. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board of trustees approve the requests for travel and/or mileage.

SPECIAL REPORTS

23. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

24. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

25. DISTRICT INITIAL PROPOSAL - SADDLEBACK COMMUNITY COLLEGE DISTRICT FACULTY ASSOCIATION

ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept for review and study the district's initial proposal for the Saddleback Community College District Faculty Association.

26. DISTRICT INITIAL PROPOSAL - CSEA ACCEPTANCE
FOR REVIEW
AND STUDY
- It is recommended that the board of trustees accept for review and study the district's initial proposal for California School Employees Association (CSEA).
27. ADMINISTRATIVE CONTRACT PERSONNEL ACTIONS ACTION
- It is recommended that the board of trustees approve the Administrative Contract Personnel Actions which include both contract extensions and salary placements for the executive staff as well as the contract extension and compensation of the chancellor.
28. EMPLOYMENT PROCEDURES MANUAL - ADMINISTRATIVE REGULATION INFORMATION
- It is recommended that the board of trustees accept for information the Employment Procedures Manual.
29. CONSULTANT CONTRACTS - CLASSIFICATION STUDIES, RALPH ANDERSEN & ASSOCIATES ACTION
- It is recommended that the board of trustees approve the consultant contract with Ralph Andersen & Associates for a classification study for all bargaining unit positions.

GIFTS TO THE DISTRICT

30. GIFTS TO THE DISTRICT ACTION
- It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

31. CORRESPONDENCE INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT