

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
MARCH 23, 1987
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

PLEDGE OF ALLEGIANCE

Led by Trustee Hueter

INVOCATION

Led by Trustee Gellatly

APPROVAL OF AGENDA

MINUTES OF PREVIOUS MEETING

Regular Meeting of March 2, 1987

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS FROM THE PUBLIC

PRIORITY

1. SADDLEBACK COLLEGE ACCREDITATION 1987 SELF-STUDY

ACCEPTANCE FOR
REVIEW AND STUDY

The final draft of Saddleback College's accreditation self-study is provided for the board's review and consideration. A second reading is scheduled for the first meeting in April.

CONSENT CALENDAR

2. Designated items will be recommended for action as indicated.

ACTION

GENERAL

3. GRANT APPLICATIONS ACTION
- Saddleback College has made application for two grants:
- a. Minority Nurse Outreach Program and
 - b. Regional Institute for Parent-Professional Education in Transition.
4. ANNUAL INSTITUTIONAL ACCREDITATION REPORT: SADDLEBACK COLLEGE INFORMATION
- Per the Accrediting Commission of the Western Association of Schools and Colleges guidelines, the annual report for Saddleback College has been completed and is presented for information.
5. CHANGE OF BOARD MEETING DATE ACTION
- It is recommended that consideration be given to a change in the date of the next board meeting from Wednesday, April 15, to Monday, April 6.
6. CCCT ELECTION ACTION
- Ballots are provided to each board member for tally and certification by the Clerk and Secretary of the board of trustees.

INSTRUCTION AND STUDENT SERVICES

7. GUEST SPEAKER HONORARIA ACTION
- The attachment lists guest speakers associated with the funded Special Services Program for the Disabled and the Foster Parenting Grant Program.
8. STUDENT CERTIFICATES OF ACHIEVEMENT: SADDLEBACK COLLEGE ACTION
- It is recommended that the board of trustees approve certificates to Saddleback College students as listed.

INSTRUCTION AND STUDENT SERVICES (Continued)

9. COMMUNITY SERVICES NON-CREDIT PROGRAM, SUMMER 1987: SADDLEBACK COLLEGE ACTION
- Approval is recommended for a summer program in Real Estate to meet the professional relicensure requirements of realtors.
10. EDUCATIONAL SERVICES AGREEMENT: UNISYS CORPORATION: SADDLEBACK COLLEGE ACTION
- This agreement provides for funded vocational assessment and career counseling.
11. EDUCATIONAL SERVICES AGREEMENT: TROPITONE, IRVINE: IRVINE VALLEY COLLEGE ACTION
- This agreement provides a funded course in time management.
12. SPANISH STUDY ABROAD, GUANAJUATO, MEXICO, SUMMER 1987 ACTION
- Irvine Valley College proposes a summer program in Spanish taught at the Universidad de Guanajuato. Approval is recommended.

FACILITIES

13. CHANGE ORDER #1 - BUILDING A, IRVINE VALLEY COLLEGE ACTION
- Eleven changes affecting the structure, safety and utilities of Building A, Irvine Valley College are proposed. The total cost is \$11,367. The completion date is extended to 9/13/87. Cost is within the building contingency budget.
14. CHANGE ORDER - PARKING LOTS 9 AND 10, SADDLEBACK COLLEGE ACTION
- This item is the second change order and should conclude the final modifications prior to acceptance in April.

BUSINESS/FISCAL

15. BUDGET ALLOCATION PROCESS 1987-88 ACTION
- The District Budget Committee has completed its report and recommendations. The chancellor's recommendations are attached.

BUSINESS/FISCAL (Continued)

16. BUDGET AMENDMENT: PARKER BERTEA EDUCATIONAL SERVICES AGREEMENT ACTION
- This item amends the budget to reflect acceptance of funding in the amount of \$3,255.
17. BUDGET AMENDMENT: STUDENT RECORDS FEES: SADDLEBACK COLLEGE ACTION
- Existing equipment is inadequate to handle transcript requests efficiently. Authorization is requested for the use of fee money to provide equipment.
18. CONTINGENCY TRANSFER: DISTRICT EMPLOYEE RELATIONS AND PERSONNEL ACCOUNT ACTION
- Authorization is requested for a transfer of funds from the general contingency to the Employee Relations and Personnel budget to cover the actual and necessary expenses associated with selection of the president for Irvine Valley College.
19. AUDIT REPORT: 1985-86 STUDENT FINANCIAL ASSISTANCE PROGRAMS ACCEPTANCE
- The financial aid staff of Saddleback College is to be commended on the excellent results of the audit.
20. AWARD OF BID: IRVINE VALLEY COLLEGE PARKING LOT SWEEPER AND PICKUP TRUCK ACTION
- This item is for acquisition of a pickup truck and lot sweeper for a total amount of \$20,170.
21. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION
- Requests for travel and/or mileage.
22. PAYMENT OF BILLS ACTION
- It is recommended that the board of trustees approve the payment of bills totaling \$943,301.63 and credit card purchases totaling \$4,125.15.

BUSINESS/FISCAL (Continued)

23. PURCHASE ORDERS

ACTION

It is recommended that the board of trustees approve the purchase orders totaling \$247,103.07.

24. BOARD POLICY REVISION: DISPOSITION OF DISTRICT PROPERTY

ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept for review and study the revision to Board Policy BP-3600.

SPECIAL REPORTS

25. REPORTS

- a. Saddleback College President's Report
- b. Irvine Valley College President's Report
- c. Inter-College Academic Senate Report
- d. California School Employees Association Report
- e. Faculty Association Report
- f. Chancellor's Report

PERSONNEL

26. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

ACTION

27. GIFTS TO THE DISTRICT

It is recommended that the gifts listed be accepted by the Board of Trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

28. Correspondence

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

bw3.19