

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:00 P.M. MARCH 7, 1988
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Hueter

INVOCATION

Led by Trustee Connolly

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of February 8, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. BOARD POLICY REVISIONS, SECTIONS 100, 1000 AND 2000

ACTION

It is recommended that the board of trustees approve the revisions to the Board Policy Manual, Sections 100, 1000 and 2000. The revisions were submitted for board review and study at the February 8 meeting.

3. BOARD POLICY 5401 REVISIONS

ACCEPTANCE FOR
REVIEW AND STUDY

It is recommended that the board of trustees accept for a second reading the revisions to Board Policy 5401. These proposed revisions were presented to the board for first reading at the February 8 meeting.

4. SADDLEBACK COLLEGE: GRANT ACCEPTANCE
(CALIFORNIA COMMUNITY COLLEGES)

ACTION

It is recommended that the board of trustees approve and authorize acceptance of the award for the Foster Parent Training Program grant to Saddleback College by the California Community Colleges, Office of the Chancellor.

5. GRANT APPLICATIONS - IRVINE VALLEY
COLLEGE/SADDLEBACK COLLEGE

ACTION

It is recommended that the board of trustees approve the grant applications for:

- A. Improving Reaching and Learning Through Classroom-Based Research - Irvine Valley College
- B. Professional Development and Program Improvement, California Community College Business and Office Technology- Irvine Valley College
- C. Statewide Community College Instructional and Administrative Telecommunications Model Network - Irvine Valley College
- D. Peer Evaluation Pilot: An Analysis of Classroom Effectiveness - Irvine Valley College
- E. Peer Assistance Training Program- Saddleback College

6. CLASS SCHEDULE REPORT

INFORMATION

As the colleges have developed, the feasibility of proposing two schedules for citizens of the district has been discussed at some length. This is a status report on the current discussion.

INSTRUCTION AND STUDENT SERVICES

7. SADDLEBACK COLLEGE: NEW FULL-TIME FACULTY POSITIONS ACTION

It is recommended that the board of trustees approve Saddleback College's proposal to recruit and hire two instructors in English; instructors in Mathematics, Spanish, Sociology and Chemistry; and three counselors in the 1988-89 academic year. Funding will depend upon the adoption of the final budget.

8. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board of trustees approve the granting of certificates to the listed students.

9. SADDLEBACK COLLEGE: COMMUNITY SERVICES PROGRAM, SPRING 1988 ACTION

It is recommended that the board of trustees approve the Saddleback College Community Services sound technician and compensation for a Community Services event.

10. CONSULTING AGREEMENTS: ACTION

It is recommended that the board of trustees approve the following consultant agreements:

- a. MARY STRINGFIELD

Under this agreement, Mary Stringfield will be a training consultant to assist the staff of residential group homes in Orange and southern Los Angeles Counties and will assist in public relations efforts in the Group Home Training Grant.

- b. JAMES HENDRICKSON

Under this agreement, James Hendrickson will be hired as a medical director to assist in the administration of the Paramedic program as a curriculum and clinical expert.

c. VIRGINIA GILMORE

Under this agreement, Virginia Gilmore provided services both as a guest speaker and as a consultant to the Foster Parent Training program.

d. LONI RONNEBERG

Under this agreement, Loni Ronneberg will perform special services for recruiting and marketing in Computer-Aided Design, Printed Circuit Technology, and Mortgage Lending programs.

11. SADDLEBACK COLLEGE: HONORARIUM

ACTION

It is recommended that the board of trustees approve honorarium for the following guest speakers:

a. FARID ELASHMAWI

Farid Elashmawi was a speaker for a seminar on "Technology Transfer Management" which was presented through a grant from the National Council of International Visitors and the Agency for International Development.

b. TONY DELAP

Tony Delap will give a slide lecture in conjunction with a month long series of activities designed to offer students and the Saddleback College community exposure to contemporary art and artists.

c. JERILYN CHUMAN

Jerilyn Chuman presented a Classified Professional Growth Seminar sponsored by the Saddleback College Classified Senate.

12. COMMUNITY SERVICES FINANCIAL REPORT

INFORMATION

It is recommended that the board of trustees accept the financial report of the Irvine Valley College Community Service program as an informational item.

FACILITIES

13. CONSULTING AGREEMENTS:

ACTION

a. TOPOGRAPHIC SURVEY ACCESS ROAD FOR HUB I STUDENT CENTER: IRVINE VALLEY COLLEGE

It is recommended that the board of trustees approve the contract with JHH Consultants to prepare topographic survey for the grading, storm drain relocation plan and access road plan for the Campus Hub I Student Center, Irvine Valley College, under the terms and conditions of the Consulting Agreement.

b. TOPOGRAPHICAL AND LAND SURVEY FOR PARKING LOT 5: IRVINE VALLEY COLLEGE

It is recommended that the board of trustees approve the contract with Norris-Repke, Inc. to prepare topographical and land survey for the Parking Lot 5 project, Irvine Valley College, under the terms and conditions of the Consulting Agreement.

c. TOPOGRAPHICAL AND LAND SURVEY FOR PARKING LOTS 13 AND 14 AND TECHNOLOGY/APPLIED SCIENCE BUILDING: SADDLEBACK COLLEGE

It is recommended that the board of trustees approve the contract with Norris-Repke, Inc. to prepare topographical and land survey for Parking Lots 13 and 14 and the Technology/Applied Science Building projects, Saddleback College, under the terms and conditions of the Consulting Agreement.

14. NOTICE OF CATEGORICAL EXEMPTION: REMODELING OF BUILDINGS A AND N: SADDLEBACK COLLEGE ACTION

It is recommended that the board of declare remodeling of Buildings A and N, Saddleback College, to have no significant effect upon the environment and authorize the chancellor to proceed with the filing of a Notice of Categorical Exemption.

15. NOTICE OF INTENTION TO ADOPT NEGATIVE DECLARATIONS ACTION

- a. PARKING LOTS 13 AND 14: SADDLEBACK COLLEGE

It is recommended that the board of trustees adopt the resolution and direct the publication of the Notice of Intention to Adopt Negative Declaration for Parking Lots 13 and 14, Saddleback College.

- b. PARKING LOTS 5 AND 6: IRVINE VALLEY COLLEGE

It is recommended that the board of trustees adopt the resolution and direct the publication of the Notice of Intention to Adopt Negative Declaration for Parking Lots 5 and 6, Irvine Valley College.

BUSINESS/FISCAL

16. AWARD OF BIDS: ACTION

It is recommended that the board of trustees authorize the award of the following bids:

- a. EMPLOYER-BASED TRAINING EQUIPMENT PURCHASE: IRVINE VALLEY COLLEGE

Bid #97 for the purchase of Employee-Based Training Equipment to IBM, Corporation

b. PURCHASE OF COMPUTER EQUIPMENT AND PERIPHERALS: SADDLEBACK COLLEGE

Bid #8788-17 for the Capistrano Unified School District to purchase Apple Computer Products by the Saddleback Community College District

c. PURCHASE OF BINOCULAR MICROSCOPES: IRVINE VALLEY COLLEGE

Bid #100 for the purchase of thirty-six microscopes to E & L Microscope and Balance Company

17. CONTRACT EXTENSION: CLAIMS ADMINISTRATION SERVICE FOR WORKERS' COMPENSATION PROGRAM ACTION

It is recommended that the board of trustees approve extension of the contract with Keenan and Associates to June 30, 1988, and that the Vice Chancellor, Fiscal Services and Operations be authorized to execute the agreement.

18. BUDGET AMENDMENTS ACTION

a. SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE LEARNING DISABLED STUDENTS ALLOCATION

It is recommended that the board of trustees adopt the resolution to amend the 1987-88 General Fund - Unrestricted budget in the amount of \$14,143, and to direct that these funds be appropriated to the proper accounts.

b. PACIFIC BELL GRANT: IRVINE VALLEY COLLEGE

It is recommended that the board of trustees adopt the resolution to amend the 1987-88 General Fund - Restricted budget in the amount of \$46,380, and to direct the administration to appropriate these funds to the proper accounts.

c. CARL D. PERKINS VOCATIONAL EDUCATION ACT
1987-88 REGULAR ALLOCATION

It is recommended that the board of trustees adopt the resolution to amend the General Fund - Restricted budget in the amount of \$38,003, and to direct the administration to appropriate these funds to the proper accounts.

d. SADDLEBACK COLLEGE AND IRVINE VALLEY
COLLEGE VOCATIONAL EDUCATION ACT 1987-88
REGULAR ALLOCATION

It is recommended that the board of trustees amend the college budget in the amount of \$38,003, and that these funds be distributed to the proper accounts.

e. FINE ARTS DIVISION: SADDLEBACK COLLEGE

It is recommended that the board of trustees amend the 1987-88 General Fund - Restricted budget in the amount of \$24,449, and direct the administration to appropriate these funds to the proper account.

f. CAPITAL OUTLAY FUND

It is recommended that the board of trustees amend the 1987-88 Capital Outlay Fund budget in the amount of \$54,997, and direct the administration to appropriate these funds to the proper accounts.

19. PAYMENT OF BILLS

ACTION

It is recommended that the board of trustees approve warrants 129104 through 129730 totaling \$1,102,689.73 and credit card purchases totaling \$1,626.99.

20. PURCHASE ORDERS

ACTION

It is recommended that the board of trustees approve purchase orders 100322 through 100840 totaling \$512,620.42.

21. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board of trustees approve the requests for trustee travel and/or mileage.

SPECIAL REPORTS

22. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

23. EMPLOYMENT AND STATUS CHANGE ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

24. INITIAL CONTRACT PROPOSAL CSEA CHAPTER 586

APPROVAL

It is recommended that the board of trustees receive the CSEA Chapter 586 initial proposal for the purpose of making it a public document.

GIFTS TO THE DISTRICT

25. GIFTS TO THE DISTRICT

APPROVAL

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

26. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT