

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. FEBRUARY 27, 1989
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Moore

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of February 6, 1989

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

1. REFINANCE CERTIFICATES OF PARTICIPATION

ACTION

It is recommended that the board of trustees adopt the resolution to appoint an Underwriter and Special Legal Counsel, and to direct certain actions in connection with the proposed capital improvement financing project.

CONSENT CALENDAR

2. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. BOARD POLICY REVISIONS: SECTION 4000 ACCEPTANCE
FOR REVIEW
AND STUDY
It is recommended that the board of trustees accept for review and study revisions to the Board Policy Manual, Section 4000, Personnel.
4. MAINTENANCE AND OPERATIONS COMMITTEE REPORT ACCEPTANCE
FOR REVIEW
AND STUDY
It is recommended that the board of trustees accept the Maintenance and Operations Committee report, and refer recommendations to the two colleges and the district offices for review and recommendations in conjunction with the 1989-1990 budget.
5. THE SADDLEBACK COMMUNITY COLLEGE DISTRICT 1989-1990 COMPREHENSIVE PLAN ACCEPTANCE
FOR REVIEW
AND STUDY
It is recommended that the board of trustees accept for review and study the Saddleback Community College District 1989-1990 Comprehensive Plan. The chancellor further recommends that at the meeting of March 13, 1989, the board of trustees accept the total plan as a basis for 1989-1990 budget planning to the extent feasible and as a basis for future planning. The chancellor also recommends a series of specific actions and modifications relative to the plan for 1989-1990 and for the future.

INSTRUCTION AND STUDENT SERVICES

6. SADDLEBACK COLLEGE: COURSE/INSTRUCTIONAL FEES ACTION
It is recommended that the board of trustees approve the listed instructional fees.
7. ORANGE COUNTY LABOR MARKET CONSORTIUM JOINT POWERS AGREEMENT ACTION
It is recommended that the board of trustees approve membership into and authorize the Joint Powers Agreement with the Orange County Labor Market Consortium at a cost of \$1,500.

8. SADDLEBACK COLLEGE: 1988-1989 CURRICULUM CHANGES ACTION
- It is recommended that the board of trustees approve the listed curriculum changes.
9. SADDLEBACK COLLEGE: ORANGE COUNTY DEPARTMENT OF EDUCATION MEDIA SERVICES CONTRACT ACTION
- It is recommended that the board of trustees approve the contract with the Orange County Department of Education Media Services Unit for materials and services in an amount not to exceed \$925 for the 1988-1989 fiscal year.
10. STUDENT CERTIFICATES OF ACHIEVEMENT ACTION
- It is recommended that the board of trustees approve the granting of certificates to the listed students at:
- a. SADDLEBACK COLLEGE
 - b. IRVINE VALLEY COLLEGE
11. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM ACTION
- It is recommended that the board of trustees approve an honorarium of \$100 to Phillis Grillo for a presentation on operating room techniques.
12. SADDLEBACK COLLEGE: ADVANCING THE HUMANITIES PROJECT ACTION
- It is recommended that the board of trustees approve Saddleback College's participation in the project, Advancing the Humanities, co-sponsored by the National Endowment for the Humanities and the American Association of Community and Junior Colleges.
13. IRVINE VALLEY COLLEGE: AOJ CLUB - ACJA-LAE NATIONAL COMPETITION ACTION
- It is recommended that the board of trustees approve the participation of 21 Administration of Justice Club members and one coach at the ACJA-LAE National Competition, March 17-27, 1989.

14. IRVINE VALLEY COLLEGE: PROFESSIONAL DEVELOPMENT PROJECT-EVENTS, SPRING 1989 ACTION

It is recommended that the board of trustees approve the workshops and expenditures for the listed presenters.

15. CULTURAL ARTS EVENTS, SPRING 1989: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees approve the Arts of IVC Events, Spring, 1989.

16. IRVINE VALLEY COLLEGE: COMPUTER AIDED DESIGN CONSULTANT ACTION

It is recommended that the board of trustees approve hiring of a contractor who will document the success of the Computer Aided Design program for Irvine Valley College.

17. REGISTRATION, COMPUTER UPGRADE ACTION

It is recommended that the board of trustees approve solicitation of bids from authorized bidders to upgrade the admissions, registration, student records computer hardware system.

FACILITIES

18. DISTRICT CAPITAL OUTLAY PROJECTS ACTION

It is recommended that the board of trustees approve recommendations delineated in the exhibit for the District Capital Outlay Projects.

19. CHANGE ORDER: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees ratify Change Order No. 2 to amend the contract with Culp Construction Company for construction of the Student Services Center, Saddleback College, by increasing the contract amount to \$6,849,403.89.

20. SOILS TESTING AND INSPECTION SERVICES ACTION
AGREEMENT: TECHNOLOGY & APPLIED SCIENCE
BUILDING: SADDLEBACK COLLEGE

It is recommended that the board of trustees ratify a contract with South Coast Geologic Services, Inc. in the amount of \$11,406 in accordance with proposal dated January 30, 1989 for soils testing and inspection services in conjunction with the construction of the Technology & Applied Science Building, Saddleback College and the Consulting Agreement.

21. HUB I STUDENT SERVICES CENTER: IRVINE VALLEY ACTION
COLLEGE: FIRST AND SECOND FLOOR PLAN
REVISIONS

It is recommended that the board of trustees approve the revised design and increase the construction budget for the Hub I Student Services Center by \$44,300 to \$5,085,460, and authorize revision of the working drawings for submittal to the Office of State Architect and California Community Colleges.

22. NOTICES OF INTENT TO ADOPT NEGATIVE ACTION
DECLARATION: CHILD DEVELOPMENT FACILITY

It is recommended that the board of trustees adopt the resolutions, and direct publication of the Notices of Intention to Adopt Negative Declaration for the Child Development Facilities at:

- a. IRVINE VALLEY COLLEGE
- b. SADDLEBACK COLLEGE

BUSINESS/FISCAL

23. AWARD OF BIDS: ACTION
- a. APPLE COMPUTER HARDWARE & SOFTWARE:
IRVINE VALLEY COLLEGE

It is recommended that the board of trustees approve the award of Bid No. C-8714-F to Apple Computer, Inc. for purchase of the listed equipment in the amount of \$66,603.30, plus shipping and insurance.

b. AUDIO VISUAL EQUIPMENT

It is recommended that the board of trustees award Bid #808 for audio visual equipment to the listed vendors for a total amount of \$30,116.62.

24. SELECTION OF DISTRICT AUDITOR: 1988-1989 - 1990-1991 ACTION

It is recommended that the board of trustees authorize the agreement with Peat Marwick Main and Company to perform the district's audit for the fiscal years 1988-1989 to 1990-1991, inclusive, with an option to extend these services for one additional year at the listed costs.

25. BUDGET STATUS SUMMARY ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept the quarterly budget status report for review and study, and direct administration to include these reports in the minutes of this meeting as required by Education Code Section 84043.

26. BUDGET AMENDMENT: 1988-1989 CAPITAL OUTLAY PROGRAM EXTENSION ACTION

It is recommended that the board of trustees adopt the resolution amending the 1988-1989 Capital Outlay Fund Budget in the amount of \$15,000.

27. TRANSFERS OF APPROPRIATIONS ACTION

It is recommended that the board of trustees approve/ratify the listed transfers of appropriations.

28. PARKING PROGRAM STATUS REPORT INFORMATION

This report contains the financial status of the District Parking Program.

29. PAYMENT OF BILLS ACTION

It is recommended that the board of trustees approve warrants 138422 through 138973 totaling \$1,039,478.44 and credit card purchases totaling \$682.71.

30. PURCHASE ORDERS ACTION

It is recommended that the board of trustees approve purchase orders 6854 through 7282 totaling \$4,910,820.42.

31. PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING DUE TO ILLNESS ACTION

It is recommended that the board of trustees adopt the resolution authorizing payment to Trustee Joan Hueter absent from the January 17, 1989 board of trustees meeting due to illness.

32. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board of trustees approve requests for travel and/or mileage.

SPECIAL REPORTS

33. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Academic Senate President)
 1. Saddleback College Academic Senate
 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

34. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the board of trustees approve the submitted certificated personnel actions.

b. CLASSIFIED PERSONNEL

It is recommended that the board of trustees approve the submitted classified personnel actions.

c. CLASSIFIED BARGAINING UNIT RECLASSIFICATION STUDY

It is recommended that the board of trustees accept the study of Ralph Andersen and Associates dated January 16, 1989, as amended by the consultant on February 23, 1989.

d. AUTHORIZATION AND BUDGET PLAN/FULL-TIME FACULTY

The chancellor recommends the adoption of a budget plan for additional full-time faculty for purposes of announcement and budget planning purposes.

GIFTS TO THE DISTRICT

35. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

36. CORRESPONDENCE

INFORMATION

RECESS FOR SADDLEBACK COMMUNITY COLLEGE DISTRICT FACILITIES CORPORATION

ACTION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT