

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:00 P.M. FEBRUARY 8, 1988  
IRVINE VALLEY COLLEGE, DINING COMMONS

AGENDA

CLOSED SESSION - 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by President Gellatly

INVOCATION

Led by Trustee Walther

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of January 25

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

1. SADDLEBACK COLLEGE; CHANGES FOR THE 1988-89 CATALOG ACTION

It is recommended that the board of trustees approve the changes in Saddleback College's 1988-89 catalog.

CONSENT CALENDAR

2. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. HIRE ARCHITECT: TECHNOLOGY/APPLIED SCIENCE BUILDING AND PARKING LOTS 13 & 14: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees authorize the hiring of Leo A. Daly, Architects and Engineers, to provide the necessary planning and design and required management services required for construction of the Technology/Applied Science Building and Parking Lots 13 and 14, Saddleback College.

4. HIRE ARCHITECT: PHYSICAL EDUCATION FACILITIES (LOCKER ROOMS) AND PHYSICAL EDUCATION FACILITIES (OUTDOOR): IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees authorize the hiring of Parkin Architects to prepare the working drawings to be submitted to California Community Colleges Chancellor's Office for the Physical Education Facilities (Locker Rooms) and the Physical Education Facilities (Outdoor), Irvine Valley College.

5. HIRE ARCHITECT: PARKING LOT #5 -IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees authorize the hiring of Grillias, Pirc, Rosier, Alves, Architects, to prepare working drawings and construction management services for Parking Lot #5, Irvine Valley College.

6. BOARD POLICY REVISIONS, SECTIONS 100, 1000, 2000 AND 5401 ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept for review and study revisions to the Board Policy Manual, sections 100, 1000, 2000 and 5401.

INSTRUCTION AND STUDENT SERVICES

7. IRVINE VALLEY COLLEGE: SPANISH STUDY ABROAD, SANTANDER, SPAIN, SUMMER 1988 ACTION
- It is recommended that the board of trustees approve the Spanish Session Abroad for Summer, 1988 for Irvine Valley College.
8. IRVINE VALLEY COLLEGE: CULTURAL ARTS EVENTS, SPRING 1988 ACTION
- It is recommended that the board of trustees approve the Irvine Valley College Cultural Arts Events, Spring 1988.
9. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION
- It is recommended that the board of trustees approve the granting of certificates of the listed students.
10. SADDLEBACK COLLEGE: HONORARIUM FOR SPRING MUSICIAN ACTION
- It is recommended that the board of trustees approve the honorarium for payment to the additional orchestra member listed for the spring musical, "Gypsy."
11. SADDLEBACK COLLEGE: COMMUNITY SERVICES FINANCIAL STATUS INFORMATION
- It is recommended that the board of trustees accept the financial report of the Saddleback College Community Services Programs as an informational item.

FACILITIES

12. ACCESS DRIVEWAY EASEMENT, IRVINE VALLEY COLLEGE - SOUTHERN CALIFORNIA EDISON COMPANY RIGHT-OF-WAY ACTION
- It is recommended that the board of trustees adopt, by no less than two-thirds vote, the resolution to approve the grant of Access Driveway Easement from Southern California Edison Company, subject to all terms, covenants, and conditions.

13. DISTRICT CAPITAL OUTLAY PROJECTS

INFORMATION

Staff will review, with the board of trustees, the district's projects.

BUSINESS/FISCAL

14. BUDGET STATUS SUMMARIES

ACCEPTANCE FOR  
REVIEW AND STUDY

It is recommended that the board of trustees accept the quarterly budget status reports for review and study, and direct the administration to include these reports in the minutes of this meeting as required by Education Code Section 84043.

15. BUDGET AMENDMENTS:

ACTION

a. SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE: MATERIALS FEES

It is recommended that the board of trustees adopt the resolution to amend the General Fund to account for the receipt and utilization of actual and estimated materials fees. The funds will be used to replenish instructional supplies at both colleges.

b. SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE: EOPS PROGRAMS

It is recommended that the board of trustees adopt the resolution to amend the 1987-88 General Fund - Restricted budget in order to properly account for the revenue and expenditure of state funds provided to categorical programs.

16. WAIVER OF COLLATERALIZATION REQUIREMENT

ACTION

It is recommended that the board of trustees grant to the Orange County Teachers Federal Credit Union a waiver of the collateralization requirement imposed under Government Code Section 53652, and authorize the Vice Chancellor, Fiscal Services and Operations, to execute the necessary documents to effect this waiver.

17. REVISED COST/CLASS SCHEDULE PRODUCTION ACTION

It is recommended that the board of trustees approve the request on Bid #66 to Irvine World News for additional class schedules needed.

18. AWARD OF BID: COMPUTER EQUIPMENT: ACTION  
MATH/SCIENCE/ENGINEERING DIVISION:  
SADDLEBACK COLLEGE

It is recommended that the board of trustees approve the award of Bid #788 to Apple Computer for the purchase of computers and peripheral equipment to replace equipment located in the Computer Science Department, Saddleback College.

19. CLAIM AGAINST THE DISTRICT: MATTHEW M. ACTION  
HARTANOV

It is recommended that the board of trustees deny the claim of Matthew M. Hartanov dated January 19, 1988, and notify claimant of this action.

20. TRUSTEE REQUEST TO ATTEND CONFERENCES AND ACTION  
MEETINGS

It is recommended that the board of trustees approve trustees' requests for travel and/or mileage.

21. PAYMENT OF BILLS ACTION

It is recommended that the board of trustees approve warrants 128727 through 129101 totaling \$380,202.60 and credit card purchases paid through the revolving fund totaling \$6,276.25.

22. PURCHASE ORDERS ACTION

It is recommended that the board of trustees approve purchase orders 100058 through 100321 totaling \$180,609.14.

SPECIAL REPORTS

23. REPORTS

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

24. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

25. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

26. CORRESPONDENCE

INFORMATION

RECESS FOR SADDLEBACK COMMUNITY COLLEGE DISTRICT  
FACILITIES CORPORATION

ACTION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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