

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
8:00 P.M. FEBRUARY 6, 1989  
IRVINE VALLEY COLLEGE  
B 304 (COMPUTER SCIENCE BUILDING)

AGENDA

AB 1725 WORKSHOP - 6:00 P.M. - B 304

CLOSED SESSION - 7:30 P.M. - B 305

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Hellriegel

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of January 17, 1989

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

RESOLUTION: Commendation for Mary DeMoss

ACTION

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for  
action as indicated.

GENERAL

2. GENERAL ELECTRIC BOYCOTT ACTION

It is recommended that the board of trustees approve sending the letter to President Bush and all appropriate congressional representatives requesting the monitoring closely of all corporate and defense related activities.

3. GRANT APPLICATIONS ACTION

It is recommended that the board of trustees approve grant applications for:

SPECIAL NEEDS TRANSITION AND MONITORING CENTER - IRVINE VALLEY COLLEGE

The center would assist high risk and handicapped participants to pursue continuing education, entry level employment, and successful transition from formal education to work and adult life.

LOS PINOS JTPA WORK PROGRAM - SADDLEBACK COLLEGE

The program would enable Saddleback College to serve as a co-applicant with Los Pinos to provide in-service training and curriculum development assistance to high school faculty, and vocational assessment to high school student participants.

4. NOMINATIONS TO CCCT BOARD OF DIRECTORS ACTION

It is recommended that the board of trustees advise the chancellor as to its nomination for membership on the CCCT Board of Directors.

INSTRUCTION AND STUDENT SERVICES

5. SADDLEBACK COLLEGE: COMMUNITY SERVICES PROGRAM 1988-1989 ACTION

It is recommended that the board of trustees approve the Saddleback College Community Services agreement with the International Foundation for Protection Officers to provide a course on security procedures for security officers working in the field.

6. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION
- It is recommended that the board of trustees approve granting of certificates to listed students.
7. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION
- It is recommended that the board of trustees authorize a guest artist contract with The Ballet Metropolitan, Inc. for a single performance at a cost not to exceed \$6,000.
8. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM ACTION
- It is recommended that the board of trustees approve honorarium for Professor Yang Guang-Hua to give a presentation entitled "Minority Nationalities in China and Benefits of a Sister College Agreement," at a fee of \$150.
9. SADDLEBACK COLLEGE: HONORARIA FOR WOMEN'S CONFERENCE SPEAKERS ACTION
- It is recommended that the board of trustees approve honoraria to guest speakers for the 1989 Women's Conference at Saddleback College.
10. IRVINE VALLEY COLLEGE: FORENSICS TEAM OUT-OF-STATE ACTIVITY ACTION
- It is recommended that the board of trustees approve participation of fourteen forensics team members and three coaches at the National Junior College Speech Tournament, March 31 to April 8, 1989.
11. IRVINE VALLEY COLLEGE: ORANGE COUNTY AUDIO-VISUAL SERVICES CONTRACT ACTION
- It is recommended that the board of trustees authorize a contract, renewed annually, to provide media rentals from Orange County Audio-Visual Services at a reduced cost.

FACILITIES

12. CHANGE ORDER: STUDENT SERVICES CENTER: ACTION  
SADDLEBACK COLLEGE

It is recommended that the board of trustees ratify Change Order No. 1 to amend the contract with Culp Construction Company for construction of the Student Services Center, Saddleback College, by increasing the contract amount to \$6,822,879.96 and extending time of completion to February 12, 1990.

13. STUDENT SERVICES CENTER: SADDLEBACK COLLEGE: ACTION  
REVISE HANDICAPPED PARKING AND ACCESS

It is recommended that the board of trustees approve a contract with The Blurock Partnership for \$750 to revise working drawings for handicapped parking and access for the Student Services Center, Saddleback College.

14. PAYMENT FOR ARCHITECTURAL SERVICES: ACTION  
CALIFORNIA STATE UNIVERSITY, FULLERTON  
SATELLITE CENTER

It is recommended that the board of trustees accept the offer from California State University, Fullerton in the amount not to exceed \$15,000 to provide for cost of architectural services in connection with remodeling of district facilities to be subsequently rented to the university for location of its proposed satellite educational center.

15. HIRE CONSTRUCTION MANAGEMENT SERVICES: ACTION  
CALIFORNIA STATE UNIVERSITY, FULLERTON  
SATELLITE EDUCATIONAL CENTER: SADDLEBACK  
COLLEGE

It is recommended that the board of trustees approve a contract with Birtcher Company for construction management services including preparation of working drawings and design phase services required to remodel Buildings D, M and H for California State University, Fullerton, South Campus.

16. FIVE YEAR DEFERRED MAINTENANCE PLAN ACTION

It is recommended that the board of trustees approve the district's Five Year Deferred Maintenance Plan, and further authorize the plan to be forwarded, during February 1989, to the Office of the Chancellor, California Community Colleges.

BUSINESS/FISCAL

17. IRVINE VALLEY COLLEGE: FOUNDATION CONSULTANT ACTION

It is recommended that the board of trustees approve the consulting agreement with Carolyn L. Charkey for a period of one year, February 7, 1989 to February 6, 1990, to assist the college in operating the IVC Foundation, including fund-raising events and activities.

18. ASSIGNMENT OF LEASE RIGHTS AND CONDITIONS OF COMPUTER SYSTEM ACTION

It is recommended that the board of trustees approve the request for assignment, all rights, title, interest and payments on the lease/purchase agreement awarded pursuant to Bid #90 to the Ford Motor Credit Company.

19. LEASE/PURCHASE OF TWO-COLOR SHEET FED OFF-SET PRESS: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees award Bid No. 802 for the purchase of a two-color sheet fed offset press to Heidelberg West, Inc. at the cost of \$108,000, and the five-year lease agreement to Security Pacific Leasing Corporation, Attorney-in-Fact for Security Pacific National Bank, Costa Mesa, at an interest rate of 8%.

20. TRANSFERS OF APPROPRIATIONS ACTION

It is recommended that the board of trustees approve/ratify transfers of appropriations delineated in the exhibit.

21. APPROVAL TO ESTABLISH A TRUST ACCOUNT:  
LIABILITY CLAIMS ACTION
- It is recommended that the board of trustees adopt the resolution which provides for establishment of a Trust Account in the Union Bank in the amount of \$15,000 to facilitate settlement of claims arising out of the district's liability program.
22. LATE CLAIM AGAINST THE DISTRICT: REBECCA LEE  
BOYD ACTION
- It is recommended that the board of trustees accept the late claim application, that the claim be denied, and that staff be directed to notify claimant of this action.
23. PAYMENT OF BILLS ACTION
- It is recommended that the board of trustees approve warrants 96-137969 through 96-138421 totaling \$1,187,322.94 and credit card purchases totaling \$1,160.77.
24. PURCHASE ORDERS ACTION
- It is recommended that the board of trustees approve purchase orders 6489 through 6853 totaling \$674,927.91.
25. TRUSTEE REQUEST TO ATTEND CONFERENCES AND  
MEETINGS ACTION
- It is recommended that the board of trustees approve trustees' requests for travel and/or mileage.
26. REIMBURSEMENT CLAIM FOR TRUSTEES' USE OF  
PERSONAL AUTO ACTION
- It is recommended that the board of trustees approve trustees' mileage claims for October, November, and December 1988.

SPECIAL REPORTS

27. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Academic Senate President)
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

28. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

c. DISTRICT ADMINISTRATIVE SALARY ADJUSTMENTS

It is recommended that the board of trustees approve the salary schedules.

GIFTS TO THE DISTRICT

29. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

30. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT