

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M., FEBRUARY 3, 1992
SADDLEBACK COLLEGE
LIBRARY 105

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Walther

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of January 22, 1992

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

Budget Allocation System Update: Vice Chancellor Carcamo

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. IRVINE VALLEY COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve the proposal for the grant, "Child Care Services," California Department of Education, Child Development Division, as summarized in the exhibit.

3. GRANT ACCEPTANCES ACTION

It is recommended that the board approve acceptance of the following grants:

- a. SADDLEBACK COLLEGE: STATE PRESCHOOL PROGRAM

from the California State Department of Education's Child Development Program for a contract to provide an afternoon preschool at the Child Care Center.

- b. IRVINE VALLEY COLLEGE: LOCAL AREA NETWORK CURRICULUM DEVELOPMENT AND TEACHER TRAINING

from the California Community Colleges' Chancellor's Office in support of further development of the Local Area Network Curriculum Development and Teacher Training Project.

- c. IRVINE VALLEY COLLEGE: STAFF DEVELOPMENT - LEADERSHIP INSTITUTE FOR BUSINESS EDUCATORS

from the California Community Colleges' Chancellor's Office in support of continuing to provide the Staff Development - Leadership Institute for Business Educators Project.

4. C.S.E.A., CHAPTER 586, TENTATIVE AGREEMENT ACTION

It is recommended that the board approve the successor collective bargaining agreement with C.S.E.A., Chapter 586, for the term from July 1, 1991, to June 30, 1994, and authorize the Chancellor or his designees to execute the collective bargaining agreement on behalf of the Board of Trustees.

5. BOARD MEETING DATE CHANGE ACTION

It is recommended that the board meeting scheduled at 7:30 p.m., on Monday, March 2, 1992, be rescheduled to 7:30 p.m., March 9, 1992, at Irvine Valley College.

INSTRUCTION AND STUDENT SERVICES

6. CURRICULUM CHANGES FOR 1992/1993 CATALOGS ACTION

It is recommended that the board approve the curriculum changes for the 1992/1993 catalogs as shown and authorize catalog publication for:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

7. SADDLEBACK COLLEGE: UNITED STATES STUDENT ASSOCIATION CONFERENCE ACTION

It is recommended that the board approve the attendance of Saddleback College representatives for the United States Student Association Conference in Washington, D.C., on March 6, 7, 8 and 9, 1992, as described.

8. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA ACTION

It is recommended that the board approve honoraria as follows:

- a. MS. LILLIAN LESEFKO

\$200 for her presentation on Chinese Face Reading during the Nursing Program's Professional Issues Forum on February 19, 1992.

b. DR. MARK PETRACCA

\$75 for his presentation entitled, "Is There a Place in the Constitution for Multiculturalism?," at the monthly Humanities Hour on February 5, 1992.

9. CONSULTANT AGREEMENTS

ACTION

It is recommended that the board approve the following consultant agreements:

a. SADDLEBACK COLLEGE: MS. DOROTHY MCLAUGHLIN-HAUSCH

\$800 for the production and distribution of two education and prevention newsletters for the Orange County Consortium and other California community colleges as provided in the Alcohol and Drug Prevention Education grant.

b. IRVINE VALLEY COLLEGE: MS. MARY AUVIL, BARBARA FREITAS, AND MARGENE STEVENS

\$1,200 each for a total of \$3,600 to develop instructional materials for the Integrating Business Graphics and Desktop Publishing into Multimedia - Curriculum Development and Training Project.

c. IRVINE VALLEY COLLEGE: MR. CHARLES HUGHES

\$25/hr. for up to 50 hours (an amount not to exceed \$1,250) beginning February 4 and ending March 31, 1992, to develop a comprehensive computerized office system in the Office of Economic Development.

10. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT

ACTION

It is recommended that the board approve the agreement with the North Orange Coast Community College District for Irvine Valley College to perform training in LAN to Fullerton College's School of Business faculty members for a sum of \$1,200.

FACILITIES

11. CHANGE ORDERS

ACTION

It is recommended that the board approve the following:

a. IRVINE VALLEY COLLEGE: LIBRARY SECONDARY EFFECTS

Change Order 1 to amend the contract with Allied Construction by decreasing the contract to \$50,175 with no change to the contract completion date.

b. IRVINE VALLEY COLLEGE: P.E. FACILITIES

Change Order 2 to amend the contract with Pinner Construction Company by increasing the contract amount by \$5,473.69 to \$2,111,143.34 with 6 days extension to project completion date.

c. SADDLEBACK COMMUNITY COLLEGE DISTRICT: ATHLETICS FACILITY

Change Order 2 to amend the contract with Culp Construction Company by increasing the contract amount by \$54,766 to \$2,149,534 with 14 days extension to the project completion date.

12. SADDLEBACK COLLEGE: ACCEPT NOTICE OF COMPLETION: LIBRARY ELEVATOR REPAIR

ACTION

It is recommended that the board accept the project to repair the elevator in the Library as complete and authorize the filing of a Notice of Completion with the County of Orange.

13. SADDLEBACK COLLEGE: RECLAIMED WATER IRRIGATION PROJECT PHASES 1 AND II

REVIEW/STUDY

It is recommended that the board accept for review and study the proposed plans for Phase I and II of the water reclamation project as presented by MNWD personnel, and that the Chancellor or his designee be allowed to conduct the necessary contract negotiations to allow construction on this project to be undertaken upon completion of such negotiations.

BUSINESS/FISCAL

14. REVISED AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS 1991-1992 ACTION

It is recommended that the board approve the revised 1991-1992 membership requests and estimated organizational dues as represented.

15. ENGAGEMENT OF BOND COUNSEL AND FINANCIAL CONSULTANT FOR ISSUANCE OF 1992 TAX AND REVENUE ANTICIPATION NOTES (TRANS) ACTION

It is recommended that the board adopt Resolution 92-05 authorizing the engagement of Jones, Hall, Hill & White as bond counsel and Seidler-Fitzgerald Public Finance as financial consultant for the issuance of 1992 Tax and Revenue Anticipation Notes, approve contracts with Jones, Hall, Hill & White and with Seidler-Fitzgerald Public Finance, and authorize the Vice Chancellor, Fiscal Services and Operations, to execute the contracts and related documents.

16. INCREMENTAL PROPERTY TAX REVENUES: CITY OF MISSION VIEJO COMMUNITY REDEVELOPMENT PROJECT ACTION

It is recommended that the board adopt Resolution 92-07 electing to receive incremental property tax revenues as provided by section 33676 of the California Health and Safety Code as a result of the City of Mission Viejo Community Redevelopment Project.

17. BUDGET AMENDMENT: IRVINE VALLEY COLLEGE DEDICATED REVENUE ACTION

It is recommended that the board adopt Resolution 92-06 to amend the 1991-1992 Unrestricted General Fund Budget in the amount of \$7,332.

18. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

19. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 29477 through 29770 totaling \$238,274.52.

20. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 24106 through 24508 totaling \$860,845.86; credit card purchases totaling \$2,480.54; Saddleback College Community Education checks 2204 through 2232 totaling \$6,988.35; and Irvine Valley College Community Education checks 2762 through 2787 totaling \$18,273.67.

21. 25TH ANNIVERSARY CELEBRATION ACTION

It is recommended that the board approve the following:

a. REFRESHMENTS/ACCOMPANIMENT

\$3,500 to cover the cost of refreshments and the services of Mr. John Brady, percussionist, and Ms. Sue Cross, bass player, in accompanying the Irvine Valley College Jazz Singers.

b. CONSULTANT CONTRACT: MS. LAUREL HUNGERFORD

\$65/hr. plus \$15 per roll including processing and proof sheets, cost not to exceed \$300, for photography services during the Anniversary Celebration.

22. PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING DUE TO ILLNESS ACTION

It is recommended that the board adopt Resolution 92-08 authorizing payment to Trustee Hueter absent from the January 22, 1992, Board of Trustees' meeting due to illness.

SPECIAL REPORTS

23. REPORTS INFORMATION

a. Public Comments Concerning Items Not on Agenda

- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Councils' Report
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
 - 3. District Classified Council
- i. Chancellor's Report

PERSONNEL

24. EMPLOYMENT AND STATUS CHANGE

ACTION

a. ACADEMIC PERSONNEL

It is recommended that the submitted academic personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

25. GIFTS

ACTION

It is recommended that the board accept the following gifts: motors, heads and transmissions for Honda, Mitsubishi, Mazda, Nissan, Opel and Subaru automobiles to be used in the Automotive Technology Department, donated by ATK North America to Saddleback College; approximately 90 pieces of application software, multiple diskettes, power cables and protectors as shown in attachment to be used by Business Science Division, donated anonymously to Saddleback College; one IBM personal computer Model 5150, one Princeton Graphic Systems Monitor, one Transtar 130 printer, one APC Power Supply Model 200SL, and associated software to be utilized in the Learning Resources office, donated by Philip R. Taylor to Irvine Valley College.

CORRESPONDENCE

26. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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