

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. JANUARY 17, 1989
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Gellatly

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of December 5, 1988
Annual Organizational Meeting of December 5, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

1. IRVINE VALLEY COLLEGE: PLAN FOR ADDITIONAL FULL-TIME FACULTY

ACTION

It is recommended that the board of trustees approve Irvine Valley College's plan for faculty additions with authorization to recruit for the specified ten faculty positions in 1989-1990, contingent upon funding capability of the college's approved 1989-1990 budget and legislative funding of the full-faculty provision in AB 1725.

CONSENT CALENDAR

2. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. APPOINTMENTS OF TRUSTEE REPRESENTATIVES

ACTION

It is recommended that the board of trustees approve the listed appointments in order to comply with requirements of the Annual Organizational Meeting.

4. ACCEPTANCE OF DISTRICT AUDIT REPORT: 1987-1988

ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board of trustees accept the general purpose financial statements with accompanying audit report for the 1987-1988 fiscal year as prepared by Peat Marwick Main and Company, Certified Public Accountants.

5. REVISION TO BOARD POLICY 104, STUDENT MEMBER OF THE GOVERNING BOARD

ACTION

It is recommended that the board of trustees accept for approval revision to BP 104 which ensures that the student trustee's point of view on agenda items is included in all decisions of the board and recorded in the minutes.

6. RESOLUTION IN OPPOSITION TO RULES FOR LOAN DEFAULT REDUCTION

ACTION

It is recommended that the board of trustees adopt the resolution requesting the Secretary of Education to reevaluate proposed rules for loan default reduction.

7. SADDLEBACK COLLEGE: ACCEPTANCE OF AWARDS AND BUDGET AMENDMENTS: ACTION

a. ARTICULATION PROJECT, PHASE III

It is recommended that the board of trustees accept award of funds and adopt the resolution to amend the 1988-1989 General Fund Restricted budget, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

b. ARTICULATED 2+2+2 EARLY CHILDHOOD EDUCATION

It is recommended that the board of trustees accept award of funds and adopt the resolution to amend the 1988-1989 General Fund Restricted budget, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

INSTRUCTION AND STUDENT SERVICES

8. SADDLEBACK COLLEGE: HONORS PROGRAM ACTION

It is recommended that the board of trustees approve the new Honors Program proposed by Saddleback College.

9. SADDLEBACK COLLEGE: MUSIC HISTORY TOUR ACTION

It is recommended that the board of trustees approve the Study Abroad courses, Art 120 and Music 127, and authorize administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Mandrake Tours.

10. SADDLEBACK COLLEGE: INSTITUTIONAL MEMBERSHIP NATIONAL ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS (NASFAA) ACTION

It is recommended that the board of trustees approve NASFAA annual membership for Saddleback College.

11. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board of trustees approve the consultant agreement with Loucine Huckabay in the amount of \$600 to act as consultant to the faculty to convert all health sciences courses to the Roy Adaptation Model.

12. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA ACTION

a. MARY HUSONG

It is recommended that the board of trustees approve honorarium for Mary Huson as guest speaker for an American Government class.

b. LINDEA LEVELOFF

It is recommended that the board of trustee approve honorarium for Linda Leveloff to narrate a file on the Articulation Program.

13. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board of trustees authorize a guest artist contract with Stephen Baffrey Productions for a single performance by the Preservation Hall Jazz Band at a cost not to exceed \$8,750.

14. 1989-1990 ACADEMIC CALENDAR ACTION

It is recommended that the board of trustees approve the 1989-1990 Academic Calendar.

15. IRVINE VALLEY COLLEGE: PROFESSIONAL DEVELOPMENT PROJECT-EVENTS, JANUARY 1989 ACTION

It is recommended that the board of trustees approve the workshops and expenditures for presenters in the Professional Development Program for the month of January.

16. IRVINE VALLEY COLLEGE: IBM HIGHER EDUCATION SOFTWARE CONSORTIUM MEMBERSHIP ACTION

It is recommended that the board of trustees ratify membership into the IBM Higher Education Software Consortium at a one-time membership fee of \$2,000.

17. IRVINE VALLEY COLLEGE: HIGHER EDUCATION ACT
TITLE III GRANT CONSULTANT ACTION

It is recommended that the board of trustees approve the consulting agreement with Western Research and Development Ctr., Ltd., for the period from January 18, 1989 to August 31, 1992, inclusive.

18. SABBATICAL LEAVES 1989-1990 ACTION

It is recommended that the board of trustees approve the listed faculty members for sabbatical leaves during academic year 1989-1990.

FACILITIES

19. PROJECT PLANNING GUIDE DESIGN APPROVAL:
LEARNING RESOURCES CENTER: IRVINE VALLEY
COLLEGE ACTION

It is recommended that the board of trustees approve the revised schematic designs for the Learning Resources Center, Irvine Valley College, as presented by Parkin Architects, and the revised budget outline for submittal to California Community Colleges Chancellor's Office.

20. PROJECT PLANNING GUIDES DESIGN APPROVAL: ACTION

It is recommended that the board of trustees approve the schematic designs and supplemental information for the following Saddleback College projects as presented by Leo A. Daly on December 5, 1988, and the revised budget outline for submittal to the California Community Colleges Chancellor's Office.

- a. HEALTH SCIENCES AND HUMAN SERVICES
BUILDING
- b. LIBERAL ARTS BUILDING
- c. MATH/SCIENCE ADDITION
- d. CHEMICAL STORAGE BUILDING
- e. LEARNING RESOURCES CENTER/SECONDARY
EFFECTS
- f. 12KV MAIN ELECTRICAL SERVICE FEEDER

21. PROJECT PLANNING GUIDE DESIGN APPROVAL:
DISTRICT MANAGEMENT AND COMPUTER SERVICES
CENTER ACTION

It is recommended that the board of trustees approve the schematic designs and supplemental information for the District Management and Computer Services Center Project Planning Guide as presented by Leo A. Daly Architects on December 5, 1988, and the revised budget outline for submittal to California Community Colleges Chancellor's Office.

22. FIVE-YEAR CONSTRUCTION PLAN AND PROJECT
PLANNING GUIDES 1990-1991 THROUGH 1994-1995:
1990-1991 FIRST FUNDING YEAR ACTION

It is recommended that the board of trustees adopt the resolution and approve, for submittal to the Office of the Chancellor, California Community Colleges, the District Order of Priority and Schedule of Funds and Project Planning Guides.

23. DISTRICT CAPITAL OUTLAY PROJECTS INFORMATION

The District Capital Outlay Projects report reviews the district's planned projects.

24. CONTRACT ADDENDUM: SOILS TESTING AND
INSPECTION SERVICES: STUDENT SERVICES
CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees ratify the Addendum to amend the agreement with Soils International for soils testing and inspection services in conjunction with construction of the Student Services Center, Saddleback College, by increasing the amount to \$11,000.

25. INDEPENDENT CONTRACTOR AGREEMENTS:
CONSTRUCTION INSPECTOR: SADDLEBACK COLLEGE

ACTION

a. STUDENT SERVICES

It is recommended that the board of trustees ratify the contract with J. P. Brown, Inspector, as an independent contractor, to perform inspector-of-record services for construction of the Student Services Center, and other construction projects within the district as directed in accordance with terms and conditions of the Consulting Agreement and Fee Schedule for a total amount not to exceed \$50,000.

b. TECHNOLOGY AND APPLIED SCIENCE BUILDING

It is recommended that the board of trustees approve the contract with Kenneth E. Mosholder, as an independent contractor, to perform inspector-of-record services for construction of the Technology/Applied Science Building at Saddleback College, and other construction projects within the district as directed in accordance with the terms and conditions of the Consulting Agreement and Fee Schedule, for a total amount not to exceed \$55,718.

26. NOTICE OF COMPLETION: COMPUTER SCIENCES
BUILDING B: IRVINE VALLEY COLLEGE

ACTION

It is recommended that the board of trustees approve final acceptance of the construction of the Computer Sciences Building B, Irvine Valley College, and authorize filing of the Notice of Completion with the County of Orange, and further authorize release of the retention bond be made 35 days after date of filing.

27. EXTEND CONTRACTS: RELOCATABLE TRAILERS

ACTION

a. CAFETERIA COMMONS: IRVINE VALLEY COLLEGE

It is recommended that the board of trustees extend terms of the agreement with Waste Management Industries/Modulaire for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$12,295.50.

b. MAINTENANCE AND OPERATIONS AND CAMPUS SAFETY: IRVINE VALLEY COLLEGE

It is recommended that the board of trustees extend terms of the agreement with Action Mobile Office Rental, Inc., for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$7,280, plus a dismantling charge of \$500.

c. DISTRICT COMPUTER CENTER: BID 74

It is recommended that the board of trustees extend terms of the agreement with Waste Management Industries/Modulaire for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$10,343.48 plus a dismantling charge of \$1,700.

d. DISTRICT COMPUTER CENTER: BID R-98236

It is recommended that the board of trustees extend terms of the agreement with Waste Management Industries/Modulaire for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$7,784 plus a dismantling charge of \$1,600.

28. JOINT DEVELOPMENT/LONG-TERM LEASE, GOLF DRIVING RANGE

ACTION

It is recommended that the board of trustees adopt the resolution declaring its intent to request and consider proposals for the joint development of a golf driving range on approximately 16.5 acres on the Saddleback College campus.

BUSINESS/FISCAL

29. ASSIGNMENT OF BID AWARD OF COMPUTER SYSTEM ACTION

It is recommended that the board of trustees approve assignment of all rights, title, interests and payment pursuant to Bid #90, originally awarded to Digital Equipment Corporation, to PacificCorp Capital, Inc.

30. IRVINE VALLEY COLLEGE: IBM AS 400 COMPUTER SYSTEM LOAN ACTION

It is recommended that the board of trustees ratify the loan agreement with International Business Machines (IBM) for services and equipment for a period from December 15, 1988 to January 1, 1990, inclusive.

31. EXTEND CONTRACT: BOOKSTORE SERVICES: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees extend the term of agreement between the district and Follett/United Bookstores, Incorporated, for bookstore services at Irvine Valley College for the period from July 1, 1989 to June 30, 1992, inclusive.

32. BUDGET AMENDMENTS: DEDICATED REVENUE ACTION

- a. LEARNING RESOURCES CENTER: SADDLEBACK COLLEGE

It is recommended that the board of trustees adopt the resolution to amend the 1988-1989 General Fund - Unrestricted budget in the amount of \$9,768.

- b. IRVINE VALLEY COLLEGE

It is recommended that the board of trustees adopt the resolution to amend the 1988-1989 General Fund Unrestricted Budget in the amount of \$22,975.

33. 1989-1990 NONRESIDENT TUITION RATE ACTION

It is recommended that the board of trustees adopt a nonresident tuition rate for the 1989-1990 year of \$94 per semester unit based upon statewide average cost.

34. CONSULTANT CONTRACTS

ACTION

a. ARNOLD BRAY

It is recommended that the board of trustees approve a contract with A. Bray & Associates for district services provided on January 30, 1989 at a cost not to exceed \$150 plus flight and hotel expenses.

b. LARRY TOY

It is recommended that the board of trustees authorize a contract with Larry Toy for consulting services provided on February 6, 1989 at a cost not to exceed \$300 plus expenses.

c. RALPH ANDERSEN AND ASSOCIATES

It is recommended that the board of trustees approve the contract effective January 19, 1989 to be completed by January 31, 1989 with Ralph Andersen and Associates for review of six bargaining unit positions with a cost not to exceed \$2,300.

35. PAYMENT OF BILLS

ACTION

It is recommended that the board of trustees approve warrants 137034 through 137967 totaling \$1,568,245.82 and credit card purchases totaling \$1,513.19.

36. PURCHASE ORDERS

ACTION

It is recommended that the board of trustees approve purchase orders 005972 through 006488 totaling \$604,093.69.

37. TRUSTEE REQUEST TO ATTEND CONFERENCE AND MEETINGS

ACTION

It is recommended that the board of trustees approve requests for trustee travel and/or mileage.

SPECIAL REPORTS

38. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Academic Senate President)
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

39. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

c. CLASSIFIED LEADERSHIP SALARY ADJUSTMENT

It is recommended that the board of trustees adopt salary schedules for the Classified Leadership Staff effective July 1, 1988.

GIFTS TO THE DISTRICT

40. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

41. CORRESPONDENCE

INFORMATION

RECESS FOR SADDLEBACK COMMUNITY COLLEGE DISTRICT FACILITIES CORPORATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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