

ADMINISTRATIVE REGULATION 5570

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENT SERVICES

STUDENT CREDIT CARD SOLICITATION

To solicit credit card applications from students at a District site, vendors must obtain approval via an application process to conduct business on campus and abide by the following:

1. Sites at which student credit cards are marketed must be registered with the Saddleback College Student Development Office for Saddleback College and the Office of the Vice President of College Administrative Services for Irvine Valley College or Advanced Technology Education Park. The number of sites for credit card solicitation may be limited.
2. Vendors are prohibited from offering gifts and/or incentives to students in exchange for completing credit card applications.
3. Such vendors will be required to provide credit card and debt education workshops twice prior to the solicitation date(s). The Office of Student Life and College Fiscal Services must review and approve the curriculum/content of the workshops in advance. In addition, credit card companies shall provide debt counseling materials at their table(s).
4. Vendors will be required to follow Administrative Regulation 6700 *Civic Center and Other Facilities Use* to reserve space on campus in accordance.

Vendors already contracted with the District to issue financial aid and other refunds to students through debit card (carrying a Visa or MasterCard logo) must adhere to contract specific guidelines.

References:

California Education Code 99030

Title 5 Section 54400

Civil Code Section 1747.02(m)