

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
November 13, 1984 - 7:30 p.m.
South Campus - Library 105

STUDY SESSION

STUDY SESSION

The Study Session of the Board of Trustees was called to order by Trustee Walther at 6:30 p.m. Chancellor Stevens introduced Dr. Glenn Gooder who presented information on differential funding. In his presentation Dr. Gooder covered three areas: (1) What is differential funding? (2) Why differential funding? and (3) How is it to be accomplished? Dr. Gooder said differential funding was recommended for implementation in July, 1987, and that in the meantime efforts would be made at further analysis on a sampling basis in instruction. A report will be made to the California Community Colleges Board of Governors on December 6, 1984. The substance of that report is contained in Dr. Gooder's recently-issued Field Report Number 3.

REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order by Trustee Walther at 7:30 p.m. Trustee Connolly led the audience in the Pledge of Allegiance and Trustee McKnight gave the Invocation.

Members of the Board of Trustees

PRESENT

Ms. Harriett Walther, President
Mr. John Connolly, Vice President
Mrs. Shirley Gellatly, Member
Prof. Eugene McKnight, Member
Mr. Robert Price, Member
Mr. Stephen Schroeder, Student Member

Administrative Officers

Dr. Larry Stevens, Chancellor
Mr. David Habura, Vice Chancellor, Educational Services
Mr. Tom Kimberling, Acting Vice Chancellor, Fiscal Services/Controller
Dr. Maria Sheehan, Director, Employee Relations and Personnel
Ms. Constance Carroll, President, South Campus
Dr. Edward Hart, President, North Campus

Faculty Association

Mr. Thom Evans

Academic Senate

Mr. Al Brightbill, President

CSEA Representative

Mr. Michael Parks, President

Motion by Trustee Connolly, seconded by Trustee Price, to approve the agenda as printed. Motion carried. APPROVAL OF AGENDA

Trustee Walther suggested that because Mr. Brightbill was teaching a class this evening that the Board hear the report of the Academic Senate at this point in the meeting so Mr. Brightbill could return to his class. REPORT OF ACADEMIC SENATE

Mr. Brightbill reported his attendance two weeks ago at the Statewide Fall Conference of the Academic Senate. At that meeting a document entitled "The Role of the Academic Senate in the Contemporary Community College" by Carmen M. Decker was given in a workshop and subsequently adopted as a position paper. Copies were then distributed to Trustees and to the Chancellor.

Mr. Brightbill stated that the academic masterplan process in which he had been involved over the last several weeks had been a very excellent process and the best planning process he had seen at Saddleback College during his ten years here. He said it was the recommendation of the Senate that future planning be attempted in a similar collegial format since this procedure gives opportunity for input to all aspects and constituents of the District.

He said the Senate asked him to present the question: "Is it the Board's intent that the joint committee on academic master plan which includes faculty representation also deal with Phases II through IV?"

Trustee Walther responded that this was indeed the intent of the Board.

Motion by Trustee Connolly, seconded by Trustee McKnight, to approve the minutes of the Regular Board Meeting of October 22, 1984, as written. Motion carried.

MINUTES
APPROVED

Trustee Walther stated she had received a request from Mr. Earl Carroway to address the Board. Mr. Carroway was not present.

PUBLIC COMMENTS

Trustee Connolly read into the record Resolution 84-49 honoring Mrs. Linda Lombardi for her years of dedicated service to the students of the College and their children.

RESOLUTION
HONORING
LINDA LOMBARDI

Motion by Trustee McKnight, seconded by Trustee Price, to approve Resolution 84-49 as shown in the exhibits which are on file with these minutes.
Motion carried with the following roll call vote:

AYES: Trustees Connolly, Gellatly, McKnight,
Price, Walther
NOES: None
ABSTENTIONS: None
ABSENT: Trustees Moore, Watts

Trustee Walther asked for public comments concerning items not on the agenda. There were none. PUBLIC COMMENTS

Motion by Trustee Connolly, seconded by Trustee Price, to approve the consent calendar as presented. Motion carried. CONSENT CALENDAR APPROVED

Attendance at the following with minimal mileage only to be paid was approved:

Trustee Connolly	Attendance at Community College Trustees' Dinner Santa Ana October 29, 1984
Trustee Gellatly	Attendance at Academic Master Planning Committee Meetings South Campus October 1,3,8,19,21, 1984 Meeting with Chancellor South Campus October 8, 1984 Attendance at Meeting of Orange County School Boards Association Anaheim October 17, 1984 Attendance at Nurses' Graduation Ceremony South Campus October 22, 1984 Attendance at Community College Trustees' Dinner Santa Ana October 29, 1984

Trustee McKnight
(continued)

Attendance at Academic Master
Planning Committee Meetings
South Campus
October 1, 3, 8, 19, 22, 1984

Meeting with Chancellor
October 8, 1984
South Campus

Meeting with Academicians
Leisure World
October 12, 1984

Meeting of League of Women Voters
Dana Point
October 13, 1984

Meeting of Liaison Committee
Leisure World
October 16, 1984

Meet the Republicans Forum
South Campus
October 16, 1984

Attendance at Board Forum
South Campus
October 22, 1984

Attendance at Political Forum
South Campus
October 23, 1984

Attendance at Legislators' Reception
Garden Grove
October 24, 1984

Attendance at Academic Master
Planning Meeting
North Campus
October 26, 1984

Trustee Price

Attendance at Orange County District
Boundaries Committee Meeting
Costa Mesa
October 10, 1984

Attendance at Emeritus Day
South Campus
October 19, 1984

Attendance at Board Forum
South Campus
October 22, 1984

Trustee Price
(continued)

Attendance at Community College
Trustees' Dinner
Santa Ana
October 29, 1984

Trustee Walther

Meeting with Chancellor
South Campus
October 8, 1984

Meeting of League of Women Voters
Dana Point
October 13, 1984

Meeting with Chancellor and Attendance
at Board Forum
South Campus
October 22, 1984

Attendance at Community College
Trustees' Dinner
Santa Ana
October 29, 1984

Meeting with Chancellor
South Campus
October 31, 1984

The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes.

CERTIFICATED
PERSONNEL
ACTIONS

The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes.

CLASSIFIED
PERSONNEL
ACTIONS

The Board of Trustees approved for payment the Guest Speaker Honorarium for guest speakers in Applied Music courses on North Campus as shown on the exhibit on file with these minutes.

GUEST SPEAKER
HONORARIUM

The Board of Trustees approved a consulting agreement with Newport FM Engineering, Inc., in an amount not to exceed \$6,090. for services to be rendered in installing and maintaining a microwave link for educational programming to the cable systems within the District. The agreement is shown in the exhibit on file with these minutes.

CONSULTING
AGREEMENT

The Board of Trustees approved the expenditure of funds for the Saddleback College North Choral Concert as shown on the exhibit on file with these minutes.

FUNDS FOR
CHORAL CONCERT

The Board of Trustees approved the expenditure of funds for the Saddleback College North Chamber Singers' performance at the Irvine Harvest Festival as shown on the exhibit on file with these minutes.	CHAMBER SINGERS PERFORMANCE
The Board of Trustees approved the Saddleback College North European Study Program, Summer, 1985, as shown on the exhibits which are on file with these minutes.	EUROPEAN STUDY PROGRAM, SUMMER, 1985
The Board of Trustees approved the French Semester in Paris for the Fall of 1985 as shown on the exhibit which is on file with these minutes.	FRENCH SEMESTER IN PARIS, FALL, 1985
The Board of Trustees approved the North Campus Presenters for Non-Credit Community Service Programs as shown on the exhibit which is on file with these minutes.	PRESENTERS FOR NON-CREDIT COMMUNITY SERVICE PROGRAMS
The Board of Trustees ratified acceptance of a Job Training Partnership Act (JTPA) grant award in the amount of \$40,000 and authorized contract negotiations with County officials for a final contract.	JOB TRAINING PARTNERSHIP ACT "8%" GRANT AWARD
The Board of Trustees rejected the claim of Peggy Anne Conner and referred the matter to the District's insurance carrier.	DENIAL OF CLAIM AGAINST DISTRICT
The Board approved reissuance of a warrant in the amount of \$260.57 to Pacific Telephone and a warrant in the amount of \$61.50 to Smart Supply Company.	APPROVE REISSUE OF WARRANTS
Purchase orders 079582 through 080047, totaling \$424,667.73, were approved by the Board of Trustees. A copy of the list is on file with these minutes.	PURCHASE ORDERS APPROVED
Warrants 101261 through 101746, totaling \$487,430.74 were approved. A copy of the list is on file with these minutes.	WARRANTS APPROVED
<u>Old Business</u>	
Chancellor Stevens introduced Dr. Maria Sheehan, District Director, Employee Relations and Personnel, who requested that the Board accept for study the Revised Affirmative Action Plan. A copy of that Plan is on file with these minutes.	AFFIRMATIVE ACTION PLAN ACCEPTED FOR STUDY
Assistant to the Chancellor, Pete Espinosa, gave a brief explanation of the differences between the Affirmative Action Plan filed in 1977 and this Plan. Trustee Gellatly asked that she be included in any workshops given concerning this Plan.	
<u>New Business</u> - There was none.	

Information and Reports

It was noted the report of the Academic Senate had been given in the earlier part of this meeting. ACADEMIC SENATE

Michael Parks, President, CSEA, stated that he had no report this evening. CSEA

Thom Evans, Faculty Association, requested that more meetings like the October 22 Board Forum be held at Saddleback College. FACULTY ASSOCIATION

President Carroll underscored the positive remarks of Mr. Al Brightbill concerning the Academic Master Plan process and said she felt it had been extremely healthy and positive and a process from which many had learned much. She also reported attendance at the California Association of Community College Conference in Los Angeles where South Campus was extremely well represented. She called to attention of Trustees excellent presentations on the part of Kathie Hodge, Professor Jacobsen, Dixie Bullock and mentioned additional faculty, staff and administrators who were in attendance. She reported that plans for Spring Semester included use of the enrollment strategy that she hoped would produce a successful outcome. ** SOUTH CAMPUS

President Hart reviewed for the Board the three programs which had been approved with the approval of the consent calendar: Cambridge University, England, experience; Choral Group's Trip to Europe and the Semester in Paris class. He reminded Trustees that these experiences were predicated on appropriate enrollment to make the trips cost effective. He also invited those present to attend the November 18 Jewelry Auction which would benefit the Singers Tour of Europe. He reported that according to District Director of Data Processing and Research Cal Nelson, North Campus was up an additional 15.1% in head count. He also expressed satisfaction with the Master Planning process at North Campus as being an exciting and encouraging process for all components of the group. NORTH CAMPUS

Dr. Cal Nelson reviewed for the Board a Fall 1984 Enrollment/Average Daily Attendance Report. A copy of that report is on file with these minutes. ENROLLMENT REPORT

Mr. Bill Schreiber, Executive Assistant to the Chancellor, reviewed for the Board activities engaged in by the Foundation. FOUNDATION PROGRESS REPORT

Mr. Schreiber also reviewed for the Board the results of the November 6 election as they related to the College. NOVEMBER 6, 1984, ELECTION RESULTS

**Add: "Trustee McKnight expressed appreciation for Kathie Hodge's remarks and extended his thanks to her for making them to the Board." (Change requested at 11/26/84 Board Meeting)

Bill Shaw, Director, Facilities Planning Office, reported that the Facilities Planning Office, California Community Colleges, Sacramento, had notified the District that instead of the anticipated 46% State/56% Saddleback College District shares in funding capital construction projects, the District would be funded for the following projects on the basis of 70% State/30% Saddleback College District: (1) Equipment, General Classroom Building, South Campus; (2) Working Drawings and Construction, Site Development, S-1, South Campus; (3) Working Drawings and Construction, Building A, Cluster II, North Campus; and (4) Working Drawings, Building B, Cluster II, North Campus.

FACILITIES
UPDATE/FUNDING
PLANS

Chancellor Stevens reminded Trustees of the Special Board Meeting to be held November 19 to deal with funding options for future capital projects over the next five years. He also reminded Trustees of the Board Planning Workshop to be held January 18 and 19, 1985, and asked for Board guidance concerning that Workshop.

SPECIAL BOARD
MEETING 11/19/84

Budget Status Summaries were distributed with the agenda for informational purposes. Copies are on file with these minutes.

BUDGET STATUS
SUMMARIES

Correspondence/Comments/Actions

Trustee Price stated it was his understanding that the item presented at the October 22, 1984, Board Meeting entitled "Board Requests for Reports and Studies, was to be a part of each Board Agenda for the next several meetings. Chancellor Stevens distributed copies of that item.

Trustee Price announced that Lee McGrew had been appointed to serve on the Leadership Saddleback Board of Directors.

Trustee Price stated he felt it was a good idea to hold additional Board Forums but that the activities should be scheduled during the Spring Semester.

Trustee Price reviewed his attendance at and participation in the California Association of Community Colleges Conference in Los Angeles.

Trustee Gellatly relayed the request of Professor Jim Thorpe that the next Board Forum be of a topical nature addressing academic issues.

Trustee Walther reminded Trustees to contact Bill Schreiber to schedule their appearance on Channel 6 Cable Television for review of Board Meetings.

Trustee Walther expressed pleasure at seeing so many Saddleback representatives at the recent Conference of the California Association of Community Colleges.

There being no further business, the meeting was recessed to Closed Session at 8:50 p.m.

RECESS TO
CLOSED SESSION

The next regular meeting of the Board of Trustees is scheduled for Monday, November 26, 1984, at 7:30 p.m. at North Campus.

NEXT MEETING



Larry P. Stevens
Secretary, Board of Trustees

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