

PUBLIC/FILE IN  
LIBRARY

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD MEETING

October 12, 1981 - 7:30 p.m.  
Library Classroom Building -- Room 105

The regular meeting of the Board of Trustees was called to order by Trustee McKnight. Trustee Walther led the audience in the Pledge of Allegiance and Trustee Price gave the Invocation.

CALL TO ORDER

Present:

PRESENT

- Prof. Eugene C. McKnight, Vice-President
- Mr. John C. Connolly, Member
- Mr. Robert L. Moore, Member
- Mr. Robert L. Price, Member
- Mr. Larry W. Taylor, Member
- Ms. Harriett S. Walther, Member
- Mr. Jerry Rahn, Student Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Chancellor
- Mr. Roy N. Barletta, Assistant Superintendent -  
Business Services
- Dr. Edward A. Hart, President - North Campus
- Dr. William O. Jay, President - South Campus
- Mr. Frank O. Sciarrotta, Dean of Administrative  
Services

STAFF MEMBERS

Motion by Trustee Walther, seconded by Trustee Connolly, and unanimously carried to adopt the agenda as presented.

AGENDA ADOPTED

Motion by Trustee Taylor, seconded by Trustee Connolly, and unanimously carried to adopt the minutes of the regular meeting of September 29, 1981.

MINUTES ADOPTED

Chancellor Lombardi introduced Del Eschbach, Director of Health Sciences. Ms. Eschbach introduced the nursing staff present at the meeting and various members of the staff gave a brief presentation on nursing education at Saddleback College.

REPORTS AND  
COMMUNICATIONS

CONSENT CALENDAR

CONSENT  
CALENDAR

All items listed under the consent calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the consent calendar, in which case that item will be considered immediately following the consent calendar.

Motion by Trustee Price, seconded by Trustee Connolly, and unanimously carried to approve the consent calendar with the deletion of the following reports:

- Report 487 - Reimbursement Claim for Use of Personal Auto
- Report 496 - Public Programs and Community Services
- Report 506 - Awards

Attendance at the following, with minimal mileage only to be paid:

BOARD OF TRUSTEES  
REQUESTS TO  
ATTEND  
CONFERENCES,  
MEETINGS, ETC.

- Trustee McKnight Meeting with Members of Administration  
Saddleback College South Campus  
September 29, 1981
- Trustee Price Community Leadership Advisory Committee  
Saddleback College South Campus  
October 6, 1981
- Trustees Wishing to Attend School of Nursing Pinning Ceremony  
Saddleback College South Campus  
October 12, 1981
- Trustees Wishing to Attend Channel 6 Appearance  
Laguna Hills  
October 13 and 27, 1981
- Trustees Wishing to Attend 1981 International Year of Disabled Person  
Saddleback College South Campus  
October 14, 1981
- Trustees Wishing to Attend Academic Senate Meeting with John Vasconcellos  
Saddleback College North Campus  
October 19, 1981

Trustees Wishing Emeritus Institute Date  
to Attend Saddleback College South Campus  
October 23, 1981

BOARD OF TRUSTEES  
CONFERENCES,  
MEETINGS, ETC.  
CONTINUED

The following Certificates of Achievement:

Elizabeth Ann Albright	Nursing - Ladder Program
Judith J. Belman	Nursing - Ladder Program
Michael V. Bivin	Nursing - Ladder Program
Kathryn Alice Black	Nursing - Ladder Program
Sherry I. Bundy	Nursing - Ladder Program
Claire A. Cable	Nursing - Ladder Program
Marilyn A. Cope	Nursing - Ladder Program
Terry H. Cross	Nursing - Ladder Program
Diana Rose Henry	Nursing - Ladder Program
Cathleen Mary Higgins	Nursing - Ladder Program
Tracy A. Lapham	Nursing - Ladder Program
Gayle E. Madden	Nursing - Ladder Program
Nancy L. Marks	Nursing - Ladder Program
Sabreen Z. Mateen	Nursing - Ladder Program
Mary W. Mleynek	Nursing - Ladder Program
Billie S. Nunan	Gerontology
Lee Ann Reid	Nursing - Ladder Program
Cathy E. Rodgers	Nursing - Ladder Program
Rachel M. Sandoval	Nursing - Ladder Program
Carol Ann Sekeris	Nursing - Ladder Program
Gary Eugene Sutton	Nursing - Ladder Program
Lori K. Thompson	Nursing - Ladder Program
April L. Thronson	Nursing - Ladder Program
Elizabeth C. Walter	Nursing - Ladder Program
Navana L. Walter	Nursing - Ladder Program

CERTIFICATES OF  
ACHIEVEMENT

The following part-time faculty (temporary employees) to teach for the 1981-82 academic year at the rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT OF  
PART-TIME/  
SUBSTITUTE FACULTY

<u>Applicant</u>	<u>Probable Assignment</u>	<u>Probable Salary Per OSH (1 OSH Equals 16 Hours of Teaching)</u>
Francis, Hazel	Office Administration	\$449.00
Judy, Carole	Art	430.00
Olsen, Stephen	Community Services	374.00
Pope, Linda	Office Administration	449.00
Rossio, Frank J.	Machine Technology	449.00
Van Horn, Corrine	Computer Science	449.00

The following previously employed part-time faculty (temporary employees) to teach on an if-and-as-needed basis for the 1981-82 academic year at the rate stipulated in the salary schedule, at the classification to which each is qualified.

Health Sciences and Gerontology

Pearson, Donna  
Thornton, Mike

APPOINTMENT OF  
PART-TIME/  
SUBSTITUTE FACULTY

Library and Instructional Services

Deacon, Warren

North Campus

Clitheroe, Herbert Charles  
Jurado, Carmen

Employment of Full-Time Certificated Personnel

Thomas D. Evans, Graphic Arts Instructor, Library and Instructional Services, effective September 4, 1981. Approximate salary: Class II, Step 3.

CERTIFICATED  
PERSONNEL -  
REGULAR ACTIONS

Additional Compensation

William Cunerty, Associate Professor, Division of Health, Physical Education, Recreation and Athletics, reassigned as Head Golf Coach, instead of Head Women's Track and Field Coach as presented on the Board Agenda of August 10, 1981, as per the Certificated Employee Master Agreement 1980-83, Article XIII-21 and 22.

Change of Contract

The full-time contract of Jan Beal revised to a 75% contract, effective July 1, 1981. This position is funded by VEA Subpart II.

The following classified personnel regular actions which have been allocated in the 1981-82 budget were approved:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Recommendation of Employment - Main Campus

Doretta Collins, Secretary I/Secretary II Substitute, hourly equivalent of Grade 1, Step 1, \$5.994 per hour, and Grade 5, Step 1, \$6.583 per hour, plus 5% per hour shift differential, on an if-and-as-needed basis, effective October 12, 1981.

Joan Parker, Secretary I, Financial Aid, hourly equivalent of Grade 1, Step 1, \$5.994 per hour, part-time hourly (25 hours per week), effective September 30, 1981. This is a replacement position for Leanora Purcell.

Vern Salamone, Instructional Assistant/Lariat, Division of Humanities and Languages, hourly equivalent of Grade 7, Step 1, \$6.881 per hour, plus 5% per hour shift differential, part-time hourly (6 hours per week), effective September 30, 1981. This is a replacement position for the six hours that Maureen Mayer cutback in her hourly assignment.

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

Recommendation of Employment - Restricted Employees

The following were employed as Restricted Short-Term Employees pursuant to Education Code 88003:

Recommendation of Employment - Professional Model (Restricted Employee)

Vivian James, Professional Model, \$6.60 per hour, if-and-as-needed basis, effective October 5, 1981.

Reappointment of Clerk-Short Term 1981-82 (Restricted Employee)

Dorothy Barich, Clerk-Short Term, reappointed for the 1981-82 academic year.

Recommendation of Employment - Theatre Production Staff (Restricted Employees)

Lyle Brooks  
Mary Beth Muniz

Employed as Theatre Production Staff, Division of Fine Arts, at \$5.00 per hour, effective August 24, 1981. Monies have been budgeted for this project. Hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Tutor I (Restricted Employees)

Carmen Ararona	Regina Mozingo
Ralph Carson	Tung H. Phan
Chao Chih Chen	Robert Szutz
Carol Hahn	Hoang Thai
John Hummel	John Weber
Richard Kappel	

Employed as Tutor I at the rate of \$3.85 per hour, effective August 31, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Radio Producer/Host (Restricted Employees)

Rudy Holmes  
Thomas Minter

Employed as Radio Producer/Host at the rate of \$5.50

per hour, effective September 21, 1981. The hours will be determined by the appropriate administrator and budget.

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

Recommendation of Employment - Project Clerk  
(Restricted Employee)

Rochelle Kreshek, Project Clerk, at the rate of \$5.00 per hour, effective October 5, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Human Resource  
Development Project Technician (Restricted Employees)

Enrique Avila - Gerri Evans

Employed as HRD Technician at \$5.00 per hour, on an if-and-as-needed basis. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Student Employees  
(Restricted Employees)

Fariba Abdollahi	Susan McFadden
David Ashford	Stephen McNeal
Linda Sue Beverlin	Thomas L. Mosby
Tracy Cardinal	Binh Nguyen
Huang Do	Terry O'Malley
Matthew Dugard	Audrey Pearch
Christopher Elbert	Ngoc Huy Phan
Deidre Heywood	Mary Ann Poettgen
Ang Huynh	Dianne Pontius
Nga Huynh	Mui Quach
Mark Ives	Teri Sebeen
Lynette Johnson	Fiona Strashoon
Lynne Johnson	Duy Dung Ta
Willis Lee Johnson	Lethu Ta
Alisha Kipling	Mong-Hai Ta
Eldon Kleist	George Turner
Vicky Jo Knox	James White
Nghia H. Le	Dave Wisniewski
Tom Madera	Jan Zahn

Student Employees, if-and-as-needed, \$3.35 per hour.

Recommendation of Employment - CETA YETP  
(Restricted Employees)

<u>Student</u>	<u>Amount of Check</u>
Martha Beltran	\$ 50
Son T. Bui	50
Thu Van Bui	50
Mary Capolupo	58
Kurt Chavez	50
Mario Chavez	43
Chao-Chih Chen	50
Yyeh-Chun Chen	50
Hai Chu	100
Marvin Davenport	100
Hoang Oanh Do	50

Toha Kieu Do	\$ 75
Toha Kieu Do	47
Hung Duong	68
Cherie Fields	50
Page Garrett	50
Leslie Gates	50
Carole Hansen	50
Jill Harvey	50
Kyle Hauer	58
Gayla Holiday	59
Anh T. Huynh	50
Hang Huynh	68
Eric Johnson	100
Alisha Kipling	50
Nghia Le	40
Susan McFadden	43
Judith Meador	68
Marilyn Minturn	50
Jeanne Maurillo	68
Thomas Mosby	47
Binh Nguyen	40
Minh Tuyet Nguyen	50
My T. Nguyen	100
Quach Nguyen	68
Truyen Nguyen	41
Xuong Nguyen	75
Xuong Nguyen	158
Duc Pham	75
Duc Pham	54
Thinh Pham	40
Hien S. Phan	50
Ngoc Phan	50
Tung Phan	41
Pamela Pierson	68
Theodora Poole	50
Muoi Quach	50
Karen Singleton	50
Duy Dung Ta	50
Lethu Ta	50
Monghai Ta	50
Hiep H. Thai	50
Hoang Thai	50
Huong Tran	40
Judith Ummach	66
Hongsa Vo	100
Hoang Vuong	50
James White	50

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

Qualified students paid under the Extended Opportunity Programs and Services (EOPS), October 26, 1981.

Change of Status/Reclassification

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

Judith A. Bartholomew, CETA Youth Program Co-ordinator (R/Special Project), CETA Youth Programs, reemployment for one month, effective October 1 through October 31, 1981, to wrap up the youth program.

Jeanne Furuta, Secretary II, Division of Natural Sciences, change of position to Admissions and Records Account Clerk II, Admissions and Records, Grade 7, Step 5, \$1,389 per month, effective October 5, 1981. This is a replacement position for Mary Boswell, who transferred to the North Campus.

Roseann Hamlin, Secretary II (R/Special Project), CETA Youth Program, reemployment for one month, effective October 1 through October 31, 1981, to wrap up the youth program.

John Manriquez, Instructional Assistant/CETA Printing, Title II-B, Multi-Disciplinary Studies, change from full-time to 75%, 10-month employee, effective October 1, 1981.

Maureen Mayer, Instructional Assistant/Lariat, Division of Humanities and Languages, change in work week from 20 to 14 hours per week, effective September 30, 1981.

Resignation/Termination

Donald Claxton, Library Aide, Library and Instructional Services, CETA Title II-D, resigned effective September 30, 1981. Payment was authorized for any accrued and unused vacation pay.

Teala Jean Comberitati, Greenhouse Trainee, Division of Natural Science, CETA Title II-D, resigned effective September 30, 1981. Payment was authorized for any accrued and unused vacation pay.

Barbara Hanselman, Child Care Trainee, Child Care Center, CETA Title II-D, resigned effective September 30, 1981. Payment was authorized for any accrued and unused vacation pay.

Arlene Ireland, Clerical Trainee/Leisure World, Division of Health Sciences and Gerontology, CETA



Title II-D, resigned effective September 11, 1981. Payment was authorized for any accrued and unused vacation pay.

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

Karen Kinsella, Instructional Assistant, Division of Natural Sciences, resigned effective September 24, 1981. Payment was authorized for any accrued and unused vacation pay.

James Lovejoy, Instructional Aide Trainee, Division of Fine Arts, resigned effective September 30, 1981. Payment was authorized for any accrued and unused vacation pay.

Thomas Minter, Assistant Producer Trainee, Library and Instructional Services, CETA Title II-D, resigned effective September 30, 1981. Payment was authorized for any accrued and unused vacation pay.

Georg'Ann Scott, Clerical Trainee, Library and Instructional Services, CETA Title II-D, resigned effective September 30, 1981. Payment was authorized for any accrued and unused vacation pay.

The following requests for contract services were submitted for ratification:

CONTRACT  
SERVICES

Dr. Lefteris Lavrakas - Dr. Lavrakas was ratified as consultant for Staff Development for the August 1981 In-Service at a fee not to exceed \$750. The consultant's duties included providing planning assistance, participating as observer, and preparing an evaluation on In-Service activities.

Williamson & Schmid, Civil Engineers - Williamson & Schmid were approved to provide services for the North Campus Parking Lot at a fee not to exceed \$7,500. Payment for additional services not covered by the original proposal from the contractor were approved in the amount of \$1,591.74. Said services included preparation of sewer and striping plans, together with personnel costs for additional meetings and copying costs.

Robert C. Poolman & Associates, Facilities Consultant - The Facilities Consultant was approved for a fee not to exceed \$25,000 during 1980-81. Additional services totaling \$881.38 were approved for fiscal year 1980-81 for the Facilities Consultant.

The following institutional membership renewal:

MEMBERSHIP

Grants and Resource Development  
Southern California Community College  
Institutional Research Association - \$20.00

District Warrants 075266 through 075755, totaling \$498,114.81, approved and ratified for payment. A copy of the list is on file with these minutes.

PAYMENT OF BILLS

Payment of personnel services ratified as follows:

PAYMENT OF  
PERSONNEL  
SERVICES

Certificated payroll, September - \$1,350,822.55

The following progress payment requests were submitted for approval or ratification on awards previously approved by the Board of Trustees. The payments are within the budgetary allocations for the projects listed and the architect and the construction inspector have certified that the work covered by these payments has been satisfactorily performed.

PROGRESS  
PAYMENTS

Project: North Campus Site Development -  
Bid 42-2  
Contractor: Kawai Brothers  
Contract Amount: \$102,500.00  
Approval Change: 9,000.00  
Revised Amount: \$111,500.00

Earned to date \$ 59,800.00  
Less 10% retention 5,980.00  
Net due earned to date 53,820.00  
Less previous payments 29,970.00  
Amount due this request \$ 23,850.00

Project: Replacement of Soffits - Science-Math  
Building  
Contractor: Joe Kay Design & Construction Co., Inc.  
Contract Amount: \$10,495.00

Earned to date (100%) \$ 10,495.00  
Less 10% retention 1,049.50  
Amount due this request \$ 9,445.50

It was recommended that the Board of Trustees accept this project as completed and authorize the filing of a Notice of Completion. Payment of the retention amount will be made 35 days after the date of filing said notice.

Project: Library/Classroom - North Campus  
Contractor: Charles Noble Company  
Contract Amount: \$538,500.00

Earned to date \$ 109,400.14  
Less 10% retention 10,940.01  
Net due earned to date 98,460.13  
Less previous payments 49,769.14  
Amount due this request \$ 48,690.99

Project: Graphic Arts Remodel/Photo Lab  
Expansion  
Contractor: Dynafab Educational Environment  
Corporation  
Contract Amount: \$93,300.00

PROGRESS  
PAYMENTS  
CONTINUED

Earned to date	\$ 89,180.00
Less 10% retention	8,918.00
Net due earned to date	<u>80,262.00</u>
Less previous payments	53,622.00
Amount due this request	<u>\$ 26,640.00</u>

Purchase Orders 060821 through 061389, totaling \$367,678.76 were approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

Also submitted for approval was a report of changes to purchase orders that have been previously approved by the Board. A copy of the list is in file with these minutes.

Requests for transfer of budget appropriation funds were submitted for approval. A copy of the list is on file with these minutes.

TRANSFER OF  
FUNDS

REGULAR CALENDAR

REGULAR  
CALENDAR

It was recommended that the Trustees' Reimbursement Claim for Use of Personal Auto for the months of July, August and September 1981, be approved as follows:

BOARD OF TRUSTEES  
REIMBURSEMENT  
CLAIM FOR USE  
OF PERSONAL AUTO

Trustee Connolly	\$6.00
Trustee McKnight	16.80
Trustee Moore	36.00
Trustee Price	11.00
Trustee Taylor	34.80
Trustee Walther	35.20
Trustee Watts	24.00
Student Trustee Rahn	24.00

Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to approve the reimbursement claim for use of personal auto with the deletion of Student Trustee Rahn for \$24.00.

APPROVED

It was recommended that the following guest lecturers/artists be approved. Monies have been budgeted for the honorariums as indicated.

PUBLIC PROGRAMS  
AND COMMUNITY  
SERVICES

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Politics of Health October 19, 1981	Beverly McClung	\$ 25.00

The American West  
in Fiction  
October 1, 1981

Paul Apadaca

\$50.00

PUBLIC PROGRAMS  
AND COMMUNITY  
SERVICES  
CONTINUED

On-Going Production  
of KSBK/Coastline  
Community College  
Project  
Various dates to be  
determined until  
July 1, 1982

Jeff Kordick  
Tom Sullivan  
Paul Scop  
Ralph Moffatt  
Blanch Turner  
Elaine Barnard  
Robert Turner  
Walt Stevens  
Michael Halsey  
Tom Sullivan  
Stan Cooley  
Loretta Davis  
Robert Costello  
Creque Wolverton  
Pauline Olson  
Betsy Hewett  
Jim Ryan  
Tom Campos  
Geoffrey Gread  
Regina Dunn  
Elinor Schmidt  
Paul Wooldridge  
Valerie Moust  
Eugenia Samuel  
Dean Ramser  
George Woods  
Barbara Firger  
Mike Villani  
Russell Anderson  
Lisa Merritt  
Marriett Durway  
Bill Gekas  
Susan Kelly  
Wiley Burnes  
Roger Emmerson  
Susi Stogner  
Beth Titus  
John Hoefnagels  
Dorothea Brown  
John Kozero  
Linda Alcott  
Gary Lamb  
Carol Early  
Rae Arroyo  
Rick Ortega  
Steve Martin  
Leslie Lyon  
Denise Regan  
Eva Nerres  
Judy Walker

25.00/hour  
Hours to be  
determined at  
recording time

Ken Dupuy  
Joyce Eagleton  
Guy Myers  
Betsy Paul  
David Paul

PUBLIC PROGRAMS  
AND COMMUNITY  
SERVICES  
CONTINUED

The following are additional expenses incurred for the American Ballet Theatre II performance at the Irvine Bowl on September 25, 1981:

Stage Manager:  
Carl Callaway                   \$841.50

Crew:  
Allan Kawantani                287.50  
Robert Doidge                 287.50  
David Lawson                  225.00  
John Nordskog                 275.00  
John Clancy                    275.00

Bowl Clean-Up:  
David Marceau                 40.00

Rental Lights  
(pick up and return)  
John Nordskog                 75.00

Rental Spots  
(pick up and return)  
John Clancy                    75.00  
Olesen Co. Rental             582.00

Total                         \$2,963.50  
(Less \$100.00 deposit)

Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to approve the Public Programs and Community Services.

APPROVED

Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to add to the Trustees Request list a presentation regarding the cost of the KSBR/Coastline Community College Project.

BOARD OF TRUSTEES  
OTHER

It was recommended that the items on the Awards list be approved for the action specified and that payment be authorized upon delivery and acceptance of the items ordered. Each bidder recommended for an award has submitted the low bid meeting specifications and the recommended awards are within the approved budgetary allocations. A copy of the Awards list is on file with these minutes.

AWARDS

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to approve the Awards as presented.

AWARDS  
CONTINUED  
APPROVED

The Board of Trustees Request list was submitted for information. Trustee Walther commented that the possible leasing of C. E. Utt School should be removed because it has already been leased to another agency.

BOARD OF TRUSTEES  
OTHER

Motion by Trustee Price, seconded by Trustee Walther and carried to direct administration to supply supplemental information on the Community Services Report which was presented to the Board and to bring the matter back at the next regular meeting. Trustee Moore voted no.

The meeting was recessed at 8:50 p.m. The meeting reconvened at 9:00 p.m.

RECESS

It was recommended that the following resolution be adopted:

RESOLUTION

WHEREAS, 1981 marks the 30th year of associate degree education for nurses; and

WHEREAS, there are currently 688 associate degree nursing programs in the United States; and

WHEREAS, these programs have supplied some 308,000 qualified Registered Nurses; and

WHEREAS, associate degree nursing programs have provided an affordable and accessible education for those who otherwise would be deprived of the opportunity of a career in nursing; and

WHEREAS, in California the mean scores of associate degree nursing program graduates have equaled or exceeded the mean scores of baccalaureate degree nurse graduates on the State Board Test Pool examination; and

WHEREAS, Saddleback Community College has, since 1971, offered an associate degree nursing program that is recognized throughout the State of California and the United States as a model of career ladder education in nursing.

NOW, THEREFORE, BE IT RESOLVED that Saddleback Community College District join the American

Association of Community and Junior Colleges and the Council of Associate Degree Programs of the National League of Nursing in celebrating the 30th anniversary of associate degree nursing education during 1981;

RESOLUTION  
CONTINUED

BE IT FURTHER RESOLVED that November 1981 be proclaimed by Saddleback Community College District as associate degree nursing program month.

Motion by Trustee Walther, seconded by Trustee Taylor, and carried by roll call vote:

Roll Call Vote:

Ayes: Trustees Connolly, McKnight, Moore,  
Price, Taylor and Walther  
Noes: None  
Abstain: None  
Absent: Trustee Watts

It was requested that the Board approve a revision of the South County Child Development Upgrade Program: CWETA. The Human Development Program of Saddleback College will cooperate with the EDD (Employment Development Department) for the purpose of training 12 child care workers. There is no cost to the district for this project.

GRANT - AWARDS

Project Director: Mary Jane Hannegan, Director  
Mary Jane's Schoolhouse

Motion by Trustee Taylor, seconded by Trustee Moore, and unanimously carried to approve the Grant - Award.

APPROVED

It was recommended that the employment of the following full-time classified personnel be approved:

EMPLOYMENT OF  
FULL-TIME  
CLASSIFIED  
PERSONNEL

Ratification of Employment - Main Campus

Carol Pennington, Graphics Typesetter, Library and Instructional Services, Grade 5, Step 3, \$1,211 per month, effective September 28, 1981. This is a replacement position for Nancy Morton.

Ernest Welke, Instructional Assistant/Art, Division of Fine Arts, Grade 7, Step 3, (35 hours per week), plus 5% per month shift differential, effective September 25, 1981. This is a replacement position for Kathryn Besley.

Motion by Trustee Moore, seconded by Trustee Walther, and unanimously carried to approve the employment of full-time classified personnel as presented.

EMPLOYMENT OF  
FULL-TIME  
CLASSIFIED  
PERSONNEL  
APPROVED

It was recommended that Board Policy 4010 - Resident Classification be approved. This policy is in accordance with the Education Code Section 68079 and Title V pertaining to residency of full-time employees of the district.

BOARD POLICY 4010  
RESIDENT  
CLASSIFICATION

Motion by Trustee Walther, seconded by Trustee Price, and unanimously carried to approve the board policy.

APPROVED

It was recommended that the following gift to the district be accepted:

GIFT TO THE  
DISTRICT

Donor

Gift

Amoco Container Co.  
15221 Canary Avenue  
La Mirada, CA.

Berry/Dowtry Hydraulic Pump  
and Westinghouse Motor with  
tank to be used in the North  
Campus Chemical Technology  
Program

Motion by Trustee Walther, seconded by Trustee Price, and unanimously carried to accept the gift to the district.

ACCEPTED

Ratification was requested for an agreement between the district and American Edwards Laboratories which provides for the district to present three courses of study for laboratory employees in "English as a Second Language". The agreement covers the period beginning September 14, 1981, and ending January 14, 1982. A copy of the agreement is on file with these minutes. The district will be reimbursed for the cost of the instruction program in the amount of \$6,492.50.

EDUCATIONAL  
SERVICES AGREEMENT  
AMERICAN EDWARDS  
LABORATORIES

Motion by Trustee Moore, seconded by Trustee Walther, and unanimously carried to approve the agreement as presented.

APPROVED

It was requested that the Board ratify continuation of the Employee Group Medical, Dental, Vision and Life Insurance package with the current carriers for these benefits. A cost comparison for the current and the preceding fiscal years is on file with these minutes.

EMPLOYEE GROUP  
MEDICAL, DENTAL,  
VISION AND LIFE  
INSURANCE PACKAGE



The Saddleback Community College District Group Medical Plan offers substantial protection to eligible employees and their dependents. The Saddleback group is presently composed of 600 member employees, of whom 450 are entitled to dependent coverage. The total volume of Employee Life Insurance in force is approximately \$17,000,000. This is matched by an equivalent \$17,000,000 in Employee Accidental Death and Dismemberment Insurance. The district is continuing to explore the feasibility of self-insurance or a combination of self-insurance and excess insurance coverage.

EMPLOYEE GROUP  
MEDICAL, DENTAL,  
VISION AND LIFE  
INSURANCE PACKAGE  
CONTINUED

Motion by Trustee Walther, seconded by Trustee Moore, and unanimously carried to approve the insurance package as presented.

APPROVED

The change orders were submitted for approval as outlined below and are on file with these minutes:

CHANGE ORDERS

Project: Graphic Arts and Photo Lab Remodels  
Contractor: Dynafab Educational Environment Corporation

Change Order No. 1 - The major change requested is for replacement of flooring with concrete, as requested by the district.

Original contract amount	\$93,300.00
This change order - add	<u>3,523.16</u>
Revised contract amount	\$96,823.16

Project: North Campus Site Development, Bid 42-2  
Contractor: California Landscape, Inc.

Change Order No. 2 - This change order provides for the contractor to raise the lids of the 3 existing communications vaults located to the north of the soccer field.

Original contract amount	\$82,000.00
Previous change order - add	3,168.00
This change order - add	<u>1,880.00</u>
Revised contract amount	\$87,048.00

Motion by Trustee Moore, seconded by Trustee Taylor, and unanimously carried to approve the change orders as presented.

APPROVED

It was recommended that the Chancellor or the Assistant Superintendent/Business be authorized to execute an agreement with Stephen Van Wagoner, employed as Chief Engineer for the college radio

JOINT VENTURE TO  
DEVELOP PROTOTYPE  
OF ENERGY  
MONITORING SYSTEM

station, covering research and development of a prototype of a per-room energy monitoring system.

JOINT VENTURE TO  
DEVELOP PROTOTYPE  
OF ENERGY  
MONITORING SYSTEM  
CONTINUED

This would be a joint venture with Mr. Van Wagoner for a cost not to exceed \$500 for materials, this amount to be funded by the KSBR Community Service Fund made available by the Corporation for Public Broadcasting. The district will provide use of the electronic repair shop and its equipment, and will make available several rooms on campus as test locations for the prototypes.

The proposed agreement would be for a period of one year, renewable upon mutual agreement of both parties. If the prototype is successfully tested and marketed, the agreement provides for the district to participate in the marketing proceeds.

Motion by Trustee Moore, seconded by Trustee Taylor, and unanimously carried to approve the joint venture as presented.

APPROVED

At the meeting of September 29, 1981, Report No. 473, "Lease/Purchase of Printing Equipment for Duplicating Center", was not approved. The Board requested and received additional information concerning the staff's recommendation to award the purchase of one (1) A/M Multigraphic (TCS) System 4 Simplexing Copy Center with Copy Sorter to AM International. Copies of the information is on file with these minutes.

LEASE/PURCHASE  
OF PRINTING  
EQUIPMENT FOR  
DUPLICATING CENTER

It was recommended that an award be approved by AM International in the amount of \$54,850.55 as the low bid meeting specifications and the criteria described in the justification by the staff is on file with these minutes.

Motion by Trustee Walther, seconded by Trustee Price, and unanimously carried to approve the lease/purchase as presented.

APPROVED

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to direct the administration to rewrite Board Policy 3200.

BOARD POLICY 3200

At the meeting of July 13, 1981, the Board approved Report No. 360, "Legislative Consulting Services", authorizing the district's participation in a consortium of Orange County community college districts for the purpose of obtaining such services.

LEGISLATIVE  
CONSULTING SERVICE

The following documents were submitted and are on file with these minutes:

LEGISLATIVE  
CONSULTING SERVICES  
CONTINUED

1. Resolution of Authorization
2. Cost Sharing Agreement - Orange County Community College Districts, as the "Consortium"
3. Consultant's Contract between the Orange County Community Consortium and Leland W. Myers, Inc.

It was recommended that the Board adopt the resolution and that the President of the Board be authorized to execute the contract documents specified above.

It was further recommended that the annual payment of \$25,000 be authorized in accordance with the contract documents.

Motion by Trustee Walther, seconded by Trustee Connolly, and unanimously carried by roll call vote.

Roll Call Vote:

APPROVED

Ayes: Trustees Connolly, McKnight, Moore,  
Price, Taylor and Walther

Noes: None

Abstain: None

Absent: Trustee Watts

The General Fund Summary Reports by Object Code and by Department as of October 5, 1981 were submitted for information and are on file with these minutes.

BUDGET REPORTS  
INFORMATION

The Associated Student Body Budget Report was submitted for information and is on file with these minutes.

BUSINESS  
SERVICES REPORT  
INFORMATION

Motion by Trustee Taylor, seconded by Trustee Connolly and unanimously carried to adjourn the meeting at 9:40 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be Monday, October 26, 1981 at 7:30 p.m.

SCHEDULE OF  
MEETINGS

*R. A. Lombardi*

R. A. Lombardi, Secretary to the Board of Trustees