

PUBLIC/FILE IN LIBRARY

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD MEETING

September 29, 1981 - 7:30 p.m.
Library Classroom Building - Room 105

The regular meeting of the Board of Trustees was called to order by Trustee Watts. Student Trustee Rahn led the audience in the Pledge of Allegiance and Trustee Connolly gave the Invocation.

CALL TO ORDER

Present:

PRESENT

- Mr. William L. Watts, President
- Prof. Eugene C. McKnight, Vice-President
- Mr. John C. Connolly, Member
- Mr. Robert L. Moore, Member
- Mr. Robert L. Price, Member
- Mr. Larry W. Taylor, Member
- Mr. Jerry Rahn, Student Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Chancellor
- Mr. Roy N. Barletta, Assistant Superintendent -
Business Services
- Dr. Edward A. Hart, President - North Campus
- Dr. William O. Jay, President - South Campus
- Mr. Frank O. Sciarrotta, Dean of Administrative
Services

STAFF MEMBERS

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to adopt the agenda with the following addenda:

AGENDA ADOPTED

- Report 470 - Change Orders
- Report 485 - Resolution

Motion by Trustee Moore, seconded by Trustee Taylor, and unanimously carried to approve the minutes of the regular meeting of September 14, 1981.

MINUTES APPROVED

Trustee Watts announced the action taken during the closed session at the meeting of September 14. The two college campuses will be designated South Campus and North Campus; Dr. Jay will be the President of the South Campus and Dr. Hart will be the President of the North Campus; Dr. Lombardi will assume the title of Chancellor for the District. All of the action is effective immediately.

CLOSED SESSION

Chancellor Lombardi introduced Jerilyn Chuman, Director of Project V.I.E.W. She discussed the project and distributed some statistical information and brochures on the program.

REPORTS AND COMMUNICATIONS

CONSENT CALENDAR

CONSENT CALENDAR

All items listed under the consent calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the consent calendar, in which case that item will be considered immediately following the consent calendar.

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to approve the consent calendar with the removal of Report 478 - Memberships.

Attendance at the following with minimal mileage only to be paid:

BOARD OF TRUSTEES REQUESTS TO ATTEND CONFERENCES, MEETINGS, ETC.

Trustee McKnight Leisure World Liaison Meeting
 Laguna Hills
 September 15, 1981

Trustee Walther Channel 6 Appearance
 Laguna Hills
 September 15, 1981

Trustee McKnight Meeting with Chancellor
 Saddleback College South Campus
 September 15, 1981

Trustee McKnight Meeting with Members of
 Administration
 Saddleback College South Campus
 September 21, 1981

Trustees Wishing to Attend Channel 6 Appearance
Laguna Hills
September 30, 1981

BOARD OF TRUSTEES
REQUESTS TO ATTEND
CONFERENCES,
MEETINGS, ETC.
CONTINUED

Attendance at the following with actual and necessary expenses to be paid:

Trustee Taylor Luncheon Meeting with Academic Senate & Faculty Association
El Toro
September 18, 1981

Trustee Price CCJCA Commission on Vocational Education
San Francisco
September 29, 1981

Trustee Connolly CCJCA Commission on Business & Facility Management
San Francisco
October 2, 1981

Trustees Wishing to Attend CCJCA Annual Conference
San Diego
November 7-9, 1981

Trustees Wishing to Attend Association of California School Administrators
Convention & Exhibit
San Francisco
December 11-13, 1981

The following part-time faculty (temporary employees) to teach for the 1981-82 academic year at the rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT OF
PART-TIME/
SUBSTITUTE FACULTY

<u>Applicant</u>	<u>Probable Assignment</u>
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Fitzgibbons, JoAnn	Community Services
Sutton, Valerie	Special Services

The following previously employed part-time faculty (temporary employees) to teach on an if-and-as-needed basis for the 1981-82 academic year at the rate stipulated in the salary schedule, at the classification to which each is qualified.

Business Science and Technology

McFall, Shirley
Pettengill, Julianna

Community Services

Cooper, Robert
Lange, Arthur

APPOINTMENT OF
PART-TIME/
SUBSTITUTE FACULTY
CONTINUED

Multi-Disciplinary Studies

Dalcourt, Glenda

North Campus

Akins, Hal
Malec, LuzAnna

Gerald Brown, previously employed, part-time instructor approved as a part-time hourly Counselor to CETA training participants, at his appropriate rate, effective September 10, 1981. This position is fully CETA reimbursed.

The following list of Smith Tool employees, all having California College credentials, to teach in this program at no cost to the district. It is requested that they be approved beginning September 28, 1981.

Alpert, Dave	Collado, John
Bargabus, Don	Griffin, Frank
Becktold, Linda	Klein, Kathy
Boyer, Bob	Lopez, John
Brannick, Michael	Phung, Tien
Busser, Dale	Schmidt, Earl

Ronald K. Klein as HRD Project Counselor, North Campus, for the 1981-82 academic year at the rate stipulated in the salary schedule, at the class to which he is qualified.

Administrative Leave of Absence

Robert Bosanko, Associate Dean of Students/ Admissions and Records, granted an Administrative Sabbatical Leave from May 24 through July 23, 1982 (two months).

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

Resignation/Termination

Frank Marmolejo and Jeanne Egasse, Off-Campus Coordinators, resigned effective with the end of the 1980-81 academic year.

The following classified personnel regular actions which have been allocated in the 1981-82 budget:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Recommendation of Employment - Main Campus

Pearl Lakes, Program Assistant Substitute, hourly equivalent of Grade 5, Step 1, \$6.583 per hour, plus 5% per hour shift differential, on an if-and-as-needed basis, effective August 14, 1981.

Marsha Meech, Secretary I/Secretary II Substitute, hourly equivalent of Grade 1, Step 1, \$5.994 per hour, and Grade 5, Step 1, \$6.583 per hour, plus 5% per hour shift differential, on an if-and-as-needed basis, effective September 14, 1981.

Dean Sutliff, Radio Operator/Announcer Substitute, \$4.490 per hour, on an if-and-as-needed basis, effective September 14, 1981.

Bonnie Wamsley, Instructional Assistant Substitute, hourly equivalent of Grade 7, Step 1, \$6.881 per hour, on an if-and-as-needed basis, effective September 28, 1981.

Recommendation of Employment - Restricted Employees

It was recommended that the following be employed as Restricted Short-Term Employees pursuant to Education Code 88003:

Recommendation of Employment of Clerk-Short Term (Restricted Employees)

Richard Bell	Kelly Killion
Bette Killion	Lana Rathbun

At the rate of \$3.85 per hour, effective July 23, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Tutor I (Restricted Employees)

Estela Beas	Caroline Ezrapour
Marc Bernstein	Connie Garcia
Hamid Biglari	Cheryl Glover
Kitty Bruggeman	Eva Hananel
Ed Butler	Michelle Hildebrand
David Cates	Adriana Iannariello
Hootan Daneshmand	Bret Johnson
Jaymee Dawley	William Kappelle

Rebecca Karpaty
Karl Kawauchi
Debra Kirsch
David Martin
Rob Mayer
Maile McMurray
Gina Mozingo
Bradley Olin
Robert Paige

Linda Paulus
Sandra Rosario
Arlene Sanders
Rudy Santiago
JoAnne Suozzo
Bonnie Throop
Karen Watson
Mark Weichel
Candace Witt

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

At the rate of \$3.85 per hour, effective July 7, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Radio Producer/Host
(Restricted Employees)

Paul Abbondante employed as Radio Producer/Host at the rate of \$5.50 per hour, effective September 8, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Project Clerk
(Restricted Employees)

Roy Crumpton
Steven Greco
Ron Herr
Kevin Jeffries
Sharon Lamberg
Charles T. Mahaffay
Paul Mareks
P. Alan Schryver

At the rate of \$5.00 per hour, effective August 24, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Student Employees
(Restricted Employees)

Tisha Bedrosian
Cynthia Breakfield
Maria Bronette
Mylie Busby
Jacquin C. Dole
Robert Eder
Theresa Fernandez
Colleen V. Gaynor
Michelle Guevara
Steve Hawksley
Thomas Hagen
Ron Herr
Beth Herzhaft
Pamela F. Huber
Kevin Jeffries
Arthur Kendrick
Kristy King
Landy Landers
Gentry Mayfield
Wanda C. McCowan
Richard Moore
Kevin Mowery
Dawson H. Needham
Theresa Platt
Carla Polek
Joanne Ribalta
Louis Roinuse
Roberta M. Shade
Philip A. Schryver
Stuart S. Smith
Nancy J. Valesh
Neil A. White
Ann R. W. Woodruff
Lorraine Zimmerman

At the rate of \$3.35 per hour, if-and-as-needed basis.

Change of Status/Reclassification

Richard Anderson, Instructional Assistant, Fine Arts, change in work week from 5 to 2 hours per week, effective September 28, 1981.

Marge Corkery, Training Program Facilitator/CETA Programs, Multi-Disciplinary Studies, termination due to completion of funds, effective September 30, 1981. Change of position to Training Program Facilitator (Restricted Position), Alcohol and Drug Studies Project, Chancellor's Grant, at the current supervisory classification with benefits, effective October 1, 1981 for approximately two and one half months.

Susan Gordon, Secretary II, Community Services, change of work week from 29 to 40 hours per week, effective October 1, 1981. This increase of 11 hours represents a portion of a 20-hour replacement position in this service area.

Carole Judy, Instructional Assistant, Fine Arts, change in work week from 19 to 17 hours per week, effective September 28, 1981.

Harold Pietsch, Instructional Assistant, Fine Arts, change in work week from 12 to 10 hours per week, effective September 28, 1981.

Leave of Absence Without Pay

Wanda McIntire, Administrative Secretary IV, Vocational Technology, requested a leave of absence without pay from October 19 through October 30, 1981.

Jere Bob Bowden, Piano Accompanist, Instructional Services, North Campus, resigned effective September 14, 1981.

Donna Couch, Radio Producer II/Development, Library Radio Station, Library and Instructional Services, resigned effective September 4, 1981. Payment is authorized for any accrued and unused vacation pay.

John Harriman, Instructional Assistant/CETA Solar Program, Multi-Disciplinary Studies, resigned

effective September 30, 1981. Payment is authorized for any accrued and unused vacation pay.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Paul Jenner, Media Services Trainee, Library and Instructional Services, CETA Title II-D, resigned effective August 28, 1981. Payment is authorized for any accrued and unused vacation pay.

Nancy Morton, Secretary II/Typesetting, Library and Instructional Services, resigned effective September 16, 1981. Payment is authorized for any accrued and unused vacation pay.

David Ortiz, Landscape Trainee, Maintenance and Operations, CETA Title II-D, resigned effective September 3, 1981. Payment is authorized for any accrued and unused vacation pay.

The following guest lecturers/artists were approved. Monies have been budgeted for the honorariums as indicated:

PUBLIC PROGRAMS
AND COMMUNITY
SERVICES

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Individualism: Search for Meaning October, 1981	Jim Hollywood	\$ 50.00

The following program is the Continuing Education Program for Nurses that has been offered by the Division of Health Sciences and Gerontology for the past two years. Fees are charged participants for all programs and expenses and guest speaker fees are taken from the funds received. There is no cost to the district.

8:00 a.m. - 3:00 p.m. October 3, 1981	Kathleen Barnes	300.00
8:00 a.m. - 3:00 p.m. October 17, 1981	Linda Pierog	500.00
All-day Workshop October 31, 1981	Margo McCaffery	550.00 plus motel, not to exceed \$100

8:00 a.m. - Swami Brahmananda \$ 250.00 PUBLIC PROGRAMS
4:00 p.m. AND COMMUNITY
November 14, 1981 SERVICES
CONTINUED

8:00 a.m. - Virginia Gamble 150.00
4:00 p.m.
November 14, 1981

8:00 a.m. - Martha Morrison 250.00
4:00 p.m.
November 21, 1981

32 hours Howard Adams 60% of fees
September 9 - plus \$250
October 28, 1981 expenses for
typing/supplies

May, 1981 Donna Dawson 300.00
Coordinator fee for workshop "Sexual Abuse
of Children" held last spring. Fee was
not determined until all proceeds and
expenses were in and accounted for.

Dixie Bullock 1,500.00
Will coordinate all workshops, arrange for
all publicity, guest speakers, production
of brochures and do all workshop registra-
tion, evaluation and CE certificates.

Gallery Exhibit M. Elaine Strahler 100.00
September 21, 1981

The Chancellor or the Assistant Superintendent/
Business were authorized to execute an agreement
with Times Mirror Videotex Services, Inc., (TMVS)
providing for participation in an experimental
educational delivery system by cable television. AGREEMENT FOR
TELEVISION
INSTRUCTION -
TIMES MIRROR
VIDEOTEX SERVICE

The agreement covers the period from February 1,
1982, to December 31, 1982. TMVS will provide
all hardware and computer services required for
the target group of 100 homes in the Mission Viejo
area. The district will provide the curriculum
design.

No further expense beyond the developmental phase,
which has already been approved by the Board, is
anticipated except the normal costs of the Learn-
ing Via Media delivery system already included in
the current budget.

The Associated Student Body Budget for 1981-82 was presented, a copy of which is on file with these minutes. A summary of the report is as follows:

ASSOCIATED
STUDENT BODY
BUDGET FOR 1981-82

	<u>South Campus</u>	<u>North Campus</u>
Estimated Income	\$ 138,100.00	\$ 16,339.00
Beginning Balance	24,705.24	13,153.02
Total	<u>\$ 162,805.24</u>	<u>\$ 29,492.02</u>

Estimated Expenditures \$ 162,805.24 \$ 29,492.02

The items on the Awards list were approved for the action specified and payment was authorized upon delivery and acceptance of the items ordered. A copy of the list is on file with these minutes.

AWARDS

Each bidder recommended for an award has submitted the low bid meeting specifications and the recommended awards are within the approved budgetary allocations.

The following requests for contract services were submitted:

CONTRACT SERVICES

Collective Bargaining Consultant - The law firm of Biddle, Walthers and Bukey was approved to continue to represent the district in matters dealing with the Collective Bargaining Act. The Chancellor or the Assistant Superintendent/Business was authorized to execute an agreement with Biddle, Walters and Bukey providing for compensation at a fee of \$75 per hour. Expenditures for 1981-82 will not exceed \$500, including reimbursement for direct costs.

Public Information Office - Ratification was requested for the appointment of Lisa Bruchman to provide special typesetting services in connection with preparation of the Football Media Guide for 1981-82 at a fee not to exceed \$60. Services were required prior to the beginning of the fall semester and included typesetting, camera and layout work.

District Warrants 074786 through 075265, totaling \$286,889.96 were approved and ratified for payment. A copy of the list is on file with these minutes.

PAYMENT OF BILLS

Payment of personnel services ratified as follows:

PAYMENT OF
PERSONNEL SERVICES

Classified payroll - \$726,610.11

The following progress payment request was submitted for ratification on an award previously approved by the Board of Trustees.

PROGRESS PAYMENT

The payment requested is within the budgetary allocation for the project and the architect and the construction inspector have certified that the work covered by this payment has been satisfactorily performed.

Project: Library/Classroom Building,
North Campus
Contractor: Charles Noble Company
Contract Amount: \$538,400.00

Earned to date	\$55,299.04
Less 10% retention	5,529.90
Net due earned to date	<u>49,769.14</u>
Less previous payments	-0-
Amount due this request	<u>\$49,769.14</u>

Purchase Orders 060762 through 060820, totaling \$14,183.92 were approved and payment was authorized upon delivery and acceptance of the items ordered. A copy of the purchase order list is on file with these minutes.

PURCHASE ORDERS

District Warrant 96-56208, dated January 7, 1980, was a payment of \$25.00 to guest speaker Allana Elovson. Dr. Elovson has returned the outdated check to the district with her statement that it had been misplaced during moving of her office.

REPLACEMENT OF
STALE-DATED CHECK

The Board authorized issuance of a warrant in the amount of \$25.00 to Dr. Elovson to replace the outdated payment.

Transfer of budget appropriation funds were submitted for approval. A copy of the transfers is on file with these minutes.

REQUEST FOR
TRANSFER OF FUNDS

REGULAR CALENDAR

REGULAR CALENDAR

The following requests for institutional memberships were submitted for approval:

MEMBERSHIPS

Athletics

Mission Conference Membership, 1981-82 - \$2,350.00

Procurement & Stores

National Association for the Exchange
of Industrial Resources (NAEIR) - \$ 180.00

Motion by Trustee Moore, seconded by Trustee Connolly, and unanimously carried to approve the memberships as presented.

MEMBERSHIPS
CONTINUED
APPROVED

It was recommended that the following resolution be adopted:

RESOLUTION

WHEREAS, Mr. David Sariego came to Saddleback College as a founding member of the faculty during the summer of 1968; and

WHEREAS, Mr. Sariego brought to the college and thousands of students a wealth of knowledge in languages and appreciation of diverse cultures; and

WHEREAS, Mr. Sariego's zest for his profession and appreciation of the personal worth of all those with whom he came into contact made him a universally well-liked member of the staff; and

WHEREAS, Mr. Sariego demonstrated his commitment to his profession by assuming the difficult and demanding job of Language Department Coordinator in the Humanities and Languages Division; and

WHEREAS, Mr. Sariego's tragic and untimely death on September 14, 1981 left a large void in the Saddleback "family" that will be impossible to fill;

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College District Board of Trustees, faculty, staff and administration offer heartfelt condolences to the family of Mr. Sariego and express their deepest appreciation for his many contributions to our college.

Motion by Trustee Moore, seconded by Trustee Taylor, and unanimously carried by roll call vote:

ADOPTED

Ayes: Trustees Connolly, Moore, Price,
Taylor & Watts
Noes: None
Absent: Trustees McKnight, Walther
Abstain: None

The Board of Trustees Requests list was submitted for information.

BOARD OF TRUSTEES
OTHER

Motion by Trustee Moore, seconded by Trustee Connolly, and unanimously carried to direct

administration in the process of rewriting the board policies to indicate board policies which are mandated by the state as compared to policies which are mandated by the Board of Governors or its administration.

BOARD OF TRUSTEES
OTHER
CONTINUED

It was requested that the following awards be accepted:

GRANT - AWARDS

Annual refunding from the Orange County Manpower Commission in the amount of \$228,075 and the State Department of Education in the amount of \$190,722 under CETA Title II-B.

These funds are to continue to run CETA vocational education training programs in the fields of electronics, clerical, welding and graphic arts. These programs will provide classroom training and hands-on experience, providing 60 slots and minimally 120 students for the period of October 1, 1981 to September 30, 1982. There will be no cost to the district.

A modification was presented to an already existing agreement between the district and contractor Jerry Bowles (Board approved 8/24/81). This modification will increase the payment to the contractor by \$646.71 in order to provide longer available hours for summer youth participants to take advantage of the basic skills computerized instruction. The additional money is CETA reimbursed.

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to approve the grant awards as presented.

It was requested that the employment of the following full-time classified personnel be approved:

EMPLOYMENT OF
FULL-TIME
CLASSIFIED
PERSONNEL

Ratification of Employment - Main Campus

Mary O'Malley, Graphics Assistant, Duplicating Center, Library and Instructional Services, Grade 5, Step 3, \$1,211 per month, effective September 28, 1981. This is a replacement position for Kenneth Strassburg.

Recommendation of Employment - North Campus

Eleanor Kato, Library Clerk II, Library/Media Services, Grade 5, Step 3, \$1,211 per month, effective October 1, 1981. This is a replacement position for Jean Baker.

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to approve the full-time classified personnel.

EMPLOYMENT OF
FULL-TIME
CLASSIFIED
PERSONNEL
APPROVED

Board Policy 4010 - Resident Classification was presented for information and first reading.

BOARD POLICY 4010 -
RESIDENT
CLASSIFICATION
INFORMATION

The 1982-83 Preliminary Plan Packages for the district were prepared by Robert C. Poolman, the District Facilities Consultant, and are summarized in the report on file with these minutes.

1982-83 PRELIMINARY
PLAN PACKAGES

It was recommended that the Board approve the applications, assurances and authentication of each of the projects listed and file said Preliminary Plan Packages with the Board of Governors of the California Community Colleges.

It was further recommended that the President of the Board and the Secretary of the Board be authorized to execute each of the applications.

Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to approve the 1982-83 Preliminary Plan Packages.

APPROVED

Presented for approval was an amendment to the agreement with Campus Services, Inc., for the operation of the bookstore on the North Campus and the South Campus. The amendment provides for a mark-up of 5% above publisher's list price, an increase from the previous 3% mark-up, and for a one-time payment to the district for the account of the Associated Student Body in the amount of \$10,000.

AMENDMENT TO
BOOKSTORE CONTRACT

It was recommended that the Chancellor or the Assistant Superintendent/Business be authorized to execute the above-referenced amendment.

Motion by Trustee Price, seconded by Trustee Taylor, and carried to approve the amendment to the bookstore contract as presented. Trustee Moore voted no.

APPROVED

The following change orders were submitted for approval as outlined below and as detailed on the attachment on file with these minutes:

CHANGE ORDERS
(WITH ADDENDUM)

Project: Site Development, North Campus
(Bid 42-#1)
Contractor: California Landscape, Inc.

Change Order No. 1 - This change order provides for moving the soccer field 10 feet south, removal of one row of trees with grading adjusted to crown the volleyball courts.

Original contract amount	\$82,000.00
This change order - add	<u>3,168.00</u>
Revised contract amount	\$85,168.00

Project: Social Science/Special Programs
Buildings
Contractor: Dynafab Educational Environment
Corporation

Change Order No. 3 - This change order covers 6 items, with the major cost requirements related to electrical work, and a revision to the roof slope of the Social Science Building.

Original contract amount	\$635,000.00
Previous change orders - add	842.92
This change order - add	<u>9,331.05</u>
Revised contract amount	\$645,173.97

Authorization was requested to issue the following change order for the North Campus Library/Classroom Building project, to include the eight items outlined on the attachment on file with these minutes:

Project: Library/Classroom Building - North
Campus
Contractor: Charles Noble Company

Change Order No. 1 - The major changes requested include the addition of brick pavers recessed in the exterior sidewalk (Item 3) and the use of brick veneer on the exterior walls of the building (Item 8 - Alternate 3).

Original contract amount	\$538,400.00
This change order - add	<u>16,088.48</u>
Revised contract amount	\$554,488.48

Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to approve the change orders as presented.

CHANGE ORDERS
CONTINUED

APPROVED

Winifred Hoell presented a claim for damages for personal injury as a result of an incident which took place during a Motorcycle Safety class on September 20, 1980. Ms. Hoell is asking special damages for medical costs and loss of earnings to date of approximately \$44,000 and general damages of \$1,000,000.

CLAIMS AGAINST
THE DISTRICT

It was recommended that the Board of Trustees reject this claim.

During the installation of the Kris Cox Exhibit in the College Gallery, a large ceramic vessel was knocked off its pedestal and broken beyond repair. Mr. Cox has presented a claim for reimbursement in the amount of \$225 which is the wholesale price of the item.

It was recommended that the Board of Trustees allow this claim and that reimbursement to Mr. Cox in the amount of \$225 be authorized.

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to approve the recommended action of the claims against the district.

APPROVED

Ratification was requested for an agreement between the district and Smith Tool Company which provides for the district to supervise a schedule of classes for company employees during the period September 28, 1981 through January 1, 1982. The company will pay the district a minimum of \$210 per course, or a total of \$5,670 for the 27 courses to be offered.

EDUCATIONAL
SERVICES AGREEMENT
SMITH TOOL COMPANY

Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to approve the educational services agreement as presented.

APPROVED

It was recommended that the lease/purchase of printing equipment as shown below be awarded to AM International, the low bidder meeting specifications for the equipment.

LEASE/PURCHASE
OF PRINTING
EQUIPMENT FOR
DUPLICATING CENTER

<u>Description</u>	<u>Vendor</u>	<u>1981-82 Cost</u>	
A/M Multigraphic (TCS) System 4 Simplexing Copy Center with Copy Sorter	AM International	\$7,313.10	LEASE/PURCHASE OF PRINTING EQUIPMENT FOR DUPLICATING CENTER

The lease/purchase agreement is for 60 months and the bid price includes a trade-in of specified items of the district printing equipment.

Motion by Trustee Moore, seconded by Trustee Price to approve the lease/purchase as presented. Roll Call Vote:

Ayes: Trustees Taylor and Watts
 Noes: Trustees Connolly, Moore, McKnight, Price
 Abstain: None
 Absent: Trustee Walther

Motion failed.

FAILED

Motion by Trustee Moore, seconded by Trustee Connolly, and carried to direct staff to bring back information on this item at our next meeting; that they furthermore not reject any of these bids until such time as that information is in front of the Board and a further determination has been made with respect to this bid.

It was recommended that the following resolution be adopted by the Board of Trustees:

RESOLUTION

WHEREAS the funding of capital projects is based on statewide priorities established by the Governing Board of California Community Colleges; and

WHEREAS the 70 community college districts are frequently in competition with each other, as well as other agencies, for capital project funding; and

WHEREAS our separate districts have minimal influence on the legislative body;

NOW THEREFORE BE IT RESOLVED that Saddleback Community College District does hereby respectfully request the California Community College Trustees Board of Directors to establish a committee to establish priorities for capital needs among the districts of the state.

We furthermore request that every district pass a resolution in support of the annual report of said committee and pledge their individual and collective support to the task of winning the legislative, administrative and executive support for this state-wide program of community college districts.

RESOLUTION
CONTINUED

Motion by Trustee McKnight, seconded by Trustee Moore, and carried by roll call vote:

Roll Call Vote:

Ayes: Trustees Connolly, McKnight, Moore and
Watts
Noes: Trustees Price and Taylor
Abstain: None
Absent: Trustee Walther

APPROVED

The meeting was adjourned at 10:30 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be on Monday, October 12, 1981.

SCHEDULE OF
MEETINGS

R. A. Lombardi

R. A. Lombardi, Secretary of the Board of Trustees