

PUBLIC/FILE IN
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SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD MEETING

Library Classroom Building - Room 105
September 28, 1982 - 7:30 p.m.

The Regular Meeting of the Board of Trustees was called to order by
Trustee Connolly. Trustee Watts led the audience in the Pledge of
Allegiance and Trustee Price gave the Invocation.

CALL TO ORDER

Present:

PRESENT

Members of the Board

- Mr. John C. Connolly, President
- Ms. Harriett S. Walther, Vice President
- Mr. Robert L. Price, Clerk
- Prof. Eugene C. McKnight, Member
- Mr. Robert L. Moore, Member
- Mr. William L. Watts, Member
- Ms. Jennifer Herman, Student Member

Administrative Officers

- Dr. Larry Stevens, Chancellor
- Dr. Albert J. Graftsky, Vice Chancellor - Business Services
- Dr. Edward A. Hart, President - North Campus
- Dr. William O. Jay, President - South Campus
- Mr. Frank O. Sciarrotta - Dean of Administrative Services

Saddleback Community College Faculty Association

Peter Morrison

Saddleback Community College Academic Senate

Raghu Mathur

California School Employees Association

Gerry DeMoss

Motion by Trustee Watts, seconded by Trustee McKnight to adopt the agenda. Motion carried.

AGENDA ADOPTED

Motion by Trustee McKnight, seconded by Trustee Watts to adopt the minutes of the regular meeting of September 14, 1982. Motion carried.

MINUTES ADOPTED

On behalf of the Faculty Association, Dr. Peter Morrison presented to the Board President a petition signed by faculty concerning the salary issue.

CONSENT CALENDAR

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All items listed under the consent calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion of the items prior to the vote unless it is requested that specific items be discussed or removed from the consent calendar, in which case that item will be considered immediately following the consent calendar.

Motion by Trustee Walther, seconded by Trustee Price to approve the consent calendar as presented. Motion carried.

Attendance at the following, with minimal mileage only to be paid:

REQUESTS TO ATTEND CONFERENCES, MEETINGS, ETC.

Trustee Connolly Meeting with Chancellor South Campus September 14, 1982

Trustee McKnight Meeting with Chancellor South Campus September 15, 1982

Trustee McKnight Meeting with Chancellor South Campus September 21, 1982

Trustees Wishing to Attend Liaison Committee Meeting El Toro September 21, 1982

The following students were granted a certificate for the completion of the specified programs:

CERTIFICATES OF ACHIEVEMENT

Business Science and Technology Division

Travel Management

Carole C. McConnell
Elizabeth Sivak

Social Sciences Division

Administration of Justice - Corrections

Charles Morgan Bolt

Human Services - Alcohol/Drug Abuse Studies

Robert W. Shaffer

CERTIFICATES OF
ACHIEVEMENT
CONTINUED

The National Science Foundation has officially confirmed the appointment of Dr. Peter Borella with an award letter covering his salary and benefits for the year 1982-83. The grant award was accepted.

GRANT -
ACCEPTANCE OF
AWARD

The following persons listed were approved as part-time (temporary) faculty for the 1982-83 school year.

APPOINTMENT OF
NEW PART-TIME/
SUBSTITUTE
FACULTY

| <u>Applicant</u> | <u>Probable Assignment</u> |
|----------------------|----------------------------|
| Brenneise, Karen | Nursing |
| Clarke, Jim | Construction |
| Fisher, Gene Lee | CIS |
| Freeman, Jannette | Travel |
| Good, Michael | Photography |
| Hannigan, Kevin-Mary | Gerontology |
| Hernandez, Edward | Construction |
| Hook, Gregory | P.E. |
| Ludvigson, Janet | Nursing |
| Miller, Stephen | CPR |
| Rainbird, Jan | English |
| St.Clair, Judy | Photography |

The following previously employed part-time instructors were approved as (temporary) part-time faculty for the 1982-83 school year at the appropriate rate.

APPOINTMENT OF
PART-TIME/
SUBSTITUTE
FACULTY

North Campus

HRD Project Counselors

- Burns, Dayne
- Fischer, Dorothy
- Goetz, Steve
- Klunder, Jane

Cooperative Education

- Goldstein, Art
- Hanson, Waune
- Robinson, Warren
- Valenzuela, Javier

School of Physical Sciences and Technologies

Wambhein, Glen

South Campus

Business Sciences

Randall, Eldon

Continuing Education

Wandling, Harry

Dean of Instruction

Palessiro, Frank

Fine Arts

Christensen, Kitty

Humanities and Languages

Allgood, David
Becktold, Gordon
Chris, Jerone
Maitino, John
Malone, Michael
Murray, Janne

Mathematics and Engineering

Moon, Thomas

Social Science

Clifton, Brian

The following individuals are classified as Restricted Employees pursuant to Education Code 88003 and were approved for employment as indicated:

APPOINTMENT OF
PART-TIME/
SUBSTITUTE
FACULTY
CONTINUED

CLASSIFIED
PERSONNEL:
EMPLOYMENTS

Personnel Employed On CETA Funds

Ileen Murray, Program Assistant (75%), Occupational Programs (CETA Title II-B), Grade 5, Step 3, \$908.25 per month, effective September 20, 1982 through March 31, 1983.

Donald Christensen, Program Assistant, Occupational Programs (CETA Title II-B), Grade 7, Step 1, \$6.881 per hour, effective September 20, 1982 through March 31, 1983.

Tutor I (To Be Employed From District Budget)

Tutor I at the rate of \$3.85 per hour, effective September 10, 1982. The hours will be determined by the appropriate administrator and budget.

Eric Adams
Magdalene Cheng
Yukari Maeda
Susan Musgrove
Hanh Nguyen Thi

Radio Technician/On-Air Host (Radio Station Budget)

CLASSIFIED
PERSONNEL:
EMPLOYMENTS

Georg'Ann Scott was employed as Radio Technician/On-Air Host at the rate of \$6.30 per hour, effective September 27, 1982. The hours will be determined by the appropriate administrator and budget.

Student Help Employees (Campus Budgets)

Student Employees, on an as needed basis, \$3.35 per hour:

| | |
|-------------------|-----------------------|
| Robert Baker | David Morin |
| William Bathgate | Samar Moulla |
| Steve Blaney | Peggy Neville |
| Darlene Brady | Mike Ogle |
| Pete Caravolias | Donald Ostrand |
| Delly Cronin | Deborah Padilla |
| Anton Dovydaitis | Thu Quach |
| Jonel Grasso | Carolina Sandoral |
| Caren Heisner | Rudy Santiago |
| Martin Hess | Julie Sonnichsen |
| Anh Huynh | Allyson Soper-Cayford |
| Richard Kappel | Elise Tabatzky |
| William Kappel | Hong Thuy Le |
| Faileen Leong | Mike Tompkins |
| Christopher Lewis | Shirley Valdivia |
| Shawn McMillion | Daniel Watts |
| Michelle Merker | Kimberly Weeks |
| Andrea Miller | Thua Van Huynh |
| Melinda Moody | |

Project Clerk (Lariat Budget)

Gary Sutton was employed as Project Clerk at the rate of \$5.00 per hour, effective September 21, 1982. The hours will be determined by the appropriate administrator and budget.

The following consultant guest lecturers were approved:

PUBLIC AND
INSTRUCTIONAL
PROGRAMS:
ADDITIONS

| | |
|------------------|-----------|
| October 2, 1982 | |
| Gwen Kinney | \$150.00 |
| October 9, 1982 | |
| Martha Morrison | 250.00 |
| October 16, 1982 | |
| Linda Pierog | 500.00 |
| Linda Baldin | No charge |
| Renee Rowlett | No charge |
| June Fallon | No charge |
| Dave Gardner | No charge |
| October 30, 1982 | |
| Leah Cleveland | 200.00 |
| Richard LeVine | 200.00 |

| | | |
|-------------------|-----------|--|
| November 6, 1982 | | |
| Frank Toppo | \$200.00 | |
| Mary Jane Ainslie | No charge | |
| November 20, 1982 | | |
| Louis Schwartz | 250.00 | |
| October 22, 1982 | | |
| Howard Adams | 100.00 | |
| Rich Zucker | 100.00 | |
| Scott Thompson | 100.00 | |
| October 1, 1982 | | |
| October 8, 1982 | | |
| December 3, 1982 | | |
| Rich Zucker | 192.43 | |

PUBLIC AND
INSTRUCTIONAL
PROGRAMS:
ADDITIONS
CONTINUED

The changes and additions for the Community Services Programs were approved as presented. A copy of the list is on file with these minutes.

COMMUNITY
SERVICES
PROGRAMS

Warrants 084046 through 084332, totaling \$249,770.54, were approved. A list of the warrants is on file with these minutes.

PAYMENT OF
BILLS

Purchase orders 067127 through 067335, totaling \$100,461.07, were approved. A copy of the purchase orders is on file with these minutes.

PURCHASE ORDERS

CORRESPONDENCE

CORRESPONDENCE

The correspondence was presented for the review of the Board of Trustees and is on file with these minutes.

REGULAR CALENDAR

REGULAR
CALENDAR

The 13th Annual Convention of the Association of Community College Trustees will be held October 12-14 which conflicts with the regularly scheduled meeting of October 12. It was recommended that the Board hold its October meeting on October 19 and cancel the regularly scheduled meetings of October 12 and 26.

SCHEDULED
MEETING
CHANGE

Motion by Trustee McKnight, seconded by Trustee Walther to approve the scheduled meeting change. Motion carried.

APPROVED

Since 1975 the students enrolled in our instructional television programs have participated in the production of programs highlighting general college activities or of general community interest. These programs have been shown on local cable television systems; however, it has been necessary to physically deliver the video tapes to the cable stations. A new technology, microwave distribution equipment, would permit our district to electronically link-up directly with public access channels of Times Mirror Cablevision, Community Cablevision in Irvine, and also to link South Campus with North Campus.

GRANT APPLICATIO
CABLE TELEVISION

These cable companies are interested in developing this link-up to the degree that they are willing to fund 5/6th of the installation cost. The grant application in the amount of \$6,000 to the Foundation for Community Services would represent the remaining costs without the additional expenditure of district funds.

GRANT APPLICATION
CABLE TELEVISION
CONTINUED

Motion by Trustee Watts, seconded by Trustee Walther to approve the grant application as presented. Motion carried.

APPROVED

KSBR would like to conduct a public relations campaign to inform the Newport Harbor community of the availability of the newly expanded FM service and to hire a part-time news reporter to cover their community. The Hoag Foundation might be interested in helping to support these costs, therefore, an application for a grant was submitted which will fund these costs.

GRANT APPLICATION
PUBLIC RELATIONS
CAMPAIGN

Motion by Trustee Moore, seconded by Trustee Walther to approve the grant application as presented. Motion carried.

APPROVED

It was recommended that Gary Willard, M.D., be approved as a physician in the District's Health Center at \$35.00 per hour; these monies are reimbursed from the student paid health fees.

EMPLOYMENT OF
PHYSICIAN

Motion by Trustee McKnight, seconded by Trustee Moore to approve the employment of Dr. Willard. Motion carried.

APPROVED

Motion by Trustee Price, seconded by Trustee Moore to suspend the rules in order to consider the following certificate of achievement. Motion carried.

Constantine Gus Carey, Custodian Supervisor, Maintenance and Operations, has announced his retirement effective October 1, 1982. Mr. Carey came to Saddleback College as a Custodian II on April 4, 1973 and was promoted to Custodian Supervisor on July 1, 1977. Mr. Carey's enthusiasm, interest and concern for Saddleback College have been well known by his peers and supervisors for nearly a decade. The Board of Trustees of Saddleback College is pleased to take this opportunity to publicly thank Mr. Carey for his years of devoted service to the college and to wish him the very best in his future endeavors.

RECOGNITION OF
SERVICE UPON
RETIREMENT

It was recommended that a certificate of appreciate be presented to Mr. Carey commemorating his retirement from the District. A copy of the certificate is on file with these minutes.

Motion by Trustee Walther, seconded by Trustee Price to present Mr. Carey with the certificate of appreciation. Motion carried.

APPROVED

At the Board meeting of May 25, 1982 the Board directed that a study of the feasibility of transferring all of the fiscal responsibility for Community Services to the Vice Chancellor/Business Services be conducted. To accomplish such a study, the Board approved the employment of Main Hurdman, CPA, at the June 6, 1982 meeting. The report has been completed and presented to the Board.

AUDITOR'S REPORT
ON COMMUNITY
SERVICES

It was recommended that the Board of Trustees accept the report of Main Hurdman, CPA, concerning Community Services; and further, direct the Chancellor to study the programs, organization and fiscal operations of Community Services as a part of an overall review of College District organization and operations.

AUDITOR'S REPORT
ON COMMUNITY
SERVICES
CONTINUED

Motion by Trustee Walther, seconded by Trustee Moore to approve the recommendation to accept the report and direct the Chancellor as presented.

APPROVED

The following resolution was presented to the Board of Trustees for adoption:

HOSPITAL -
RESOLUTION/
HOSPITAL/STAFF

WHEREAS, this Board conducted a hearing on March 15, 1982 for the purpose of determining which organization was best able to assist the Saddleback Community College District in establishing nursing programs and other related educational programs in the healing arts at the North Campus of the District; and

WHEREAS, there has been presented to the District a proposed reconfiguration of the North Campus indicating a ten-acre site to be leased to the Irvine Medical Center;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The proposed reconfiguration of the North Campus to provide the land to be released to the Irvine Company in exchange for other lands adjacent to the North Campus as shown on the map prepared by Van Dell and Associates, Inc., and dated June 23, 1982, is approved subject to the following conditions:

a. Upon the securing of a Certificate of Need by the Irvine Medical Center, Irvine Medical Center will immediately:

(1) Provide for the financing of facilities consisting of at least a 15,500 square foot building at the North Campus for nursing and allied health occupations education, including all necessary architectural fees, other required filing and checking fees, all necessary site work, utilities, access, parking and appropriate landscaping; and

(2) Enter into an affiliation agreement which shall provide the structure for a long-term cooperative relationship between the District and Irvine Medical Center for educational research and training activities.

b. Provided that no legal action by a party external to this agreement nor an authority in law prohibits it, the Irvine Medical Center will enter into a lease agreement with the District for the ten acres of Direct land shown on the map prepared by Van Dell and Associates, Inc., and dated June 23, 1982. Consideration for said lease to be not less than the fair market value of the land as determined by an appraisal prepared by an appraiser employed by the Trustees.

c. The approval of the Irvine Company as to the proposed reconfiguration with the provision that the payment of all costs for required improvements along frontage acquired from Irvine Company, including but not limited to curbs and gutters, storm drains and landscaping, shall be borne by others.

HOSPITAL -
RESOLUTION/
HOSPITAL/STAFF
CONTINUED

d. A provision in the agreements to provide for architectural review by the District over facilities to be constructed on the leased property, plus the adjacent properties proposed to be acquired by the Irvine Medical Center in fee, to assure compatibility with the North Campus.

e. Should the Irvine Medical Center be unable to secure a Certificate of Need, the agreement to reconfigure the college site shall be voided and the site will return to its original configuration. All other obligations, covenants and agreements between and among the parties shall likewise become null and void.

Motion by Trustee Moore, seconded by Trustee Walther to adopt the resolution as presented. Roll call vote:

APPROVED

Aye: Trustees Connolly, McKnight, Moore, Price, Walther and Watts
Nay: None
Abstain: None
Absent: Trustee Taylor

It was recommended that authorization be granted to make the progress payment for Griffith Company in the amount of \$148,680 for the portion of work which has been completed on parking lot #5.

PARKING LOT
CONSTRUCTION -
PROGRESS PAYMENT

Motion by Trustee McKnight, seconded by Trustee Moore to approve the progress payment as presented. Motion carried.

APPROVED

The meeting was adjourned to closed session at 8:05 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Tuesday, October 19, 1982, at 7:30 p.m.

SCHEDULE OF
MEETINGS



Larry P. Stevens, Secretary to the Board of Trustees