

PUBLIC/FILE IN LIBRARY

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD MEETING

July 14, 1980 - 7:30 p.m.
 Library-Classroom Complex -- Room 105

The regular meeting of the Board of Trustees was called to order by Trustee Price. Trustee Moore led the audience in the Pledge of Allegiance and Trustee Connolly gave the Invocation.

CALL TO ORDER

Present:

PRESENT

Mr. Robert L. Price, President
 Mr. William L. Watts, Vice-President
 Prof. Eugene C. McKnight, Clerk
 Mr. John C. Connolly, Member
 Mr. Robert L. Moore, Member
 Mr. Larry W. Taylor, Member
 Ms. Harriett S. Walther, Member
 Mr. Eugene Mulcahy, Student Member

Dr. Robert A. Lombardi, Superintendent/President
 Mr. Roy N. Barletta, Assistant Superintendent -
 Business Services
 Dr. Edward A. Hart, Assistant Superintendent -
 Provost, North Campus
 Mr. Frank O. Sciarrotta, Dean of Administrative
 Services

STAFF MEMBERS

Absent:

ABSENT

Dr. William O. Jay, Assistant Superintendent -
 Dean of Instruction
 Mr. Jack A. Swartzbaugh, Dean of Students

A motion was made by Trustee Moore, seconded by Trustee Walther, and unanimously carried to adopt the agenda with the following revisions:

AGENDA ADOPTED
WITH
REVISIONS

Addendum: Report 416, Awards

AGENDA ADOPTED
CONTINUED

Addenda to Agenda:

Report 425, Right of Entry to Restore Storm
Drain

Report 426, Joint Facility Development
Move Report 401 from Student Services to Board of
Trustees (first reading)

Executive Session to include discussion of
negotiations/classified personnel

A motion was made by Trustee McKnight, seconded by
Trustee Walther, and unanimously carried to adopt
the minutes of the regular meeting on June 23, 1980,
as presented.

MINUTES ADOPTED

A motion was made by Trustee Moore, seconded by
Trustee Walther, and unanimously carried to adopt
the consent calendar, as follows, with the removal
of Report 416.

CONSENT
CALENDAR

Attendance at the following, with minimal mileage
only to be paid, was approved:

BOARD OF TRUSTEE
REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

Trustee McKnight Meeting with members of the
Administration
Saddleback College Main Campus
June 20, 1980

Trustee McKnight Meeting with members of the
Administration
Saddleback College Main Campus
June 23, 1980

Trustee McKnight Meeting with Assistant Super-
intendent/Provost
Saddleback College North Campus
July 7, 1980

Trustee Price Meeting with Superintendent/
President
Saddleback College Main Campus
July 9, 1980

Trustees Wishing Orange County Medical Association
to Attend Reception
Orange, California
July 13, 1980

Trustees Wishing Commencement and Pinning Ceremony
to Attend Saddleback College Main Campus
July 19, 1980

The Board of Trustees' reimbursement claims for use of personal auto for the months of April, May and June, 1980, were approved:

MEMBERS OF THE BOARD OF TRUSTEES' REIMBURSEMENT CLAIMS FOR USE OF PERSONAL AUTO

Trustee Connolly	\$14.40
Trustee McKnight	22.68
Trustee Moore	48.60
Trustee Price	17.82
Trustee Taylor	41.76
Trustee Walther	71.28
Trustee Watts	50.40
Student Trustee Mulcahy	25.92

The following certificates of achievement were approved:

CERTIFICATES OF ACHIEVEMENT

Margaret Bogart	Cosmetology
Linda Jane Bright	Cosmetology
Anita Rhnea Brown	Cosmetology
Larry L. Brown	Supervision
Ellen T. Corcoran	Cosmetology
Mary Angela Corcoran	Cosmetology
Carol G. Davis	Ornamental Horticulture
Jane Davison	Travel Management
Karen Durant	Fashion Merchandising
William Duane Dyer	Business
Samira S. Fasheh	Early Childhood Studies
Ronald Charles Fell	Automotive Mechanics
Gloria Daguerrre Ford	Early Childhood Studies
Joan A. Frigone	Cosmetology
Cynthia G. Groover	Airline Flight Attendant
Sandra L. Guest	Cosmetology
Debora A. Hausdorfer	Architectural Drafting
Kenneth Allen Hinkle	Ornamental Horticulture
Rosa E. Holiday	Cosmetology
Robert Annel Hubbard	Real Estate
Kristen Hulett	Cosmetology
Okcha Inge	Cosmetology
Walther C. Johnson, Jr.	Business - Management
Gail A. Kemp	Human Services
Deborah Jean Kling	Cosmetology
Martha Ellen Lazdins	Early Childhood Studies
Diane Denise Leclair	Architectural Drafting
Sheila M. Libberton	Cosmetology
Frances K. McDowell	Clerical - Legal Office
Truman Allan McLaughlin	Business - Management
Martha A. McManus	Travel Management
Coleen C. March	Secretarial - Administrative
Misue Marumoto	Cosmetology
Sally A. Mayne	Architectural Drafting
Kori Miller	Cosmetology
Peggy J. Mitchell	Cosmetology

Carmen M. Olivares	Interior Design
June E. Olson	Real Estate
Michele D. Oriente	Cosmetology
Shari Lee Owens	Interior Design
Rita R. Patel	Cosmetology
Sheila V. Peacock	Architectural Drafting
Barbara J. Risteen	Interior Design
Angela A. Satterlee	Travel Management
Carolee Shelton	Cosmetology
Sheri Lynn Shepard	Fashion Merchandising
June Shozi	Real Estate
Emma S. Smith	Travel Management
Paul S. Snider	Ornamental Horticulture
Mark A. Spatz	Architectural Drafting
Patricia L. Sullivan	Computer & Information Science
Sandra L. Taylor	Cosmetology
Charles E. Teague	Computer & Information Science
Katie LaVon Thorp	Recreational Assistant
Carol Ann Thorpe	Cosmetology
Nga Thuy Tran	Accounting
Patricia Marie Wernett	Cosmetology
Diana White	Business - Management
Kim Ann Zocco	Cosmetology

CERTIFICATES OF
ACHIEVEMENT
CONTINUED

The Board of Trustees approved the application for a grant to the National Endowment for the Arts in the amount of \$43,680 for the radio station KSBR. The funds will provide additional staff and equipment to produce a radio series which will document the development of jazz music and the creative process of jazz composition. The funding period will be for one year beginning April 1, 1981. The District will contribute 50% of the grant in kind from the radio station budget.

GRANTS -
APPLICATION

The Board of Trustees approved the submission of the application and the award of the VEA allocation funds for 1980-81 in the amount of \$219,153. Funds will be allocated as follows:

GRANTS -
APPLICATION AND
AWARD

Subpart 2 - Vocational Education Instruction - \$196,329	
Basic Allocation	
Disadvantaged	
Handicapped	
Limited English Speaking	
Subpart 3 - Program Improvement and Supportive Services and Administration	- 16,707
Subpart 5 - Consumer and Homemaking Education Instruction	- 4,111
Subpart 5 - Consumer and Homemaking Education Instruction in Economically Depressed Areas	- 2,006

The Board of Trustees approved the following youth who have been recruited for the work experience activity of the CETA 1980 Summer Youth Employment Program (SYEP). Effective dates of employment are indicated below. Participants will be paid \$3.10 per hour and will be placed at various worksites within the Saddleback College area. There will be no cost to the District.

GRANTS -
PERSONNEL

Effective Date June 16, 1980:

Avilla, Carlos	Nguyen, Tuyen
Bagley, Jayme	Nousen, Minh Tuyet
Belmendez, Maria	Peters, Oscar
Bradford, Kevin	Pham, Awh
Castro, Maria	Pham, Luyen Thi
Comire, Richard	Pham, Nga Thi
Corrin, Michael	Pham, Nhan
Dang, Dao	Ramirez, Hector
Dang, Phuong Lan	Reynolds, Guen
Delgado, Dominick	Rose, William
Dunbar, Kevin	Ruth, Amy
Duong, Thau	Sanchez, Estella
Evans, Sharon	Sanchez, Sally
Franco, Hilda	Sandoval, Carolina
Galvan, Emilia	Sandoval, Rosando
Hernandez, Gerardo	Scott, Mark
Hoang, Chuc	Ta, My-Ha Thi
Huyng, Hoang Tan	Tran, Phu Minh
Jullie, Danielle	Tran, Quang Minh
Keller, Elleina	Tran, Thai
Le, Dinh Ngoc	Tran, Thu Mai
Luna, Raquel	Tran, Tuan Minh
Luu, Lam	Uribe, Salvador
Magdaleno, Imelda	Belmudez, Guadalupe
Mailley, Kathy	Valencia, Reina
Manriquez, George	Velasco, Martha
Nelson, Regina	Villalobos, Efrain
Nguyen, Dung Quoc	Villalobos, Martha
Nguyen, Ha	Vu, Tuyet
Nguyen, Lang Thi	Wright, Brett
Nguyen, Linh Khanh	Yu, Fuu
Nguyen, Tam	Yu, Ling
Nguyen, Thuhang Thi	Yu, Ye
Nguyen, Trinh	Zachiel, Lori
Nguyen, Tuan Anh	Mendoza, Filemon

Effective Date June 23, 1980:

Hoang, Oanh Kelly	Turner, Charles
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Effective Date July 1, 1980:

GRANTS -
PERSONNEL
CONTINUED

Bui, Phuong Van	Henderson, James
Carrillo, Ton	Pedraza, Fernando
Chacon, Tony	Wesley, Rose
Garden, Robert	York, Michele
Heath, James	

The Board of Trustees approved payment to the following student for work experience activity in the CETA In-School Youth Program from February 25, 1980, through March 17, 1980. Her salary of \$3.10 per hour will be covered by CETA funds at no cost to the District:

Robin Stapleton

The Board of Trustees approved adjustments regarding employment of the following personnel for the EOPS Special Project. The Board approved extension of their employment on June 23, 1980. Funds are available through grant extensions and do not require additional expenditures of District funds.

Jan Smith - EOPS Special Project Multi-Ethnic Skills Curriculum Development Leadership, 62 days @ her daily rate of pay (59 days were previously approved).

Barbara Crader - Clerk II, Grade 5, Step 4, not to exceed 30 hours per week (29 hours were previously approved).

The following, previously employed, part-time instructor was approved for a special media services project at her appropriate hourly rate, effective June 1, 1980. The hours will be determined by the appropriate administrator and budget.

APPOINTMENT OF
SUMMER SCHOOL
CERTIFICATED
PERSONNEL

Sheila Thompson

The following, previously employed, part-time instructor was approved as a part-time hourly counselor to CETA training participants, at his appropriate hourly rate, effective June 20, 1980. This position is fully CETA reimbursed.

John Brazill

The following were appointed on an if-and-as-needed basis for the 1980 summer session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

<u>Applicant</u>	<u>Probable Assignment</u>
Susan J. Holston	Management
Michael Horan	AOJ Reserve Academy
Jeffrey L. Patterson	Music
J. Michael Reed	Journalism

APPOINTMENT OF
SUMMER SCHOOL
CERTIFICATED
PERSONNEL
CONTINUED

Additional Compensation

Jean Vincenzi and Geraldine Gauch were reimbursed, at their respective hourly rates, to develop Pharmacology video tapes as an assigned project. Compensation will be calculated by the 3 for 1 schedule, as outlined in Appendix D of the 1979-80 Certificated Employee Master Agreement, not to exceed a total of four paid hours.

CERTIFICATED
PERSONNEL -
REGULAR ACTION

Change in Assignment

Russell Cabeen, Business Science Instructor, was reassigned to Economics Instructor, Division of Social Science, effective with the 1980-81 academic year.

Medical Leave of Absence

Dennis McClung, Instructor in the Division of Natural Science, was granted a medical leave of absence for the 1980-81 fall semester.

Resignation

Nancy Shake, Media Technology Specialist, Library/Media Services, resigned effective April 30, 1980.

The following classified personnel regular actions which have been allocated in the 1980-81 budget were approved:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification of Employment

Remo Barbieri, Radio Operator/Announcer, Library/Media Services, \$3.745 per hour, effective July 1, 1980. The hours will be determined by the appropriate administrator and budget.

Eric Dukleth, Radio Operator/Announcer Substitute, Library/Media Services, \$3.745 per hour, on an if-and-as-needed basis, effective July 7, 1980.

Michael Gibson, Radio Operator/Announcer, Library/Media Services, \$3.745 per hour, effective July 1, 1980. The hours will be determined by the appropriate administrator and budget.

Patricia C. Martin, Account Clerk Substitute, hourly equivalent of Grade 7, Step 1, \$5.363 per hour, on an if-and-as-needed basis, effective June 16, 1980.

CLASSIFIED
PERSONNEL -
REGULAR ACTION
CONTINUED

Gordon Peck, Radio Operator/Announcer, Library/Media Services, \$3.745 per hour, effective July 1, 1980. The hours will be determined by the appropriate administrator and budget. This is a replacement position for Eric Dukleth.

Recommendation of Employment

Janice Kimball, Secretary/Administrative Secretary Substitute, hourly equivalent of Grade 1, Step 1, \$4.994 per hour and Grade 11, Step 1, \$6.297 per hour, on an if-and-as-needed basis, effective July 15, 1980.

Laurie Johnston, Secretary Substitute, hourly equivalent of Grade 1, Step 1, \$4.994 per hour, on an if-and-as-needed basis, effective July 15, 1980.

Recommendation of Employment - Restricted Employees

The following was employed as a restricted short-term employee pursuant to Education Code 88003:

Rodger Adams, Secretary II, Division of Multi-Disciplinary Studies/CETA Programs, change of position to Training Programs Facilitator (R/Special Project), Supervisory Salary Schedule, Class III, Step 1, \$13,933 per year, effective July 14, 1980. This is a temporary position subject to the availability of CETA Title II-B funds.

Recommendation of Employment of Tutor I/EOPS ADVISOR

The following were employed as indicated at the rate of \$3.50 per hour, effective June 2, 1980. The hours will be determined by the appropriate administrator and budget.

Edith Mandler	- Tutor I	Mark Pender	- Tutor I
Ronda Moore	- EOPS Advisor	Pat Stevens	- Tutor I

Recommendation of Employment of Clerk-Short Term 1980-81

The following was employed as clerk-short term at the rate of \$3.25 per hour, effective July 15, 1980. The hours will be determined by the appropriate administrator and budget.

Anna Carlene Ustariz

Recommendation of Employment - Student Employees

CLASSIFIED
PERSONNEL -
REGULAR ACTION
CONTINUED

The following were employed on an if-and-as-needed basis at \$3.10 per hour:

Robert Bhacker	Cynthia Lamm
Pamela Davis	Tram Le
Nancy Epstein	Michael Negley
Gina Graham	Carol Ann Petring
Ronald Henderson	Thuy Tran
Doug Ingrao	

Recommendation of Employment of Production Staff for Summer Stock

The following were employed as production staff of the Summer Stock in the position indicated at \$5.00 per hour not to exceed the amount designated. Monies have been budgeted for this project.

Musicians

Not to Exceed

Brian Andrews	\$120
Linda Chambers	120
Teri Cilurso	120
Allison Cornell	120
Brenda Crawford	150
Ron Crawford	90
Nancy Fox	120
Reynold Furrell	120
Cindy Gurley	80
Lisa Harrington	75
Erica Horn	120
Don Jackson	120
Brad Kelso	120
John Krutzer	120
Michael Malone	120
Todd McHenry	120
Elizabeth Mobley	120
Mitch Mocilnikar	120
John Simeone	120
Brad Thorpe	120
Cathy Timmons	120
Rick Valensuela	120
Brad Van Patten	120
Steve Wallet	75
Perry Wert	145

Technicians

Not to Exceed

Mark Cuellar	100
Richard Danieleles	100

TechniciansNot to Exceed

CLASSIFIED
PERSONNEL -
REGULAR ACTION
CONTINUED

Dave Gramlich	150
Kelly Killion	300
Eric Shalin	150
Keith Sharp	200
Tony Shiffer	100

Recommendation of Employment - CETA Title II-D

The following were employed under CETA Title II-D at no cost to the District.

<u>Name</u>	<u>Position</u>	<u>Monthly Salary</u>	<u>Effective Date</u>
Leonard Bradley	Carpenter Aide Trainee	\$ 649	June 30, 1980
Donald Claxton	Library Aide Trainee	649	June 23, 1980
Joan Delair	Clerical Trainee	649	June 27, 1980
Mary Dooley	Clerical Trainee	649	June 23, 1980
Tommy Groom	Landscape Trainee	649	June 23, 1980
James Lovejoy	Instructional Aide Trainee	649	July 1, 1980
David Ortiz	Landscape Trainee	649	July 2, 1980

Recommendation of Employment of Human Resource Development Project Personnel

As the Human Resource Development Project (HRD) grows, they have need for counselors and career technicians in the evening to provide contract services to client populations. This project was approved by the Board of Trustees on July 9, 1979, provided it would be self-sustaining.

<u>Project/Date</u>	<u>Name/Position</u>	<u>Not to Exceed</u>
Human Resource Development	Gail Berggren Career Technician	\$ 90.10
Projected Receipts to July 7: \$2,940	Leigh Branham Career Development Counselor	120.00
Projected Expenditures to July 7 (including employees listed here): \$2,338.34	Chris Gobert Career Technician (plus training)	22.50
	Karen Mazzaresse Career Technician	82.50
	Cathy Thompson Career Technician (plus training)	37.50
	Elizabeth Tierney Career Development Counselor	120.00

Reappointment of Human Resource Development Project
Personnel 1980-81

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

The following Human Resource Development Project personnel were reapproved for the 1980-81 academic year:

Career Development Counselors

Career Technicians

Leigh Branham
Karen Mazzaresse
Michaelyn Mikolajczak
Marcia Mordkin
Julie Richwine
Tom Sawyer
Barbara Storn
Elizabeth Tierney

Marilyn Barreras
Gail Berggren
Chris Gober
Linda Moy
Cathy Thompson

Reappointment of Clerk-Short Term 1980-81

The following clerk-short term were reappointed for the 1980-81 academic year:

Dorothy Barich
Fran Benham
Larry Benham
Bertie Crook
Paul Gaebel
Wanda Gaebel
Chris Gardner
Penny Gebert
Evarts Goodrich
Joyce Kelly

Diana Kurach
Harry Kurach
Mary Liberto
Donna Liggitt
Mari Redding
Mary Scialli
Victor Scialli
Marjorie Smith
Wayne Smith
David Weaver

Change of Status/Reclassification

Jean DeGrignon, Secretary II, Library/Media Services, change of position to Administrative Secretary III, Division of Business Science, Grade 11, Step 4, \$1,215 per month, effective July 1, 1980. This is a replacement position for Diane Hager.

Emma M. Grabowski, Secretary II, Office of Business Services, change of position to Account Clerk I, Grade 7, Step 5, \$1,159 per month, effective July 14, 1980. This is a replacement position for Jeanette Hart.

Roberta Haley, Admissions and Records Clerk I, Office of Admissions and Records, change of position to Admissions and Records Account Clerk II, Grade 7, Step 3, \$1,058, effective June 23, 1980. This is a replacement for Jeanne Darrow.

Nancy Vara, Admissions and Records Clerk I, Office of Admissions and Records, change of position to Assistant Data Control Clerk, Grade 7, Step 3, \$1,058 per month, effective June 24, 1980. This is a replacement position for Barbara Radovich.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Evelyn M. Wrobleski, Program Assistant, Community Services, change of position to Account Clerk I, Office of Business Services, Grade 7, Step 4, \$1,106 per month, effective July 17, 1980. This is a replacement position for Jane Duffield.

Dave Woodward, Computer Science Facilitator, Division of Math and Engineering, reclassification to Assistant Director of Data Processing and Computer Services, Classified Management Salary Schedule, Class III, Step 1, \$19,894 per year, effective July 15, 1980. This is a new position and will serve administrative data processing and assist in the operation of the instructional computer systems. Monies have been budgeted for this reclassification.

Personal Leave of Absence Request

Karen L. Graham, Instructional Assistant/Chemistry, Division of Natural Science, requested a leave of absence without pay from May 15 through August 25, 1980.

Payroll Adjustment

Robert S. Boyer, who resigned from the District on September 11, 1979, will be paid the 7% pay increase which was granted the classified staff for the 1979-80 academic year, retroactive from July 1, 1979 to his date of resignation.

Resignation/Termination

Ronald Aja, Laboratory Technician-Stage, Division of Fine Arts, resignation effective August 22, 1980. Payment is authorized for any accrued and unused vacation leave.

John E. Carlson, Instructional Assistant/Greenhouse, Division of Natural Science, resignation effective June 25, 1980.

Terry Cochran, Clerical Trainee, Division of Business Science, CETA Title II-D, resignation effective July 2, 1980. Payment is authorized for any accrued and unused vacation leave.

Donna Dyess, Data Control Lead, Office of Admissions and Records, termination for medical reasons, effective June 11, 1980. Payment is authorized for any accrued and unused vacation leave.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Gerald Flatt, Custodian, Maintenance and Operations, resignation effective July 3, 1980.

Marianne Hahn, Clerical Trainee, Child Care Center, Student Services, CETA Title II-D, resignation effective July 18, 1980. Payment is authorized for any accrued and unused vacation leave.

Ila Lee Leatherman, Child Care Center Assistant, Child Care Center, Student Services, resignation effective June 30, 1980. Payment is authorized for any accrued and unused vacation leave. It was recommended that Ms. Leatherman be employed as Child Care Center Assistant Substitute, hourly equivalent of Grade 1, Step 1, \$4.994 per hour, on an if-and-as-needed basis.

Steve Sanchez, Instructional Assistant/CETA Welding, Division of Multi-Disciplinary Studies, resignation effective May 23, 1980.

Steve Stern, Landscape Trainee, Maintenance and Operations, CETA Title II-D, resignation effective July 3, 1980.

Reorganization of Data Processing Personnel

The following District personnel changes were made:

Add a full-time Computer Science Specialist, Grade 10, to the Division of Mathematics and Engineering.

Change the present position vacancy (May 30th), Grade 10, in the Office of Continuing Education and District Data Processing to two positions: Data Control Clerk Assistant, Grade 7, and Secretary II, Grade 5, at 25 hours each per week.

Reclassification of Computer Science Facilitator to Assistant Director of Data Processing and Computer Services was presented under Change of Status/Reclassification in these minutes.

The Community Services Education Programs, Recreation Programs, Continuing Education in Real Estate, guest lecturer, revisions to the Summer Stock Program and to the 1980-81 Concert Series Program were approved,

PUBLIC PROGRAMS
AND COMMUNITY
SERVICES

with the delection of an honorarium in the amount of \$400 for Leadership Training: Human Potential Seminar on October 3, 4 and 5, 1980. A list of the public programs and community services items is on file with these minutes.

PUBLIC PROGRAM
AND COMMUNITY
SERVICES
CONTINUED

The firm of William Blurock & Partners was retained to render professional services in connection with the following projects at the not-to-exceed fees shown.

ARCHITECTURAL
SERVICES

Fine Arts Parking Extension

Design for 61 parking stalls including curbing, paving, lighting, drainage and landscaping: \$5,200.00

Fine Arts Acoustic Doors

Architectural study: 500.00

Fine Arts Acoustics

Division offices, architectural and mechanical studies: 850.00

Fine Arts Patio Cover

Architectural, structural, mechanical and electrical studies: 950.00

Quick Snack Facility

Study two proposed sites. Architectural, structural, mechanical and electrical studies: 1,600.00

Graphic Arts Expansion, Library 1st Floor

Architectural, mechanical and electrical studies; 1,125.00

Remodel Photo Lab - Student Activities Building

Architectural, mechanical and electrical studies: 500.00

Fine Arts Storage Building

Architectural, structural and electrical studies: 500.00

Total \$11,225.00

The following change order was approved as outlined below:

CHANGE ORDER

Change Order No. 4 - Magnus Company

Landscape and erosion control, pool area and softball field. There is no change in cost and no extension of time.

Original contract amount	\$61,026.00
Previous change orders - Add \$1,160.25	
This change order	0
Total change orders - Add	1,160.25
Revised contract amount	<u>\$62,186.25</u>

Aldrich Computer Services was retained to modify the programs to better serve the district's immediate and long-term goals for the conversion of the Student Registration and Records Programs. The required services will entail 58 man days plus fees, transportation, lodging and meal expenses, not to exceed a total cost of \$23,125.00. A reduction of \$23,125.00 will be made in the agreement with Turner Data Systems for facilities management. There is no requirement for additional funds for this new agreement with Aldrich Computer Systems.

COMPUTER
FACILITIES
MANAGEMENT

Transfer of budget appropriations were approved as submitted. A copy of the list is on file with these minutes.

TRANSFER OF
FUNDS

The following contract services were approved:

CONTRACT
SERVICES

Agreement with Hugh Paul to provide engineering consulting services for the college radio station was renewed for the fiscal year 1980-81 at a fee not to exceed \$3,000.00.

Agreement with the firm of Haley, Bader and Potts to act as a special legal consultant for the college radio station was renewed for the fiscal year 1980-81 at a fee not to exceed \$1,800.00.

Sam Crosslands, of American Home Solar Energy Systems, was retained to conduct a feasibility study of converting the present swimming pool heating system to a solar heating system. Cost not to exceed \$300.00.

The progress payment requests were approved as submitted. A copy of the listing is on file with these minutes.

PROGRESS
PAYMENTS

The following requests for renewal of institutional memberships were approved:

MEMBERSHIPS

Unassigned

California Community and Junior College Association: \$6,624.00

Health Sciences

Western Council on Higher Education for Nursing: 200.00

Purchase Orders 050001 through 050102, totaling \$963,721.48, were approved and payment was authorized upon receipt and acceptance of the items ordered. A copy of the purchase order listing is on file with these minutes.

PURCHASE ORDERS

Payment of personnel services was ratified as follows:

PAYMENT OF PERSONNEL SERVICES

Certificated Payroll for June 1980 - \$777,884.54

No action was taken by the Board of Trustees with regard to nominations for the 1980 California Community College Trustees' Board of Directors.

CALIFORNIA COMMUNITY COLLEGE TRUSTEES' (CCCT) BOARD OF DIRECTORS - 1980 ELECTION

Board Policy 5600--Student Member of the Board of Trustees--with proposed changes by Trustee Walther was presented for a first reading.

After discussion of the revised policy, the trustees concurred that it be presented for approval rather than for a first reading.

BOARD POLICY 5600--STUDENT MEMBER OF THE BOARD OF TRUSTEES

A motion was made by Trustee Walther, seconded by Trustee McKnight, and unanimously carried to approve Board Policy 5600--Student Member of the Board of Trustees--as revised. A copy of the Board Policy is on file with these minutes.

APPROVED

It was recommended that the Community Leadership Program be approved as an academic major.

COMMUNITY LEADERSHIP PROGRAM

A motion was made by Trustee Connolly, seconded by Trustee Watts, and unanimously carried to approve the above recommendation as presented.

APPROVED

It was recommended that the Board of Trustees approve the following budget allocations for the Faculty/Staff In-Service Grants for 1980-81:

GRANTS - AWARDS

<u>Title</u>	<u>Project Director</u>	<u>Amount</u>
Student Participation in Saddleback utility cost reduction strategies	Lee Waian Jerry Dooley	\$1044
Development of Study Guides to support a system of individualized instruction videotape modules for intermediate algebra	Jim Thorpe	1000
Simulation as an Experience for Decision Making in the field of accounting, sales and word processing	Clella Wood	980
Presentation Techniques for Interior Design	Maureen Harmon	670
Development of audio-tapes for self-guided field trips through the urban areas of Orange County	Jim Thorpe	670
Mastery Testing System for real estate	James Bailey	610

GRANTS -
AWARDS
CONTINUED

A motion was made by Trustee Moore, seconded by Trustee Walther, and carried to approve the above recommendations as presented.

APPROVED

Trustee Taylor abstained.

It was recommended that James D. Yates be appointed as Business Instructor, Management/Accounting, effective August 18, 1980. Approximate salary: Class V, Step 11.

EMPLOYMENT OF
FULL-TIME
CERTIFICATED
PERSONNEL

A motion was made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to approve the above recommendation as presented.

APPROVED

It was recommended that the employment of the following full-time classified personnel be approved by the Board of Trustees:

EMPLOYMENT OF
FULL-TIME
CLASSIFIED
PERSONNEL

Bobby Charles LaDelle, Custodian, Maintenance and Operations, Grade 7, Step 3, \$1,058 per month plus

4% per month shift differential, effective July 1, 1980. This is a replacement position for William Kelcey.

EMPLOYMENT OF
FULL-TIME
CLASSIFIED
PERSONNEL
CONTINUED

A motion was made by Trustee Walther, seconded by Trustee Watts, and unanimously carried to approve the above recommendation as presented.

APPROVED

Item 2 of "Employment of Full-Time Classified Personnel" was deleted as the applicant had declined the position.

The Marguerite Parkway Development Project was presented to the Board of Trustees for action pursuant to the order of the Board taken at the meeting on June 23, 1980. A revision of the proposal evaluations was submitted to the Trustees and is placed on file with these minutes. It was recommended that one of the following options be executed by the Board of Trustees:

MARGUERITE
PARKWAY
DEVELOPMENT
PROJECT

1. Reject all proposals
2. Table the project indefinitely
3. Proceed with the evaluation of the proposals

It was also recommended that the Superintendent or the Assistant Superintendent/Business be directed to have prepared a contract incorporating the plan or proposal in the event a selection was made by the Board.

Trustee Price entertained a discussion on the project in general, and not on any particular project proposal. Opinions and comments were made by the Board of Trustees, members of the staff, student body, faculty, general public and by some of the developers.

A motion was made by Trustee Moore, seconded by Trustee Watts, to proceed with the evaluation and selection of the proposals.

Roll Call Vote:

Ayes: Trustees Moore, Taylor and Watts
Noes: Trustees Connolly, McKnight, Price and
Walther
Abstain: None
Absent: None

Motion failed.

MOTION FAILED

Trustee Price suggested that the Superintendent direct appropriate letters to the four developers.

MARGUERITE
PARKWAY
DEVELOPMENT
PROJECT
CONTINUED

A motion was made by Trustee Walther, seconded by Trustee Connolly, and carried to direct the administration to study the alternatives for purchasing property at the North Campus *and to study alternatives to solve the parking problem.*

Correction

Opposed: Trustees Taylor and Watts

The meeting was adjourned for recess at 10:00 p.m., and reconvened at 10:15 p.m.

MEETING
RECESSED/
RECONVENED

Trustees Taylor and Watts were absent during the remainder of the meeting.

It was recommended that the following gifts be accepted by the Board of Trustees:

GIFTS TO
THE DISTRICT

<u>Donor</u>	<u>Gift</u>
Mrs. Frank Tharin Laguna Beach, California	A Hammond Electric Spinnet Organ for Saddleback College, North Campus
Mr. and Mrs. Verl Hall San Clemente, California	A Manual Wheelchair
Mr. Tom Giguere (An Instructional Aide in the Astronomy Department)	A large framed collage featuring a sequence of photographs recording an eclipse of the sun.

A motion was made by Trustee Moore, seconded by Trustee McKnight, and unanimously carried to accept the gifts as presented.

ACCEPTED

Donors will be notified and certificates of appreciation will be issued.

It was recommended that the Assistant Superintendent/Business be authorized to continue participation in a consortium of the Orange County community college districts for a study of self-insurance plans for Workers' Compensation coverage, with particular interest in the self-insurance method and that the District remain with the present carrier for the fiscal period of July 1, 1980, through June 30, 1981.

WORKERS'
COMPENSATION
INSURANCE
STUDY

A motion was made by Trustee Walther, seconded by Trustee Connolly, and unanimously carried to authorize the continuation of the study as recommended.

AUTHORIZED TO
CONTINUE STUDY

It was recommended that the Board of Trustees deny liability in the following claims against the District and that the claims be referred to the District's insurance carrier for appropriate action.

CLAIMS AGAINST
THE DISTRICT

Ms. Fran Burt, a resident of Capistrano Beach, has presented a claim for damages in the amount of \$250,000.

Ms. Madeline A. Dykes, a resident of Laguna Beach, has presented a claim for damages in the amount of \$606.00.

A motion was made by Trustee Moore, seconded by Trustee Connolly, and unanimously carried to approve the above recommendation as presented.

APPROVED

Report 416, Awards, was removed from the consent calendar in order for a representative of Dew-Par Sales and Service to discuss Bid 497, (Parking Meters).

AWARDS

Superintendent Lombardi recommended that the change order, in the amount of \$7,513.58 be deleted from Bid 31 (Parking Lot Number 5 at the North Campus); and that the bid be approved in the amount of \$253,958.00 which included the landscaping.

After discussion of the above items, a motion was made by Trustee Moore, seconded by Trustee Walther, and unanimously carried to approve the items on the awards list and the addendum for the actions specified; to delete the change order on Bid 31; and to authorize payment upon delivery and acceptance of the items ordered. A copy of the awards list will be placed on file with these minutes.

APPROVED

The Business Services Reports were presented for information.

BUSINESS
SERVICES
REPORTS
INFORMATION

A motion was made by Trustee Walther, seconded by Trustee McKnight, and unanimously carried to extend the meeting beyond 10:30 p.m.

MEETING EXTENDED

The Legislative Report was presented for information.

LEGISLATIVE
REPORT
INFORMATION

The 1980-81 Publication Annual Financial and Budget Report was presented to the Board for revision, additions and changes as it deemed necessary; and authorization was requested to publish this report, as revised, in the following newspapers:

PUBLICATION
ANNUAL
FINANCIAL AND
BUDGET REPORT

The Irvine World News
The Laguna Beach Tides and Times
The Saddleback Valley News
The San Clemente Daily Sun-Post
The Tustin News

A public hearing on the report will be held on August 4, 1980, at 7:30 p.m.

The Tentative Annual Financial and Budget Report which was presented to the Board at the June 23, 1980 meeting has been revised as follows:

	<u>Tentative</u>	<u>Publication</u>
General Fund	\$30,616,691	\$30,751,510
Health Fund	235,871	235,871
Special Reserve Fund	18,893	18,893
Total	<u>\$30,871,455</u>	<u>\$31,006,274</u>

A motion was made by Trustee McKnight, seconded by Trustee Moore, and unanimously carried, to approve for publication the Annual Financial and Budget Report as submitted, and call a special meeting on August 4, 1980, to hold a public hearing on the report.

APPROVED

SPECIAL MEETING
CALLED FOR
AUGUST 4, 1980

It was recommended that the Superintendent or the Assistant Superintendent/Business be authorized to execute a Right of Entry agreement for the Orange County Environmental Management Agency for the purpose of providing access and working area for reconstruction of the damaged road and slope area on Marguerite Parkway.

RIGHT OF ENTRY
TO RESTORE STOR
DAMAGE ON
MARGUERITE
PARKWAY

(ADDENDUM)

A motion was made by Trustee Walther, seconded by Trustee Moore, and unanimously carried to approve the above recommendation as presented.

APPROVED

The Board of Trustees were informed that the Irvine City Council would be discussing the development of a theater complex in Irvine in the immediate future.

BOARD OF TRUSTEE
JOINT FACILITY
DEVELOPMENT

(ADDENDUM)

A motion was made by Trustee ^{Moore} McKnight, seconded by Trustee ~~Moore~~, and unanimously carried to go on
McKnight

Correction

Record as a party interested in the potential for joint development of such a facility in conjunction with the North Campus.

APPROVED

Trustee Moore will attend the City Council Meeting on July 22, 1980, and report to the Board at the next meeting.

The regular meeting adjourned into executive session at 10:50 p.m.

ADJOURNED TO
EXECUTIVE SESS

The following action transpired in executive session:

A motion was made by Trustee Walther, seconded by Trustee Connolly, and unanimously carried to terminate the employment of James L. Mooney, effective July 14, 1980.

The meeting adjourned at 12:07 a.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, July 28, 1980.

SCHEDULE OF
MEETINGS

R.A. Lombardi
R. A. Lombardi, Secretary of the Board of Trustees