

PUBLIC/FILE IN LIBRARY

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD MEETING

June 23, 1980 - 7:30 p.m.
Library-Classroom Complex -- Room 105

The regular meeting of the Board of Trustees was called to order by Trustee Price. Trustee Connolly led the audience in the Pledge of Allegiance and Trustee Price gave the Invocation.

CALL TO ORDER

Present:

PRESENT

- Mr. Robert L. Price, President
- Mr. William L. Watts, Vice-President
- Prof. Eugene C. McKnight, Clerk
- Mr. John C. Connolly, Member
- Mr. Robert L. Moore, Member
- Mr. Larry W. Taylor, Member
- Ms. Harriett S. Walther, Member
- Mr. Eugene Mulcahy, Student Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Assistant Superintendent - Business Services
- Dr. Edward A. Hart, Assistant Superintendent. - Provost, North Campus
- Dr. William O. Jay, Assistant Superintendent - Dean of Instruction
- Mr. Frank O. Sciarrotta, Dean of Administrative Services

STAFF MEMBERS

Absent:

- Mr. Jack A. Swartzbaugh, Dean of Students

A motion was made by Trustee Watts, seconded by Trustee Moore, and unanimously carried to adopt the agenda with the following additions:

- Consent Calendar: Addendum to Report 371 and to Report 373
- Student Services: Addendum to Agenda - Board Policy 5600
- Personnel Matters: Addendum to Agenda - Certificated Personnel, Employment of Full-Time Certificated Personnel
- Business Services: Addendum to Report 377 and to Report 381

AGENDA ADOPTED WITH ADDENDA

A motion was made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to adopt the minutes of the regular meeting of June 09, 1980, with the following correction:

REGULAR MEETING
MINUTES ADOPTED
WITH CORRECTION

Page 3, second paragraph: Change to read, "A motion was made by Trustee Taylor, seconded by Trustee Walther, and unanimously carried to receive the proposal on the part-time hiring procedure and refer it to the Superintendent/President and staff".

A motion was made by Trustee Walther, seconded by Trustee McKnight, and unanimously carried to adopt the minutes of the special meeting on June 16, 1980, as presented.

SPECIAL MEETING
MINUTES ADOPTED

Trustee Taylor, Legislative Representative, reported that three more support letters had been received from U.S. Senators concerning the Nurses' Training Program.

REPORTS AND
COMMUNICATIONS

Legislative
Report
Nurses' Training
Program

He reported that CCCT is making a concerted effort for support of AB 2628 (Moore). The bill will be amended in the Senate Finance Committee to provide a 9% statewide average inflationary adjustment for the second year of funding under AB 8, the current finance law. AB 8 would currently provide a 7% statewide average inflation adjustment. With the Board's approval, Trustee Taylor indicated that telegrams would be sent to those concerned who might help support AB 2628.

Report on
AB 2628

A motion was made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to support the Legislative Representative in sending telegrams as indicated above.

Support

Trustee Taylor also reported on AB 1550 (Vasconcellos) concerning reemployment of part-time community college instructors. CCCT is actively opposed to this measure because the provisions are vague and may result in litigation. He recommended that the Board of Trustees oppose this bill.

Legislative
Report on
AB 1550

A motion was made by Trustee Watts, seconded by Trustee Connolly, and unanimously carried to oppose AB 1550 (Vasconcellos).

Oppose

Superintendent/President Lombardi reported a summer school enrollment of 9,500 students; he also reported on the swimming pool problem and commented that the pool would be reopened later this week or early next week.

SUPERINTENDENT/
PRESIDENT

Summer School
Enrollment

Ms. Patty Laubbacher, representative of the Coronado Homeowners Association, appeared before the Board of Trustees concerning the potential use of Avery Parkway as the access to the rock quarry. The City of San Juan Capistrano is closing the current access, Trabuco Road, to the quarry. She explained that the issue may be on the agenda of the Orange County Board of Supervisors on June 24, 1980, and urged the Board to support the Coronado Homeowners Association opposition to this use.

Coronado
Homeowners
Association -
Avery Parkway
Access to Quarry

Following a discussion, a motion was made by Trustee Moore, seconded by Trustee Walther, and carried that a staff member attend the Board of Supervisors' meeting on June 24 and request formally that this matter be subject to a public hearing prior to any action taken by the Board of Supervisors.

Trustees opposed: Connolly, McKnight and Walther

All items listed under the consent calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the consent calendar.

CONSENT
CALENDAR

A motion was made by Trustee Walther, seconded by Trustee McKnight, and unanimously carried to approve the consent calendar with addenda to the following reports:

Report 371
Report 373

Trustee Taylor was absent during the remainder of the meeting.

Attendance at the following, with minimal mileage only to be paid, was approved:

BOARD OF TRUSTEES
REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

Trustee Price Meeting with the Superintendent/
President
Saddleback College Main Campus
June 11, 1980

Trustee Connolly	Meeting with Administration Saddleback College Main Campus June 12, 1980	BOARD OF TRUSTEES REQUESTS TO ATTEND CONFERENCES, MEETINGS, ETC., CONTINUED
Trustee McKnight	Meeting with Dean of Administrative Services Saddleback College Main Campus June 17, 1980	
Trustee Price Trustee Connolly Trustee McKnight	Meeting, Emeritus Institute Laguna Hills June 18, 1980	
Trustee Watts	Meeting with Superintendent/ President Saddleback College Main Campus June 19, 1980	
Trustee McKnight	Meeting, Emeritus Institute Laguna Hills June 20, 1980	
Trustee Moore	Appearance on Channel 6 Television following a Board Meeting July 15, 1980	
Trustee Price	July 29, 1980	

Attendance at the following, with actual and necessary expenses to be paid, was approved:

Trustee Price	Meeting of the Board of Governors California Community Colleges Los Angeles June 27, 1980
Trustees Wishing to Attend	Workshop, Orange County School Boards Association Newport Beach June 28, 1980
Trustees Wishing to Attend	Meeting of the Orange County Community College Districts Santa Ana June 30, 1980

The following public programs and community services items were approved:

PUBLIC PROGRAMS
AND COMMUNITY
SERVICES

<u>Event/Date</u>	<u>Guest/Item</u>	<u>Honorarium</u>
Surf Contest June 7, 8, 1980	Richard Schwarzstein	\$ 50.00

<u>Event/Date</u>	<u>Guest/Item</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES CONTINUED
Surf Contest, continued Richard Schwarzstein replaced Richard Chew who was unable to attend. This item was board approved on May 27, 1980.			
Havasupai, Indian Reservation, Grand Canyon July 19, 27, 1980	Mike Smith, Assistant Guide	\$ 500.00	
This item was board approved on December 10, 1979, with the stipulation that an assistant guide would be named at a later date.			
My Fair Lady July 18, August 3, 1980	Michael Keenan	509.82	
The board approved an amount of \$2,526.75 for Mr. Keenan on May 27, 1980, covering 5 weeks of rehearsals and performances. Mr. Keenan will be rehearsing and performing for a total of 6 weeks, and this additional amount of \$509.82 covers the 6th week.			
The following certificates of achievement were approved:			CERTIFICATES OF ACHIEVEMENT
Harvey A. Lapp	Administration of Justice - Law Enforcement		
Dennis A. Rotzoll	Administration of Justice - Law Enforcement		
The Board of Trustees approved an application to the Chancellor's Office for a loan under the Fund for Instructional Improvement in the amount of \$90,000 to be used for DEMONSTRATION SOLAR ENERGY INSTALLATION PROJECT. The funds will be used to augment the current curriculum in the CETA Solar Installation program by providing hand-on experience for students. This is a no-interest loan from the state and will be repaid in three annual installments.			GRANTS - APPLICATION
The Board of Trustees approved the following youth who have been recruited for the work experience activity of the CETA 1980 SYEP (Summer Youth Employ- ment Program). Effective date of employment is June 16, 1980. Participants will be paid \$3.10 per hour and will be placed at various worksites within the Saddleback College area. There will be no cost to the District.			GRANTS - PERSONNEL

Ballard, Julia
 Barret, Danny
 Brooks, LaVerne
 Brunner, Renita
 Bui, Cuong
 Bui, Phuong
 Buick, Kelly
 Burnett, Theodore
 DeLa Rosa, Keith
 Diaz, Luz
 Diaz, Margarita
 Finocchi, Michael
 Garcia, George
 Garcia, Rosario
 Ha, Hang, Dieu
 Ha, Hanh Diu
 Jeter, Kevin
 Le, Dinh Ngoc
 Le, Vinh
 Lee, Sungjun
 Lirios, Cheryl
 Llamas, Hector
 Locklear, Michael
 Lopez, Caroline
 Mack, Bobbette
 Monroe, Daryl
 Monroe, Lindsey
 Needles, Diana
 Nguyen, Anh Diem
 Nguyen, Can Quang
 Nguyen, Chuong Su
 Nguyen, Khanh Bao

Nguyen, Khoi Thi
 Nguyen, Mem
 Nguyen, Phong
 Nguyen, Quang
 Nguyen, Thiep Van
 Nguyen, Thuong Thi
 Nguyen, Trang Kieu
 Nguyen, Van Kim
 Nguyen, Vi Thi
 Pham, Hoang
 Pham, Khanh
 Phan, Cuong Tu
 Pimentel, Cleotilde
 Pimentel, Martha
 Ramirez, Maria
 Ramirez, Ruben
 Shepard, Pamela
 Sherman, Erania
 Silene, Jessie
 Smith, Karen
 Souza, Nanette
 Szyszlican, Andriana
 Thai, Hiep Hoang
 Tran, Mai Phuong
 Tran, Quang
 Velasco, Luz
 Villalobos, Juanita
 Villarreal, Juan
 Vo, Long
 Wen, Tracy
 Ziegler, Tim

GRANTS -
 PERSONNEL
 CONTINUED

The Board of Trustees approved the following guest speakers for IDS (Interdisciplinary Studies) Program:

<u>Month/Course/ Location</u>	<u>Speaker/Topic</u>	<u>Honorarium</u>
September, 1980 IDS II, Main Campus	G. Larue Judeo-Christian Origins	\$ 75.00
October, 1980 IDS II, Main Campus	Larry Goldrup Origins & Influence of Islam	50.00

The above honoraria will be paid with funds from the NEH (National Endowment for the Humanities) grant approved by the Board on July 23, 1979.

The Board of Trustees approved employment of Ross Romero, artist, as a consultant to the Saddleback CETA Summer Youth Program. Total costs for Mr. Romero's services will be \$1,386 payable in four equal installments of \$346.50. Effective starting date is June 16, 1980. There is no cost to the district.

The Board of Trustees approved the following youth recruited for the CETA Non-In School Youth Work Experience, effective date June 2, 1980. Participants will be paid \$3.10 per hour:

Kladde, Linda
Overton, Valerie

The Board of Trustees approved payment of awards to the following EOPS student:

Pamela Pierson - \$86

The following volunteer was authorized to receive reimbursement for mileage at the rate of 18¢ per mile. This expenditure is part of the FICC (Fixed Income Consumer Counseling) grant. Total mileage for all volunteers will not exceed \$5,323:

Geraldine Benson

The Board of Trustees approved authorization for a 50% counselor restricted position subject to the availability of funds. This position is funded by VEA Title II, Part A, Subpart 3, (Program Improvement), for the project "Disadvantaged and Underrepresented Vocational Student Retention Program". There is no cost to the District. The Board accepted this award on May 27, 1980.

The Board of Trustees approved the employment of the following restricted personnel, subject to the availability of funds. Funds are available through grant extensions and do not require additional expenditures of district funds.

1. EOPS Special Project - Extended to August 31, 1980. Jan Smith, EOPS Special Project Multi Ethnic Skills Curriculum Development Leadership, 59 days @ her daily rate of pay.

Barbara Crader, Clerk II, Grade 5, Step 4, on an if-and-as-needed basis, not to exceed 29 hours per week.

1. EOPS Special Project, continued

GRANTS -
PERSONNEL
CONTINUED

The following project assistants on an if-and-as-needed basis, not to exceed 19 hours per week:

Sally Ericksen
Bobbie Garrett
Lee Hagerty

2. EOPS Basic Award - Extended to August 31, 1980.

Pete Espinosa, Director
Jean Cansler, Secretary II
EOPS Tutors, Recruiters and Advisors

3. VEA Subpart 2 - Extended to September 30, 1980.

Jerilyn Chuman, Assistant Project Director
Jan Beal, Instructor
June Patterson, Secretary II, Special Services

The appointment of Administrative, Certificated Personnel and Coordinators was approved for the 1980-81 academic year, as revised. A list of each category is placed on file with these minutes.

ADDENDUM -
APPOINTMENT OF
ADMINISTRATIVE,
CERTIFICATED
PERSONNEL AND
COORDINATORS

The following, previously employed, part-time faculty was approved to teach in the summer 1980 session on an if-and-as-needed basis at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT OF
SUMMER SCHOOL
CERTIFICATED
PERSONNEL

<u>Name</u>	<u>Division</u>
Barnaby, Deanna	Business Learning Center (North Campus)
Chang, Corliss	Nursing
Cross, David	English (North Campus)
D'Isidoro, Peggy	English (North Campus)
Hennen, Paula	Biology
McGriff, Diane	Chemistry
Nubel, Kaye	Speech (North Campus)
Powers, Gertrude	Business Learning Center (North Campus)
Wright, George	Administration of Justice

The following were appointed on an if-and-as-needed basis for the 1980 summer session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

<u>Applicant</u>	<u>Probable Assignment</u>	APPOINTMENT OF SUMMER SCHOOL CERTIFICATED PERSONNEL CONTINUED
Brady, John	Electronic Service Technology	
Buckels, Ferrell	AOJ Reserve Academy	
Esther, Joseph	AOJ Reserve Academy	
McClain, John	AOJ Reserve Academy	

The following were approved for an additional 15 - 20 hours to be performed during July and August, 1980, to work with 22 - 27 Project SPECIAL students on Fall planning. The total amount expended will not exceed \$360.

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

Roberta Berns - Project SPECIAL reimburses the District 33-1/3% of salary
Dennis Hudson - Project SPECIAL reimburses the District 100% of salary

The Board of Trustees approved the following Coordinator for June and July, 1980, at \$150 per month, and for the 1980-81 academic year with compensation of \$750 per semester. This is a replacement for Jerry Davidson.

Fred Bremer - Accounting/Management Coordinator

Change in Assignment

ADDENDUM

Arthur Croisette resigned as Division Director of Business Sciences effective August 15, 1980 and was reassigned as a professor in this division effective August 18, 1980. Payment is authorized for any accrued and unused vacation leave.

Appointment of classified personnel was approved for the 1980-81 academic year. A list is on file with these minutes.

APPOINTMENT OF
CLASSIFIED
PERSONNEL

The following classified personnel regular actions which have been allocated in the 1979-80 budget were approved by the Board of Trustees:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification of Employment

Glenn Feingerts, Program Assistant/Photo Lab, Office of Public Information, hourly equivalent of Grade 5, Step 1, \$5.488 per hour, part-time hourly (20 hours per week), effective June 11, 1980. This is a replacement position for Susan Clark.

Judith Higbee, Program Assistant/Box Office, Community Services, hourly equivalent of Grade 5, Step 2, \$5.738 per hour, part-time hourly (19 hours per week), effective June 17, 1980. This is a replacement position for Kelly Killion.

Karen S. Reid, Secretary 1, Department of Campus Safety, hourly equivalent of Grade 1, Step 3, \$5.488 per hour, part-time hourly (8 hours per week), effective July 1, 1980. This is a replacement position for Sheryl Wilson.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Recommendation of Employment - Restricted Employees

The following Restricted Short-Term employees were employed pursuant to Education Code 88003:

Julian Hernandez, Professional Model, on an if-and-as-needed basis, \$6.00 per hour, effective August 1, 1980.

Dawn Olk, Professional Model, on an if-and-as-needed basis, \$6.00 per hour, effective August 1, 1980.

Recommendation of Employment of Tutor I

The following were employed as Tutor I at the rate of \$3.50 per hour, effective June 2, 1980. The hours will be determined by the appropriate administrator and budget.

Phuong Dong
Mike Kaulback

Recommendation of Employment of Clerk-Short Term 1979-80

The following were employed as Clerk-Short Term at the rate of \$3.25 per hour, effective June 1, 1980. The hours will be determined by the appropriate administrator and budget.

Diane Giguere
Melissa Heckman
Bette Killion

Recommendation of Employment - Student Employees

The following student employees were employed on an if-and-as-needed basis at \$3.10 per hour:

Gayatri Desai	Myra Phelan
Dianne Lillington	Phylis Ritscher
Doug Parsons	Laurette Ruppert
Dennis Peters	

Recommendation of Employment - CETA Title II-D

The following were employed under CETA Title II-D at no cost to the district:

<u>Name</u>	<u>Position</u>	<u>Monthly Salary</u>	<u>Date</u>
Judy Asseln	Library Aide Trainee	\$ 649	6/23/80

<u>Name</u>	<u>Position</u>	<u>Monthly Salary</u>	<u>Date</u>	CLASSIFIED PERSONNEL - REGULAR ACTIONS CONTINUED
Barbara Legere	Clerical Trainee	\$ 649	6/16/80	
Steve Stern	Landscape Trainee	649	6/12/80	

Change of Status/Reclassification

Gerry Stepney, Recruiter, CETA Youth Programs, change of position to Recruitment Specialist, Grade 12, Step 2, \$1,132 per month, effective October 1, 1979.

Jane Duffield, Account Clerk I, Office of Business Services, change of position to Account Clerk II, Grade 9, Step 5, \$1,215 per month, effective June 16, 1980. Monies have been budgeted for this new position.

Barbara Radovich, Assistant Data Control Clerk, Office of Admissions and Records, change of position to Data Control Clerk, Grade 9, Step 6, \$1,272 per month, effective June 10, 1980. This is a replacement position for Lucia Pahan.

Accumulated Vacation Leave Carry Over Request

Val Kubr, Natural Science Technician Lead, Division of Natural Science, was permitted to carry over 12.8 days of accumulated vacation leave to the 1980-81 academic year, to be used by September 30, 1980.

Classified Personnel Reclassification Recommendations

The Board of Trustees approved the following reclassifications effective July 1, 1980.

<u>Name of Employee</u>	<u>Job Title</u>	<u>Reclassification/ New Salary</u>
Lorraine Garcia	Account Clerk II	Grade 9
Mary Hall	Financial Aid Specialist (Title change only)	
Wayne Hatleberg	Maintenance I, Equipment Operator	Grade 13
Linda Helm	Child Care Center Supervisor	Step 6
(Change of employment status from 10 months to 12 months)		
Declan Nieblas	Delivery Driver	Grade 5

Resignation/Termination

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Eric Dukleth, Radio Operator/Announcer (hourly), Library/Media Services, termination due to schedule changes in the Radio Station, effective June 30, 1980.

Thalia Greeley, Career Guidance Specialist, CETA Youth Programs, resignation effective June 3, 1980. Payment is authorized for any accrued and unused vacation leave.

William E. Kelcey, Custodian, Maintenance & Operations, resignation effective June 13, 1980. Payment is authorized for any accrued and unused vacation leave.

Christine Miller, Radio Producer/Host (hourly), Library/Media Services, termination due to schedule changes in the Radio Station, effective June 2, 1980.

Karen Schroeder, Program Assistant (hourly), Community Services, resignation effective June 13, 1980.

Melissa Stanger, Radio Producer/Host (hourly), Library/Media Services, termination due to schedule changes in the Radio Station, effective June 2, 1980.

Ed Ward, Radio Operator/Announcer (hourly), Library/Media Services, termination due to schedule changes in the Radio Station, effective June 30, 1980.

Requests for transfer of budget appropriation funds were approved as submitted. A copy of the list is on file with these minutes.

TRANSFER OF
FUNDS

The items on the awards list were approved for the action specified, and payment was authorized upon delivery and acceptance of the items ordered. A copy of the awards list will be placed on file with these minutes.

AWARDS

The following request for payment was approved:

PAYMENT TO
CONSULTANT

Beam, DiCaro & D'Antony, Associate Counsel with Robert Waldron, Inc., concerning the Math-Science fume disposal matter, for legal services rendered from January 24, 1980 through April 10, 1980:

19.58 hours @ \$85/hour	\$ 1,664.25
22.50 hours @ \$40/hour	900.00
Total legal services	<u>\$ 2,564.25</u>

PAYMENT OF
CONSULTANT
CONTINUED

Costs: Photocopying, 530 pages @ 20¢/page	106.00
Total billing	<u>\$ 2,670.25</u>

The following progress payment request was ratified on an award previously approved by the Board of Trustees.

PROGRESS
PAYMENT

Project - Landscape and Erosion Control, Pool Area and Softball Field
Contractor - Magnus Company

Contract amount	\$61,026.00
Approved change orders	(405.25)
Revised contract amount	<u>\$60,620.75</u>

Earned to date	\$60,030.86
Less 10% retention	6,003.09
Net Due, earned to date	<u>54,027.77</u>
Less previous payments	51,432.63
Amount due, this request	<u>\$ 2,595.14</u>

The following requests for renewal of institutional memberships were approved. The membership fees will be charged to the 1980-81 budget appropriations.

MEMBERSHIPS

Board of Trustees

California Community College Trustees	\$3,105.00
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Association of Community College Trustees	1,030.00
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Health Sciences

Southern California Directors of Vocational Nursing	5.00
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District warrants 061874 through 062534, totaling \$804,333.48, were approved and ratified for payment. A copy of the warrant listing will be placed on file with these minutes.

PAYMENT OF BILLS

Payment of personnel services was ratified as follows: PAYMENT OF PERSONNEL SERVICES

Classified Payroll for May 1980 - \$527,455.21

Purchase orders 04789 through 05001, totaling \$585,006.46, were approved and payment was authorized upon receipt and acceptance of the items ordered. Also approved was a report of changes to purchase orders previously approved by the Board of Trustees. A copy of the purchase order listing will be placed on file with these minutes. PURCHASE ORDERS

The requests for nominations for the 1980 California Community College Trustees (CCCT) Board of Directors was presented for consideration. It was requested that a clarification of the "Number of Directors and Terms of Office" under Nomination of Directors, be obtained and that the item be placed on the agenda for the regular meeting on July 14, 1980. CALIFORNIA COMMUNITY COLLEGE TRUSTEES 1980 ELECTIONS-

It was requested that the Board of Trustees approve acceptance of the following grant awards: GRANTS - AWARDS

Office of Education, Bureau of the Handicapped

In the amount of \$55,000 for Project SPECIAL. The award is a continuation of the existing grant and may be extended for two additional years. Project SPECIAL is a human development program and is a model to train handicapped students as educational assistants. The original application was approved by the Board on September 24, 1979.

Chancellor's Office, Fund for Instructional Improvement

In the amount of \$5,500 for project "Individualized Videotape Instruction Modules for Introductory Statistics". Funds provide for accompanying study guides and a set of videotapes will be duplicated for the North Campus.

In the amount of \$6,000 for project "In-Service Training for Emeritus Institute Faculty". This project will provide a subsidy for training part-time instructional staff Emeritus Institute faculty.

In the amount of \$5,000 for project "Community College Writing Articulation". This project is to identify in detail the increasingly stringent university and college requirements for community

college transfer students and communicate these new standards to both full and part-time English faculty in our own and for near-by districts.

GRANTS - AWARDS
CONTINUED

Orange County Manpower Commission

For an additional allocation of \$334,668 to operate the 1980 Summer Youth Employment Program (SYEP). There is no cost to the district. Application was approved by the Board on March 24, 1980.

It was requested that the Board of Trustees approve acceptance of the following project extensions scheduled to close on June 30, 1980:

EOPS Basic Grant Award - Extended to August 31, 1980

EOPS Special Project on Multi Ethnic Skills

Curriculum Development - Extended to August 31, 1980

VEA Subpart 2 - Extended to September 30, 1980

VEA Subpart 3 - Extended to September 30, 1980

VEA Subpart 5 - Extended to September 30, 1980

The above extensions do not require additional expenditure of district funds.

A motion was made by Trustee Watts, seconded by Trustee McKnight, and unanimously carried to accept the grant awards as presented.

APPROVED

It was recommended that Frank Palessiro be employed as CETA Welding Instructor, Division of Multi-Disciplinary Studies, effective July 8, 1980. Pursuant to Education Code Section 87470 this position is subject to the availability of funds. Mr. Palessiro will replace the position vacated by Cynthia Anderson, approximate salary, Class I, Step 10.

ADDENDUM -
EMPLOYMENT
OF FULL-TIME
CERTIFICATED
PERSONNEL

A motion was made by Trustee Moore, seconded by Trustee Watts, and unanimously carried to employ Frank Palessiro as recommended.

APPROVED

It was requested that the Board of Trustees authorize the following additional Coordinator positions for the 1980-81 academic year with compensation of \$750 each, per semester:

CERTIFICATED
PERSONNEL -
COORDINATOR
POSITIONS

Business/Social Sciences Coordinator
Career Development Coordinator
Community Leadership Program Coordinator

Construction Technology Coordinator
 Consumer Services/Merchandising/Fashion Design
 Coordinator
 Fine Arts/Humanities Coordinator
 Mathematics and Engineering Computer Center
 Coordinator
 Natural Science/Applied Science/Mathematics
 Coordinator
 Student Affairs Coordinator
 Work Experience Coordinator

CERTIFICATED
 PERSONNEL -
 COORDINATOR
 POSITIONS
 CONTINUED

A motion was made by Trustee Moore, seconded by Trustee Watts, and unanimously carried to approve the above coordinator positions as presented.

APPROVED

The Marguerite Parkway Development Project item was presented for information. Oral presentations were made on June 16, 1980 by the four firms who had submitted written proposals for the Project and which were acknowledged by the Board at the meeting on June 9, 1980. A summary evaluation of the proposals as submitted and modified by oral presentation was provided to the members of the Board, a copy of which is on file with these minutes.

MARGUERITE
 PARKWAY
 DEVELOPMENT
 PROJECT

INFORMATION

A discussion was entertained by the trustees concerning the proposals, and some comments were made by the developers that were present and by members of the staff and the faculty representative.

A motion was made by Trustee Watts, seconded by Trustee Moore, and unanimously carried that the Marguerite Parkway Development Project item be placed on the agenda for the regular meeting on July 14, 1980, for action.

The meeting recessed at 9:45 p.m., and reconvened at 10:00 p.m.

MEETING RECESSED -
 RECONVENED

It was recommended that the following gifts be accepted:

GIFTS TO THE
 DISTRICT

Donor

Gift

Newport Irvine Rotary
 and
 Movement Shorthand Society,
 Inc.

Sutton Sign Writing
 Training Program:
 1. Eight-hour audio
 instructional unit with
 texts and
 2. Four-hour video
 tape, color-split screen
 instructional unit with
 texts

ADDENDUM

Donor

Gift

GIFTS TO THE
DISTRICT
CONTINUED

Times Mirror Cable
Television

(1) IBM 360/30 128K
Central Processing Unit
(9) 2314 Disk Drives
(4) 2401-3 Tape Drives
(2) 2401-1 Tape Drives
(1) 2803 Tape Controller

A motion was made by Trustee Watts, seconded by Trustee Moore, and unanimously carried to accept the gifts as presented.

ACCEPTED

Donors will be notified and certificates of appreciation will be issued.

A proposed Board Policy, 5600 - Student Members of the Board of Trustees, was presented for information. The proposal will be revised and placed on the agenda for the regular meeting on July 14, 1980.

ADDENDUM -
BOARD POLICY
5600, STUDENT
MEMBERS OF THE
BOARD OF TRUSTEES

At 10:30 p.m. a motion was made by Trustee McKnight, seconded by Trustee Walther, and carried that the meeting be continued.

Abstained: Trustee Watts

It was recommended that the Superintendent or the Assistant Superintendent be authorized to execute an agreement with the Saddleback Valley Unified School District for the use of six Lido 14 sailboats and one chase boat with engine at a package rate of \$15 per hour, effective with the 1980 spring semester.

RENTAL OF
FACILITIES

A motion was made by Trustee Walther, seconded by Trustee Moore, and unanimously carried to authorize the agreement with the Saddleback Valley Unified School District as recommended.

APPROVED

It was recommended that the Assistant Superintendent/Business be authorized to release to Shirley Bros., Inc. the sum of \$30,000 remaining unpaid on the construction contract for the Music Arts Facility.

FINAL PAYMENT -
MUSIC ARTS
FACILITY

A motion was made by Trustee Moore, seconded by Trustee Connolly, and unanimously carried to authorize the release to Shirley Bros., Inc. the sum of \$30,000 remaining unpaid on the construction contract for the Music Arts Facility.

APPROVED

The following change orders were submitted for approval:

CHANGE
ORDERS

Change Order No. 1 - California Landscape, Inc.

Landscape irrigation and planting, North Campus main entrance.

Original contract amount	\$23,125.00
Change Order No. 1 - deduct	(8,222.80)
Revised contract amount	<u>\$14,902.20</u>

Change Order No. 2 - Aspen Electric

Electrical work for dimming, public address, and intercom systems - North Campus Forum.

Original contract amount	\$25,685.00
Previous change order - deduct	(665.00)
Change Order No. 2 - add	800.00
Total change orders - add	135.00
Revised contract amount	<u>\$25,820.00</u>

A motion was made by Trustee Connolly, seconded by Trustee Walther, and unanimously carried to approve the above change orders as presented.

APPROVED

It was requested that the Board of Trustees authorize the Superintendent or the Assistant Superintendent/Business to make an award, upon the opening of the bidson July 2, 1980, for the construction of a parking lot for 200 cars at the North Campus, provided that the lowest bidwas not more than 5% above the architect's estimate of \$235,000.

AUTHORIZATION
FOR BID AWARDS

It was requested that the Superintendent or the Assistant Superintendent/Business be authorized to make the award for parking control meters, upon the opening of the bids on June 24, 1980, at the main campus and at the north campus at a total cost not to exceed \$45,000.

Authorization was requested to award the following two bids at the time of the bid openings, with a report to be presented for ratification at the meeting of July 14, 1980. Anticipated savings to the district by making these awards prior to July 1, 1980, amount to approximately \$4,000.

ADDENDUM

Bid 498 - Photo copiers. Five-year lease at estimated annual cost of \$86.556.
Bid opening: Wednesday, June 25, 1980.

Bid 499 - Word-processing equipment. Five-year lease at estimated annual cost of \$37,112. Bid opening: Friday, June 27, 1980.

AUTHORIZATION FOR BID AWARDS CONTINUED

Approval was requested to rent backdrops and scenery for "My Fair Lady" from Grosch Studios at a cost of \$3,498. The scenery is to be picked up July 3 and returned on August 4. The actual rental cost for the scenery is \$1,100 per week plus tax. The district will have the use of the scenery for an additional week at no cost.

A motion was made by Trustee Watts, seconded by Trustee McKnight, and unanimously carried to authorize the Superintendent or the Assistant Superintendent/Business to award the bids for the construction of a parking lot for 200 cars at the north campus; for parking control meters at both campuses; for the photo-copier; for the word-processing equipment and for the backdrop and scenery rental as requested.

APPROVED

The business services report was presented for information.

BUSINESS SERVICES REPORT INFORMATION

The legislative report was presented for information.

LEGISLATIVE REPORT - INFORMATION

It was requested that the Board of Trustees authorize the Superintendent or the Assistant Superintendent/Business to file a tentative budget report with the Orange County Superintendent of Schools. The report will include the summary which is indicated below and the additional data attached to these minutes.

TENTATIVE ANNUAL FINANCIAL AND BUDGET REPORT

General Fund	\$30,616,691
Health Fund	235,871
Special Reserve Fund	18,893
District Total	<u>\$30,871,455</u>

It was anticipated that some adjustment will become necessary after the accounts and records of the district are closed on June 30, 1980. A report will be made at the July 14, 1980 meeting which will reflect the financial statements of the district for the fiscal period ending June 30, 1980, and the proposed budget for 1980-81. This report will be published and notice will be given that a public hearing will be held on August 4, 1980.

A motion was made by Trustee McKnight, seconded by Trustee Connolly, and unanimously carried to authorize the Superintendent or the Assistant Superintendent/Business to file a tentative budget report with the Orange County Superintendent of Schools as recommended.

TENTATIVE ANNUAL
FINANCIAL AND
BUDGET REPORT

APPROVED

The meeting was adjourned into executive session at 10:45 p.m.

EXECUTIVE
SESSION

The following action transpired in executive session:

A motion was made by Trustee Watts, seconded by Trustee Connolly, and carried that the salaries of management and confidential employees be adjusted retroactively to July 1, 1980, pending completion of a study in evaluating salaries for management and confidential employees.

The meeting adjourned at 11:38 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, July 14, 1980.

SCHEDULE OF
MEETINGS

R.A. Lombardi

R. A. Lombardi, Secretary of the Board of Trustees