

Trustee Moore asked if an opinion from County Counsel concerning the minutes of the meetings of the Board of Trustees has been received. Superintendent/President Lombardi responded that an opinion has been received and that it will be duplicated and distributed to the Trustees.

MINUTES ADOPTED

-CONTINUED-

Trustee Moore gave a copy of an editorial by Mr. Allan Brownfield, concerning federal intervention in education, to each Trustee for information.

REPORTS AND
COMMUNICATIONS
BOARD OF TRUSTEES

He reported on a meeting he had with Assistant Superintendent Hart and Director of Instructional Services Larson, and a subsequent meeting with Mr. Reed, Vice-President of Administration, Fluor Company; and Mr. Nicholson, Executive Director, Greater Irvine Industrial League. These meetings were an extension of the Needs Assessment Program. He stated that unless the Board directs otherwise, he will continue to pursue this matter. Trustee Price requested that Trustee Moore submit a written report to the Board of Trustees on this subject.

Needs
Assessment
Program

Trustee McKnight stated that Project People, which was first brought to the Board's attention by Trustee Walther, is a project to alert the community of the goals and aspirations of the community college. At the recent meeting of the Orange County Community College Trustees this was stressed; as the possibility of the passage of Proposition 9 approaches, it is hoped that this project will be kept in mind.

Project People

He, as well as Trustees Price and Walther, commended those involved in the Handicapped Awareness Day, a well-conducted event and a wonderful, uplifting experience.

Handicapped
Awareness Day

Trustee Walther mentioned an editorial in today's Los Angeles Times about Dr. Hoy and the Interdisciplinary Studies Program. She stated, further, that Dr. Hoy has given credit to Superintendent/President Lombardi for his support of this program.

Interdiscipli-
nary Studies
Program

She extended an invitation to a program at North Campus on May 9, 1980, in which she is participating. The Chamber Singers and College Chorus, with guest artists, will present Mozart Alfresco.

Mozart Alfresco
Program -
North Campus

Student Trustee Mulcahy reported on his opportunity to represent the students of Saddleback College by attending the recent conference of the American Association of Community and Junior Colleges.

REPORTS AND
COMMUNICATIONS
-CONTINUED-

Trustee Connolly reported that, at that conference, he and Superintendent/President Lombardi participated in a panel discussion with Dr. Kelly from the Navy Department and representatives from other community colleges to ascertain if there is a possibility that the service can benefit from the training and skills of the community college graduate while introducing the individual to the service at a mid-range rank.

AACJC
Conference

Trustee Price stated that the subject of the Washington Office had been discussed at the meeting of the Orange County Community College Trustees. He requested that information received from the Washington Office be shared with the Trustees.

The
Washington
Office

He announced that tomorrow the Aquatics Complex Dedication Ceremony will be held.

Aquatics
Complex

Superintendent/President Lombardi announced that Mr. Mark Howell has received the honor of being nominated for the Harry S. Truman Scholarship.

SUPERINTENDENT/
PRESIDENT
Mr. Mark Howell

He introduced Dr. Waian, Environmental Studies Coordinator, to speak about the Solar Energy Technology Program. The curriculum for this program had been presented for a first reading at the April 7, 1980, Board meeting and the program is on the agenda this evening for approval.

Solar Energy
Technology
Program

Dr. Waian explained why the district has decided to enter into this program and how the curriculum was developed. He stated that there will be a basic training program for a certificate and that the student may continue for an AA Degree or a transfer to a four-year institution.

He introduced Mr. Schmidt, Coordinator, Governor's Office of Appropriate Technology, who had greatly assisted in the development of this program. He also introduced Mr. Green, Counselor, State Department of Education; Ms. Del Rio, Manager, Human Resources Program, County Administrative Office, Revenue Sharing/Manpower/Human Resources; and advisory committee members Messrs. Connolly, Day, and Crosland.

Ms. Hayes, Director, Multi-Disciplinary Studies/CETA, explained that this program will be funded for nine months by a CETA grant to train 15 CETA-eligible people through classroom and on-the-job training combined.

REPORTS AND
COMMUNICATIONS
-CONTINUED-

Solar Energy
-continued-

In conclusion, Mr. Warner showed a brief portion of the instructional slide presentation on solar installation.

Dr. Carroll, President of the Academic Senate, stated that the Academic Senate is still working on the part-time hiring procedure proposal.

ACADEMIC
SENATE

He reported on his attendance at the Academic Senate Statewide meeting last week.

One of the items discussed was Academic Senate released time. Since this would lead to a discussion of released time for other organizations, the Superintendent/President was requested to prepare a report to the Board of Trustees concerning released time in general.

Ms. Boswell, Past President of the California School Employees Association, stated that she will be serving on the negotiation team on behalf of the classified staff of Saddleback College. She believes that Saddleback College employees currently have the finest contract in the State of California, and the cordial relationship with Chief Negotiator Sciarrotta is appreciated. In light of a recommendation on the agenda this evening concerning a professional negotiator, she stated that it is hoped that if the Board of Trustees should elect to secure the services of a professional negotiator, that Mr. Sciarrotta will remain a member of the negotiation team.

CALIFORNIA
SCHOOL
EMPLOYEES
ASSOCIATION

She introduced Ms. Mendelson, First Vice-President, who distributed a copy of the California School Employees Association (CSEA) Chapter 586 Proposal for 1980-81, amendments to the contract between the Saddleback Community College District and the CSEA, to each member of the Board of Trustees.

PROPOSAL FOR
1980-81

A motion was made by Trustee Taylor, seconded by Trustee Moore, and unanimously carried to receive this document.

RECEIVED

Mr. Merrifield, Faculty Association President, did not have a report to present to the Board of Trustees.

FACULTY
ASSOCIATION

Mr. Weissenberger, Associated Student Body Chairman, North Campus, extended an invitation to the Trustees to orange pick at the North Campus on Saturday and Sunday for the next three weekends.

ASB CHAIRMAN
NORTH CAMPUS

All items listed under the consent calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the consent calendar.

CONSENT
CALENDAR

Trustee Moore requested that Board Report Number 215, Requests to Attend Conferences, Meetings, etc., be removed from the consent calendar.

AMENDED

A motion was made by Trustee McKnight, seconded by Trustee Taylor, and unanimously carried, to approve the remaining consent calendar items as follows:

APPROVED

The Trustees' Reimbursement Claims for Use of Personal Auto, for the months of December, 1979, through March, 1980, were approved as follows:

REIMBURSEMENT
CLAIMS FOR
USE OF
PERSONAL AUTO

Not to Exceed

Trustee Connolly	\$18.00
Trustee McKnight	29.34
Trustee Moore	43.92
Trustee Price	21.06
Trustee Taylor	45.72
Trustee Walther	72.54
Trustee Watts	51.84
Student Trustee Richards	24.84
Student Trustee Mulcahy	12.78

The following programs were approved, along with the curricular additions and deletions presented on March 24, 1980, and on this date. A copy of the list of additions and deletions is on file with these minutes.

CURRICULUM

Consumer Services
Foods Program
Nutrition Program
Foreign Languages, General Program
Italian Program
Pharmacy Technology Program
Psychiatric Technician Program

Printed Circuit Technology Program
Solar Energy Technology Program
Manufacturing Technology Program

CURRICULUM
-CONTINUED-

The following items were approved:

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Health Science 232 April 16, 1980	Michael Allen	\$ 40.00
Health Science 232 April 23, 1980	Eugene Levin	25.00
IDS IV April, 1980	Charolette Rubinstein	50.00
IDS IV April, 1980	Paul Vangelisti	50.00
IDS IV April, 1980	Richard Vasquez	75.00*

PUBLIC
PROGRAMS AND
COMMUNITY
SERVICES

*EOPS program will pay \$25 of the above honorarium

Intro to Literature English 25 March 4, 1980	Betty Andrews	25.00
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Tams-Witmark Music
Library, Inc.
Royalty and rental fees
for script and orchestra-
tion of MY FAIR LADY, to
be presented by the Saddle-
back Company Theatre for 16
performances during July
and August, 1980.

Not to exceed
\$5,300 to be paid
in advance

Classic Car Restoration March 5, 12, 19, 26, April 2, 1980	Roger Oostenveld	100.00
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(\$75.00 was listed on the original proposal on
November 26, 1979; however, the correct amount is
\$100.)

Earth Day April 22, 1980	Kate Puetz	75.00
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<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Earth Day April 22, 1980	Lee Waian Robert Cooper Robert Sager	\$ 100.00 100.00 100.00
English 5, Creative Writing: Poetry (North Campus) April 15, 1980	John Gipson	30.00
English 5, Creative Writing: Poetry (North Campus) May 6, 1980	Mark Turnbull	30.00
Appearance in North Campus Forum May 6, 1980	John Hicks	50.00

PUBLIC
PROGRAMS AND
COMMUNITY
SERVICES

-CONTINUED-

The following certificates of achievement were approved:

CERTIFICATES
OF
ACHIEVEMENT

Kay Beers	Travel Management
Antone E. Berce	Real Estate
Frances Cusimano	Accounting
Ruth Delorenzis	Secretarial - Administrative
Sharlene Taczy	Business Management

The submission of applications for the following VEA grant allocations (Vocational Education Act, Subpart 3, Program Improvement) for 1980-81 were approved.

GRANTS -
APPLICATIONS

Utilization

To develop a model program for identifying disadvantaged vocational students in rural areas, assisting them with developing vocational potential, and exploring employment opportunities.

Grant Amount:
Approximately
\$105,000
(Disadvantaged)

Matching:
In-Kind

To coordinate instruction between language arts and occupational faculty to improve retention of disadvantaged students in vocational programs.

Grant Amount:
Approximately
\$45,000
(Disadvantaged)

Matching:
In-Kind

An application to The Apple Foundation (a private foundation) for stand-alone micro-computer equipment not to exceed \$10,000 was approved. The equipment will be used to computerize current library reference sources; when completed, this program will be shared with other members of our local information and resource library network (LOCNET) as a model of local service. No hard dollar match is required.

GRANTS -
APPLICATION

-CONTINUED-

The following youth who have been recruited for the work experience activity of the CETA In-School Program were approved. The effective date of employment is March 13, 1980 through the duration of the 1979-80 contract. Participants will be placed at various worksites within the Saddleback College area. Salaries are covered by CETA funding, and there will be no cost to the District.

GRANTS -
PERSONNEL

Tuan Minh Bui
Jerry Kuzine
Nga Quynh Nguyen
Stephen Pokryske
Jerry Ponce de Leon
Ha Ngoc Ta
Thou T. Vu

Volunteer Anna Belle Walker was authorized to receive reimbursement for mileage at the rate of 18¢ per mile. This expenditure is part of the FICC (Fixed Income Consumer Counseling) grant. Total mileage for all volunteers will not exceed \$5,323.

Volunteer drivers will comply with rules and regulations set forth in Board Policy 4051, notwithstanding the fact that they are not employees of the district.

Richard Vasques was approved as a guest speaker as part of the IDS/EOPS Program on April 29, 1980, for an honorarium in the amount of \$75.00.

Payment of EOPS (Extended Opportunity Programs and Services) awards to the following students was approved:

<u>Student</u>	<u>Amount</u>
Adams, Gloria	\$ 100
Barry, Kevin	62
Belmonte, Elizabeth	75
Cao, Nang Gia	133
Capolupo, Mary	93

<u>Student</u>	<u>Amount</u>
Cheng, Fanny	\$ 80
Ching, Sik Chiu	50
Coble, Kenneth	75
Cortez, Rolando	106
Dang, Phuong	300
Duong, Hang	57
Gibson, Susan	62
Hinkle, Virgie	100
Holcomb, Jennifer	200
Kapernekas, Venetia	50
Lampson, Leslie	100
Larson, Gregory	58
Lopez, Maria	50
McInnes, Claudia	100
Madueno, Isable	85
Magee, Keven	100
Maxfield, Linda	100
Mines, Barney	75
Morris, Maria	400
Nelson, Jeffrey	111
Pagoaga, Jorge	283
Paige, Stephone	70
Paul, Delores	75
Pennington, Margaret	100
Perez, Luz Marie	90
Pham, Sinh	187
Pierson, Pamela	100
Segervall, Julie Ann	75
Smith, Jeffrey	75
Taylor, Jamie	50
Thune, Julie (twice)	425
Valles, Paula	106
Villalobos, Martha	110
Villalobos, Efrain	110
Vu, (Kim) Anh Thi	70

GRANTS -
PERSONNEL

-CONTINUED-

Additional Compensation

Joyce Arntson will be paid project funds, not to exceed \$400, for the design and development of the administrative support team plan at the North Campus, as outlined in the agenda. The project will be paid from budgeted funds in accordance with district policies for such an arrangement.

CERTIFICATED
PERSONNEL -
REGULAR
ACTIONS

Coordinator - Main Campus

Steven Tash was appointed Library Coordinator, effective April 1, 1980, with compensation of \$750 per semester. This is a replacement for Tom Weisrock.

Coordinator - North Campus

Myron H. Appel was appointed Occupational Programs Coordinator, North Campus, effective April 1, 1980, with compensation of \$750 per semester. This new position was approved by the Board on March 24, 1980.

CERTIFICATED
PERSONNEL -
REGULAR ACTION

-CONTINUED-

Resignation

The resignation of Tom Weisrock as Library Coordinator was approved effective March 31, 1980.

The following, new extended day instructors were appointed on an if-and-as-needed basis for the 1979-80 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified.

APPOINTMENT OF
EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

Applicant

Probable Assignment

Chang, Corliss
Crummer, Marvin

Nursing (Substitute)
Automotive (North Campus, Sub.)

Diane Healey was appointed on an if-and-as-needed basis for the 1979-80 academic year, at the hourly rate stipulated in the salary schedule at the class to which she is qualified. Probable Assignment: Nurse - Health Counselor (North Campus, Substitute).

The following classified personnel regular actions were approved:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification of Employment-Saddleback College -
Main Campus

Nancy May was employed as a Secretary II (50%), Office of Continuing Education, Grade 5, Step 2, \$482 per month plus 4% shift differential, effective April 7, 1980. This is a replacement position for Joni Natoli.

Gail Thompson was employed as an Instructional Assistant/Architecture, Division of Math & Engineering, hourly equivalent of Grade 7, Step 3, \$6.297 per hour, part-time hourly (6 hours per week), effective April 7, 1980.

Recommendation of Employment-Saddleback College -
North Campus

Alison Carroll was employed as a Program Assistant Substitute, Computer Center, Instructional Services, hourly equivalent of Grade 5, Step 1, \$5.488 per hour, on an if-and-as-needed basis, effective April 21, 1980.

Recommendation of Employment - Restricted Employees

The following were employed as Restricted Short-Term employees pursuant to Education Code 88003:

Janet Simonetti, Administrative Secretary III, Division of Health, P.E., and Recreation, change of position to Administrative Secretary IV (R/Special Project), Office of Admissions and Records, Grade 15, Step 6, \$1,460 per month, effective April 15, 1980.

Julie Westgarth, Instructional Assistant/Marine Science (50%), (R/Special Project), Division of Natural Science, Grade 7, Step 1, \$482 per month, not to exceed a total amount of \$1,590, effective March 24, 1980 through June 30, 1980.

James Pettengill, Information Coordinator (R/Special Project), Office of Public Information, hourly equivalent of Grade 5, Step 1, \$5.488 per hour, part-time hourly (29 hours per week), effective May 5, 1980.

Recommendation of Employment of Interpreter-Special Services

Camille Busenbark was employed as an Interpreter III, Program of Special Services, on an if-and-as-needed basis at \$7.00 per hour, effective April 14, 1980. The hours will be determined by the appropriate administrator and budget.

Anna W. Lubow was employed as an Interpreter III, Program of Special Services, on an if-and-as-needed basis at \$7.00 per hour, effective April 14, 1980. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment of Professional Model

Kimberly Maddock was employed as a professional model, on an if-and-as-needed basis, at \$6.00 per hour, effective April 15, 1980.

Recommendation of Employment of Recreation Leader

Martin Mann was employed as a Recreation Leader on an if-and-as-needed basis at \$3.75 per hour, effective April 2, 1980. The hours will be determined by the appropriate administrator and budget.

CLASSIFIED
PERSONNEL -
REGULAR ACTION

-CONTINUED-

Recommendation of Employment of Tutor I/EOPS
Advisor/EOPS Recruiter

CLASSIFIED
PERSONNEL
REGULAR
ACTIONS

The following were employed as indicated, at the rate of \$3.50 per hour, effective March 1, 1980. The hours will be determined by the appropriate administrator and budget:

-CONTINUED-

Kay Ferrell	Tutor I
Farsan Garmroodi	Tutor I
Debra Harrison	Tutor I
Jay Jeffers	Tutor I
Israel Lopez	Tutor I
Arthur Netto	Tutor I
Susanne Ourfalilan	Tutor I
Sonia White	Tutor I

Recommendation of Employment of Clerk-Short Term
1979-80

The following were employed as Clerk-Short Term at the rate of \$3.25 per hour, effective March 15, 1980. The hours will be determined by the appropriate administrator and budget:

Salwa Eltorai	Virginia Lee Gardner
Nancy Jean Fletcher	Helen V. Wetterholt

Recommendation of Employment - Student Employees

The following were employed as Student Employees, on an if-and-as-needed basis, at the rate of \$3.10 per hour:

Susan Block	Stefan Lipson
Susan Caplan	Joseph A. Mielke
Shelly Rose Clark	Sean Munoz
Cathy Domenichini	Thomas O'Donnell
Donna Doran	Hazel Porter
Todd Fligner	Johann Rath
Russell Gaine	Donn Stewart
Amahita Anna Hamidi	Lynda Stout
Barbara Horton	Anne Tooley
Victoria A. Leslie	

Recommendation of Employment - CETA Title II-D

The following were employed under CETA Title II-D at no cost to the district.

<u>Name</u>	<u>Position</u>	<u>Monthly Salary</u>
Roberta Gerson	Instructional Aide Trainee	\$ 607
Mike Gulbin	Theatre Carpenter Aide Trainee	607
Emmanuel Robert	Clerical Trainee	607

CLASSIFIED
PERSONNEL -
REGULAR ACTION

-CONTINUED-

Change of Status/Reclassification

The position of Gerald DeMoss, Safety Officer-Weekends & Holidays (hourly), Campus Safety, was changed to Safety Officer, Grade 17, Step 3, \$1,332 per month, effective April 21, 1980. This is a replacement position for Loyd Garcia.

The position of Eleanor Smith, Program Assistant/EOPS, Student Services, was changed to Instructional Assistant/EOPS, Grade 7, Step 2, effective March 1, 1980.

The work week of Sue Frank, Administrative Secretary III, Division of Social Science, was changed from 40 hours to 36 hours per week, effective April 7 through June 30, 1980.

Payroll Adjustment - CETA Title II-D

In compliance with the 7% pay increase granted the classified staff for the 1979-80 academic year, CETA Title II-D employees were granted a 7% pay increase retroactive to July 1, 1979, at no cost to the district. Authorization for this pay increase has been received by the district from the Orange County Manpower Commission.

Resignation/Termination

Sylvia Aguilera, Producer Trainee, Radio Station, Library/Media Services, CPB Minority Training Grant, resigned effective April 4, 1980. Payment is authorized for any accrued and unused vacation leave.

Suzanne Bustamante, Clerical Trainee, Student Services, North Campus, CETA Title II-D, resigned effective March 28, 1980. Payment is authorized for any accrued and unused vacation leave.

John Carlson, Landscape Assistant, Maintenance and Operations, CETA Title VI, resigned effective April 4, 1980. Payment is authorized for any accrued and unused vacation leave.

Resignation/Termination - Continued

CLASSIFIED
PERSONNEL -
REGULAR ACTION

Dennis Farrell, Sports Information Director/Media Specialist, Office of Public Information, resigned effective April 25, 1980. Payment is authorized for any accrued and unused vacation leave.

-CONTINUED-

Jesus Gonzales, EOPS Advisor, EOPS Program, Student Services, resigned effective February 20, 1980.

Gloria Honore, Clerk Typist Assistant, Library/Media Services, CETA Title VI, resigned effective March 28, 1980. Payment is authorized for any accrued and unused vacation leave.

Jonathan Los, Program Assistant, EOPS Program, Student Services, resigned effective February 15, 1980.

Gordon Peck, Radio Operator Announcer, Radio Station, Library/Media Services, resigned effective January 21, 1980.

Patricia Stewart, Tutorial Guidance Assistant, Health Sciences and Gerontology, CETA Title VI, resigned effective March 28, 1980. Payment is authorized for any accrued and unused vacation leave.

Authorization was granted to advertise for bids to lease-purchase a small relocatable building for classroom and warehouse space at the North Campus. This is in addition to the interim facilities plan that was approved on March 24, 1980.

INTERIM
FACILITIES
PLAN

Mr. Richard Hayosh has presented a claim against the district for personal injury and damages resulting from a fall on the college Par Course on Sunday, March 9, 1980. Mr. Hayosh anticipates medical costs of from \$200 to \$400. The Board of Trustees denied liability in this matter, and the claim was referred to the district's insurance carrier for appropriate action.

CLAIM AGAINST
THE DISTRICT

Requests for transfer of budget appropriation funds were approved as submitted. A copy of the listing is on file with these minutes.

TRANSFER OF
FUNDS

Item 15 on page 1A of the Awards list, Bid 482 for the Cosmetology Education Program was deleted. Mr. Brewer, Associate Dean of Occupational Programs, has ascertained that the Elegante School of Hair Design is an unqualified bidder inasmuch as that facility is unable to accommodate the 90 students

AWARDS
(ADDENDUM)

specified in the request for bids. All bids received for the Cosmetology Education Program were rejected, and the district will re-advertise for bids on this program.

AWARDS WITH
ADDENDUM

-CONTINUED-

The remaining items on the Awards list were approved for the action specified, and payment was authorized upon delivery and acceptance of the items ordered. A copy of the Awards List is on file with these minutes.

The following contract services were approved:

CONTRACT
SERVICES

LeRoy Crandall & Associates

The engineering firm of LeRoy Crandall & Associates was retained to provide consulting services to evaluate settlement of portions of the Science-Math Building, at a fee not to exceed the sum of \$600.

Aldrich Computer Services

At the meeting of March 24, 1980, the Board of Trustees authorized an agreement with Aldrich Computer Services for data processing services not to exceed the amount of \$26,400. The agreement was amended to include sales tax in the amount of \$600 and necessary travel expenses for the consultant, including meals and lodging.

Transcribing Services

Contract services provided by the following, for the amounts shown were ratified:

B.C.F. Business Services	- \$137.70
Ms. Ruth F. Smith	30.00

Renewal of the National Recreation and Park Association Membership for Community Services was approved at \$150.00. MEMBERSHIP

The following progress payment was approved on an award previously approved by the Board of Trustees. The payment requested is within the budgetary allocation for the project shown; and the architect and the construction inspector have certified that the work covered by this progress payment has been satisfactorily performed.

PROGRESS
PAYMENT

Project: Theatre Loading Platform Addition
Contractor: Joe Kay Design & Construction
Co., Inc.
Contract Amount: \$24,990.00

PROGRESS
PAYMENT

-CONTINUED-

Earned to Date	\$11,400.00
Less 10% Retention	<u>1,140.00</u>
Net Due, earned to date	10,260.00
Less previous payments	<u>-0-</u>
Amount Due, this request	\$10,260.00

Purchase Orders 048320 through 048767, totaling \$202,789.91, were approved and payment was authorized upon delivery and acceptance of the items ordered. A report of changes to purchase orders approved at previous board meetings was also approved.

PURCHASE
ORDERS

District Warrants 059262 through 059996, totaling \$478,491.00 were approved and ratified for payment.

PAYMENT OF
BILLS

Payment of personnel services was ratified as follows:

PAYMENT OF
PERSONNEL
SERVICES

Certificated payroll for March 1980 - \$995,966.87

The meeting was recessed at 9:30 p.m. and reconvened at 9:40 p.m.

RECESS
RECONVENED

A discussion was conducted regarding the pro and con of the district using a professional negotiator versus the current practice of using in-house administrators.

DISTRICT USE
OF A
PROFESSIONAL
NEGOTIATOR

A motion was made by Trustee Moore and seconded by Trustee Walther to agendize this item for the Special Meeting on April 21, 1980.

Roll Call Vote:

Ayes:	Trustees McKnight, Moore, and Walther
Noes:	Trustees Connolly, Price, Taylor, and Watts
Abstain:	None
Absent:	None

A motion was made by Trustee Taylor, seconded by Trustee Walther, and unanimously carried, to table this item until the next regular meeting on April 28, 1980.

TABLED

It was recommended that attendance at the following, with minimal mileage only to be paid, be approved:

REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

Trustee Price	Meeting with the Superintendent/ President Saddleback College Main Campus March 26, 1980
Trustee McKnight	Meeting with the Assistant Superintendent/Business Saddleback College Main Campus April 2, 1980
Trustees Wishing to Attend	Handicapped Awareness Day Saddleback College Main Campus April 10, 1980
Trustee McKnight	Meeting with the Assistant Superintendent/Provost, North Campus April 11, 1980
Trustee Walther	Orange County Conference on Children and Youth Chapman College April 12, 1980
Trustee McKnight	Staff Development Meeting Saddleback College Main Campus April 15, 1980
Trustee McKnight	Staff Development Colloquium Saddleback College Main Campus April 16, 1980
Trustees Wishing to Attend	The Annual Career Fair Saddleback College Main Campus April 30, 1980
Trustees Wishing to Attend	Community Services Recognition Night Saddleback College Main Campus May 19, 1980
Trustees Wishing to Attend	Commencement Saddleback College Main Campus May 20, 1980

Appearance on Channel 6
Television following a
Board meeting
Laguna Hills

REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

Trustee Moore	April 15, 1980
Trustee Walther	April 29, 1980
Trustee Connolly	May 13, 1980
Trustee Price	May 28, 1980 (Wednesday)
Trustee McKnight	June 10, 1980
Trustee Taylor	June 24, 1980

-CONTINUED-

It was recommended that attendance at the following, with actual and necessary expenses to be paid, including any advance monies requested to cover the actual and necessary expenses, be approved:

Trustee Walther	Meeting of the California Elected Women Associated with Education and Research (CEWAER) Los Angeles, California March 29, 1980
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Trustee Moore stated that he had been informed this evening that the Channel 6 Television Station in Laguna Hills will be closed during the month of April; thus, the Trustees will not appear during April as scheduled.

A motion was made by Trustee Moore, seconded by Trustee Walther, and unanimously carried, to approve the Board of Trustees' Requests to Attend Conferences, Meetings, etc., as revised.

APPROVED
AS REVISED

It was definitized that a special meeting of the Board of Trustees will be held on Monday, April 21, 1980, at 7:30 p.m.; a work/study session will be held concerning the priorities of the Board of Trustees.

BOARD OF
TRUSTEES -
OTHER -
SPECIAL
BOARD MEETING

It was recommended that the following field trips be approved:

FIELD TRIPS

Subject:	Saddleback College Chamber Singers
Dates:	April 16 - 20, 1980
Destinations:	April 17 - San Jose April 18 - Walnut Creek April 19 - San Francisco
Faculty:	Alvin Brightbill

This four-day tour will be made by approximately 28 students who will participate in a variety of concerts in the above cities.

FIELD TRIPS
-CONTINUED-

District vehicles will be used for transportation. Food and lodging expenses will be paid from the following:

Associated Student Body funds	\$600
District funds	500
Fund-raising events conducted by Chamber Singers for this purpose	900 (approximately)

Expense to students will be whatever amount is expended over and above that provided by the funding sources mentioned. Insurance is paid by the carrier. Overall cost of this trip is estimated to be \$2,000.

Subject: Saddleback College Band
Dates: April 30 - May 4, 1980
Destinations: April 30 - Enroute to Sacramento
May 1 - Grass Valley
May 2-3 - Lake Tahoe
Faculty: Bill Kirk
Terry Newman

This band trip is scheduled annually to provide music students first-hand experience in performing on the road. This year approximately 55 students will be giving a number of concerts in the above cities.

Expenses will be paid from the following:

Associated Student Body funds	\$4,000
Fine Arts Division funds budgeted for this purpose	2,500

There will be no expense to students. Insurance is paid by the carrier.

Subject: Anthropology 8 - Archaeology of Ancient Mexico, History 31 - Mexican Civilization
Dates: July 7 - July 21, 1980 (two weeks)
Destination: Interior Mexico
Faculty: Christina Brewer
Melvin Mitchell

This is a lecture-travel study course of prehistoric, classical, and contemporary Mexico. Students will enroll in either Anthropology or History and their study will be directed accordingly. Course requirements will be met and, upon completion, students will receive four units of credit.

FIELD TRIPS

-CONTINUED-

All travel, food and lodging expenses are to be paid by students and all insurance is paid by the carrier. Approximately 30 students (15 in each discipline) will be making this trip and cost per student will be approximately \$800.

Subject: Social Science 100AX, (Experimental Study: Hawaii, Road to Statehood (EI))
Dates: August 1, 1980 through August 10, 1980
Destination: Hawaiian Islands
Instructor: Rex Tyner
Units: 1

All travel, food, and lodging expenses are paid by the students and all insurance is paid by the carrier. Cost per student will be \$799.00 (double occupancy). Add \$180.00 for single reservation.

A motion was made by Trustee Connolly, seconded by Trustee Walther, and unanimously carried, to approve the field trips as presented.

APPROVED

Acceptance of the following grant awards was recommended:

GRANTS - AWARDS

A grant in the amount of \$8595 from the Orange County Manpower Commission was awarded for the CETA Youth Program. This money will cover costs for the planning and design phase of the Summer Youth Employment Program (SYEP) for the period ending September 30, 1980. The Board approved application on March 24, 1980. There is no cost to the district.

From the Orange County Manpower Commission, ten additional new positions have been allocated to Saddleback College from CETA Title II-D funds, at the increased rate of \$649.49 per month.

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried, to accept the grant awards as recommended.

APPROVED

A proposed Board Policy, concerning a Student Member of the Board of Trustees, was presented for a first reading, for information.

BOARD POLICY
INFORMATION

A motion was made by Trustee Moore, seconded by Trustee Walther, and carried, to extend the meeting for one-half hour. Trustee Watts was opposed.

BOARD MEETING
EXTENDED

A Board Policy concerning Academic Renewal was presented for a first reading, for information.

BOARD POLICY
INFORMATION

It was recommended that the employment of the following full-time classified personnel be approved:

EMPLOYMENT OF
FULL-TIME
CLASSIFIED
PERSONNEL

Ratification of Employment

David Krebs, Custodian II, Maintenance and Operations, Grade 7, Step 3, \$1,058 per month plus 4% per month shift differential, effective April 7, 1980. This is a replacement position for Benita Rienick.

Paul Richardson, Custodian II, Maintenance and Operations, Grade 7, Step 3, \$1,058 per month plus 4% shift differential, effective April 7, 1980. This is a replacement position for Donald Duncan.

Recommendation of Employment

Patricia Stewart, Secretary II, Office of Continuing Education/Emeritus Institute, Grade 5, Step 3, \$1,010 per month, effective April 29, 1980. This is a replacement position for Helen Jensen.

A motion was made by Trustee Taylor, seconded by Trustee Moore, and unanimously carried, to approve the employment of full-time classified personnel as recommended.

APPROVED

It was recommended that the following gift to the district be accepted:

GIFT TO THE
DISTRICT

Donor

Gift

Ford Motor Company -
Parts and Service
Division, Pico
Rivera

Sixteen (16) Model 2150 Motor-
craft Carburetors to be used as
instructional components in
Automotive 100 taught at the
North Campus

A motion was made by Trustee Taylor, seconded by Trustee Walther, and unanimously carried, to accept the gift as recommended.

GIFT
ACCEPTED

The donor will be notified and a certificate of appreciation will be issued.

A report on pending legislation was submitted for information.

LEGISLATIVE
REPORT -
INFORMATION
ADJOURNMENT

The meeting was adjourned at 10:55 p.m.

The Trustees immediately convened into executive session. No action was taken.

EXECUTIVE
SESSION

The next regular meeting of the Board of Trustees will be held on Monday, April 28, 1980.

SCHEDULE OF
MEETINGS

RA Lombardi
R. A. Lombardi, Secretary of the Board of Trustees