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SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD MEETING

March 23, 1981 - 7:30 p.m.  
Library-Classroom Complex -- Room 105

The regular meeting of the Board of Trustees was called to order by Trustee Watts. Trustee Taylor led the audience in the Pledge of Allegiance and Trustee Walther gave the Invocation.

CALL TO ORDER

Present:

PRESENT

- Mr. William L. Watts, President
- Prof. Eugene C. McKnight, Vice-President
- Ms. Harriett S. Walther, Clerk
- Mr. Robert L. Moore, Member
- Mr. Robert L. Price, Member
- Mr. Larry W. Taylor, Member
- Mr. David Feurtadot-Smith, Student Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Assistant Superintendent - Business Services
- Dr. William O. Jay, Assistant Superintendent - Dean of Instruction
- Dr. Edward A. Hart, Assistant Superintendent - North Campus
- Mr. Frank O. Sciarrotta, Dean of Administrative Services

STAFF MEMBERS

Absent:

ABSENT

- Mr. John C. Connolly, Member
- Mr. Jack A. Swartzbaugh, Dean of Students

Motion by Trustee Walther, seconded by Trustee Price, and unanimously carried to approve the agenda with an addendum to Report 159\* - Architectural Services, and a replacement page for Report 152 - Authorization to Announce District Certificated Positions.

AGENDA ADOPTED WITH ADDENDUM

Motion by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to approve the minutes of the regular meeting of March 9, 1981.

MINUTES  
ADOPTED

REPORTS AND COMMUNICATIONS

REPORTS AND  
COMMUNICATIONS

Trustee Walther read a memo from Dorie Driml, President - California School Employees Association, to Frank Sciarrotta, Dean of Administrative Services, requesting a meeting to reopen the contract for negotiation on the salary schedule for 1981-82.

California  
School Employees  
Association

Motion by Trustee Taylor, seconded by Trustee Walther, and unanimously carried to acknowledge the receipt of the request and refer the matter to the negotiating team.

CONSENT CALENDAR

CONSENT  
CALENDAR

The items listed under the consent calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion on these items prior to the vote unless it is requested that specific items be discussed or removed from the consent calendar, in which case that item will be considered by the Board immediately following the consent calendar.

Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to approve the consent calendar with the removal of the following reports:

- Report 144 - Requests to Attend Conferences, Meetings, Etc.
- Report 157 - Public Programs and Community Services
- Report 160 - In-Service Meeting

The following certificates of achievement:

CERTIFICATES  
OF ACHIEVEMENT

- |                     |  |
|---------------------|--|
| Claudia R. Cherness | Human Services -Alcohol/<br>Drug Abuse |
| Niki R. Holston     | Nursing, R.N.                          |
| Charlotte R. Jackes | Real Estate                            |
| Philip R. Wolan     | Electronic Technology                  |

Submission of an application to the Corporation for Public Broadcasting (CPB) for an In-Service Training Grant in the amount of \$1,000 to enable the station manager of KSBR to attend an advanced management training program. District matching funds in the amount of \$1,600 are included within the existing radio station budget.

GRANTS -  
APPLICATIONS

Application to the Society of Manufacturing Engineers Foundation (SME) for approximately \$31,038. Funds will be used to purchase equipment and to cover other expenses which will enable the college to develop a process control manufacturing engineering technology program. Industry will contribute approximately one-third of the program budget. District matching will be in-kind.

GRANTS -  
APPLICATIONS  
CONTINUED

Ray Rhue, Media Technology, was appointed on an if-and-as-needed basis for the 1980-81 academic year at the rate stipulated in the salary schedule, at the class to which he is qualified.

APPOINTMENT OF  
EXTENDED DAY/  
SUBSTITUTE  
FACULTY

The following, new part-time faculty (temporary employees) were appointed on an if-and-as-needed basis for the 1980-81 academic year, at the rate stipulated in the salary schedule, at the class to which each is qualified.

<u>Applicant</u>	<u>Probable Assignment</u>
Boushelle, R. Evelyn	Emeritus Institute
Church, Steven E.	Computer & Information Science (Substitute)
Johnson, Michael W.	Motorcycle (Substitute)
Neville-Boom, Lynette	Clothing and Textiles
Pierce, Steven M.	Communication Arts
Thomas, Franklin P.	Communication Arts

Request to Give Notice

The following certificated personnel were employed by the Saddleback Community College District during the 1980-81 academic year as either required personnel under a grant or a leave replacement.

CERTIFICATED  
EMPLOYEES -  
REGULAR ACTIONS

Grants

<u>Employee</u>	<u>Funding Agency</u>
John Batok	CETA Solar
Janice Beal	VEA Subpart 2 Grant
Ray Chandos	CETA (STIP)Electronics
Jerilyn Chuman	VEA Project VIEW Phase II
Stan Curtis	CETA Printing
Dennis Hudson	Project SPECIAL
Audrey Yamagata Noji	VEA - EOPS Special Project (40%) Special Services Gender Equity (60%)
Frank Palessiro	CETA Welding
Janice Smith	VEA Subpart III

Leave Replacement

William J. Cunerty, Sabbatical Leave Replacement for Roy Stevens, Health/P.E. Instructor, Division of Health, P.E., Recreation and Athletics.

Pursuant to Education Code Section 87740, ratification was requested to issue notice to the above, prior to March 15, that their services will no longer be required for the 1981-82 academic year.

All of the above are doing an outstanding job in their respective areas and are to be commended for their dedication. Hopefully, the district will receive allocations from these funding agencies for the 1981-82 academic year and these employees will be rehired.

The following classified personnel regular actions which have been allocated in the 1980-81 budget:

Ratification of Employment - Main Campus

William Hixon, Instructional Assistant/Astronomy, Division of Natural Science, hourly equivalent of Grade 7, Step 1, \$6.256 per hour, part-time hourly (19 hours per week), effective March 16, 1981. This is a replacement position for John Goerger.

Sherry I. Williams, Secretary I (50%), Office of Continuing Education, Grade 1, Step 3, \$502.50 per month, plus 5% per month shift differential, effective March 11, 1981. This is a replacement position for Mercedes Manis.

Helen Reed, Child Care Center Assistant Substitute, Child Care Center, hourly equivalent of Grade 1, Step 1, \$5.446 per hour, on an if-and-as-needed basis, effective March 23, 1981.

Ratification of Employment - North Campus

Gary L. Gosper, Safety Officer-Weekends and Holidays, Safety Department, hourly equivalent of Grade 17, Step 1, \$7.881 per hour, plus 5% per month shift differential, part-time hourly (16 hours per week), effective March 9, 1981. This is a replacement position for Paul Loomis.

CERTIFICATED  
EMPLOYEES -  
REGULAR ACTIONS  
CONTINUED

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Recommendation of Employment - Restricted Employees

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

The following were employed as Restricted Short-Term Employees pursuant to Education Code 88003:

Daniel Donley, Audio-Visual Technician II, Library/Media Services, Grade 15, Step 1, \$1,263 per month, effective March 16 through June 30, 1981.

Lynda Beckett, Instructional Assistant/Reading, Division of Humanities and Languages, hourly equivalent of Grade 7, Step 3, \$6.863 per hour, part-time hourly (9 hours per week), effective March 12, 1981. Monies have been budgeted for this new position.

Cheryl Lane, Instructional Assistant/Reading, Division of Humanities and Languages, hourly equivalent of Grade 7, Step 3, \$6.863 per hour, plus 5% per hour shift differential, part-time hourly (18 hours per week), effective March 12, 1981. Monies have been budgeted for this new position.

Nanci Phillips, Instructional Assistant/Reading, Division of Humanities and Languages, hourly equivalent of Grade 7, Step 3, \$6.863 per hour, plus 5% per hour shift differential, part-time hourly (19 hours per week), effective March 12, 1981. Monies have been budgeted for this new position.

Recommendation of Employment of Clerk-Short Term 1980-81 (Restricted Employees)

Rose Chapman  
Mary Juergens

At the rate of \$3.50 per hour, effective March 5, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment of Tutor I (Restricted Employees)

Robert McDermott, Tutor I, at the rate of \$3.50 per hour, effective March 4, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Student Employees  
(Restricted Employees)

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

Laurie Baney	Jeanine Kitrell
Jon Brauner	Rochelle Kreshek
Shawn Carroll	Lannhi Lam
Alfonso Clark	Edward Macias
Lynda Cline	Fay Nakaguchi
Lena Derkrikorian	Jyotsna Shah
Chris Foster	Sally Sonntag
Alisa Genovese	Linda Spivak
Wanda Greene	Sandra Stiglbauer
James Harrison	

If-and-as-needed basis, at the rate of \$3.35 per hour.

Recommendation of Employment - Grants Personnel  
(Restricted Employees)

Jeane McPhee, Career Guidance Specialist, CETA Youth Programs, Grade 12, Step 1, \$1,179 per month, effective March 11, 1981. This is a replacement position for Deborah Borgerson.

Mona Salzameda, Secretary I, Special Services, V.E.A. Subpart II - Project VIEW Grant, hourly equivalent of Grade 1, Step 3, \$5.982 per hour, part-time hourly (25 hours per week), effective March 16, 1981.

Mary Ann Phelan, Secretary I, Library Radio Station, CPB Community Service Grant, hourly equivalent of Grade 1, Step 1, \$5.446 per hour, part-time hourly (29 hours per week), effective March 19, 1981.

Change of Status/Reclassification

Deanne Croper, Admissions and Records Clerk I, Admissions and Records, change of position to Assistant Data Control Clerk, Admissions and Records, Grade 7, Step 2, \$1,101 per month, effective March 9, 1981. This is a replacement position for Nancy Vara.

Ron Cathro, Recreation Leader, change of position to Senior Recreation Leader, \$4.50 per hour, effective March 14, 1981.

Craig Coria, Instructional Assistant/Speech, Division of Fine Arts, change in work week from 19 to 29 hours per week, effective January 19, 1981.

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
CONTINUED

Resignation/Termination

Daniel L. Donley, Media Services Trainee, Library/Media Services, CETA Title II-D, resigned effective March 11, 1981. Payment is authorized for any accrued and unused vacation pay.

John Goerger, Instructional Assistant/Astronomy, Division of Natural Science, resigned effective March 4, 1981.

Jose Lopez, Recruiter/Instructional Aid, EOPS Office, CETA Title II-D, resigned effective March 10, 1981. Payment is authorized for any accrued and unused vacation pay.

Joseph Mielke, Instructional Assistant/Computer Center, Instructional Services, North Campus, resigned effective March 5, 1981.

Lola Carol Roberge, Custodian, Maintenance and Operations, terminated for cause, effective March 23, 1981.

Nancy A. Roberts, Clerical Trainee, Community Services, CETA Title II-D, resigned effective March 9, 1981. Payment is authorized for any accrued and unused vacation pay.

Mary Ruelas, Clerical Trainee, Business Science and Technology, CETA Title II-D, resigned effective March 13, 1981.

William Blurock & Partners, Architects, were approved to perform architectural services for the Construction Technology Building G at a total fee not to exceed \$1,800. This building will be used by students and requires approval of the State Architect. The urgency of the project has been established and the architect has commenced work.

ARCHITECTURAL  
SERVICES

Authorization to advertise for bids on a Relocatable Shower/Locker Building for the North Campus. The proposed facility will have approxi-

(ADDENDUM)

mately 2,000 square feet, including men's and women's showers, lockers, toilets, and an activities room, for an estimated construction cost of \$175,000. The architect's fee for this project will not exceed \$14,500.

ARCHITECTURAL  
SERVICES  
CONTINUED

William Blurock & Partners, Architects, presented the following requests for payment on projects previously approved by the Board of Trustees. The payment requests were submitted for ratification.

PAYMENTS TO  
ARCHITECT

Project: Master Plan Update - Main Campus  
Fee: \$6,000

Due on account to date - 100%	\$6,000.00
Less previous payments	4,800.00
Amount due this request	<u>\$1,200.00</u>

Project: Cluster #2 - North Campus  
Fee: \$25,000

Due on account to date	\$9,000.00
Less previous payments	4,500.00
Amount due this request	<u>\$4,500.00</u>

Project: Fine Arts - Acoustical Doors/  
Sound Control  
Fee: \$4,300

Due on account to date - 100%	\$4,300.00
Less previous payments	3,236.32
Amount due this request	<u>\$1,063.68</u>

Project: Fine Arts Parking Lot  
Fee: \$8,300

Due on account to date	\$8,125.00
Less previous payments	5,160.00
Amount due this request	<u>\$2,965.00</u>

Project: Temporary Facilities/Site Work - Main  
Campus  
Fee: \$48,000

Due on account to date - 100%	\$48,000.00
Less previous payments	38,400.00
Amount due this request	<u>\$ 9,600.00</u>

Project: Social Science and Special Programs  
Buildings  
Fee: \$55,000



Due on account to date	\$43,044.05	PAYMENTS TO
Less previous payments	27,310.46	ARCHITECT
Amount due this request	<u>\$15,733.59</u>	CONTINUED

The Superintendent or the Assistant Superintendent/  
Business was authorized to execute an agreement  
with the Herzig Corporation, a mechanical engineer-  
ing firm, to investigate existing problems at the  
swimming pool, including leakage and related mechan-  
ical malfunctions. The fee for such a study is \$75  
per hour and the time required may be from 5 hours  
to 20 hours.

CONTRACT  
SERVICES

The following renewals for institutional memberships: MEMBERSHIPS

Business Science

International Word Processing Association \$50.00

Admissions & Records

Pacific Association of Collegiate  
Registrars and Admissions Officers \$35.00

The following progress payment requests were sub-  
mitted for approval or ratification on awards pre-  
viously approved by the Board of Trustees. The  
payments are within the budgetary allocations for  
the projects listed and the architect and the con-  
struction inspector have certified that the work  
covered by these payments has been satisfactorily  
performed.

PROGRESS  
PAYMENTS

Project: Fine Arts - Music Building Duct-  
work Modification  
Contractor: ZM Toross Construction Company  
Contract Amount: \$17,750.00

Earned to date (100%)	\$17,750.00
Less 10% retention	1,775.00
Net due, earned to date	<u>15,975.00</u>
Less previous payments	12,780.00
Amount due, this request	<u>\$ 3,195.00</u>

The Board of Trustees accepted the Music Building  
Ductwork Project as complete and authorized the  
filing of a Notice of Completion. Payment of the  
10% retention will be made 35 days after the  
filing date of such notice.

Project: Electrical Support System  
 Contractor: A.E.C. Orange  
 Contract Amount: \$62,280.00

PROGRESS  
 PAYMENTS  
 CONTINUED

Earned to date (100%)	\$62,280.00
Less 10% retention	<u>6,228.00</u>
Net due, earned to date	56,052.00
Less previous payments	<u>36,433.80</u>
Amount due, this request	\$19,618.20

The Board of Trustees accepted the Electrical Support System Project as complete and authorized the filing of a Notice of Completion. Payment of the 10% retention will be made 35 days after the filing date of such notice.

Project: Relocatable Classrooms, Main Campus  
 Contractor: Dynafab Educational Environment Corporation  
 Contract Amount: \$800,500.00  
 Change Orders: 37,316.33  
 Revised Amount: \$837,816.33

Earned to date (100%)	\$837,816.33
Less 10% retention	<u>83,781.63</u>
Net due, earned to date	754,034.70
Less previous payments	<u>721,783.48</u>
Amount due, this request	\$ 32,251.22

The Board of Trustees accepted the Relocatable Classroom Project as complete as of March 16, 1981, and ratified the filing of the Notice of Completion on that date. This action was taken in accordance with the recommendation of the architect and the construction inspector. Payment of the 10% retention will be made 35 days after the filing date of March 16, 1981.

Payment of personnel services ratified as follows:

PAYMENT OF  
 PERSONNEL  
 SERVICES

Classified payroll - February: \$605,659.31

The Awards list was approved for the action specified and payment was authorized upon delivery and acceptance of the items ordered. Each bidder recommended for an award has submitted the low bid meeting specifications, and the recommended awards are within the approved budgetary allocations. A copy of the Awards list is on file with these minutes.

AWARDS

District Warrants 069551 through 069933, totaling \$280,885.56 approved and ratified for payment. A copy of the District Warrant list is on file with these minutes.

PAYMENT OF  
BILLS

District Purchase Orders 056555 through 056890, totaling \$184,637.73 were approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE  
ORDERS

Also submitted was a report of changes to purchase orders previously approved by the Board of Trustees. A copy of the Purchase Orders and changes is on file with these minutes.

Transfer of budget appropriation funds were submitted and are on file with these minutes.

TRANSFER  
OF FUNDS

REGULAR CALENDAR

REGULAR  
CALENDAR

It was recommended that attendance at the following, with minimal mileage only to be paid, be approved:

BOARD OF TRUSTEE  
REQUESTS TO  
ATTEND  
CONFERENCES,  
MEETINGS,  
ETC.  
(REMOVED FOR  
CONSENT CALENDAR)

Trustee Walther Meeting with staff and students  
Saddleback College North Campus  
March 10, 17 and 26, 1981

Trustee Walther OCSBA Board Meeting  
Santa Ana  
March 18, 1981

Trustees Wishing Leisure World Liaison Meeting  
to Attend Laguna Hills  
March 24, 1981

Trustee Price Meeting with Members of  
Administration  
Saddleback College Main Campus  
March 11, 1981

It was recommended that attendance at the following, with actual and necessary expenses to be paid, be approved:

Trustees Wishing OCSBA/ABSA Joint Dinner Meeting  
to Attend Newport Beach  
April 1, 1981

Trustees Wishing ETA Retirement and Personal/  
to Attend Personnel Program  
Maui, Hawaii  
June 21 - 26, 1981

Motion by Trustee Price, seconded by Trustee Walther, and unanimously carried to approve the Requests to Attend Conferences, Meetings, Etc.

BOARD OF TRUSTEE  
CONFERENCES,  
MEETINGS, ETC.  
CONTINUED

APPROVED

Dr. James Thorpe presented maps which pertained to the proposed rearrangement of Trustee areas. In order for the new boundaries to be in effect for the next district election, the Orange County Committee on School District Organization must approve the plan for rearrangement no later than July 3, 1981. The committee is required to hold a public hearing to consider the district's proposal; therefore, the district's resolution and plan should be presented to the committee no later than May 1, 1981.

REARRANGEMENT OF  
TRUSTEE AREA  
BOUNDARIES

It was recommended that the administration be directed to proceed with the preparation of a plan for rearrangement of the Trustee area boundaries, to be submitted to the Board for approval no later than the meeting of April 27, 1981.

Motion by Trustee Moore, seconded by Trustee McKnight, and unanimously carried to approve the recommendation as presented.

APPROVED

The Board of Trustees Requests list was presented for information.

BOARD OF TRUSTEE  
OTHER

Motion by Trustee Moore, seconded by Trustee Walther, and unanimously carried to include on the list an item regarding the rewriting of board policies to indicate any state mandated policy or a portion of a policy which is required by the state.

Board Policy 4125, Certificated Management Retirement Incentive Plan, was presented for approval. A copy of the board policy is on file with these minutes.

BOARD POLICY 41  
CERTIFICATED  
MANAGEMENT  
RETIREMENT  
INCENTIVE PLAN

Motion by Trustee Moore, seconded by Trustee Walther, and unanimously carried to approve the board policy as presented.

APPROVED

Board Policy 4211, Classified Management Retirement Incentive Plan, was presented for approval. A copy of the board policy is on file with these minutes.

BOARD POLICY 42  
CLASSIFIED  
MANAGEMENT  
RETIREMENT  
INCENTIVE PLAN

Motion by Trustee Moore, seconded by Trustee Price, and unanimously carried to approve the board policy as presented.

BOARD POLICY 42J  
CONTINUED  
APPROVED

It was recommended that Danuta Zakrzewski, Assistant Instructor - Nursing (75% Contract), Division of Health Sciences and Gerontology, be approved for the 1980-81 academic year with employment to begin May 20, 1981. This is a replacement position for Alma Cabeja. Approximate Salary: Class I, Step 10.

EMPLOYMENT OF  
FULL-TIME  
CERTIFICATED  
PERSONNEL

Motion by Trustee McKnight, seconded by Trustee Moore, and unanimously carried to approve the employment of certificated personnel as presented.

APPROVED

It was recommended that the Board of Trustees approve the announcement of the following district certificated positions for the 1981-82 academic year with employment contingent upon the availability of sufficient funds:

AUTHORIZATION TO  
ANNOUNCE DISTRICT  
CERTIFICATED  
POSITIONS

Art (history)  
Art (studio)  
Chemistry  
Computer Information Sciences  
English (2 positions)  
Electronic Technology  
Mathematics (2 positions)  
Millwork and Cabinetry  
Music (keyboard/lecture)  
Philosophy  
Physical Education (activities/health)  
Radio-TV  
Spanish and Italian  
Theatre

All announcement of vacancy notices will include the following statement:

Special Notice: Employment is contingent upon the district's funding capability for the 1981-82 academic year.

During the discussion regarding this item, Trustee McKnight asked inasmuch as positions are announced as district-wide, will the division directors or staff at both campuses be involved in the interview process and selection of personnel? Dr. Lombardi indicated they would be involved.

Motion by Trustee Walther, seconded by Trustee Moore, and unanimously carried to approve the authorization to announce district certificated positions.

AUTHORIZATION TO  
ANNOUNCE DISTRICT  
CERTIFICATED  
POSITIONS  
CONTINUED  
APPROVED

If it was recommended that the employment of the following full-time classified personnel be approved:

EMPLOYMENT OF  
FULL-TIME  
CLASSIFIED  
PERSONNEL

Recommendation of Employment - Main Campus

Sean Munoz, Media Delivery person, Library/Media Services, Grade 5, Step 1, \$1,005 per month, effective March 16, 1981. This is a replacement position for Rick Founds.

Elsie Ronkainen, Admissions and Records Clerk I, Admissions and Records, Grade 5, Step 1, \$1,005 per month, effective March 16, 1981. This is a replacement position for Deanne Cropper.

Mary V. Ruelas, Secretary I/Mailroom, Procurement and Stores, Grade 1, Step 2, \$958 per month, effective March 16, 1981. This is the position that was approved by the Board of Trustees on January 26, 1981.

Ratification of Employment - North Campus

Linda E. McDonald, Admissions and Records Account Clerk II, Student Services, Grade 7, Step 3, \$1,153 per month, plus 5% per month shift differential, effective March 16, 1981. This is a replacement position for Virginia Helen Locke.

Motion by Trustee McKnight, seconded by Trustee Price, and unanimously carried to approve the employment of full-time classified personnel.

APPROVED

It was recommended that the following guest speakers be approved as indicated:

PUBLIC PROGRAMS  
AND COMMUNITY  
SERVICES  
(REMOVED FROM  
CONSENT CALENDAR)

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
In-Service Training July 1 - June 30, 1981	Jean Hudson	\$ 100.00
WS100, Identity Female March 25, 1981	Bobbie Garcia Laurel Sabareff Joan Salter	25.00 25.00 25.00

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES CONTINUED
ES 27X March 19, 1981	Richard Zimbal	\$ 50.00	
Fashion Career Day April 8, 1981	Mr. Blackwell	300.00	
	Kitty Leslie	100.00	
	Carnell Kirkeeng	75.00	
	Carol Krogh	25.00	
On-Going Production of KSBR/Coastline Community College Project Various dates to be determined until September 1, 1981	Jeff Kordick	25.00	
	Tom Sullivan	(per hour - per	
	Paul Scop	person. Hours	
	Ralph Moffatt	to be determined	
	Blanche Turner	at recording	
	Elaine Barnard	time.)	
	Robert Turner		
	Walt Stevens		
	Michael Halsey		
	Tom Sullivan		
	Stan Cooley		
	Loretta Davis		
	Robert Costello		
	Creque Wolverton		
	Pauline Olson		
	Betsy Hewett		
	Jim Ryan		
	Tom Campos		
	Geoffrey Gread		
	Regina Dunn		
	Elinor Schmidt		
	Paul Wooldridge		
	Valerie Moust		
	Eugenia Samuel		
	Dean Ramser		
	George Woods		
	Barbara Firger		
	Mike Villani		
	Russell Anderson		
	Lisa Merritt		
	Marriett Durway		
	Bill Gekas		
	Susan Kelly		
	Wiley Burnes		
	Roger Emmerson		
	Susi Stogner		
	Beth Titus		
	John Hoefnagels		
	Dorothea Brown		
	John Kozero		
	Linda Alcott		
	Gary Lamb		
	Carol Early		

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES CONTINUED
KSBR/Coastline continued	Rae Arroyo Rick Ortega Steve Martin Leslie Lyon Denise Regan Eva Nerres Judy Walker Sandra Mathews Deacon Dieter Stenner	50.00/script 60.00/program	
IDS I March, 1981	Esther Broner	100.00	
Saddleback College in Concert May 6, 1981	Barry Silverman	500.00	
Saddleback College in Concert May 8, 1981	Guest artists to be named	500.00	
Saddleback College in Concert May 16, 1981	Mary Gerlitz	2,400.00	
Saddleback College in Concert May 23, 1981	Doris Werst	900.00	
Saddleback College in Concert June 6, 7, 1981	Don Walker	4,500.00	
North Campus Spring Choral Concert May 1, 1981	Janice Wyma	1,300.00	
Artwork for Summer, 1981 March 16, 1981	Greg Larson	300.00	

Motion by Trustee Walther, seconded by Trustee Price, and unanimously carried to approve the Public Programs and Community Services as presented.

APPROVED

It was recommended that the following gifts be accepted:

GIFTS TO THE DISTRICT

<u>Donor</u>	<u>Gift</u>
John E. Parry Santa Ana	1969 Honda S-65 Motorcycle;



<u>Donor</u>	<u>Gift</u>	GIFTS TO THE DISTRICT
John E. Parry, continued	Helmet; tire; and maintenance manual Donated to the Vocational Technology - Motorcycle Department	
Optimist Club Mission Viejo	\$1,000 in pledges from sponsors for the Wheel-a-Thon held Saturday, March 7, 1981	
Kiwanis Club Mission Viejo	\$800 donated to the Disabled Sports Team	
Joseph Crispino J & J Art Glass San Clemente	Donation of various specialized glassware to the Organic Chemistry Department	
Joann Hines San Clemente	Donation of 1 man's Schwinn three speed bike to the Agriculture Department - Natural Sciences Division	
Motion by Trustee Walther, seconded by Trustee Moore, and unanimously carried to accept the gifts as presented.		ACCEPTED
Authorization was requested to schedule an in-service workshop for classified managers and supervisors, to be conducted by Frank Sciarrotta, Dean of Administrative Services. To accommodate the approximately fifty employees required to attend the workshop, two identical meetings will be held on consecutive days.		IN-SERVICE MEETING (REMOVED FROM CONSENT CALENDAR)
Dates:	April 9 and April 10	
Time:	7:00 a.m. to 9:00 a.m.	
Location:	Brandies Restaurant, Laguna Hills	
Cost:	\$175.00 (estimated)	
Motion by Trustee Price, seconded by Trustee Moore, and unanimously carried to approve the In-Service Meeting as presented.		APPROVED
The Business Services Reports were presented for information.		BUSINESS SERVICES REPORTS INFORMATION
A report of pending legislation was submitted for information.		LEGISLATIVE REPORT INFORMATION

Motion by Trustee McKnight to adjourn to closed session at 8:35 p.m.

ADJOURNMENT TO  
CLOSED SESSION

The following action transpired in closed session:

It was recommended that the district accept the tendered offer of settlement in the case of Saddleback Community College District vs. F. T. Andrews, Inc., et al., for \$100,000 and that the Superintendent/President be authorized to sign a full release of all claims against F. T. Andrews. Also, that the Superintendent/President and the Assistant Superintendent/Business be authorized to meet and confer with the attorneys regarding the advisability of pursuing this litigation against the other defendants.

CLOSED SESSION

Motion by Trustee Price, seconded by Trustee Moore, and carried to accept the settlement in the matter of F. T. Andrews, Inc.

Motion by Trustee Taylor, seconded by Trustee McKnight, and carried to direct the Superintendent/President, the Assistant Superintendent/Business, and Mr. Clayton Parker, Attorney at Law, to work with interested parties in the development of North Campus.

The meeting was then reopened to the public and the following action transpired:

RECONVENED TO  
OPEN SESSION

It was recommended that William Blurock and Partners, Architects, be retained to perform drawings for the reconfiguration of existing buildings at the North Campus in order to develop staff offices, expand the business center and the mathematics center to develop a microcomputer laboratory. It was also recommended that authorization be granted to begin the bidding process for this project. Estimated construction cost: \$27,000. Estimated architect fees: \$1,800.

ARCHITECTURAL  
SERVICES

Motion by Trustee Price, seconded by Trustee Moore, and carried to approve the matter as presented.

APPROVED

Motion by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to adjourn the meeting at 11:15 p.m.

ADJOURNMENT

The next regular meeting will be held on April 13, 1981.

SCHEDULE OF MEETINGS

*R.A. Lombardi*

R. A. Lombardi, Secretary of the Board of Trustees