

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

Library Classroom Building - Room 105
March 26, 1984 - 6:00 p.m.

STUDY SESSION

President Walther convened the Study Session at 6:00 p.m. and asked Chancellor Stevens to proceed with the item for discussion - legislative issues and pending bills. STUDY SESSION

Chancellor Stevens introduced Dr. Lee Myers, Orange County Community College Consortium Consultant, and asked Dr. Myers to bring the Board of Trustees up-to-date on pending legislation and the present climate in Sacramento concerning the community colleges.

Dr. Myers made a presentation to the Board of Trustees and then answered questions and concerns the Board members had.

President Walther recessed the study session at 7:10 p.m. and indicated the regular meeting would reconvene at 7:30 p.m.

CALL TO ORDER

CALL TO ORDER

President Walther reconvened the Board of Trustees meeting at 7:30 p.m. MEETING RECONVENED

Pledge of Allegiance led by Trustee Connolly.

Invocation given by Trustee Price.

Members of the Board of Trustees

Ms. Harriett Walther, President
Mr. John C. Connolly, Vice-President
Ms. Shirley Gellatly, Member
Prof. Eugene C. McKnight, Member
Mr. Robert L. Price, Member
Mr. William Watts, Member
Mr. Edwin Millhouse, Student Trustee
PRESENT

Administrative Officers

Dr. Larry Stevens, Chancellor
Mr. David Habura, Vice Chancellor Educational Services
Dr. Albert J. Grafsky, Vice Chancellor Fiscal Services
Dr. Maria Sheehan, Director of Personnel
Dr. Edward Hart, President - North Campus
Ms. Constance M. Carroll, President - South Campus

Faculty Association

PRESENT
(CONTINUED)

Ms. Sharon MacMillan

Academic Senate

Dr. Peter Morrision, President

CSEA Representative

Mr. Virgil Moore

Motion by Trustee Watts, seconded by Trustee Connolly,
to approve the agenda as presented. Motion carried.

AGENDA
APPROVED

Motion by Trustee McKnight, seconded by Trustee Connolly,
to approve the minutes of the Regular Meeting of March 12,
1984. Motion carried.

MINUTES
APPROVED

CONSENT CALENDAR

All items listed under the consent calendar are considered
to be routine and action will be taken by the Board of
Trustees in one motion. There will be no discussion of
the items prior to the vote unless it is requested that
specific items be discussed or removed from the consent
calendar, in which case that item will be considered
immediately following the consent calendar.

CONSENT CALENDAR

Motion by Trustee Connolly, seconded by Trustee Watts, to
approve the consent calendar as presented. Motion carried.

APPROVED

The Board of Trustees approved the following requests for
travel and/or mileage.

TRUSTEE REQUESTS
TO ATTEND
CONFERENCES
AND MEETINGS

Attendance at the following with minimal mileage only to be
paid, be approved:

Trustee Gellatly Meeting with Administration
South Campus
March 9, 1984

Trustee McKnight Meeting with Administration
South Campus
March 16, 1984

Trustee Price Meeting with Administration
South Campus
March 19, 1984

Trustees Wishing Olympic Communications Expo
to Attend Irvine
March 22, 1984

Trustees Wishing
to Attend

Saddleback Chamber of Commerce
Annual Legislative Reception
Laguna Hills
March 30, 1984

TRUSTEE REQUESTS
TO ATTEND
CONFERENCES
AND MEETINGS
(CONTINUED)

Trustee Walther

Orange County School Boards
Association Board of Directors
Meeting
Costa Mesa
April 25, 1984

Attendance at the following with actual and necessary
expenses to be paid, be approved:

Trustees Wishing
to Attend

Liaison Committee Meeting
Lake Forest
March 20, 1984

Trustees Wishing
to Attend

1984 Southern California
Energy Conference
Irvine
March 23, 1984

Trustees Wishing
to Attend

Western Region ACCT Conference
Colorado Springs, Colorado
April 26-28, 1984

Providing direct educational services to industries in
the community is a high priority of the Saddleback
Community College District. Saddleback College North
has been working with local firms interested in contract-
ing for educational services, including instruction and
training. In the course of this ongoing identification
of industry needs, Circuit Laboratory, Inc., Laguna Hills,
has been in contact with Saddleback College North to
develop on on-site training program in printed circuit
drill maintenance for the firm's employees. The program
is requested for the period of March 26 to June 1, 1984.

EDUCATIONAL
SERVICES AGREE-
MENT: CIRCUIT
LABORATORY, INC.
(NORTH CAMPUS)

An educational services agreement has been negotiated
with Circuit Laboratory, Inc., whereby the company agrees
to pay for the training program provided by Saddleback
College North. This agreement is included with these
minutes as Exhibit A. Additional information regarding the
nature and costs of the program is provided in the contract.

The Board of Trustees approved the North Campus Educational
Services Agreement with Circuit Laboratory, Inc., Laguna
Hills, as indicated in the Exhibit on file with these
minutes.

Saddleback Community College District successfully provides educational services to business and industry through educational services agreements. We work with the Gold Coast Technology and Exchange Center, Inc. (TEC) in developing some of these agreements. TEC is a consortium of community colleges and private industry. Through TEC a contract has been negotiated to provide training for employees of Parker-Hannifin, Inc., Irvine, in the area of computer aided drafting and design (CAD). As is the case with many TEC developed agreements, the funding for the project comes from the State in the form of Employment Training Panel (ETP) funds.

EDUCATIONAL
SERVICES
AGREEMENT:
PARKER BERTEA
AEROSPACE
GROUP (NORTH
CAMPUS)

The representatives of the Gold Coast Technology Exchange Center have requested that we proceed in good faith to prepare the curriculum and certify the trainers for the project so that the training can commence as soon as possible following conclusion of the necessary agreements.

The Chancellor has approved proceeding with the Parker-Hannifin project in an amount not to exceed \$9,000, pending contract closing. While this might appear to be an exception to normal practices, it is identical to what the College does in several areas including Extended Opportunity Programs and Services (EOPS), Vocational Education Act (VEA) programs, etc. The risk, if any, that the project would not be funded is very small.

The Board of Trustees authorized the College to proceed to render the services called for in the pending agreement with Parker-Hannifin, Inc., in an amount not to exceed \$9,000 prior to final approval of the project by the Board.

The District is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor, especially trained to perform special services that will meet the specific needs of students and/or programs of Saddleback College. An educational services agreement has been negotiated with Parker-Hannifin of the Parker Bertea Aerospace Group, Irvine, for curriculum development in Computer Aided Drafting and Design (CAD). Funds for a project consultant are included in the educational services agreement. The consultant is to adopt a CAD curriculum to the specific needs for this project. The cost of the consultancy is \$2,800.

INDEPENDENT
CONTRACTOR
AGREEMENT:
PARKER HANNIFIN
PROJECT

The Board of Trustees approved the Independent Contractor Agreement as described in the Exhibit on file with these minutes.

Saddleback College North has conducted choral concerts for 4-1/2 years. The concerts provide music students with the experience of performing before live audiences. These concerts allow students to perform a variety of music with professional musicians.

SADDLEBACK
COLLEGE NORTH:
FUNDS FOR
SPRING CHORAL

This year, in addition to the December Holiday Festival of Music concert, approximately 80 music students will perform in two spring concerts. The first concert, ON STAGE, is scheduled for March 30, 1984, at Turtle Rock Community Center, Irvine, California. The second concert is scheduled May 12, 1984, at Red Hill Lutheran Church in Tustin, California. Funds have been budgeted in the Fine Arts Honorarium and Community Services accounts for these events.

The Board of Trustees approved the expenditure of funds for the Saddleback College North Spring Choral concerts as indicated in the Exhibit on file with these minutes.

The University of Hawaii annually invites outstanding community college tennis clubs to participate in matches held in Hawaii. The Saddleback College Tennis Club has participated in this event in previous years. The club has been invited to compete this year in matches scheduled during the Spring Break at the Hilo Campus and the Honolulu Campus of the University of Hawaii. The University of Hawaii tennis matches are scheduled for April 14, 15, 16, 1984, in Honolulu, Hawaii. Board Policy 6125 requires the governing board's approval of such trips. The itinerary, supervision and source of funding are indicated in the Exhibit.

FIELD TRIP:
SADDLEBACK
COLLEGE TENNIS
ASSOCIATION
CLUB

The Board of Trustees approved the Tennis Club's participation in the competition to be held at the University of Hawaii, Honolulu, April 13-20, 1984.

The Saddleback College Wheelchair Basketball Club participated in the Western Sectional Wheelchair Basketball Playoff, March 16 through March 18, 1984, in Edmonton, Canada. The team qualified to go to Canada by winning the regional playoff match against a club from Sacramento. This was the first time the club participated in the sectional playoffs. These playoffs provide an excellent opportunity for these disabled athletes to demonstrate their skills through a club activity supported by the Associated Student Body.

WESTERN
SECTIONAL
TOURNAMENT FOR
WHEELCHAIR
BASKETBALL CLUB

Travel to the Sectional Wheelchair Basketball Tournament in Edmonton, Canada, by Saddleback's club did not have prior approval of the Board of Trustees, due to time constraints. The club is seeking reimbursement of

expenses outlined in the Exhibit on file these with minutes. Funds to support this club activity have been budgeted by student government as well as donated by community supporters.

WESTERN
SECTIONAL
TOURNAMENT FOR
WHEELCHAIR
BASKETBALL
CLUB
(CONTINUED)

The Board of Trustees approved for payment the Wheelchair Basketball Club's expenses for travel to the Western Sectional Wheelchair Basketball Playoff as shown in the Exhibit on file with these minutes.

California Administrative Code Title 21, Office of State Architecture (OSA) Regulations, requires that the District employ a qualified construction inspector for all OSA approved projects. Additionally, it is prudent practice to have inspection on any construction project to assure quality of work performed and materials used are in accordance with California Administrative Code, Title 24, Building Code.

INDEPENDENT
CONTRACTOR
AGREEMENT:
CONSTRUCTION
INSPECTOR

The new classroom building on the Saddleback South Campus is scheduled to bid for construction the month of April, 1984. Construction is scheduled to start in May, 1984. An inspector of record needs to be hired for that project as soon as possible to commence review of the plans and specification and attend the pre-bid conference and job walk. Mr. George Sullivan of Sullivan & Associates has been interviewed for this position upon the recommendation of the local office of state architects and the project architects. He has indicated interest in the position should it be offered to him. An amount not to exceed \$84,000 for inspection has been established. Funds for this are budgeted in the new general classroom account.

The Board of Trustees approved the employment of Sullivan & Associates through its agent George W. Sullivan as an independent contractor to perform inspector of record services for the new general classroom building to be constructed on the Saddleback South Campus and other construction projects for the District as directed in accordance with the terms and conditions as shown in the Exhibit on file with these minutes.

At its meeting of June 13, 1983, the Board of Trustees awarded a contract to Diversified Pacific Construction Company, Inc., for the construction of a Faculty Office addition at Saddleback College North. Article 12 of the General Conditions section of the contract states that Saddleback College reserves the right to occupy the buildings at any time before completion, and such occupancy shall not constitute final acceptance of any part of work covered by the contract. The construction work on this project has progressed to the point where it is now possible to occupy the new facilities although

OCCUPANCY OF
NORTH CAMPUS
FACULTY OFFICE
ADDITION

several items of work are still in the process of being completed.

OCCUPANCY OF
NORTH CAMPUS
FACULTY OFFICE
ADDITION
(CONTINUED)

The Board of Trustees approved taking occupancy of the Faculty Office addition on the North Campus noting that final "punch list" work is not completed and the project is not ready for final acceptance.

At its meeting of October 14, 1983, the Board of Trustees approved accepting a grant from the Board of Governors of the California Community Colleges for approved deferred maintenance and special repair projects. The amount of the grant accepted was \$116,550.00. The funds available to the Board of Governors have been determined to be in excess of the amounts required for all eligible projects statewide. Therefore, the grant to the Saddleback District is being increased by \$8,000.

DEFERRED
MAINTENANCE:
AMENDMENT
TO GRANT

The Board of Trustees approved acceptance of the Amendment to Grant #83-26DM from the Board of Governors of the California Community Colleges as shown in the Exhibit on file with these minutes.

The Board of Trustees approved the following Certificated Staff Personnel Actions.

CERTIFICATED
PERSONNEL
ACTIONS

Additional Compensation

H. Wynn Pearce (Theatre), Fine Arts and Communications, South Campus, compensated, not to exceed \$7,410, as Summer Stock Producer, effective April 1 through August 18, 1984.

Elaine Rubinstein (Part-time English Instructor), School of Arts, Languages and Humanities, North Campus, compensated, not to exceed \$3,360, for editing and production assistance for the 1984 edition of The Elephant Ear, a college and community-based journal of prose and poetry.

William Weisgerber, District Director/Library Media Services and Grant Coordination, compensated, not to exceed \$250, for audio services for Board of Trustees meetings, effective March 26 through June 30, 1984.

Mark Witkower (Part-time Computer Science Instructor), School of Physical Sciences and Technologies, North Campus, compensated from VEA monies, not to exceed \$1,000, for computer programming services to be provided during the 1984 Spring Semester.

Health Center Personnel

Mark H. Davis, M.D., employed as Physician, Student Health Center, South Campus at \$40.00 per hour, on an if-and-as-needed basis, effective March 27, 1984. This is a replacement for Dr. Richard Langert who moved out of the area.

Coordinator Resignation

CERTIFICATED
PERSONNEL
ACTIONS
(CONTINUED)

Thomas Evans (Graphic Arts), Technology and Applied Science, South Campus, resigned as Cooperative Education Coordinator, effective with the end of the 1984 Spring Semester.

Kaye Mach (Office Administration), School of Social Sciences and Technologies, North Campus, resigned as Business Learning Center Coordinator, effective March 1, 1984.

Retirement

Robert Doty (Management), Business Science, South Campus, announced his retirement effective June 30, 1984.

Howard Marcou (Accounting), Business Science, South Campus, announced his retirement effective June 30, 1984.

James Norris (Accounting/Management), Business Science, South Campus, announced his retirement effective June 30, 1984.

Part-Time/Substitute Staff

<u>Applicant</u>	<u>Probable Assignment</u>
Ricky Holm	Printed Circuit Board/ JTPA
Abbas Khoshniyati	Drafting/Investment in People
Jack Mitchell	Drafting/Investment in People
John Yackle	Printed Circuit Board Investment in People

The Board of Trustees approved the following Classified Staff Personnel Actions.

CLASSIFIED
PERSONNEL
ACTIONS

Kenneth Berry employed as Television Studio Supervisor, Fine Arts and Communications, South Campus, Supervisory Salary Schedule Class I, Step 1, effective April 2, 1984. This is a replacement position for Raymond Rhue who resigned.

Sue Henger employed as Secretary II (75%), Fine Arts and Communications, South Campus, Grade 5, Step 3, effective March 27, 1984 through June 30, 1984. This is a replacement position for Susan Lemkin who was temporarily reassigned as Public Information Coordinator.

Elaine Gordon employed as Secretary II, Fine Arts and Communications, South Campus, Grade 5, Step 3, \$7.470 per hour, 25 hours per week, effective March 27, 1984. This position will serve in the dual capacity of secretary to the Coordinator for the Performing Arts and to the District liaison with the Angels support organization.

CLASSIFIED
PERSONNEL
ACTIONS
(CONTINUED)

Francis White employed as Secretary II, Special Programs/EOPS, South Campus, Grade 5, Step 3, \$7.470 per hour, 29 hours per week, effective March 27, 1984. This is a temporary position funded by VEA-Disadvantaged Grant.

Deborah Marsh employed as Secretary I, Financial Aid, District, Grade 1, Step 1, \$6.13 per hour, 25 hours per week, effective March 27, 1984.

Claudia Cherness employed as Secretary I, Special Services, South Campus, Grade 1, Step 3, \$6.773 per hour, 20 hours per week, effective March 27, 1984.

Kathy Starkey employed as Career Guidance Specialist (50%), Counseling Services, South Campus, Grade 12, Step 1, \$8.041 per hour, effective March 27, 1984.

Edward Reebie employed as Custodian Substitute, Buildings and Grounds, South Campus, Grade 7, Step 1, \$7.113 per hour, plus 5% shift differential, on an if-and-as-needed basis, effective March 27, 1984.

Heather Ann Maclean employed as Admissions and Records Clerk I, Admissions and Records, South Campus, Grade 5, Step 1, effective March 27, 1984.

Rose K. Sakurai employed as Admissions and Records Clerk I, Admissions and Records, South Campus, Grade 5, Step 1, effective March 27, 1984.

Richard Andersen employed as Production Services Assistant/Box Office (75%), Fine Arts & Communications, South Campus, Grade 7, Step 3, effective March 27, 1984.

The following individuals employed as Clerk-Short Term, at North and South Campuses, at the rate of \$4.05 per hour, on an if-and-as-needed basis, effective March 27, 1984.

Holly Catalina
Jeanne S. Furuta

Joyce Hammond
Donna Liggitt

The following individuals employed as Tutor, South Campus, at the rate of \$3.85 per hour, on an if-and-as-needed basis, effective March 27, 1984.

Carol Bollig
Carl Cormay

Linda Fiorelli
Lisa Hanhart

The following individuals employed as Project Clerk, North Campus, at the rate of \$5.00 per hour on an if-and-as-needed basis, effective March 27, 1984.

CLASSIFIED
PERSONNEL
ACTIONS
(CONTINUED)

Stacey Debter
Bruce Haggerty
Joyce Hammond

The following named students employed as Student Employees at the rate of \$3.35 per hour, effective March 27, 1984.

Charles Brown	Jason Hardi
Susan Crawford	Susan Lee Johnson
Richard Dennis	Tracy Lewis
Sally Ann Diaper	David Martin
Siobha Dowling	Bonnie A. Smith
Gretchen Gray	Patricia Watchman

Linda Carnes, Secretary II, Office of the Chancellor, District, was given a change of status to Secretary II, School of Social Sciences and Technologies, North Campus, Grade 5, Step 4, effective April 9, 1984.

Robert Charsky, Delivery Driver, Library/Media Services, North Campus, was given a change of status to Warehouse Person, Central Services, District, Grade 14, Step 1, effective April 9, 1984.

Marie Judice, Switchboard Operator/Receptionist, Student Services, North Campus, was given a change of status to Program Assistant, Community Services, South Campus, effective April 9, 1984.

David Woodward, Assistant Director of Data Processing and Computer Services, Research and Data Processing, District, change of status from Classified Management Salary Schedule, Class III, Step 4, to Class II, Step 5, effective April 1, 1984.

Judith Kelly, Secretary II, Fiscal Services, District, requested a leave of absence without pay, effective April 9 through April 20, 1984.

Stephen Van Wagoner, Radio/TV Broadcasting Chief Engineer, Library/Media Services, District, resigned effective April 24, 1984. Payment is authorized for any unused vacation.

Cathy Cantrell, Instructional Assistant, Child Care Center, South Campus, resigned effective May 18, 1984. Payment is authorized for any unused vacation.

The Board of Trustees approved for payment the following South Campus Presenters.

SOUTH CAMPUS
PRESENTERS

Event: Handicapped Awareness Day

SOUTH CAMPUS
PRESENTERS
(CONTINUED)

Date: April 11, 1984
Presenter (Group): Music in Motion
Compensation: \$350.00
Name of Party
Receiving Payment: Music in Motion

Date: April 11, 1984
Presenter (Group): Gentle Rain
Compensation: \$250.00
Name of Party
Receiving Payment: Paul J. White

Event: Opportunity Week - Reach for Excellence

Date: April 3, 1984
Presenter: Linda Wolfe
Compensation: \$135.00

Presenter replacement:

Italian for the Traveler

Dates: February 22 -
March 28, 1984
Presenter: Jean Triandifillias
Compensation: 45% of the net
Fee: \$38

Warrants 096508 through 096861, totaling \$407,695.72, were submitted for Board of Trustees approval. A copy of the list is on file with these minutes.

PAYMENT OF BILLS

Purchase orders 075490 through 075734, totaling \$138,599.39, were submitted for Board of Trustees approval. A copy of the list is on file with these minutes.

PURCHASE ORDERS

OLD BUSINESS

Chancellor Stevens asked Vice Chancellor Habura to present the agenda item on the Joint Council on Educational Priorities (JCEP) Report Second Set of Option Recommendations. Mr. Habura presented the Board of Trustees with the administration's "summary recommendations for Board action" and discussed each item.

JOINT COUNCIL
ON EDUCATIONAL
PRIORITIES
(JCEP) REPORT
SECOND SET OF
OPTION RECOMMEN-
DATIONS

Academic Senate President Peter Morrison made a presentation to the Board of Trustees concerning the district's recommendations and asked South Campus Counselor Kathie Hodge to address the 3.1 Student Advising item. Several students also requested to speak on behalf of the Student Advising item and President Walther called on those individuals wishing to address the Board.

Motion by Trustee Connolly, seconded by Trustee McKnight, to approve the following recommendations as agreed upon by the administration and Academic Senate:

- 1.1 Master Plan
- 4.2 Program Review
- 4.3 Academic Standards
- 5.4 Registration
- 7.1 Fund Development
- 7.2 Industry Partnership

JOINT COUNCIL
ON EDUCATIONAL
PRIORITIES
(JCEP) REPORT
SECOND SET OF
OF OPTION RECOM-
MENDATIONS
(CONTINUED)

Motion carried unanimously.

APPROVED

Motion by Trustee Watts, seconded by Trustee Price, to defer the following recommendations as recommended by the administration:

- 1.4 Collegiality
- 2.3 Staffing
- 4.1 Smaller Classes
- 9.2 Inservice

Motion carried unanimously.

APPROVED

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve Option C for 1.3 Program Balance. Motion failed.

FAILED

Motion by Trustee Price, seconded by Trustee McKnight, to defer action of 1.3 Program Balance for further study. Motion carried.

APPROVED

Motion by Trustee Watts, seconded by Trustee Connolly, to approve of the administration's recommendation for Option A for 2.2 Resource Allocation. Motion carried.

APPROVED

Motion by Trustee McKnight, seconded by Trustee Gellatly, to defer action on item 3.1 Student Advising for further study. Motion carried unanimously.

APPROVED

NEW BUSINESS

Chancellor Stevens asked Vice Chancellor Habura to present the 1984-85 Tentative Program of Curriculum and Studies to the Board of Trustees and briefly discuss the development process of the document.

1984-85
TENTATIVE
PROGRAM OF
CURRICULUM
AND STUDIES

Motion by Trustee Watts, seconded by Trustee Connolly, to accept the 1984-85 Tentative Program of Curriculum and Studies for review and study. Motion carried.

APPROVED

Saddleback Community College District implemented many exemplary programs under the Comprehensive Employment Training Act (CETA) from 1975 through 1983. These programs were mutually beneficial to many special populations as well as the College. The programs provided positive linkages with government as well as business and industry. The successor to CETA is the Job Training Partnership Act (JTPA). Saddleback Community College District received the largest grant (\$211,732) in Orange County for the first 9-month pilot program commencing October 1, 1983.

JOB TRAINING
PARTNERSHIP
ACT (JTPA)
GRANT AWARD

The Orange County Job Training Partnership (JTPA) Agency recently accepted proposals for the "8%" State Education Coordination portion of JTPA. These monies are set aside for program improvement. Under the coordination of Annette Hayes, District Director of Vocational Education, a proposal was submitted whereby North and South Campuses will develop competency-based modules in two areas: work maturity and print. Saddleback Community College District has again received the largest grant for the total of \$82,666. A requirement is an "in-kind match". This proposal is part of a consortium effort with five other college and school districts. Saddleback Community College District's proposal has been approved by the Orange County Private Industry Council (PIC) and the governing board of the Orange County Job Training Partnership Agency. The State Department of Education has granted approval which is retroactive to February 1, 1984, and will end June 30, 1984.

The Chancellor recommended the Board approve and ratify acceptance of a grant in the amount of \$82,666, to include required "in-kind match" funds, for the purpose of developing competency-based training modules as shown in the Exhibit on file with these minutes.

Motion by Trustee Watts, seconded by Trustee Connolly, to approve and ratify the acceptance of a grant in the amount of \$82,666 to include required "in-kind match" funds for the purpose of developing competency-based training modules. Motion carried.

APPROVED

The Saddleback College Forensics Team has distinguished itself on a number of occasions as a well-educated group of students trained in the art of persuasion. Numerous state and national awards in the past have reaffirmed the excellence of the Forensics Program at the College.

RESOLUTION:
FORENSICS TEAM

The Forensics Team has distinguished itself again this year in the 1984 state competition.

The Chancellor recommended the Board of Trustees adopt Resolution 84-14 commending the Forensics Team as indicated in the Exhibit on file with these minutes.

Motion by Trustee Connolly, seconded by Trustee Price, to adopt Resolution 84-14 commending the Forensics Team. Motion carried by roll call vote.

RESOLUTION:
FORENSICS TEAM
(CONTINUED)

Ayes: Trustees Connolly, Gellatly, McKnight, Price, Walther and Watts
Noes: None
Abstain: None
Absent: Trustee Moore

APPROVED

Saddleback College plays an active role in promoting the health and wellness of its students, faculty and staff and has made health education an integral part of the curriculum. The College has been asked to co-sponsor with the Irvine Medical Center a special "Health Fair Expo '84" on April 7, featuring free health screening for residents of Irvine and surrounding communities. The College has committed time, staff and support to this activity to reach as many individuals as possible with the program.

RESOLUTION:
"HEALTH FAIR
EXPO '84"

The Chancellor recommended the Board of Trustees adopt Resolution 84-15 marking "Health Fair Expo '84" and the joint effort of Saddleback College and the Irvine Medical Center to improve community awareness of health and wellness issues as indicated in the Exhibit on file with these minutes.

Motion by Trustee Watts, seconded by Trustee Connolly, to adopt Resolution 84-15 marking "Health Fair Expo '84" and the joint effort of Saddleback College and the Irvine Medical Center. Motion carried by roll call vote:

APPROVED

Ayes: Trustees Connolly, Gellatly, McKnight, Price, Walther and Watts
Noes: None
Abstain: None
Absent: Trustee Moore

Assembly Bill 470, Chapter 3 of the Statutes of 1984, appropriated approximately \$96.5 million as a special apportionment to the California Community Colleges. As a result of this special apportionment, Saddleback will receive \$1,998,443 in funds initially unanticipated. The California Education Code Section 85210 provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the District Budget to provide for the expenditure of funds of unanticipated revenues, the amount of which was unknown at the time of the adoption of the final budget.

BUDGET AMEND-
MENT:
RESTORATION OF
FUNDS 1983-84

As a result of the restored funding the College's Executive Council reviewed and put in priority order the current and future needs of the District giving special attention to

maintenance and growth of base ADA for 1984-85. It was decided that because notice of the restoration came after the beginning of spring semester 1984 a limited amount of the funds should be allocated to meet critical needs on both campuses and restore the shortfall in the Self-Insurance Fund for the remainder of this year, with the majority of the restoration being reserved to support next year's budgetary requirements. Consequently, current year restoration is proposed at \$200,000 for the South Campus, \$50,000 for the North Campus, \$50,000 for college central office operations, \$115,000 in Contingency-reserve, and \$250,000 to reimburse the Self-Insurance Fund. The remaining \$1,333,443 has been proposed for reserve to support the 1984-85 budget. Detail of the restoration is displayed in the Exhibit on file with these minutes.

BUDGET AMEND-
MENT:
RESTORATION OF
FUNDS 1983-84
(CONTINUED)

The Chancellor recommended the Board of Trustees approve the adoption of Resolution 84-12 as outlined in the Exhibit on file with these minutes.

Motion by Trustee Watts, seconded by Trustee McKnight, to adopt Resolution 84-12 as presented. Motion carried by roll call vote. APPROVED

- Ayes: Trustees Connolly, Gellatly, McKnight, Price, Walther and Watts
- Noes: None
- Abstain: None
- Absent: Trustee Moore

Chapter 8, Article 4, commencing with Section 85230 of the California Education Code, requires that the Board of Trustees file with the County Superintendent of Schools the verified signature of each Board member and each person authorized to sign orders in its name. A new filing is required each time a new member is seated on the Board. With the retirement of Mr. Taylor and the addition of Mrs. Gellatly to the Board of Trustees, the filing of a new set of signatures is required. AUTHORIZATION OF SIGNATURES

The Chancellor recommended the Board of Trustees adopt Resolution 84-13 certifying the signatures of the Chancellor, the Vice Chancellor, Fiscal Services and Operations, and the Controller, as authorized to sign notices of employment, time sheets, vendor orders for payment, and warrant registers.

Motion by Trustee Price, seconded by Trustee Connolly, to adopt Resolution 84-13 as presented. Motion carried by roll call vote. APPROVED

- Ayes: Trustees Connolly, Gellatly, McKnight, Price, Walther and Watts
- Noes: None
- Abstain: None
- Absent: Trustee Moore

The current contract for the South Campus food services operations, both cafeteria and vending, expires June 30, 1984. A committee of faculty, student and administrative representatives from the South Campus and District Office was formed to review the operation and recommend future direction for food services at the South Campus. The committee recommended that food services continue to be contracted and that proposals from vendors be sought.

AWARD OF BID:
SOUTH CAMPUS
FOOD SERVICES

The committee developed a Request for Proposal (RFP) for South Campus food services and met with representatives from seven food services companies on February 8, 1984, to discuss the specifics of the RFP and address any questions the contractors had. As a result of the pre-bid conference, three (3) companies submitted proposals which were opened publicly at 10:00 a.m. on February 29, 1984. The committee has met to evaluate the proposals and the consensus was that Campus Cuisine, Garden Grove, the current food services contractor, has submitted the highest bid should be awarded the bid.

The Chancellor recommended the Board of Trustees award Bid #18 for South Campus food service operations for three (3) years, beginning July 1, 1984 and ending June 30, 1987 with the option to renew for a period not to exceed two (2) years, to Campus Cuisine, Garden Grove.

Motion by Trustee Connolly, seconded by Trustee McKnight, to award Bid #18 for South Campus food service operations to Campus Cuisine as presented. Motion carried.

The following monthly budget status reports were submitted for Board of Trustees information and review:

BUDGET STATUS
SUMMARIES

- General Fund Income Summary
- General Fund Expenditure Summary
by Function
- General Fund Expenditure Summary
by Object
- Parking Service Income and Expenditures
- Community Services Income & Expenditures
- Radio Station Income and Expenditures

CORRESPONDENCE

The California Community College Trustees (CCCT) Board of Directors election will take place between March 10 and April 25, 1984. There are eleven vacancies on the Board and 23 trustees have been nominated for election to the Board. Each community college district board of CCCT shall have one vote for each of the eleven vacancies of the CCCT Board of Directors.

CCCT BOARD OF
DIRECTORS
ELECTION - 1984

The Board of Trustees have attached to this agenda item copies of Biographical Sketches and Statements of Candidacy for each of the 23 trustees nominated for election. Official ballots must be returned to the CCCT office or postmarked as of April 25.

CCCT BOARD OF
DIRECTORS
ELECTION - 1984

The item was presented for the Board of Trustees' information and will be resubmitted at the next regular meeting on April 9, for an election process.

The correspondence was transmitted to the Board of Trustees for their review and comment. CORRESPONDENCE

Motion by Trustee Price, seconded by Trustee Watts, to schedule a special dinner meeting on May 8 with the local school district Board of Trustees and Superintendents. Motion carried.

SPECIAL DINNER
MEETING
APPROVED

Motion by Trustee Price, seconded by Trustee Watts, to cancel the regularly scheduled Board meetings for July 23 and August 13. Motion carried.

CANCELLATION OF
REGULAR BOARD
MEETINGS
APPROVED

Board President Walther recessed the regular meeting to Closed Session to discuss a personnel item.

CLOSED SESSION

The next meeting of the Board of Trustees will be a Regular Meeting on Monday, April 9, 1984, at 7:30 p.m. at the South Campus.



Larry P. Stevens
Secretary to the Board of Trustees