

Ellie
PUBLIC/FILE IN
LIBRARY

REGULAR MEETING

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD MEETING

January 12, 1982 - 7:30 p.m.
Library Classroom Building - Room 105

The Regular Meeting of the Board of Trustees was called to order by Trustee Walther. Trustee McKnight led the audience in the Pledge of Allegiance and Trustee Walther asked everyone to remain standing for a few moments of silent prayer.

CALL TO ORDER

Present:

PRESENT

Ms. Harriett S. Walther, Vice President
Mr. Robert L. Price, Clerk
Prof. Eugene C. McKnight, Member
Mr. Robert L. Moore, Member
Mr. William L. Watts, Member

BOARD MEMBERS

The Saddleback Community College District Board of Trustees finds that Trustee Connolly was absent while performing services for the district outside the meeting, and said Trustee Connolly shall be paid for the meeting in accordance with Education Code Section 72425.

Dr. Robert A. Lombardi, Chancellor
Dr. Albert J. Graftsky, Jr., Vice Chancellor -
Business Services
Dr. Edward A. Hart, President - North Campus
Dr. William O. Jay, President - South Campus
Mr. Frank O. Sciarrotta - Dean of Administrative
Services

STAFF MEMBERS

Motion by Trustee Watts, seconded by Trustee Price, and unanimously carried to adopt the agenda with the removal of Item 1 of Report 49 - Change Orders.

AGENDA
ADOPTED

Motion by Trustee Price, seconded by Trustee Watts, and unanimously carried to adopt the minutes of the Special Meeting of December 15, 1981 as corrected.

MINUTES
ADOPTED

Trustee McKnight spoke about the various staff development sessions and also commended the staff for their work and efforts on the brochure and activities.

REPORTS AND
COMMUNICATIONS

CONSENT CALENDAR

CONSENT
CALENDAR

All items listed under the consent calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the consent calendar, in which case that item will be considered immediately following the consent calendar.

Motion by Trustee Watts, seconded by Trustee Price, and unanimously carried to approve the consent calendar with the following items removed:

- Report 47 - Community Services Programs
- Report 54 - Awards
- Report 55 - Memberships

Attendance at the following, with minimal mileage only to be paid:

BOARD OF TRUSTEES
REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

- | | |
|---------------------------------------|--|
| Trustees McKnight,
Moore & Walther | Saddleback College Football
Banquet
San Clemente
December 10, 1981 |
| Trustee Connolly | Meeting with Chancellor
Saddleback College South Campus
December 15, 1981 |
| Trustee Walther | Meeting with Chancellor
Saddleback College South Campus
December 15, 1981 |
| Trustees Wishing
to Attend | School of Nursing Pinning
Ceremony
Saddleback College South Campus
December 21, 1981 |
| Trustees Wishing
to Attend | Staff Development In-Service
Week
Saddleback College - North &
South Campus
January 4 - 15, 1982 |

Trustee Walther Board of Directors Meeting;
O.C. School Board Association
Santa Ana
January 6, 1982

Trustee Walther Meeting of Keenagers, Lake Hills
Lake Forest
February 6, 1982

Trustees Wishing Channel 6 Appearance
to Attend Laguna Hills
January 13 and 27, 1982

BOARD OF TRUSTEES
REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.
CONTINUED

Attendance at the following, with actual and
necessary expenses to be paid:

Trustee Connolly Legislative Meeting
Sacramento
January 12, 1982

Trustees Wishing OCSBA Board Member Orientation
to Attend Workshop
Irvine
January 16, 1982

Trustees Wishing ACCT National Legislative
to Attend Seminar
Washington, D.C.
February 21 - 23, 1982

Trustees Wishing AACJC Convention
to Attend St. Louis, Missouri
April 4 - 7, 1982

Trustees Wishing Institute for Research in
to Attend Education Administration
"Pools, Foundations and
Joint Powers Agencies:
Alternatives for the Problems
of Limited Resources"
Los Angeles (USC)
January 27, 1982

Trustees Wishing Funder's Forum
to Attend Irvine
January 28, 1982

Trustees' Reimbursement Claim for Use of Personal
Auto, for the months of October, November and
December 1981:

BOARD OF TRUSTEES
REIMBURSEMENT
CLAIM FOR USE
OF PERSONAL AUTO

Trustee Connolly	\$14.00
Trustee McKnight	22.00
Trustee Moore	30.80
Trustee Price	14.60

Trustee Taylor	\$23.20
Trustee Walther	47.60
Trustee Watts	25.60
Student Trustee Rahn	25.00

BOARD OF TRUSTEES
REIMBURSEMENT
CLAIM FOR USE
OF PERSONAL AUTO
CONTINUED

The following Certificates of Achievement:

Wadia Boyadjian	Cosmetology
Jeanette M. Branson	Real Estate
Carol Ann Caputo	Cosmetology
Andre J. Carlier	Cosmetology
Tony F. Cayuela, Jr.	Administration of Justice
Susan Michele Cheely	Cosmetology
Renee Di Domenico	Cosmetology
Lisa Anne Forkasdi	Cosmetology
Dianne Sue Gillman	Cosmetology
Catherine L. Howe	Early Childhood Studies
Richard B. Keenan	Cosmetology
J'Lynn Mvrine Kennedy	Cosmetology
June A. Kurtz	Early Childhood Studies
Kathy Luchansky	Clerical
Kimberly Ann Martin	Cosmetology
Catherine A. McCarthy	Administrative Secretarial
Carol Ann Mogan	Cosmetology
Laura M. Reed	Cosmetology
Rebecca A. Roberts	Cosmetology
Maria Rojas	Cosmetology
Cheryl Anne Siler	Cosmetology
Lisa Rene Smith	Cosmetology
Suzanne M. Sommer	Cosmetology
Bradley J. Waters	Media Technology
Charles Kelly Whitaker	Accounting
Janine Elaine Ziegler	Cosmetology

CERTIFICATES
OF ACHIEVEMENT

The following grant application:

Project Special - In the amount of \$55,000 from the Office of Education, Bureau of the Handicapped. The application is a continuation of the existing grant and is the final year of funding. Project Special is a human development program and is a model to train handicapped students as educational assistants. The original application was approved by the Board on September 24, 1979.

GRANT -
APPLICATION

The following part-time faculty (temporary employees) were approved to teach for the 1981-82 academic year at the rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT OF
PART-TIME/
SUBSTITUTE
FACULTY

<u>Applicant</u>	<u>Probable Assignment</u>
Clark, Daniel E.	Architecture
Crocker, M. Ann	Escrow
DeCamp, Veri Ricki	Special Education
Drake, John D.	Administration of Justice
Gamo, Yasko	Japanese

Hartman, Juliana M.	Music
McManus, Maryann	Librarian (Sub)
Mori, Irene	Jewelry
Nichols, Cheryl	Lipreading
Towner, Paul	Chemistry

APPOINTMENT OF
PART-TIME/
SUBSTITUTE
FACULTY
CONTINUED

The following part-time faculty (temporary employee) was appointed on an if-and-as-needed basis for the 1981-82 academic year as indicated:

Lyon, William, M.D. - Athletic Team Physician, \$2,500

The following, previously employed part-time faculty (temporary employees) were approved to teach on an if-and-as-needed basis for the 1981-82 academic year at the rate stipulated in the salary schedule, at the classification to which each is qualified.

<u>Name</u>	<u>Division</u>
Gantt, James Stephen	Natural Science
Kelly, Kevin	Community Services

Additional Compensation

The following Coordinator, at the rate of \$1,369.00 per semester, effective December 1, 1981:

Lee Rhodes - Biology Coordinator

The following classified personnel regular actions which have been allocated in the 1981-82 budget:

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Recommendation of Employment - North Campus

Michelle Wampler, Secretary II, Community Services, hourly equivalent of Grade 5, Step 3, \$7.208 per hour, part-time hourly (29 hours per week), effective December 21, 1981. This is a replacement position for Judy Kelly.

Recommendation of Employment - Restricted Employees

It was recommended that the following be employed as Restricted Short-Term Employees pursuant to Education Code 88003:

Sandra Smith, Secretary I, Health Science & Gerontology, hourly equivalent of Grade 1, Step 3, \$6.583 per hour, part-time hourly (16 hours per week), effective January 4, 1982. Funded through the Nursing Capitation Grant. This is a replacement position for Agnes Dixon.

Recommendation of Employment - Coaching Aide
(Restricted Employee)

Sondi Nelson, Coaching Aide Softball, Division of Health, Physical Education, Recreation and Athletics, part-time with pay not to exceed \$1,250, effective January 18, 1982.

Recommendation of Employment - Clerk-Short Term
(Restricted Employee)

Ann Weatherford employed as Clerk-Short Term at the rate of \$3.85 per hour, effective February 1, 1982. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Professional Model
(Restricted Employee)

Cliff Vosburg, Professional Model, \$6.60 per hour, if-and-as-needed basis, effective February 1, 1982.

Recommendation of Employment - Tutor I (Restricted
Employee)

Ralph Dacut, Tutor I, at the rate of \$3.85 per hour, effective November 4, 1981. The hours will be determined by the appropriate administrator and budget.

Recommendation of Employment - Student Employees
(Restricted Employees)

Brigitte Benefield	Lan Luu
Nancy Carpenter	Mark Mayville
Susan Crowe	Tracy Mitchell
Lynda Dillon	Pamela Pierson
Debra Doss	Thomas Pilling
Keith Dysert	Lincoln Quappe
Debra Evans	Kevin Smith
Steven Evans	Mayumi Sugar
Sindy Hawke	MongHai Ta
Scot Hutchinson	John Talstad
Nikki Iravani	George Turner
Jalaleh Jeffers	Carol Ziehm
Kerri Jones	

Student Employees, if-and-as-needed basis, \$3.35 per hour.

Recommendation of Employment - Grants Personnel
(Restricted Employees)

Qualified students under the Extended Opportunity Programs and Services (EOPS), January 4, 1982:

<u>Student</u>	<u>Amount of Check</u>
Joy Allen	\$ 25.00
Martha Beltran	36.00
Patricia Benoit	25.00
Jill Bramlette	32.00
Thu Van Bui	36.00
Mary Capolupo	57.00
Kurt Chavez	50.00
Chao-Chih Chen	50.00
Yueh-Chun Chen	50.00
Hai Chu	25.00
Catherine Crump	32.00
Marvin Davenport	50.00
Gary Davis	25.00
Judy Devore	25.00
Hoang Oanh Do	50.00
Quyen Do	32.00
Hung Duong	50.00
Cherie Fields	50.00
Page Garrett	50.00
Leslie Gates	50.00
Hien D. Ha	25.00
Carole Hansen	36.00
Jill Harvey	50.00
Kyle Hauer	57.00
Judith Meador	50.00
Marilyn Minturn	50.00
Thomas Mosby	36.00
	75.00
Susan McFadden	43.00
Stephen McNeal	32.00
Thai Ngo	25.00
Binh Nguyen	22.00
Hoang Nguyen	25.00
Minh K. Nguyen	25.00
My T. Nguyen	57.00
Quang Nguyen	50.00
Thuy Nguyen	25.00
Truyen Nguyen	39.00
Xuong Nguyen	38.00
Karen Pease	25.00
Gloria Petersen	25.00
Duc Pham	40.00
Hoa T. Pham	32.00
	93.00
Thinh Pham	26.00
Hien Phan	50.00
Ngoc Phan	50.00
Tung Phan	39.00
Michael Higgins	25.00
Gayla Holiday	43.00
Anh T. Huynh	50.00
Hang Huynh	50.00
Nga Huynh	25.00
Eric Johnson	50.00

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Allsha Kipling	50.00
Steven Knights	25.00
Leslie Lampson	50.00
Nghia Le	40.00
Trinh Le	25.00
Noel Manlapay	25.00
Jeanne Maurillo	50.00
Theodora Poole	50.00
Muoi Quach	50.00
Karen Shingleton	36.00
Duy Dung Ta	50.00
Lethu Ta	50.00
Monghai Ta	50.00
Hiep Hoang Thai	39.00
Hoang Thai	36.00
Dung Tran	25.00
Huong Tran	40.00
Judith Ummach	50.00
Hongsa Vo	35.00
Hong Vuong	36.00
Frances Wafford	32.00

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Change of Status/Reclassification

Gerline Hall, Administrative Secretary III, Office of the President, South Campus, change of position to Executive Secretary, Grade 20, Step 3, \$1,709 per month, effective January 11, 1982. This is a replacement for Eloise Smith.

Joan Townsend, Administrative Secretary III, Division of Fine Arts, change of position to Administrative Assistant/Business, Grade 20, Step 3, \$1,709 per month plus \$55 per month additional compensation for confidential employee designation, pending the retirement date for Jane Radner.

Resignation/Termination

Juleen Gerhardt, Secretary II, Health, Physical Education, Recreation and Athletics, resigned effective January 8, 1982. Payment is authorized for any accrued and unused vacation pay.

Ken Croes, Radio Producer II, Library and Instructional Services, resigned effective January 15, 1982. Payment is authorized for any accrued and unused vacation pay.

Marlene Thompson, Career Guidance Specialist, Counseling and Guidance, resigned effective February 16, 1982. Payment is authorized for any accrued and unused vacation pay.

Retirement Revision

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
CONTINUED

Jane Radner, Administrative Assistant/Business, Office of Business Services, requested that her original retirement date of January 15, 1982 be postponed to no later than April 15, 1982.

The following guest lecturers/artists were approved. Monies have been budgeted for the honorariums as indicated. The following items are part of the district's general instructional program.

PUBLIC AND
INSTRUCTIONAL
PROGRAMS

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Community Health Class November 18, 1981	Marilyn Merrill	\$ 25.00
Health Science Class February 4, 1982	Marilyn Merrill	25.00
In-Service January 12, 1982	Linda Lucius	25.00
Rehearsals and Performances of "Grease" January 4 - February 28, 1982	Richard Allan Katharine Allan Paul Carmen Jo DeCamp James Harris Dan Molenari Richard Perez Bob Rice	500.00 500.00 450.00 450.00 450.00 450.00 100.00 100.00
Exhibit of Work March 1- 21, 1982 Lecture/Workshop March 9, 1982	Joseph Raffael (Payment to be made upon completion of March 9 Workshop)	1,000.00
"Lifestyles" video magazine January 6, 7, 1982	James K. Ward	250.00

District Warrants 077562 through 078224, totaling \$480,878.74 were approved and ratified for payment. A copy of the list is on file with these minutes.

PAYMENT OF
BILLS

Payment of personnel services ratified as follows:

Classified payroll - \$ 614,228.28
Certificated payroll - \$1,369,949.99

PAYMENT OF
PERSONNEL
SERVICES

The following progress payment requests were submitted for approval or ratification on awards previously approved by the Board of Trustees. The payments are within the budgetary allocations for the projects listed and the architect and the construction inspector have certified that the work covered by these payments has been satisfactorily performed.

PROGRESS
PAYMENTS

Project: North Campus Site Development -
Bid 40
Contractor: Charles Noble Co.
Contract Amount: \$538,500.00

Earned to date	\$258,589.89
Less 10% retention	25,858.99
Net due earned to date	<u>232,730.90</u>
Less previous payments	<u>182,845.64</u>
Amount due this request	\$ 49,885.26

Purchase Orders 062717 through 063139, totaling \$478,895.26 were approved and payments authorized upon delivery and acceptance of the items ordered. Also submitted for approval was a report of changes to purchase orders previously approved by the Board. A copy is on file with these minutes.

PURCHASE
ORDERS

Transfer of budget appropriation funds were submitted for approval. A copy of the list is on file with these minutes.

TRANSFER OF
FUNDS

REGULAR CALENDAR

REGULAR CALENDAR

It was recommended that the following Community Services Programs be approved:

COMMUNITY
SERVICES
PROGRAMS

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
College Chorus and Chamber Singers December 4, 1981	Patricia Lamb (This person was omitted from the original approval of 11/23/81)	\$ 50.00
Portrait Workshop #59 October 31, November 7, 1981	Susan Showler	39.60 (6 hours at \$6.60/ hour)

Motion by Trustee McKnight, seconded by Trustee Price, and unanimously carried to approve the above two Community Services Programs as presented.

APPROVED

It was recommended that the following Community Services Program be approved:

<u>Event/Date</u>	<u>Artist/Lecturer</u>	COMMUNITY SERVICES PROGRAM CONTINUED
Yucatan, Mexico April 2-9, 1982	Co-sponsored with Cerritos College	

Motion by Trustee McKnight, seconded by Trustee Price, to table this item until the next regular meeting. Motion failed. No action was taken on this Community Services Program.

It was recommended that the items listed on the Awards List be approved for the action specified, and that payment be authorized upon delivery and acceptance of the items ordered. Each bidder recommended for an award has submitted the low bid meeting specifications, and the recommended awards are within the approved budgetary allocations. A copy of the list is on file with these minutes.

AWARDS

Motion by Trustee McKnight, seconded by Trustee Moore, and unanimously carried to approve the awards as presented.

APPROVED

It was recommended that the following memberships be approved:

MEMBERSHIPS

Health Sciences and Gerontology

National League for Nursing Council of Associate Degree Programs	\$ 850.00
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Radio Station KSBR

National Public Radio - program and station services for the federal fiscal year 1982	\$14,641.00*
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*Of this amount, \$8,543.00 is for satellite distribution and interconnection; this amount will be reimbursed to the district by the Corporation of Public Broadcasting.

Motion by Trustee Moore, seconded by Trustee Watts, and unanimously carried to approve the above memberships.

APPROVED

It was recommended that the following memberships be approved:

MEMBERSHIPS

Community Services

California Community College Community Services Association	\$ 75.00
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MEMBERSHIPS
CONTINUED

Occupational Programs

Orange County Industry-Education Counsel
(new) \$ 5.00
California Association of Vocational
Education (new) 5.00
Council for Occupational Education
(new) 25.00

Grants

California Council for Resource
Development (new) 10.00

Motion by Trustee Price, seconded by Trustee
McKnight, and unanimously carried to approve the
memberships.

APPROVED

It was recommended that the following membership
be approved:

Unassigned

American Association of Community and
Junior Colleges \$1,560.00

Motion by Trustee Watts, seconded by Trustee Price,
and carried to approve the membership. Trustee
Moore voted no.

The Board of Trustees Requests list was submitted
for information. A copy is on file with these
minutes.

BOARD OF TRUSTEE
OTHER
INFORMATION

It was requested that the Board of Trustees approve
acceptance of the following grant award:

GRANT - AWARD

Approve the submission of an application and
acceptance of the award for a grant from the
Corporation for Public Broadcasting in the amount
of \$58,290 for the 1981-82 Radio Community Services
Grant for KSBR. This is a formula allocation grant
based on local budgetary support and radio program
services to the community. There is no additional
cost to the district. This grant has been awarded
annually since 1979.

Motion by Trustee Price, seconded by Trustee
McKnight, and unanimously carried to approve the
Grant - Award.

APPROVED

The Sabbatical Leave Committee members have met and
after a review of the applications, it was unani-
mously agreed to recommend that the following faculty

SABBATICAL LEAVES

members, who have applied, be granted sabbatical leaves during the 1982-83 academic year. Pursuant to Certificated Employee Master Agreement, Article VIII, Section 12, it was recommended that the Board of Trustees grant the following eligible faculty members a Sabbatical during the 1982-83 year:

SABBATICAL
LEAVES
CONTINUED

Christina Brewer	Academic Year
Jack Clancy	Spring Semester
Bonnie Cogbill	Academic Year
Robert Ferguson	Fall Semester
Kathleen Hodge	Fall Semester
Susan Knights	Fall Semester
James Lindblad	Spring Semester
Melvin Mitchell	Fall Semester
Sybil Orr	Academic Year
Patricia Ryan	Fall II - Spring I (October - March)
Richard Stuetz	Spring Semester
Robin Valencic	Academic Year

The following is a list of prioritized alternates in the event plans change for any of the above approved applicants:

Virginia Fletcher	Academic Year
Grace Lange	Spring Semester
Robert Pettengill	Academic Year
Lee Rhodes	Spring Semester
Jim Thorpe	Fall Semester

Motion by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to approve the sabbatical leaves as presented.

APPROVED

It was requested that the employment of the following full-time classified personnel be approved by the Board of Trustees:

EMPLOYMENT OF
FULL-TIME
CLASSIFIED
PERSONNEL

Ratification of Employment - South Campus

Cathy Cantrell, Instructional Assistant, Child Care Center, Grade 7, Step 3, \$1,268 per month, effective January 4, 1982. This is a replacement position for Janice Riese.

Melissa Latham, Graphics Typesetter, Library and Instructional Services, Grade 5, Step 1, \$1,106 per month, effective January 4, 1982. This is a replacement position for Carol Pennington.

Motion by Trustee McKnight, seconded by Trustee Price, and unanimously carried to approve the employment of full-time classified personnel.

APPROVED

It was recommended that the following gifts to the district be accepted:

GIFTS TO THE DISTRICT

<u>Donor</u>	<u>Gift</u>
Matthew A. Suarez San Juan Capistrano	Collection of Lapidary and mineral specimens donated to the Natural Science Division
Far West Savings & Loan Newport Beach	Victor/Nixdorf 800 Data Processing Computer donated to the Math & Engineering Division

Motion by Trustee McKnight, seconded by Trustee Moore, and unanimously carried to accept the gifts to the district.

ACCEPTED

The following change order covers revisions required to meet the requirements of the Office of the State Architect for this project. Total cost of this change order is \$7,160.00. Outlined information is on file with these minutes.

CHANGE ORDER

Project: District Warehouse (Bid 578)
Contractor: Charles Noble Company
Contract Amount: \$282,800.00

Motion by Trustee McKnight, seconded by Trustee Moore, and unanimously carried to approve the change order.

APPROVED

Ms. Esther Zarky presented a claim against the district for personal damages as a result of an injury to her hand which occurred on a field trip on October 30, 1981. Ms. Zarky requested payment of medical costs in the amount of \$1,862.00, plus \$5,000.00 for a total of \$6,862.00.

CLAIM AGAINST THE DISTRICT

It was recommended that the Board reject this claim and that the matter be reported to the district's insurance carrier.

Motion by Trustee Moore, seconded by Trustee Watts, and unanimously carried to approve the staff recommendation for the claim against the district.

APPROVED

Due to changes made by the Corporation for Public Broadcasting in the requirements for the audit of the financial records of the college radio station Ksbr, the district's auditing firm, Main Hurdman, will be performing services beyond those

CONTRACT AMENDMENT - AUDIT FOR FISCAL YEAR ENDING JUNE 30, 1981

anticipated when the audit contract was signed March 9, 1981. The radio station audit was to be completed at a cost of \$1,000.00. Main Hurdman anticipates a cost of between \$2,500.00 and \$3,500.00 for the additional services required.

CONTRACT
AMENDMENT -
AUDIT FOR FISCAL
YEAR ENDING
JUNE 30, 1981

It was recommended that the contract be amended to provide for an increase in the fee not to exceed \$3,500.00.

Motion by Trustee Watts, seconded by Trustee Price, and unanimously carried to approve the contract amendment as presented.

APPROVED

Pursuant to Section 76140 of the California Education Code, community college districts are required annually to establish a tuition fee for students who have not resided within the State of California for more than one year preceding the semester, quarter, or term of attendance. The unit rate for the subsequent fiscal year is based on the average unit cost of education for the preceding fiscal year adjusted for a projected increase in the United States Consumer Price Index (USCPI) as determined annually by the State Department of Finance.

NONRESIDENT
TUITION FEE

It was proposed that the unit rate for 1982-83 be adopted as determined by the 1980-81 cost per unit as computed below.

Total current operating expense	\$27,959,817
Less current expense of non- educational programs and activities	<u>3,812,444</u>
Current expense of education before exclusions	24,147,373
Less exclusions permitted by law	<u>399,103</u>
Current expense of education, 1980-81	<u>23,748,270</u>
Divided by average daily attendance for 1980-81 (including 3 units of apprenticeship ADA)	<u>÷ 12,808</u>
Actual cost of education per ADA, 1980-81	1,854
Multiplied by USCPI Factor	<u>x 1.211</u>
Estimated cost of education per ADA, 1982-83	2,245
Divided by full-time resident semester units	<u>÷ 30</u>
Unit rate for 1982-83	<u>\$ 75</u>

Motion by Trustee Moore, seconded by Trustee McKnight, and unanimously carried to adopt the nonresident tuition fee as presented.

APPROVED

Charles Noble Company, contractor for the Library/ Classroom Building, North Campus, has requested permission to substitute W. B. Electric, Inc., for the original subcontracting firm of Hamon Electric.

SUBSTITUTION OF ELECTRICAL SUBCONTRACTOR LIBRARY/ CLASSROOM BLDG., NORTH CAMPUS

It was recommended that the Board approve the substitution with the provision that Hamon Electric furnish the district with a full release for labor and materials supplied on this project.

Motion by Trustee Moore, seconded by Trustee McKnight, and unanimously carried to approve the electrical subcontractor substitution as presented.

APPROVED

The following budget reports were submitted for information:

BUDGET REPORTS INFORMATION

1. Income Summary Report
2. Budget Report Summary by Object Code
3. Budget Report Summary by Department

Copies are on file with these minutes.

The Associated Student Body Budget Report for the period ending December 31, 1981 was submitted for information. A copy is on file with these minutes.

BUSINESS SERVICES REPORT INFORMATION

The meeting was adjourned to closed session at 9:05 p.m. No action to report.

CLOSED SESSION

The next regular meeting of the Board of Trustees will be Tuesday, January 26, 1982.

SCHEDULE OF MEETINGS

R. A. Lombardi
R. A. Lombardi, Secretary to the Board of Trustees