

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES MEETING

Library Classroom Building - Room 105  
January 10, 1983 - 7:30 p.m.

The Regular Meeting of the Board of Trustees was called to order by Trustee McKnight. Trustee Price led the audience in the Pledge of Allegiance and Trustee Price gave the Invocation.

CALL TO ORDER

Present:

PRESENT

Members of the Board

Prof. Eugene C. McKnight, President  
Mr. William L. Watts, Vice President  
Mr. Robert L. Price, Member  
Mr. Larry W. Taylor, Member  
Ms. Harriett S. Walther, Member  
Ms. Jennifer Herman, Student Member

Administrative Officers

Dr. Larry Stevens, Chancellor  
Dr. Albert J. Graftsky, Vice Chancellor - Business Services  
Dr. Edward A. Hart, President - North Campus  
Dr. William O. Jay, President - South Campus  
Mr. Frank O. Sciarrotta - Dean of Administrative Services

Saddleback Community College Faculty Association

Al Brightbill

Saddleback Community College Academic Senate

Raghu Mathur

California School Employees Association

Harvey Lapp

Motion by Trustee Watts, seconded by Trustee Price, to approve the agenda with the following addenda:

At this time of the fiscal year most of the funds available to Saddleback have been committed. This makes the calling of monies from various programs extremely difficult. Administration has decided to earmark certain appropriations as a reserve against potential cutbacks by gathering them into a special account for that purpose.

The Chancellor recommended that the Board accept for review and study the contingency plan shown in Exhibit A in the case of potential mandated budget reductions.

Motion by Trustee Watts, seconded by Trustee Walther, to approve the reserve for reduction of state allocation plan as submitted. Motion carried.

APPROVED

At its meeting of January 10, 1983 the Board of Trustees approved acceptance of a grant award of \$80,158 from the Corporation for Public Broadcasting Annual Award. In order to account for the current year revenue and expenditures under this award, the budget must be amended.

BUDGET  
AMENDMENT:  
GRANT AWARD

The Chancellor recommended that the Board approve the adoption of the Resolution which is on file with these minutes.

Motion by Trustee Watts, seconded by Trustee Price, to adopt the resolution as presented.

APPROVED

Roll Call Vote:

Ayes: Trustees McKnight, Price, Taylor, Walther, Watts  
Noes: None  
Abstain: None  
Absent: Trustees Connolly, Moore

The Chancellor recommended that the following gifts be approved for acceptance by the Board of Trustees:

GIFTS TO THE  
DISTRICT

<u>Donor</u>	<u>Gift</u>
Shiley Incorporated Irvine	Donation of four low pressure cuffed tracheostomy tubes and book on tracheostomy care.
William White, M.D. South Laguna	Donation of a Myosene, 401 ENG Monigor Electromyographic feedback instrument for use in monitoring muscle activity.
Dr. S. Sloan Laguna Beach	Donation of three television sets.
Florence Soister Laguna Hills	Donation of a set of French records (15), RCA Victor French lessons entitled <u>Francophone</u> .
Larry & Sandra West Mission Viejo	Donation of \$500.00 to be used by the Electron Microscope Laboratory.

Travenol Laboratories  
Irvine

Donation of 10 I.V. sets continuous flow, 10 I.V. sets continuous flow with check valves, 10 I.V. sets restrictive, 2 secondary medication sets with hangers and 16 50cc I.V. solution packets.

GIFTS TO THE  
DISTRICT  
CONTINUED

Macario Joseph  
Saddleback Student

Donation of two oil paintings.

Leisure World  
Historical Society

Donation of two volumes of Leisure World History, Volume III (one for each campus library).

Motion by Trustee Price, seconded by Trustee Taylor, to approve the gifts to the District. Motion carried.

APPROVED

Education Code Section 76140 requires that each community college district annually adopt a tuition fee for non-resident students for the following fiscal year. The unit rate is determined by formula provided by law.

NONRESIDENT  
TUITION FEE

The tuition rate for the 1983-84 fiscal year has been determined utilizing the prescribed formula and data provided by the State Department of Finance and the Chancellor of the California Community Colleges.

The Chancellor recommended adoption of the 1983-84 non-resident tuition rate of \$73 per unit.

Motion by Trustee Taylor, seconded by Trustee Walther, to approve the 1983-84 non-resident tuition rate of \$73 per unit. Motion carried.

APPROVED

On March 27, 1978 the District entered into a Joint Powers Agreement with the County of Orange, the Orange County Board of Education and the other three community college districts of Orange County for the formation and maintenance of an Orange County Marine Institute. Within the Agreement, the District accepted certain financial obligations for the construction of facilities and for operating expenses.

PAYMENT TO  
ORANGE COUNTY  
MARINE  
INSTITUTE (OCMI)

The Marine Institute operating budget deficit for the 1982-83 fiscal year has been determined to be \$25,000 and the District has been billed for its share of \$5,000.

The Chancellor recommended that the Board approve transfer of \$5,000 from the Contingency Fund to the Marine Institute Annual Fee account, and that the Board approve payment to the Marine Institute in the sum of \$5,000.

Motion by Trustee Watts, seconded by Trustee Price, to approve the transfer of \$5,000 from the Contingency Fund to the Marine Institute Annual Fee account. Motion carried.

APPROVED

PURCHASE OF  
PHOTOCOPIERS

The District owns two photocopy machines which are located in the Physical Education Office and the Fine Arts Division Office. The two machines are not functional and need replacement. Investigation has shown that time purchase of replacement machines is far more economical than rental.

The Chancellor recommended that the Board approve a five year time purchase contract with Xerox Corporation in the amount of \$3,703.20 for the time purchase of two Xerox Model 2600 photocopy machines.

Motion by Trustee Price, seconded by Trustee Walther, to approve the five year time purchase contract with Xerox Corporation in the amount of \$3,703.20. Motion carried.

APPROVED

The following budget reports were submitted for information and review (copies are on file with these minutes):

BUDGET REPORTS  
INFORMATION

- Income Summary
- Object Summary
- Departmental Summary

Correspondence was presented for the Board's information and copies are on file with these minutes.

CORRESPONDENCE  
INFORMATION

The California Community College Trustees (CCCT) Board of Directors consists of twenty members elected as Directors by the membership, all elected officers of the Association, the President and President Elect of the California School Boards Association and a non-voting Student Trustee Director.

CALIFORNIA  
COMMUNITY  
COLLEGE  
TRUSTEES (CCCT)  
BOARD OF  
DIRECTORS ELECTIO

From January 1 through February 15 nominations for membership on the CCCT Board of Directors will be accepted in the CCCT office.

Motion by Trustee Walther, seconded by Trustee Price, to nominate Trustee Connolly to the CCCT Board of Directors. Motion carried.

APPROVED

President McKnight announced he had appointed Trustee Walther to be the Board's representative on the Saddleback Foundation. Motion by Trustee Price, seconded by Trustee McKnight, to approve the appointment. Motion carried.

REPORTS AND  
COMMENTS

The meeting was recessed to closed session at 9:30 p.m.

CLOSED SESSION

The next meeting of the Board of Trustees will be a special meeting held on Friday, January 21, 1983 and Saturday, January 22, 1983.

SCHEDULE OF  
MEETINGS



Larry P. Stevens, Secretary to the Board of Trustees