

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE GOVERNING BOARD

January 7, 1980 -- 4:00 p.m.
Library-Classroom Complex -- Room 105

The special meeting of the Board of Trustees was called to order at 4:00 p.m. by Trustee Price. Trustee Watts led the audience in the Pledge of Allegiance, and Trustee McKnight gave the Invocation.

CALL TO ORDER

Present:

PRESENT

- Mr. Robert L. Price, President
- Mr. William L. Watts, Vice-President
- Prof. Eugene C. McKnight, Clerk
- Mr. John C. Connolly, Member
- Mr. Larry W. Taylor, Member
- Ms. Harriett S. Walther, Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Assistant Superintendent -
Business Services
- Dr. Edward A. Hart, Assistant Superintendent -
Provost, North Campus
- Dr. William O. Jay, Assistant Superintendent -
Dean of Instruction
- Mr. Jack A. Swartzbaugh, Dean of Students
- Mr. Donald L. Trent, Director of Facilities

STAFF MEMBERS

Absent:

ABSENT

- Mr. Robert L. Moore, Member
- Mr. Grant Richards, Student Member

A motion was made by Trustee Walther, seconded by Trustee Watts, and unanimously carried to adopt the agenda as presented.

AGENDA ADOPTED

Trustee Taylor reported that Mr. William Blurock, Blurock and Partners, Architects, had recently been elected to the National Board of Architects. Trustee Walther requested that a resolution commending Mr. Blurock be prepared for adoption.

MR. WILLIAM
BLUROCK -
NATIONAL BOARD
OF ARCHITECTS

Trustee McKnight suggested that when a special report is received from Institutional Management Consultants that the meeting be called to order at 4:30 p.m. to

receive that report, with a recess from approximately 6:30 to 7:30 p.m. at which time the regular session would be reconvened. As Chairman of the Board of Trustees, Trustee Price agreed to this proposal.

REPORT TO BE RECEIVED FROM INSTITUTIONAL MANAGEMENT CONSULTANTS

Trustee Price commended Trustee Watts for his follow-up memorandum encouraging each Trustee to develop a list of priorities to be eventually combined into one master list.

LIST OF PRIORITIES TO BE DEVELOPED

Trustee Walther reported on "Project People." She will be attending a Project People Task Force meeting in Los Angeles in the near future and during February there will be a presentation to the legislature in Sacramento concerning this subject.

PROJECT PEOPLE

Superintendent/President Lombardi reported that on January 11 and 12 the California Community and Junior College Association's Board of Directors will meet in Newport. He invited the Trustees to attend.

CCJCA BOARD OF DIRECTORS MEETING

Trustee Taylor reported that he had received a memorandum from the Division of Health Sciences and Gerontology concerning Senate Bill 666, requesting that the Board of Trustees take action to oppose this bill. He stated that he has been studying the matter and agrees to the opposition and, if the Board wishes, he will communicate with those involved on behalf of the Board of Trustees. A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried that the appropriate communication be prepared opposing Senate Bill 666.

SENATE BILL 666

Trustee Price announced that on March 31 the Saddleback Community College District is responsible for arranging the meeting of the Orange County Community College Trustees. He requested that the Trustees submit ideas concerning this event to him directly. Superintendent/President Lombardi informed the Board that he believes that the American Association of Community and Junior Colleges is holding a program on that date that might interfere. This matter will be investigated.

MEETING OF THE ORANGE COUNTY COMMUNITY COLLEGE TRUSTEES

Trustee McKnight announced that today is the beginning of two weeks of staff development which, he believes, will be a very rich program.

STAFF DEVELOPMENT PROGRAM

Superintendent/President Lombardi announced that on January 25 the Orange County Marine Institute will hold a dedication at Dana Point Harbor. The Trustees will receive an invitation to this event in the mail.

ORANGE COUNTY MARINE INSTITUTE DEDICATION

Superintendent/President Lombardi requested that Assistant Superintendent Hart explain the philosophy of the statewide procedures of the five-year plan and that Director of Facilities Trent explain the specifications of the District's plan while reviewing past plans.

Assistant Superintendent Hart stated that the five-year plan is a technical document required by statute to help the district to identify specific needs within the context of the Facilities Master Plan, it prompts the selection of priorities, and initiates the process of funding of state-supported projects.

He reported that the Construction Act of 1980, currently being put together by a committee of which he is a member, has four new principles being built into it as follows:

1. One hundred percent financing will be available for those projects accepted by the Chancellor's Office and put into the budget.
2. The concept of a balanced-college will be taken into consideration.
3. Roles of the various state agencies will be definitized.
4. Some funding of the different priority levels of the state funding system will be given some consideration so that low priority classifications will also have some money available.

Assistant Superintendent Hart informed the Trustees that projects are qualified as either "teaching space" or "other." The capacity-load ratio is considered in determining the approval of the "teaching space" projects. Weekly student contact hours (WSCH) is a measure of load, based on population and enrollment of students as projected by the Department of Finance; as the projected load increases, the permissible capacity of lecture/laboratory space also increases. "Other" projects are considered under the balanced-college concept. Once the program for each college of a district is approved, all of the site and support facilities not related to classroom space become legitimate projects.

Assistant Superintendent Hart outlined the sequence of events for state funding. The five-year plan, together with project planning guides (PPG) initiate the process which ends with funding one year from the next July.

-CONTINUED-

Project Planning Guides (PPG) are submitted in January to the Chancellor's Office to be reviewed. Preliminary Plan Packages (PPP) are then submitted in October to the Chancellor's Office for those projects accepted and they must include all details of a project such as a specific floor plan and design of a building. Upon approval of the Preliminary Plan Packages, each project is submitted to the Department of Finance for inclusion in the Governor's budget, which is made public in January for funding the following July. If an approved project is not included in the Governor's budget, attempts may be made to gain augmentation to the budget for that project through the legislature.

Director of Facilities Trent reported that a comprehensive planning program includes the academic plan, the physical plan, and the fiscal plan. Facilities Development is to be responsive to the academic plan, assist with the fiscal plan, and is responsible for providing recommendations for a physical plan and its implementation. The physical plan includes the following objectives: to assess the composition and measure the size of the existing physical plan and to express how the physical plan plant should be managed and changed to accommodate future changes in the enrollments and academic plans.

He provided samples of the various reports that must be compiled in order to fulfill these objectives, explaining how the figures are obtained, and he responded to questions.

He displayed the tentative master plan for the north campus as well as for the main campus and discussed the concepts of each.

He informed the Board of Trustees that currently funding is being requested for the second cluster of land at the north campus. The project planning guide has been completed, but in any event it is remote that the district would receive funding before 1981 and that construction would be completed before 1983. In the interim there is the possibility of putting up temporary buildings and the possibility of joint usage with The Irvine Company and the City of Irvine, such as for a performing arts center and recreational facilities.

Director of Facilities Trent suggested some revisions to the main campus master plan and the Trustees voiced their opinions. This matter will be discussed in more detail at a later date.

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A recommendation concerning the District Five-Year Plan will be presented at the next regular board meeting on January 14, 1980.

DISTRICT FIVE-
YEAR PLAN -
-CONTINUED-

It is planned to receive a report from Institutional Management Consultants on January 28, and thereafter work sessions concerning the master plan will be held.

SCHEDULE OF
MEETINGS

Assistant Superintendent Hart will provide a draft copy of Planning Task Number 30, An Academic Master Plan for the Saddleback District, to each Trustee with the next agenda packet for their information. Mr. Everett Brewer, Associate Dean of Instruction/Occupational Programs, Chairman of the Planning Task Committee, will hold at least one more meeting of the committee to evaluate comments and suggestions. If appropriate, changes will be made for the final draft and the Planning Task will be ready for formal presentation to the Board of Trustees.

PLANNING TASK
NUMBER 30 -
AN ACADEMIC
MASTER PLAN
FOR THE
SADDLEBACK
DISTRICT

The meeting was adjourned at 6:55 p.m.

ADJOURNMENT



R. A. Lombardi, Secretary of the Board of Trustees

** Trustee Taylor, referring to the rendering of the Master Plan labelled "12,000 FTE," raised, in his opinion, real concerns on the location of certain facilities and parking. He asked that changes be considered by the Board, as a body, before this unadopted Master Plan is approved.*