

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

Public

December 5, 1977 - 7:00 p.m.
Library-Classroom Complex - Room 212
28000 Marguerite Parkway

The Special Meeting of the Governing Board of the Saddleback Community College District was called to order by Trustee Taylor. In the absence of Trustee Berry, who arrived later during the meeting, he led the audience in the Pledge of Allegiance. Trustee McKnight gave the Invocation.

CALLED TO ORDER

Present:

PRESENT

Mr. Larry W. Taylor, President
Mrs. Donna C. Berry, Vice-President (7:25 p.m.)
Prof. Eugene C. McKnight, Clerk
Mrs. Norrisa Brandt, Member
Ms. Harriett S. Walther, Member
Mr. William Watts, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
Mr. Roy N. Barletta, Assistant Superintendent-Business Services
Dr. Edward A. Hart, Assistant Superintendent
Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Absent:

ABSENT

Mr. Robert L. Price, Member

A motion was made by Trustee Watts, seconded by Trustee Brandt and unanimously carried, to adopt the Agenda as presented.

AGENDA ADOPTED

The following resolution concerning the Comprehensive Education Training Act (C.E.T.A.) In-School Youth Program was presented for adoption:

RESOLUTION:
COMPREHENSIVE
EDUCATION
TRAINING ACT
(C.E.T.A.)
IN-SCHOOL
YOUTH PROGRAM

WHEREAS, the Saddleback Community College District is under agreement with the Orange County Manpower Commission which is pursuant to a grant from the United States Department of Labor, Employment and Training Administration under Title I of the Comprehensive Employment and Training Act (CETA), and

WHEREAS, the Saddleback Community College District is required to operate a work experience (in-school) program commencing on the 1st day of October, 1977, and ending on the 30th day of September, 1978, and

WHEREAS, the agreement further requires that the Saddleback Community College District will provide meaningful work experience to CETA eligibles who are economically disadvantaged youth, and

RESOLUTION:
COMPREHENSIVE
EDUCATION
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(C.E.T.A.)
IN-SCHOOL
YOUTH PROGRAM

WHEREAS, enrollees will receive \$2.50 per hour for work performed and not to exceed 10 hours per week, and

WHEREAS, under current practices payment to the enrollees is tendered once a month, to wit: on the 10th of each month, and

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WHEREAS, the enrollees requested that payment be made at least twice a month, which would provide financial assistance on a more timely frequency, and

WHEREAS, the Orange County Department of Education, School Claims Division, is the agency that processes the payroll for the Saddleback Community College District, and

WHEREAS, the Saddleback Community College District has requested that the Orange County Department of Education, School Claims Division, process payment to the CETA enrollees on the 10th and the 25th days of the month, and

WHEREAS, the Orange County Department of Education, School Claims Division, has refused to comply with the request of the Saddleback Community College District,

NOW, THEREFORE, BE IT RESOLVED that the County Superintendent of Schools, the County Board of Education, and the County Auditor-Controller of the County of Orange are hereby respectfully requested and urged to direct the Orange County Department of Education, School Claims Division, to process payment to the CETA enrollees on the 10th day and the 25th day of each month beginning not later than the 10th day of January, 1978.

A motion was made by Trustee Brandt, seconded by Trustee McKnight and unanimously carried, to adopt the resolution as presented.

ADOPTED

Roll call vote:

Ayes: Brandt, McKnight, Taylor, Walther, Watts

Noes: None

Abstain: None

Absent: Berry, Price

Superintendent/President Lombardi stated that Dr. Hart will speak about the Community College Construction Act in conjunction with the Saddleback Community College District's Five-Year Construction Plan. He stated that when speaking of the Five-Year Plan we are talking about one technical document which is part of a total process.

THE COMMUNITY
COLLEGE CON-
STRUCTION ACT
AND THE
SADDLEBACK
COMMUNITY
COLLEGE DISTRICT'S
FIVE-YEAR
CONSTRUCTION
PLAN

Using slides to display charts and graphs, Dr. Hart explained how the State's share of funds for a construction project is determined. Assessed value divided by WSCH (Weekly Student Contact Hours) equals the wealth behind each student.

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The wealthiest districts receive the least percentage of State share in a project and the poorest districts receive the most. Saddleback's State share jumped from 9.1 percent in 1976 to 23.4 percent in 1977 because enrollments grew, thus reducing our relative wealth.

Funds for community college construction come from State bond money or general State funds. Projects are granted on a priority basis. The request is made through the Chancellor's office, which attempts to establish a budget, and it must then be approved by the Department of Finance, which attempts to hold down expenditures. If the project is approved, the District's share of funds for a project may come from an additional override tax which may be levied (the "Stiern Tax") from our general fund monies or from local bond monies, if available. If the District overbuilds in relation to its projected enrollment, the State will not fund projects.

Using an example of lecture/laboratory instructional spaces and showing the capacity-load ratio formula used by the State, he explained how projects become qualified for funding. As enrollment grows the space allowed grows. Non-classroom facilities are approved based on the needs of a total campus according to State standards.

He explained the time sequence leading to funding, and the three important documents involved: the Five-Year Plan, the Project Planning Guide (PPG) and the Preliminary Plan Package (PPP). Samples of each were displayed.

The cycle for State funding begins at the end of January when the updated Five-Year Plan must be submitted along with a PPG for each project for which funding is being sought. After the PPG is approved schematic drawings may be prepared. If the project is approved by the Chancellor's office a PPP (an expanded outline of the project) is submitted in October. If the project remains approved and goes into the State budget, funding becomes available the following July. Thus, the Five-Year Plan we will submit this January really is concerned with funding for July, 1979.

Superintendent/President Lombardi showed a slide of each of the following reports. A copy of each is attached to these Minutes.

Proposed Capital Outlay Funding Program

(which proposes that we use \$.37 a year for construction. This assumes a steady tax rate at approximately \$.95 and that increased operating expenses can be met by increases in assessed valuation and State apportionment.)

Estimated Building Cost Increases (over the next ten years)
Prepared by Robert C. Poolman and Associates

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Superintendent/President Lombardi stated that it is believed that a continued \$.37 construction revenue will make it possible to build out the District - to do what needs to be done on two campuses in ten years.

He distributed, for information and discussion, the following reports, which are also attached to these Minutes:

Proposed Construction Budget for 1978-79
(based on \$.37 of the tax rate used for capital outlay - the same as 1977-78 - and a 22% increase in the assessed valuation)

Possible Projects for the Saddleback Community College District Five-Year Plan

Keeping in mind that from the conception of a project, at which time it is placed in the District's Five-Year Plan, until completion of that project three years will have passed, the administration asked for direction from the Board of Trustees.

The next Agenda will include a list of District priorities for consideration as well as additional information for further discussion.

There being no further business, the meeting was adjourned at 9:10 p.m. until Monday, December 12, 1977, at 7:30 p.m.

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-CONTINUED-

ADJOURNMENT



R. A. Lombardi, Secretary of the Board of Trustees