

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
 28000 Marguerite Parkway  
 Mission Viejo, California 92692

## MINUTES OF THE GOVERNING BOARD

PUBLIC

September 18, 1978 - 7:30 p.m.  
 Library-Classroom Complex -- Room 105

The Special Meeting of the Governing Board of the Saddleback Community College District was called to order by Trustee Taylor. Trustee Brandt led the audience in the Pledge of Allegiance and Trustee Walther gave the Invocation.

CALLED TO ORDER

## Present:

PRESENT

Mr. Larry W. Taylor, President  
 Prof. Eugene C. McKnight, Clerk  
 Mrs. Norrisa Brandt, Member  
 Mr. John C. Connolly, Member  
 Ms. Harriett S. Walther, Member  
 Mr. William L. Watts, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President  
 Mr. Roy N. Barletta, Assistant Superintendent-Business Services  
 Dr. Edward A. Hart, Assistant Superintendent  
 Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

## Absent:

ABSENT

Mr. Robert L. Price, Vice-President

The Oath of Office was administered to John C. Connolly by Trustee McKnight.

SEATING OF  
TRUSTEE CONNOLLY

Trustee Connolly introduced his father, wife and friends who were present. A reception in his honor had been held prior to the Board Meeting this evening.

A motion was made by Trustee Watts, seconded by Trustee McKnight and unanimously carried, to adopt the Agenda with a revision to Board Report Number 292, Employment of the Director of Library and Media Services (Satellite).

AGENDA APPROVED  
AS REVISED

A motion was made by Trustee Watts, seconded by Trustee Brandt and unanimously carried, to approve the Minutes of the Regular Meeting of August 28, 1978, and the Special Meeting of September 5, 1978, as presented.

MINUTES APPROVED  
AS PRESENTED

Trustee Walther reported that she had received notification of the California Community and Junior College Association Annual Conference to be held in San Diego on November 12 through 14. A copy of the communication will be sent to each Trustee.

REPORTS AND  
COMMUNICATIONS  
TRUSTEES

Trustee Taylor reported that he had received correspondence from California Community College Trustees. It contained a college financial project report and information concerning students serving on the Board of Trustees and their rights and privileges. A copy will be duplicated for each Trustee.

CCJCA Conference  
CCCT Correspondence

Trustee Watts commented on the informative bulletin which had been provided to each Trustee by Trustee Taylor, prepared by the American Association of Community and Junior Colleges, entitled "A New Look at Community College Boards of Trustees and Presidents and their Relationships - Suggestions for Change". He stated that he would like to discuss this subject at a future meeting.

AACJC Bulletin

Trustee McKnight announced that the Trustees had been honored guests at the "Ballet Folclorico" at the Irvine Bowl in Laguna Beach on September 14.

"Ballet  
Folclorico"

He commented on the victorious football game on Saturday evening against Cypress College and the excellent Football Program which had been prepared by CETA employees and the editor Mr. Dennis Farrell, Sports Information/Campus Photographer.

Football Game -  
Cypress College

Trustee McKnight also praised a brochure which had been distributed by Dr. Donald Rickner, Community Services Assistant/Education Director, describing a program which will be held on November 19 through November 21: "Our Search for Values in Contemporary Crises".

"Our Search for  
Values in  
Contemporary  
Crises"

A copy of a letter to Governor Brown, which had been prepared by Trustee Taylor on behalf of the Board of Trustees and delivered by his daughter personally to the Governor's Office, requesting his signature on Assembly Bill 2158, had been sent to each Trustee.

AB 2158

Superintendent/President Lombardi announced that enrollment today reached 16,100 students, while last year at this time there were 14,600 students. It appears that when the Emeritus Institute comes into being that the District will approach an enrollment of 19,000 students.

SUPERINTENDENT/  
PRESIDENT

Enrollment

He quoted from a survey of enrollments recently received which indicates that a few community colleges in California are holding steady on enrollments while most are down. We are an unusual occurrence.

He reported that he had had the opportunity to attend an Irvine Company function, using the opportunity to attempt to make them aware of the District's needs.

The Irvine Company

On September 19 and 20 Superintendent/President Lombardi will be attending the Chancellor's Governance Committee Meeting in Sacramento.

REPORTS AND COMMUNICATIONS

-CONTINUED-

He introduced Mr. Monte LaBonte, Division Director of Fine Arts, to speak about the Saddleback College Art Gallery showing September 20 through October 13. He previewed the work of Mr. Larry Jones (objects of wood and metal) and Ms. Barbara Nelson (weavings and hand-formed paper). The Trustees were invited to attend a reception which will be held on Wednesday, September 20, at 12:00 noon.

Chancellor's Governance Committee Meeting

Art Gallery

Superintendent/President Lombardi reported that bids have been requested for the construction of the Orange County Marine Science Institute building. If the bids are within the budget, construction should begin before the first of the year. A mock-up of the projected completed project is on display in the Library.

Orange County Marine Science Institute

Mr. John Lowe, President of the Academic Senate, was present. He introduced Mr. Raghu Mather, Extended Day Chemistry Instructor and Editor of The Twilight News, the Part-timers' newsletter.

ACADEMIC SENATE

Ms. Susan Spracklen, President of the Faculty Association, was present.

FACULTY ASSN.

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT CALENDAR

A motion was made by Trustee McKnight, seconded by Trustee Watts and unanimously carried, to approve the Consent Calendar as follows:

APPROVED

Attendance at the following, with actual and necessary expenses to be paid, was unanimously approved:

BOARD OF TRUSTEES REQUESTS TO ATTEND CONFERENCES MEETINGS, ETC.

Trustee Walther Meeting of the Commission on the Handicapped and the Developmentally Disabled - California Community and Junior College Assn. Torrance, California September 22, 1978

The Certificate of Achievement was unanimously awarded to Daniel A. Million in the field of Administration of Justice - General.

CERTIFICATE OF ACHIEVEMENT

The following personnel actions relating to grants were unanimously approved:

GRANTS - PERSONNEL

Employment of the following full-time certificated personnel was ratified and payment will be made for services rendered during the summer under the conditions of the Chancellor's Fund for Innovative Instruction Grant and Loans which was accepted by the Board of Trustees on August 14, 1978:

GRANTS -  
PERSONNEL  
  
-CONTINUED-

Video Tape Instruction	
Jim Thorpe, Project Director	\$ 500.00
Word Processing/Individually Prescribed Learning System	
Joyce Arntson, Co-Director	\$1,500.00
Donald Busche, Co-Director	\$1,500.00

Employment of the following student employees was ratified and payment will be made for services rendered during the summer under the conditions of the Chancellor's Fund for Innovative Instruction Grant and Loans which was accepted by the Board of Trustees on August 14, 1978:

Summer Journalism Institute	
Margie Prestwood - Editor	\$ 200.00
Mike Cline - Sub-Editor	150.00
Sharon Soesbe - Typesetting	50.00
Geno Bokosky - Paste-up	40.00

Authorization was granted to advertise and interview for a temporary, half-time Clerk Typist II for the Alcohol Abuse Paraprofessional Counselor Training Project. Employment will be effective October 1, 1978, through June 31, 1979, subject to the availability of funds incorporated within the Grant approved on August 14, 1978.

The following, previously employed extended day instructor was unanimously appointed on an "if-and-as-needed" basis for the 1978-79 academic year at the hourly rate stipulated in the salary schedule at the class to which she is qualified.

APPOINTMENT OF  
EXTENDED DAY/  
SUBSTITUTE  
INSTRUCTORS

<u>Applicant</u>	<u>Assignment</u>
Allan, Gay D.	Early Childhood Studies

The following, new extended day instructors were unanimously appointed on an "if-and-as-needed" basis for the 1978-79 academic year at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

<u>Applicant</u>	<u>Assignment</u>
Allevato, Sam	Administration of Justice
Armstrong, Marianne	Emeritus Institute
Chase, Richard	Emeritus Institute
Bateman, Vaughn	Emeritus Institute
Boehler, Connie	Emeritus Institute
Bower, Sandra	Emeritus Institute

<u>Applicant</u>	<u>Assignment</u>	APPOINTMENT OF EXTENDED DAY/ SUBSTITUTE INSTRUCTORS
Field, Marian	Emeritus Institute	
Fitch, Eileen A.	Emeritus Institute	
Freeman, Jean	Emeritus Institute	
Freeman, Robert	Emeritus Institute	
Hourigan, Claudette C.	Emeritus Institute	
Hudson, Jean	Emeritus Institute	
Jillson, Carolyn C.	Emeritus Institute	
Koch, Hartley R.	Sign Language	
Landecker, Louis	Emeritus Institute	
Landecker, Mildred	Emeritus Institute	
Lange, Marcella	Emeritus Institute	
Lovret, Juanita	Emeritus Institute	
Luters, Virginia B.	Emeritus Institute	
McAdams, Maxine	Emeritus Institute	
McFarland, Frances	Emeritus Institute	
Piety, Leona	Emeritus Institute	
Princiotta, Joe	Emeritus Institute	
Sandala, Virginia	Emeritus Institute	
Short, Patricia A.	Emeritus Institute	
Simmons, Bette	Emeritus Institute	
Tait, Walter	Emeritus Institute	
Vann, John C.	Emeritus Institute	
Vincent, Beatrice	Emeritus Institute	
Willbrandt, Jessie L.	Emeritus Institute	
Wilson, Kenneth	Emeritus Institute	
Young, Frederic H.	Emeritus Institute	
Zuck, Richard R.	Chemistry	
Kahapea, Joseph N.	Administration of Justice	

-CONTINUED-

Mark Nelson was unanimously approved to be employed as Assistant Water Polo Coach for the 1978 Water Polo Season. This is a replacement for Greg Gray.

The following classified personnel regular actions for which funds have been allocated in the 1978-79 budget, were unanimously approved:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Ratification of Employment

1. Harold Eugene Pietsch, Instructional Aide (Music), Division of Fine Arts, Grade 7, Step 1, \$4.976 per hour, effective September 15, 1978, on an if-and-as-needed basis.
2. Sandra Smith, Clerical Substitute, Grade 1, Step 1, \$4.339 per hour, effective September 11, 1978, on an if-and-as-needed basis.
3. Kathleen Marie Wing, Safety Officer Substitute, Campus Safety, Grade 7, Step 1, \$4.976 per hour, effective September 5, 1978, on an if-and-as-needed basis.

4. Charon Cele Melcher, Clerical Substitute, Grade 1, Step 1, \$4.339 per hour, effective September 11, 1978, on an if-and-as-needed basis.
5. Paul Jeffrey Schramel, Instructional Aide, Radio/TV/Film, Occupational Programs, Grade 7, Step 1, \$4.976 per hour, effective September 12, 1978, on an if-and-as-needed basis.

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

-CONTINUED-

Employment of Clerks - Short Term - 1978-79

6. The following were employed as Clerks - Short Term on an if-and-as-needed basis at the rate of \$3.25 per hour, effective August 30, 1978. The hours will be determined by the appropriate administrator and budget.

Dawn Johnson  
Michele Knight

Mary Rita McKenna  
Jean Moats

Employment of Student Employees

7. The following were employed as student employees, as-needed, at the rate of \$2.50 per hour:

Charles Amaral, Jr.  
Robert Armstrong  
Michael H. Arnold  
Elizabeth Beecy  
Elizabeth Bucsi  
Sean Coldon  
Teresa Camacho  
Vivian Chade  
Kenneth Coble  
Mario Diza  
Keith Dicker  
Raynald Buguay  
Bill Dunham  
Thomas Erhardt  
Janice Fischer  
Joseph Franck  
Jeffrey Inmon  
Karen Heffernan  
Joseph Holdridge  
William Jensen  
Sabrieh Kaabi  
Mabel Kacerek  
Kathy Krueger  
Bruce La Vallee

Luz Malagon  
Ann McCabe  
Erin McGinn  
Virginia Mercado  
Mary Najm  
Thomas O'Hara  
Ed Patrick  
Margaret Pennington  
Scott Pomeroy  
Thomas Rule  
Margaret Schaefer  
Marcia Sears  
John Secia  
Vincent Streeter  
Karla Swierezek  
Elizabeth Tarantino  
Gregory Taylor  
Janice Thompson  
Jollene Varney  
Paul Vine  
Donna Vroman  
Robert Woolfenden  
Wendy Yochem

Employment of Recreation Leaders

8. Pamela Burt was employed as a recreation leader on an as-needed basis at \$3.75 per hour, effective September 19, 1978. The hours will be determined by the appropriate administrator and budget.

Employment - CETA, Title VI

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

9. The following were employed under CETA Title VI - Public Service Employment, through September 30, 1978. Employment may be extended for one year depending upon the availability of funds. All of these positions are restricted to 360 days.

-CONTINUED-

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Salary</u>
Jean Abdellah	Tutorial Guidance Assistant	09-01-78	\$781.00/Mo.
James J. Nipper	Tutorial Guidance Assistant	09-11-78	\$781.00/Mo.
Stephen Thatcher	Microflim Lab Assistant	09-01-78	\$781.00/Mo.

Payroll Adjustment

10. Ronald K. Baker, Youth Advisor (temporary position), CETA, Title III Out-of-School Youth Program, was permitted a retroactive adjustment of \$118.58 for each of the 8B, 9B, 10B and 11B payrolls for a total adjustment of \$474.32. This sum is due Mr. Baker as a result of his temporary employment as Youth Advisor, CETA, Title I In-School Youth Program, for the period indicated above and funds are provided through a Mutual Modification of Subcontract #H87822 entered into between the District and the Orange County Manpower Commission, effective June 12, 1978.
11. Robert S. Boyer will be remunerated for duties performed as Maintenance II-Electrician, Maintenance and Operations, Grade 18, Step 3, \$1,182.00, from June 19 through August 31, 1978, prior to the employment of Mr. Barry T. Beauvais, Maintenance II-Electrician.

Change of Employment Status

12. Sandra Cass, Clerk Typist, Youth Development Program (temporary employment subject to the availability of funds), \$4.33 per hour, change to 20 hours per week, effective August 28, 1978.
13. Camilla D. Lentos, Clerk Typist I, Fixed Income Counseling Grant Program (temporary employment subject to the availability of funds), change from 20 hours per week to full time, effective September 19, 1978.
14. Mark Schiffelbein, Senior Instrumental Technician-Recording Engineer, Division of Fine Arts, change from full time to 30 hours per week plus 4% shift differential, effective September 18, 1978.

Resignation/Termination

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

15. Penny Surmeier, Recreation Leader (hourly), Community Services, resignation effective August 16, 1978.
16. Linda Frey, Administrative Instructional Assistant, Office of Continuing Education, CETA-Title VI, resignation effective August 31, 1978.
17. Marlene Jelenich, Clerk Typist, Health Sciences and Gerontology, resignation effective August 31, 1978. Ms. Jelenich has accepted a CETA, Title VI position on campus.
18. Deborah Ann Borgersen, Summer Youth Advisor, CETA - Title III SPEDY, termination effective September 1, 1978.
19. Melvin Oatis, Landscape Assistant, Maintenance and Operations, CETA - Title VI, termination effective August 21, 1978.
20. The following CETA - Title III, SPEDY employees will be terminated at the end of the project - September 30, 1978:

Alex Guillen, Youth Program Planner/Job Developer  
Jana Johnson, Youth Recruitment Specialist/Program Monitor  
(September 5, 1978)  
Sandra Cass, Clerk Typist  
Roseann Hamlin, Clerk Typist  
Cathy Barela, Youth Advisor (September 8, 1978)  
Salvador Casillas, Youth Advisor  
Thalia Greeley, Youth Advisor  
Sharon Nussenbaum, Youth Advisor (September 1, 1978)  
Rosa Ontiveros, Youth Advisor (August 25, 1978)  
Cindy Ortiz, Youth Advisor  
Carolina Richardson, Youth Advisor  
Gary Shaw, Youth Advisor  
Donald Stauffer, Youth Advisor

21. The following CETA - Title III, YETP In-School Program and Out-of-School Program employees will be terminated effective September 30, 1978:

James Chanoski, Youth Advisor  
Becky Rios, Youth Advisor  
Ron Baker, Youth Advisor  
Clive Richards, Job Developer

Authorizaton was granted to process payment of the following awards under the 1978-79 Extended Opportunities Programs and Services:

EOPS -  
PAYMENT OF AWARDS



<u>Student</u>	<u>Amount</u>
Ansbro, Dennis	\$275.00
Belmonte, Elizabeth	85.00
Delgado, Edna	50.00
Elmore, Mary	50.00
Henschell, Dennis	50.00
Hong, Khanh	50.00
Kimberly, Jeannette	145.00
Lara, Victoria	95.00
Lujano, Gilbert	50.00
Sanchez, Joann	250.00
Thompson, Janice	100.00
Underwood, Cathy	95.00
Webb, Jamie	100.00
Moore, Lawrence	50.00

EOPS -  
PAYMENT OF AWARDS

-CONTINUED-

The Superintendent or Assistant Superintendent/Business was authorized to execute a letter of renewal for the lease of office space and facilities to the Veterans Administration for their On-Campus Program for the period October 1, 1978, to September 30, 1979.

LEASE RENEWAL -  
VETERANS  
ADMINISTRATION

The current lease, which expires September 30, 1978, provides for the use of office space in the Student Activities Building for the Veterans Administration representative for a total annual payment to the District of \$916.00. The letter of renewal provides for the same fee and includes an option to extend the agreement for an additional year.

The following institutional membership renewals for 1978-79 were unanimously approved. Appropriations for these membership fees are included in the 1978-79 budget for the department or division indicated:

MEMBERSHIPS

Board of Trustees

Orange County School Boards Association	\$ 50.00
Academic Senate for California Community Colleges	225.00
Southern California Community College Institutional Research Association (for the Academic Senate)	20.00

Superintendent

Accrediting Commission for Community and Junior Colleges	\$ 750.00
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Administrative Services

National Council for Resource Development (Grants)	\$ 30.00
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Health Sciences and Gerontology

Western Council for Higher Education for Nursing	\$ 200.00
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Athletics

MEMBERSHIPS

Mission Conference

\$1,200.00

-CONTINUED-

The following request for payment, submitted by Legal Consultant Robert F. Waldron, was unanimously approved:

PAYMENT TO CONSULTANT

Science-Math Building Fume Disposal

August 1978 - 10 hours at \$85.00 hours =

\$ 850.00

Progress Payment requests submitted for approval on awards previously approved by the Board of Trustees were unanimously approved. A copy of the Progress Payment List is on file with these Minutes.

PROGRESS PAYMENTS

The payments requested are within the budgetary allocations for the projects indicated and the architect, the construction inspector and the construction manager (where applicable) have certified that the work covered by these progress payments has been satisfactorily performed.

Purchase Orders 36972 through 37166, totaling \$142,779.35, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

A copy of the Purchase Order List is on file with these Minutes.

District Warrants 45260 through 45433, totaling \$58,347.89, were unanimously approved and ratified for payment.

PAYMENT OF BILLS

A copy of the District Warrants List is on file with these Minutes.

Payment of personnel services was ratified as follows:

PAYMENT OF PERSONNEL SERVICES

Certificated Payroll                      2A\*                      \$268,035.83

Classified Payroll                      2B\*                      322,160.67

Total                      \$590,196.50

\*Constitutes the payroll identification of certificated and classified personnel paid in this period named on the lists on file in the Business Office.

It was recommended that the following public program and community service items be approved:

PUBLIC PROGRAMS AND COMMUNITY SERVICES

Community Services - Donald Rickner, Education Director

<u>Event</u>	<u>Guest/Lecturer</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
E-2	Guy Halferty Concert		
	Bill Kirk	\$ 50.00	-CONTINUED-
	Guy Halferty An additional \$50.00 if registration goes over 300. \$200.00 previously approved.	\$ 50.00	
E-5	Greg Bishopp	\$ 25.00	
	Victoria Kogan	\$ 25.00	
E16A-F	Basic Real Estate Investment Seminar		
	Louise Lynch	10% of gross and 10% of tape sales	
E16A	Milton Rhea	\$ 100.00	
E16A	A. J. Coco	\$ 100.00	
E16B	Douglass Hockett	\$ 100.00	
E16B	Daniel Kiernan	\$ 100.00	
E16C	Arthur A. Turner	\$ 100.00	
E16C	J. J. Thomason	\$ 100.00	
E16D	Steven Berck	\$ 100.00	
E16D	Eugene M. Oster	\$ 100.00	
E16D	W. Leon Smith	\$ 100.00	
E16E	William J. Kenney, Jr.	\$ 100.00	
E16E	Ms. Lee McCullough	\$ 100.00	
E16F	Robert W. Willits	\$ 100.00	
E16F	Stephen Hatch	\$ 100.00	
E16F	N. Brooke Gabrielson	\$ 100.00	
E16D	Paul Sandoval	\$ 100.00	

<u>Event</u>	<u>Guest/Lecturer</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
E19 & 20	Winning with Your Own Business  (Revision, please delete previously approved \$700.00 each)		-CONTINUED-
	Lee Eckert	\$ 200.00 Plus 25% of gross over \$1,100 each seminar	
	Joe Ryan	\$ 200.00 Plus 25% of gross over \$1,100 each session	

Community Services - Terry Yapp, Recreation Director

<u>Event</u>	<u>Instructor</u>	<u>Honorarium</u>
Square Dancing	Ernie Nation	\$ 720.00 (was \$400.00)
	John Rickabugh	\$ 360.00

Community Services - Doyle McKinney, Associate Dean of Instruction,  
Academic Programs

It was requested that The New Theatre TNT, John Cauble, Proprietor, be retained to perform consulting services regarding the employment of Iris Korn in connection with the production of Look Homeward Angel without further obligation to the Saddleback Community College District. An honorarium not to exceed \$1,300.00 is to be made payable to John Cauble.

Division of Health Sciences - Del Eschbach, Division Director

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>
Nursing Interventions for the Surgical I.C.U. Patient - September 30, 1978	Sandra Pflaum, R.N. M.S.	\$ 100.00
Nutrition and Health October 19, 1978 and February 5, 1979	Michael Allen, N.D. D.C.	\$ 50.00
Health Care Personnel Practicing Holistic Health October 26, 1978 and February 12, 1979	Nancy Bitting, R.N.	\$ 50.00

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
Spiritual Aspect of Health October 24, 1978 and February 19, 1979	Ginny Gamble, R.N.	\$ 40.00	-CONTINUED-

Division of Multi-Disciplinary Studies - Annette Hayes, Director

Perceptions of Women in Art September 19, 1978	Charlotte Rubenstein	\$ 50.00	
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Overview of Psychological Theories of Motivation September 26, 1978	Rita Whiteley, Ph.D.	\$ 50.00	
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Judeo-Christian Origins October 2, 1978	Gerald Larue, Ph.D.	\$ 65.00	
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The Administration requested that Items E16A-F, E19 and 20 be removed from this recommendation until a legal opinion is received, as there is concern about the method of payment and clarification is necessary.

A motion was made by Trustee Watts, seconded by Trustee Walther and unanimously carried, to approve the public program and community services items as revised. APPROVED AS REVISED

The following grant awards were presented for approval: GRANT AWARDS

1. From Health, Education and Welfare under the College Library Resources Program in the amount of \$3,906.

The goal of the grant is to assist the college in the acquisition of books and related library materials. There is no cost to Saddleback Community College District. Board approval to submit this grant was obtained on February 14, 1978.

2. From the Fund for The Improvement of Post Secondary Education.

This is for ACCESS AND ASPIRATION, a project to enhance the educational goals and counseling of high potential women through the transition to a four-year institution. The grantee is UCI and Saddleback Community College is a cooperating institution in this grant. We receive no direct funds, nor do we have any direct expenditures. A Saddleback Community College student will be employed part-time by UCI and 40 Saddleback Community College students will participate in the program.

A motion was made by Trustee Walther, seconded by Trustee Watts and unanimously carried, to approve the grant awards as presented. APPROVED

It was recommended that Gary M. Korn be employed as Director II of Library and Media Services, Satellite, with employment to begin on or after December 1, 1978. Approximate Salary: Director II, Category IV, Step 1. DIRECTOR OF LIBRARY AND MEDIA SERVICES (SATELLITE)

A motion was made by Trustee Brandt, seconded by Trustee Walther and unanimously carried, to employ Gary M. Korn as Director II of Library and Media Services, Satellite, with employment to begin on or after December 1, 1978. APPROVED

It was recommended that the following coordinator positions for the 1978-79 academic year be approved at a cost of \$1,500 each: COORDINATOR POSITIONS

Men's Athletics Coordinator  
Physical Education Coordinator

A motion was made by Trustee Watts, seconded by Trustee McKnight and unanimously carried, to approve the coordinator positions as recommended. APPROVED

It was recommended that the employment of the following full-time classified personnel be approved: FULL-TIME CLASSIFIED PERSONNEL

Ratification of Employment

1. Michael Bolger, Instructional Aide (Music), Division of Fine Arts, Grade 7, Step 1, \$836.00 per month, effective September 1, 1978. Mr. Bolger is filling the position vacated by Ralph Bond.

Employment

2. Robert Dobro, Groundskeeper I, Maintenance and Operations, Grade 6, Step 1, \$819.00 per month, effective October 1, 1978. Mr. Dobro is filling the position vacated by Ms. Darlene Hill.

A motion was made by Trustee Walther, seconded by Trustee Watts and unanimously carried, to approve the employment of the full-time classified personnel as recommended. APPROVED

Change Order Number 16 - North Campus, Interior Development - was presented for approval. It provides a full height aluminum window wall at the west wall of Building Number 4. This work is a part of the Interior Development Phase but was priced later so that all windows would be of the same manufacture. The net increase for the additional work is \$321.08 with no extension of time requested. CHANGE ORDERS

A motion was made by Trustee McKnight, seconded by Trustee Brandt and unanimously carried to approve the Change Order as presented. APPROVED

A copy of the Change Order in its entirety is on file with these Minutes.

Pursuant to a recent amendment to the Education Code relating to community colleges, the following additions to Board Policy 3210, Interdistrict Attendance Agreement, were recommended:

BOARD POLICY 3210  
INTERDISTRICT  
ATTENDANCE  
AGREEMENT  
(GRADES K-10)

Add:

4. The Superintendent/President may admit, as a special part-time student, any student in kindergarten through grade 10 whose admission is recommended by his or her principal pursuant to the rules and regulations which may be adopted by the governing board of said school district.
5. The Superintendent/President may admit students to vocational education classes, and may admit students in kindergarten through grade 10 to regular session scholastic classes and students who have completed any grade from kindergarten to grade 10 to summer school classes maintained for such students who may profit from the instruction and are recommended by the school principal, provided:
  - a. The students are enrolled in a school within the community college district.
  - b. A contract is entered into between the governing board of the school district and the community college district for the payment of the current expense to the community college district incurred on account of such attendance.
  - c. Notwithstanding the provisions of Section 84500, the hours of attendance of such students is credited to the school district of enrollment but in no case shall the credit hours of attendance of a student in both attendance centers exceed one day of attendance on any one calendar day.
  - d. Scholastic credit for courses completed is at the level determined to be appropriate by the school district and community college governing boards.

For the purposes of this section, such vocational education classes may be considered to be classes maintained by the school within the boundaries of the school district.

6. The Superintendent or the Assistant Superintendent/Business is authorized to negotiate and execute a contract with the governing board of that school district in question, which shall provide for the payment of the current expense incurred on account of such attendance.

Approval of Board Policy 3210 as revised will be requested at the next meeting.

INFORMATION

Permission was requested to sell the following surplus/obsolete equipment to the bidders indicated, each bidder having submitted the highest bid for the item shown:

SALE OF  
SURPLUS/OBSOLETE  
PROPERTY

<u>Item</u>	<u>Description</u>	<u>ID #</u>	<u>Amount</u>	<u>Bidder</u>
1	Coffin, custom-made cadaver case	7894	\$ 44.51	Ed Ewbank
2	Coffin, custom-made cadaver case	7895	44.51	Ed Ewbank
4	Waste King Dish-washer	-	53.00	Terrance Hall
5	Filing cabinet for stencils	3640	9.53	Ed Ewbank
6	Easel, Lotus	1968	10.60	Rodger Adams
8	Easel, Lotus	1968	10.60	Rodger Adams
10	Easel, Lotus	1968	6.35	Ed Ewbank
11	Easel, Lotus	1968	6.35	Ed Ewbank
12	Easel, Classic	8480	4.23	Ed Ewbank
13	Easel, Classic	8480	4.23	Ed Ewbank
14	Easel, Classic	8480	3.76	Edward A. Hart
15	Easel, Classic	8480	3.76	Edward A. Hart
17	Adding Machine	237	16.96	Loyd A. Garcia
30	Stainless Steel Multi-Animal Cages (1 each)	-	267.11	Ed Ewbank
33	P.S. Thermo Plate	0552	18.01	Ed Ewbank

A motion was made by Trustee Watts, seconded by Trustee Walther and unanimously carried, to approve the request to sell the surplus/obsolete equipment to the bidders indicated, each bidder having submitted the highest bid for the item shown.

APPROVED

Authorization was requested to advertise for sale through sealed bid procedures, as specified in the California Education Code, the surplus/obsolete property described below.

AUTHORIZATION  
TO SELL  
SURPLUS/OBSOLETE  
PROPERTY

Authorization was further requested to sell such surplus/obsolete property to the highest bidder for each item, with a report of the sale to be presented to the Board of Trustees for ratification.

<u>Identification</u>	<u>Model</u>	<u>Serial #</u>	<u>Brand</u>	<u>ID #</u>
Counter Top Desk	-	-	-	-
Easel, Lotus	-	-	-	1968
Easel, Lotus	-	-	-	1968
Easel, Classic	848000	ST700	-	8480
Embalming Tables	C32B/37	17469 & 17475	-	8409- 8410
Electric Stove, 2-burner hot plate	-	-	-	-
Boat "The Rock"	-	-	-	-
1971 Station Wagon	Townsmen	-	Chevrolet	-



A motion was made by Trustee Watts, seconded by Trustee McKnight and unanimously carried, to authorize the administration to advertise for sale through sealed bid procedures, as specified in the California Education Code, the surplus/obsolete property described and, further, to sell such surplus/ obsolete property to the highest bidder for each item, with a report of the sale to be presented to the Board of Trustees for ratification.

AUTHORIZATION  
TO SELL  
SURPLUS/OBSOLETE  
PROPERTY  
-CONTINUED-  
APPROVED

An unidentified member of the public stated that he had submitted a bid on "The Rock" and was present to question the manner in which the bidding had been handled. He alleged that the low bid suggested had been \$10,000 and the low bid received was \$14,100. After the bid opening the Purchasing Agent had received a telephone call and the caller claimed that he would offer more than the high bid, thus all of the bids were rejected by the Purchasing Agent.

Mr. Duthoy, Director of Procurement and Stores, was present and explained that within the law the District may choose to reject all bids. A marine surveyor had appraised "The Rock" for insurance purposes at \$25,000. Bids will again be requested, with the low bid suggested revised upward, and will again be rejected if not acceptable.

The following request for transfer of budget appropriation funds was submitted for approval:

TRANSFER OF FUNDS

\$2,000.00	From:	00-1-07-6010-6400-115	- Dean of Instruction Office Machines
2,500.00	From:	00-1-25-1030-4300-075	- V.T. Graphics Instructional Supplies
<u>\$4,500.00</u>			
\$3,680.00	To:	00-1-22-6737-6400-119	- Duplicating Equipment Purchase
820.00	To:	00-1-22-6737-5650-088	- Duplicating Contract Services
<u>\$4,500.00</u>			

A motion was made by Trustee McKnight, seconded by Trustee Watts and unanimously carried, to approve the request for transfer of budget appropriation funds as submitted.

APPROVED

It was recommended that the items on the Awards List, a copy of which is on file with these Minutes, be approved for the action indicated, and that payment be authorized upon delivery and acceptance of the items ordered. Each bidder who is recommended for an award has submitted the low bid meeting specifications.

AWARDS

Concerning Item Number 2, Superintendent/President Lombardi commented that an employee had indicated a potential conflict of interest; however, he has declared in writing that there is no conflict.

A motion was made by Trustee Watts, seconded by Trustee McKnight and unanimously carried, to approve the Awards List as presented.

AWARDS  
APPROVED

The Board of Trustees convened to Executive Session at 8:52 p.m. and reconvened to Regular Session at 9:45 p.m.

EXECUTIVE SESSION  
REGULAR SESSION

The following action had transpired in Executive Session:

After deliberation on a personnel matter, a motion was made by Trustee Brandt, seconded by Trustee Walther and unanimously carried, to reject the resignation of Mr. H. Lee Walker, Instructor in the Division of Humanities and Languages.

The action will be reported at the next Board Meeting.

There being no further business, the meeting was immediately adjourned.

ADJOURNMENT



R. A. Lombardi, Secretary of the Board of Trustees