

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

July 25, 1977 - 7:30 p.m.
Library-Classroom Complex - Room 212

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Trustee Taylor. In Trustee Greinke's absence, Trustee Watts led the audience in the Pledge of Allegiance and Trustee Berry gave the Invocation.

CALLED TO ORDER

Present:

PRESENT

- Mr. Larry W. Taylor, President
- Mrs. Donna C. Berry, Vice-President
- Prof. Eugene C. McKnight, Clerk
- Mr. Robert L. Price, Member
- Mr. William Watts, Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Assistant Superintendent, Business
- Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Absent:

ABSENT

- Mrs. Norrisa Brandt, Member
- Mr. Frank H. Greinke, Member

The Administration had requested that Item Number 15, Bid Number R-6218, be removed from Board Report Number 235, Awards.

A motion was made by Trustee Price, seconded by Trustee Watts and unanimously carried, to adopt the Agenda as revised with the following addenda:

AGENDA
ADOPTED
AS REVISED

Board Report Number 223 - Certificated Personnel
Regular Actions

ADDENDA

Board Report Number 234 - Construction Awards

Board Report Number 235 - Awards

A motion was made by Trustee Berry and seconded by Trustee McKnight to approve the Minutes of the Regular Meeting of July 11, 1977, and the Minutes of the Special Meeting of July 18, 1977, as presented.

MINUTES

Trustee Price posed the following questions concerning the Minutes of the Regular Meeting of July 11, 1977:

MINUTES

-CONTINUED-

On Page 2 he asked for more elaboration on the statement that: ... while State law has changed the formula for State construction aid from the use of enrollment figures and imposed a ceiling on college district tax rates, thereby placing the burden on the local taxpayers alone unless special legislation can be enacted. Superintendent/President Lombardi stated that, in the near future, the administration will hold a discussion on this "formula".

On Page 9, concerning the status of land purchase agreement, he asked if escrow had, in fact, been opened. Superintendent/President Lombardi replied that it had and that a representative of The Irvine Company feels that it will close sooner than originally intended. Trustee Taylor asked that a copy of the agreement be sent to each Trustee as indicated.

Referring to the Minutes of the Special Meeting of July 18, 1977, Trustee Price stated that on Page 7, under Publication Annual Financial and Budget Report, he does not agree with Mr. Barletta's comments. He recalls that the capital outlay report that was submitted as part of the June 20 budget showed a total of \$6,876,440 not \$7,590,000 as Mr. Barletta stated. This would be an increase of \$713,560 rather than a reduction of \$60,000 in the budget. Mr. Barletta explained that the \$7,590,000 indicated the revised capital outlay total if adjusted. Trustee Price feels that this figure should not have been used as a comparison.

Trustee Price also stated that he feels that conversation need not be included in the Minutes in such detail, that Minutes should indicate only action taken by the Board of Trustees. Trustee Berry explained that this has been and is being done at the request of the Members of the Board of Trustees.

She stated that she feels that the following statement should be commented on in the Minutes of the Special Meeting of July 18, 1977:

After the Executive Session, in Open Session, it was discussed that there was about \$700,000 in the contingency fund that perhaps could be used to offset those funds that Trustee Price and Trustee Berry wish to withdraw from the satellite facility.

There was no action taken, but she feels that this should be brought to the attention of the public.

A motion was made by Trustee McKnight, seconded by Trustee Berry and unanimously carried, to approve the Minutes of the Regular Meeting of July 11, 1977, as presented.

MINUTES OF
JULY 11, 1977
APPROVED

A motion was made by Trustee Berry to approve the Minutes of the Special Meeting of July 18, 1977, with the correction of Mr. Barletta's statement and with the addition of the discussion held in open session after the executive session. Trustee Price agreed, but suggested that approval be held until the next meeting. Trustee Berry withdrew her motion. The Minutes of the Special Meeting of July 18, 1977, will be reconsidered and presented for approval at the next meeting.

MINUTES OF
JULY 18, 1977

TO BE
RECONSIDERED

Trustee Taylor announced that a letter had been directed to him from the Santa Ana Register expressing their desire to be notified under Government Codes in advance of all regular and special meetings. He stated that, although he realizes that this is a form letter sent once a year, he wishes to respond by stating that, in keeping with the law, proper notice of all meetings is given to the Register as well as other news publications in the area, homeowner associations and other organizations who have requested to be informed. Notices of regular Monday meetings are mailed the Friday prior, for example.

REPORTS AND
COMMUNICATIONS

TRUSTEES

SUPERINTENDENT/
PRESIDENT

Notification of
Board Meetings

Trustee McKnight announced that progress has been made on a code of ethics. He and Trustee Price are meeting on Wednesday evening to prepare a final draft.

Code of Ethics

Trustee Price stated that he had noticed a communication in the newspapers that a Jewish Temple wishes to purchase District property. Trustee Taylor stated that consideration of selling property would be discussed in Executive Session. Mr. Barletta stated that this is so, as legal counsel would be required.

Purchase of
Property

Trustee Price asked if a representative of the Turtlerock Terrace Association is present, as the Members of the Board of Trustees are in receipt of an interesting letter about the budget from the Association. Superintendent/President Lombardi stated that this and any other letters received on this subject will be discussed at the formal budget meeting next week. Trustee Taylor explained that, in the meantime, it is the Board's policy that all letters received be duplicated and sent to each Trustee.

Correspondence
Concerning the
Budget

Superintendent/President Lombardi announced that it appears likely that the Fine Arts Building, with the exception of the Theater, will be ready for the start of the next semester. He extended appreciation to all involved for making an effort to accomplish this task.

Fine Arts
Building

Dr. Hart, Assistant Superintendent - General Development, reported on an upcoming change order concerning the Science-Mathematics ventilation renovation project. In the middle of a shaft through which all the ducts are going to be emerging to the ceiling with the new system, a massive number of electrical conduits cutting directly across the shaft were discovered. There is no way to get the venting through the shafts without rerouting those electrical conduits at the approximate cost of \$15,000. These conduits did not show in the drawings.

Change Orders:

Science
Mathematics
Ventilation
Renovation

Dr. Hart reported that there will be an additional item on the change order, by requirement of the fire marshall.

REPORTS AND COMMUNICATIONS

He stated that, since there will not be a Board Meeting after August 1 until after the start of the next semester on August 24, latitude concerning small change orders and contracts will be needed by the staff so that these may be accomplished during this crucial period without prior approval.

-CONTINUED-

Superintendent/President Lombardi announced that 6,868 summer school students have enrolled in credit courses, plus about 200 students have enrolled in non-credit classes, exceeding, for the first time, 7,000 students enrolled in summer school.

Summer School Enrollment

Dr. Minch, President of the Academic Senate, was present. He did not have a report to present.

ACADEMIC SENATE

Mrs. Weber was present representing the California School Employees Association. She did not have a report to present.

CALIFORNIA SCHOOL EMPLOYEES ASSOC.

A representative of neither the Associated Student Body nor the Faculty Association was present.

ASB FACULTY ASSOC.

There were no comments from the public relating to items not on the Agenda.

PUBLIC

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT CALENDAR

A motion was made by Trustee Watts, seconded by Trustee McKnight and unanimously carried, to approve the Consent Calendar as follows:

APPROVED

The Certificate of Achievement was unanimously awarded to the following:

CERTIFICATES OF ACHIEVEMENT

Frank Aglio	Real Estate
Coreen Andrus	Early Childhood Studies
Joan Peterson	Library Media

The following were unanimously employed as certificated instructors for the 1977-78 academic year, effective August 22, 1977.

CERTIFICATED INSTRUCTORS

<u>Name</u>	<u>Position</u>	<u>Approximate Salary Classification</u>
	<u>Business Sciences</u>	
Roberta Berns	Home Economics/ Early Childhood Studies	Class II Step 1

<u>Name</u>	<u>Position</u>	<u>Approximate Salary Classification</u>	CERTIFICATED INSTRUCTORS
			-CONTINUED-
	<u>Business Sciences</u>		
Donald L. Busche	Secretarial Science	Class III Step 14	
	<u>Humanities and Languages</u>		
Lawrence E. Knuth	English/Journalism	Class III Step 12	
Carol J. Bander	German/ESL	Class V Step 1	
Anthony M. Garcia	English	Class II Step 12	
Peter Morrison	English	Class V Step 2	
Michael G. Runyan	English	Class V Step 6	
Priscilla J. Agnew	Philosophy/ Humanities	Class V Step 1	
Thomas C. Carroll, Jr.	Philosophy/ Humanities	Class V Step 2	
	<u>Math and Engineering</u>		
Doris Jeanne Smith	Math/Computer Science	Class II Step 3	
Ray E. Watkins	Math/Computer Science & Related Technologies	Class II Step 1	
	<u>Natural Sciences</u>		
Da-Fei Feng	Chemistry	Class V Step 2	
Richard Paul McKee	Chemistry	Class II Step 3	
Richard P. Hilton	Marine Science/ Geology	Class II Step 2	ADDENDUM

<u>Name</u>	<u>Position</u>	<u>Approximate Salary Classification</u>	CERTIFICATED INSTRUCTORS
	<u>Health, Physical Education Recreation and Athletics</u>		-CONTINUED-
Claire B. Elkins	Physical Education Instructor/ Head Women's Tennis Coach (50% Contract)	Class II Step 2	ADDENDUM

Robert A. Froehlich was unanimously employed as a certificated counselor for the 1977-78 academic year, effective August 8, 1977, at approximately Class IV, Step 3.

The following, new extended day instructors were unanimously appointed on an "if-and-as-needed" basis for the 1977-78 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Allen, Evelyn	A.A. (Voc.)	Escrow I	\$18.00/Hour
Brier, Bradley L.	Cred.	Surveying	\$18.00/Hour
Danielson, Douglas	B.A.	Architecture	\$18.00/Hour
D'Braunstein, A.	M.A.	Electronics	\$22.00/Hour
Dugan, Wands	B.S./ R.N. (Voc.)	Emergency Room	\$18.00/Hour
Gralnick, Nikki	M.P.A.	Emeritus Institute	\$18.00/Hour
Jacobs, Lois	M.A.	Physical Education	\$.8.00/Hour
Keener, Cheryl A.	M.S.	Clothing & Textiles	\$18.00/Hour
Keith, John	B.S.	Marine Science	\$18.00/Hour
Porter, Robert H.	M.A.	Gerontology	\$18.00/Hour
Revenaugh, Mikki	A.A. (Voc.)	Emeritus Institute	\$18.00/Hour
Rothman, Harold R.	B.A.	Architecture	\$18.00/Hour
Ryan, Janis	B.A. (Voc.)	Preparation for Childbirth	\$18.00/Hour
Savlov, Suzanne	B.S.	Foods & Nutrition	\$18.00/Hour
Seibert, Cynthia	B.S.	Early Childhood	\$18.00/Hour
Sidoti, Nick	A.A. (Voc.)	Ballroom Dancing	\$18.00/Hour
Snell, Perry	B.S. (Voc.)	Insurance	\$18.00/Hour
Stoutenborough, J.	B.A.	Architecture	\$18.00/Hour
Walpin, Avis P.	R.N. (Voc.)	Health Care in the Home	\$18.00/Hour
Wine, Alta	Cred.	Community Health	\$18.00/Hour

A list of those previously employed extended day instructors who were unanimously appointed on an "if-and-as-needed" basis for the 1977-78 academic year at the hourly rate stipulated in the salary schedule, at the class to which each is qualified, is attached to and made a part of these Minutes.

EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

-CONTINUED-

The following classified personnel regular actions were unanimously approved by the Board of Trustees:

CLASSIFIED
PERSONNEL -
REGULAR
ACTIONS

Employment

1. Barbara Belcher, Master Calendar Facilitator, Grade 27, Step 3, \$892.00 per month, effective August 1, 1977.
2. Patricia DeRobertis, Clerk Typist I, Division of Health Sciences and Gerontology, Grade 18, Step 3 (50%), \$362.50 per month, effective July 26, 1977. The salary for this position is to be paid from the Nursing Capitation Grant.
3. Jean Lukas, Clerk Typist II, Procurement and Stores, Grade 20, Step 1, \$693.00 per month, effective July 26, 1977.

Employment - CETA, Title VI

4. The following were employed under CETA Title VI to one year positions subject to the availability of funds, effective August 1, 1977.

Walter Christoffers	Landscape Assistant	\$760.00/month
Melanie Marker	Press Operator Ast.	\$778.00/month
Brad Ohlund	Library Aide	\$709.00/month
Geoffrey Patterson	Landscape Assistant	\$760.00/month
Sheila Peacock	Greenhouse Assistant	\$693.00/month
Norma Talbot	Clerk Typist	\$663.00/month

Employment - Student Employees

5. Student Employees, as needed, \$2.50 per hour:

Mark G. Brosius	David Charles Lincoln
Phillip A. Duke	Arlene C. Mater
Loretta Kelley	Cynthia Prindiville

Employment of Clerks - Short Term - 1977-78

6. The following were employed as Clerks - Short Term, on an as-needed basis, at the rate of \$3.25 per hour, effective July 15, 1977. The hours will be determined by the appropriate administrator and budget.

Joyce M. Green	Sandra S. Patrick
Paige T. Jones	Jean K. Raymond
Joanne M. Kepke	

Change of Status/Reclassification

CLASSIFIED
PERSONNEL -
REGULAR
ACTIONS

- 7. Carol G. Holtz, reclassification from Clerk Typist I to Clerk Typist II in the Business Office, Grade 20, Step 4, \$794.00 per month, effective August 1, 1977.
- 8. Carol G. Holtz, change of position from Clerk Typist II, Business Office to Clerk Typist II, Campus Safety, Grade 20, Step 4, \$794.00 per month, effective August 8, 1977.

-CONTINUED-

Personal Leave Without Pay

- 9. Cecilia Hicks - personal leave without pay from August 4 through August 12, 1977, for a total of seven days.

Resignation/Termination

- 10. Donna M. Dyess, Data Control Specialist, effective August 15, 1977.
- 11. Joyce Mendoza, Summer Youth Employment Specialist, effective September 9, 1977.

The following payment requests, submitted by consultants retained by the District, were unanimously approved:

PAYMENTS TO
CONSULTANTS

Collective Bargaining Consultants - Biddle, Walters and Bukey

June services:

3.2 hours at \$50.00	\$160.00
Telephone expense	8.59
	<u>\$168.59</u>

Legal Consultant - Robert F. Waldron

June services - Ramberg and Lowrey Matter, Case Number 21 60 01:

5.9 hours at \$85.00	\$501.50
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June services - Fume Disposal Matter:

.4 hours at \$85.00	34.00
	<u>\$535.50</u>

Purchase Orders 29261 through 29550, totaling \$974,958.08, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

District Warrants 36026 through 36287, totaling \$502,602.73, were unanimously approved and ratified for payment.

PAYMENT OF BILLS

Payment of personnel services was unanimously ratified as follows: **PAYMENT OF PERSONNEL SERVICES**

Classified Payroll	12B*	\$216,620.22
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*Constitutes the payroll identification of classified employees paid in this period, named on the list on file in the Business Office.

Board Policy 5406, Dissemination of Information and Materials, has been reviewed and was presented for information. Approval will be requested at the next Board Meeting. **REVISION TO BOARD POLICY 5406 -**

Superintendent/President Lombardi explained that he has asked the Dean of Students and his staff to begin updating all the rules and regulations relating to students. **INFORMATION**

It was recommended that the job specification for Media Services Assistant/Radio Operations - Grade 33 (\$933 - \$1,175), for which monies have been budgeted, be approved and that authorization be granted to proceed with the recruitment and the interviewing of applicants. **CLASSIFIED PERSONNEL - JOB SPECIFICATION**

Superintendent/President Lombardi stated that a decision concerning the radio station should be forthcoming by the end of August and that this person will not be employed until it is definite.

A motion was made by Trustee Berry, seconded by Trustee Price and unanimously carried, to approve the job specification for Media Services Assistant/Radio Operations as presented and to grant authorization to proceed with the recruitment and the interviewing of applicants. **APPROVED**

It was recommended that the following gifts be accepted by Saddleback College: **GIFTS TO THE COLLEGE**

<u>Donor</u>	<u>Gift</u>
Mr. Brian Watkins Laguna Hills	Photography Equipment - a list of which was presented and is on file with these Minutes.
Sylvia D. Perez Dana Point	An 8 x 10 mounted color picture of the College.

A motion was made by Trustee McKnight, seconded by Trustee Berry and unanimously carried, to accept the gifts as presented. **ACCEPTED**

Trustee McKnight read the list of gifts to those present.

Donors will be notified by a letter of acceptance and a Certificate of Appreciation will be issued.

Dr. Hart explained that a major function of his position as Assistant Superintendent - General Development, is that of implementing a system for Educational Master Planning. Because several Planning Tasks are approaching the Board level, he explained, in particular for the information of the new Board Members, the planning procedures used.

EDUCATIONAL
MASTER
PLANNING

The Educational Master Plan deals with all aspects of planning the College. As many people as possible are involved in this program which ultimately brings items to the Board of Trustees for approval. He stated that this has been going on over the last two years by a process of Planning Papers and Planning Tasks. Planning Papers are general papers used to explain or initiate the planning process. The actual planning is done through a system of Tasks. He displayed a chart showing the sequence of events for Planning Tasks, a copy of which is attached to these Minutes. A book entitled "Educational Master Plan" had been given to each Trustee. He explained how the book is structured and stated that, as plans are completed and adopted, these books are updated by his office. He asked that they be taken home for review and then returned to be available upon request. He then distributed a copy of Planning Paper Number 11: A "Status Report" on all twenty-two Planning Tasks which have now been initiated. Some already have been adopted by the Board of Trustees, some are nearly completed, some are active and eventually will be completed, and a few were discontinued for various reasons.

INFORMATION

He asked the Trustees for comments and suggestions.

Trustee McKnight commended Dr. Hart on his excellent presentation.

Year-end reports of the following fund accounts were presented to the Members of the Board of Trustees for information. A copy of each is on file with these Minutes.

YEAR-END
REPORTS OF
VARIOUS
FUND ACCOUNTS

- I. Associated Student Body Budget Report
- II. Student Scholarship Fund
- III. Student Loan Fund
- IV. Department of Health, Education, and Welfare Grants/Awards Summary
- V. Income Report - Health Fees and Tuition

INFORMATION

The Members of the Board of Trustees were informed that in order to remain eligible to receive donations of surplus property from the California State Agency for Surplus Property, the District is required to furnish the agency with assurance of compliance with nondiscrimination requirements established for the program by federal regulations.

AGREEMENT:
STATE SURPLUS
PROPERTY AGENCY

It was recommended that the Superintendent or Assistant Superintendent, Business, be authorized to execute the agreement, a copy of which was presented, which assures such compliance on the part of the District.

A motion was made by Trustee Berry, seconded by Trustee McKnight and unanimously carried, to authorize the Superintendent or Assistant Superintendent, Business, to execute an agreement with the California State Agency for Surplus Property which assures compliance with nondiscrimination requirements established by federal regulations, in order to remain eligible to receive donations of surplus property.

AGREEMENT:
STATE SURPLUS
PROPERTY AGENCY

- INFORMATION -

APPROVED

Permission to sell surplus property from Bid Number 3, each bidder having submitted the highest bid, was requested.

SALE OF
SURPLUS
EQUIPMENT

<u>Identification</u>	<u>Model</u>	<u>Serial</u>	<u>Brand</u>	<u>ID</u>	<u>Amount</u>
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Frank O. Sciarrotta

Helmet/Riser	BT-4	-	Bell	11612	\$11.67
Helmet/Riser	BT-4	-	Bell	11613	11.67

Terrance L. Hall

Typewriter	9	82299328	Hermes	2869	42.40
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Virgil R. Moore

Viewer	500-56018	177265	School- master	1663	42.40
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Patti Yomantas

Typewriter	550-13	9101582	Royal	2011	53.00
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James Pettengill

Typewriter	Editor 2	E13-6026968	Olivetti	1070	63.60
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McMahon's Business Machines

Typewriter	9	8252524	Hermes	1331	22.26
Typewriter	9	8252533	Hermes	1310	22.26
Typewriter	9	8252178	Hermes	1308	22.26
Typewriter	550-13	9218957	Royal	2117	43.46
Typewriter	550-13	9236720	Royal	2105	43.46
Typewriter	550-13	9243021	Royal	2125	43.46
Typewriter	550-13	9243807	Royal	2128	43.46
Typewriter	440-11	9143433	Royal	2136	43.46
Typewriter	Editor 2	E13-6004888	Olivetti	1247	43.46
Typewriter	25	E439443	Remington	10037	27.56
Typewriter	25	E475368	Remington	10034	27.56
Typewriter	25	E543063	Remington	10036	27.56
Typewriter	25	E602450	Remington	10045	27.56
Typewriter	25	E439463	Remington	10048	27.56
Typewriter	25	E597547	Remington	10038	27.56
Typewriter	11	1072096	IBM	10039	80.56
Typewriter		N541573	IBM	10050	80.56

A motion was made by Trustee Berry, seconded by Trustee Price and unanimously carried, to grant permission to sell the surplus property from Bid Number 3, each bidder having submitted the highest bid.

SALE OF
SURPLUS
EQUIPMENT
APPROVED

It was recommended that the Superintendent or Assistant Superintendent, Business, be authorized to forward a hold harmless statement to an organization or agency which has given the District permission to schedule a class in facilities belonging to that organization or agency.

HOLD
HARMLESS
AGREEMENT

The hold harmless statement is as follows:

In consideration of the permission granted by _____ (owner) for use of the _____ (facility) _____, the Saddleback Community College District does hereby agree to indemnify and hold harmless the _____ (owner) for any injury to District personnel or students while attending sessions of the specified course.

A motion was made by Trustee Berry, seconded by Trustee Watts and unanimously carried, that the Superintendent or Assistant Superintendent, Business, be authorized to forward a hold harmless statement to an organization or agency which has given the District permission to schedule a class in facilities belonging to that organization or agency.

APPROVED

Concerning the telephone system award, Mr. Barletta informed the Members of the Board of Trustees that six proposals have been received and are to be evaluated, hopefully by the next meeting. Trustee Greinke had offered to assist and, in his absence, Mr. Barletta requested that an alternate be designated. Mrs. Berry volunteered. The review will be held on Wednesday, July 27, 1977, at 8 a.m.

TELEPHONE
SYSTEM AWARD

INFORMATION

A tabulation of the bids received for work required in connection with the addition and remodeling of the Library, the lower campus buildings, and the Science-Mathematics Building was presented.

CONSTRUCTION
AWARDS

It was recommended that the bid be awarded to the lowest bidder in each category meeting specifications, as follows:

<u>Partition Work</u>	
Consolidated Western Construction	\$32,800.00
<u>Electrical Work</u>	
A & B Electric	19,777.00
<u>Doors, Frames, Hardware</u>	
Watson Dreps	26,528.00*
<u>Mechanical Work</u>	
Louis Schmetzer Company	4,194.00
	<u>\$83,299.00</u>

*This is the second-lowest bid. Elljay Acoustics, Inc., the low bidder at \$14,620.00, has requested permission to withdraw their bid because of misinterpretation of plans and a clerical error.

CONSTRUCTION
AWARDS
- INFORMATION-

A motion was made by Trustee Price, seconded by Trustee Berry and unanimously carried, that the bids be awarded to the lowest bidder in each category meeting specifications as recommended.

APPROVED

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

1. Bid Number 308 - Biology Supplies - Science

ICN Pharmaceuticals, Inc.	\$ 38.97
California Biological Supply Company	70.91
Sargent-Welch Scientific Company	158.20
LaPine Scientific Company	172.31
Spectrum Chemical Manufacturing Corporation	304.11
Van Waters and Rogers Scientific	336.44
Curtin Matheson Scientific, Inc.	360.29
Carolina Biological Supply Company	410.75
BioQuip Products	650.46
Fisher Scientific Company	1,215.43
Central Scientific Company	1,341.48
College Biological Supply Company	1,623.45
Scientific Products	2,740.94
	<u>\$ 9,423.74</u>

2. Bid Number R-00907 - CETA Books - Vocational Technology -
CETA Office Skills

McGraw-Hill/Gregg Division	\$ 1,032.86
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3. Bid Number R-1546 - Photo Supplies - Science

Cal's Cameras	\$ 68.91
Redlands Camera	87.14
Henry's Camera Corporation	102.45
Jack's Cameras	827.64
	<u>\$ 1,086.14</u>

4. Bid Number R-1986 - Bookcases - Dean of Instruction -
Faculty Offices

Culver-Newlin, Inc.	\$ 1,195.15
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5. Bid Number R-1988 - File Cabinets - Dean of Instruction -
Faculty Offices

Bassett Business Interiors	\$ 1,388.00
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		AWARDS
6.	Bid Number R-4479 - Storage Cabinets - Science	
	Allied Commercial Interiors	\$ 3,258.10
		-CONTINUED-
7.	Bid Number R-10806 - Furniture - Counseling	
	United Business Interiors	\$ 287.89
	Boulevard Office Equipment Company	368.95
	McMahan Desk	1,848.44
		<u>\$ 2,505.28</u>
8.	Bid Number 226 - Office and Side Chairs - Dean of Instruction - Faculty Offices	
	Eastman, Inc.	\$ 3,297.39
9.	Bid Number 277 - Desks - Dean of Instruction - Faculty Offices	
	McMahan Desk	\$ 1,749.00
10.	Bid Number 312 - Psychology Equipment - Social Science	
	Narco Bio-Systems, Inc.	\$17,357.57
11.	Bid Number 316 - Elevator Maintenance Contract - Maintenance/Operations	
	Equipment Repair and Maintenance Corporation (First year of a five-year contract)	\$ 2,502.00
12.	Bid Number R-1013 - Paper - Purchasing - Stores	
	Noland Paper Company	\$ 1,938.52
13.	Bid Number 306 - Air Conditioning of Locker Room in PE Complex Maintenance/Operations	
	ACR Mechanical Corporation	\$14,957.00
14.	Bid Number 317 - Custodial Equipment - Maintenance/Operations	
	West Point Industries, Inc.	\$ 349.80
	Orange Turf Supply	857.29
	Klein Distributing Company	2,818.54
		<u>\$ 4,025.63</u>
15.	Removed by the Administration.	
16.	Bid Number R-8888 - Shorthand Dictation Module - Business Science - SLC	
	The Welch Company	\$ 2,987.60

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|---|--------------------|---------------------------------------|
| <p>1. Bid Number 322 - Faculty Office Furnishings, New Relocatable Building, Upper Interim Campus - Bid "A"</p> <p>United Business Interiors
(Subject to approval of samples)</p> | <p>\$26,405.35</p> | <p>ADDENDUM
TO THE
AWARDS</p> |
|---|--------------------|---------------------------------------|

Pursuant to the agreement with Berry Construction Management, the following awards were presented for ratification:

1. R-16867 - Removal of certain walls, door frames, flooring - Library Building

Clifford L. Thompson Construction - Not to exceed \$ 4,400.00
2. R-16868 - Demolition of certain work in S-1, S-2, R-3, N-1 - Lower campus buildings

Clifford L. Thompson Construction - Not to exceed \$ 3,900.00

<p>A motion was made by Trustee Price, seconded by Trustee McKnight and unanimously carried, to approve the awards, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.</p>	<p>AWARDS INCLUDING ADDENDUM APPROVED</p>
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<p>A report of several legislative bills which have been signed by the Governor, and which may affect community college districts, was presented for information. A copy is on file with these Minutes.</p>	<p>LEGISLATIVE REPORT</p>
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<p>A motion was made by Trustee McKnight, seconded by Trustee Watts and unanimously carried, to convene to Executive Session at 8:45 p.m. Regular Session reconvened at 9:15 p.m.</p>	<p>EXECUTIVE SESSION REGULAR SESSION</p>
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<p>A motion was made by Trustee Price, seconded by Trustee Watts and unanimously carried, to thank the Berg Enterprises for their interest in a site for a Jewish Temple and to, at this time, reject any offer for purchase of college property.</p>	<p>PURCHASE OF PROPERTY</p>
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<p>A motion was made by Trustee Berry, seconded by Trustee Price and unanimously carried, to approve the salary schedules for 1977-78 for classified management and supervisory personnel as presented and to instruct the Superintendent/President to place those persons at their appropriate levels in the various salary categories; to approve the salary schedule for the regular classified staff for 1977-78 as negotiated by the Board's Negotiating Team, effective July 1, 1977; and to approve \$25.00 per month for employees in the confidential category.</p>	<p>CLASSIFIED SALARY SCHEDULES</p>
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<p>There being no further business, the meeting was adjourned at 9:20 p.m. until Monday, August 1, 1977, at 7:30 p.m.</p>	<p>ADJOURNMENT</p>
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RA Lombardi

R. A. Lombardi, Secretary of the Board of Trustees