

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California

MINUTES OF THE GOVERNING BOARD PUBLIC / FILE

July 23, 1979 -- 7:30 p.
 Library-Classroom Complex -- Room 105

The Regular Meeting of the Board of Trustees was called to order by Trustee Price. Trustee Taylor led the audience in the Pledge of Allegiance and Trustee Walther gave the Invocation.

CALL TO ORDER

Present:

PRESENT

Mr. Robert L. Price, President
 Mr. William L. Watts, Vice-President
 Prof. Eugene C. McKnight, Clerk
 Mrs. Norrissa Brandt, Member
 Mr. Larry W. Taylor, Member
 Ms. Harriett S. Walther, Member
 Mr. Grant Richards, Student Member

BOARD MEMBERS

Mr. Roy N. Barletta, Assistant Superintendent -
 Business Services
 Mr. William O. Jay, Dean of Instruction
 Mr. Jack A. Swartzbaugh, Dean of Students
 Mr. Donald L. Trent, Director of Facilities

STAFF MEMBERS

Absent:

ABSENT

Mr. John C. Connolly, Member

Dr. Robert A. Lombardi, Superintendent/President
 Dr. Edward A. Hart, Assistant Superintendent -
 Provost, North Campus

The Administration requested that Board Report Number 853, Acceptance - Stadium Lighting, be removed from the Agenda.

AGENDA AND
ADDENDA

An addendum to each of the following reports was presented:

Board Report Number 854 - North Campus Contracts
 Board Report Number 857 - Awards

And, the following addendum to the Agenda was submitted:

Board Report Number 867 - Resolution:
 Consolidated Election

A motion was made by Trustee Watts, seconded by Trustee McKnight, and unanimously carried to adopt the Agenda with the foregoing revisions.

AGENDA ADOPTED
AS REVISED

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to adopt the Minutes of the Regular Meeting of July 9, 1979, with the following correction:

MINUTES ADOPTED
AS CORRECTED

Referring to the Human Resource Development Project, North Campus, (Page 15 of 22), the statement was added that: approval is subject to the availability of funds.

Trustee Walther reported that she plans to attend the Meeting of the California Community and Junior College Association Task Force on Project Impact in Newport Beach on July 27, 1979.

REPORTS AND
COMMUNICATIONS

She also plans to attend the meeting of the Board of Directors of the Orange County School Boards Association in Santa Ana in August.

MEMBERS OF
THE BOARD
OF TRUSTEES

She announced that a legislative network person from each Board of Trustees has been requested by the Orange County School Boards Association. Trustee Taylor, the District's Legislative Representative, will serve in this capacity.

CCJCA Task
Force on
Project Impact

She stated that a lobbying function will also be discussed at the Orange County School Boards Association Meeting in August and suggestions were requested. The Trustees generally agreed with Trustee Taylor's statement that he believes that the Board must put its faith in one person to act in its behalf.

OCSBA Board
of Directors

Trustee Walther commented that she had enjoyed the production of One Flew Over the Cuckoo's Nest. She thanked the Saddleback Company Theatre for doing a grand job.

Saddleback
Company Theatre
Production

Trustee McKnight complimented those involved in the preparation of the 1979-80 District Catalog for doing an outstanding job.

1979-80
District
Catalog

He reported that, through civic contacts, he has recently met with representatives of the Orange County Transit District. Business is up thirty percent, and increases are expected every month. The Orange County Transit District plans to present an exhibit for the District on campus during fall registration in order to encourage students to examine bus schedules and to use bus service.

Orange
County
Transit
District

Trustee Price inquired as to which Trustees plan to be in attendance at the Meeting of the Orange County Trustees in Santa Ana on July 30, 1979. Trustees Brandt, McKnight, Price, Walther, and Watts and Student Trustee Richards plan to be in attendance at that event.

REPORTS AND
COMMUNICATIONS

MEMBERS OF
THE BOARD
OF TRUSTEES

He inquired as to which Trustees plan to attend the Association of Community College Trustees Tenth Annual Convention in Detroit, Michigan, on October 3-6, 1979. Trustees Price, Walther, and Watts responded that they do plan to attend.

-CONTINUED-

Orange County
Trustees Meeting

ACCT Convention

Trustee Price, on behalf of the Board of Trustees, welcomed Mr. Grant Richards, Associated Student Body President, the new Student Member of the Board of Trustees.

SEATING OF THE
NEW STUDENT
MEMBER -
GRANT RICHARDS,
ASB PRESIDENT

Trustee McKnight administered the Oath of Allegiance to Student Trustee Richards, officially seating him as the new Student Member of the Board of Trustees.

Trustee Price invited him to participate in all discussions, even though his is a non-voting position.

Assistant Superintendent Barletta reported that at the most recent Interdistrict Attendance Appeal Hearings by the Orange County Board of Education the one remaining case where an appeal had been made had been denied.

SUPERINTENDENT/
PRESIDENT

Interdistrict
Attendance
Appeal Hearings

Last Friday he had appeared in small claims court in response to a claim against the District and the judgment had been granted to the plaintiff.

Small Claims
Court

Dr. Carroll, President of the Academic Senate, was present. He did not have a report to present to the Board of Trustees.

ACADEMIC
SENATE

Ms. Driml, representing the California School Employees Association, was present. She announced that she would be representing the District at the California School Employees Association Convention next week. She hopes to learn more about the organization and to share this information with the Trustees at the next Board Meeting.

CALIFORNIA
SCHOOL
EMPLOYEES
ASSOCIATION

Mr. Merrifield, President of the Faculty Association, was present. He did not have a report to present to the Board of Trustees.

FACULTY
ASSOCIATION

Katherine Ann Cline
Barbara Coelho
Ann Frances Cowper
Kimberly Lynette Curry
Phyllis Daniels
Yvonne Djorsing
Jack D. Flannery
Cynthia Ann Franklin
Shawn Gaines
Steve Robert Griswold
Pamela Guadan
James F. Harris

Virginia Bee Hart
Theresa Helms
Cheri Herde
Susan K. Hodgson
Kenneth Raymond Jackson
Joyce A. Johnson
Jolene Jones
Nancy Jones

Stanley Jurwich
Blanche Elizabeth Keyte

Lynn Marie Koontz
Barbara Kraner
Lura K. Kyle
Jeanette E. LaPorte
Anna M. Lazar
Janet L. Lewis
Virginia Lewis
Joyce E. Lewison
Marco Derrick Lineberger
James Craig Lusk
Colleen M. McCann
Andrew C. McCanna
Craig Martin McGinnity
Sandi J. McLaughlin
Diane E. Magness

Sheri G. Markum
Jennifer Elise Mitchell
Carey Moffett
Gustav William Nelson
Judy Lyn Nelson
Etta Rae Newton
Lisa Jonna Palmer
Kathleen Marie Prather
Sharon A. Randlett
Lucy Roeder
Frances L. Romey
Ray L. Romey

Cosmetology
Nursing
Cosmetology
Cosmetology
Nursing
Cosmetology
Real Estate
Cosmetology
Interior Design
Cosmetology
Cosmetology
Human Services -
Speciality in
Children's Services
Early Childhood Studies
Nursing
Nursing
Nursing
Cosmetology
Travel Management
Nursing
Airline Flight
Attendant
Real Estate
Airline Flight
Attendant
Cosmetology
Human Services
Nursing
Nursing
Cosmetology
Nursing
Clerk/Steno
Cosmetology
Cosmetology
Real Estate
Early Childhood Studies
Business Management
Cosmetology
Nursing
General Office and
Clerk/Steno (2)
Clerk/Steno
Nursing
Nursing
Nursing
Nursing
Cosmetology
Nursing
Cosmetology
Nursing
Cosmetology
Real Estate
Real Estate

CERTIFICATES
OF ACHIEVEMENT

-CONTINUED-

Debra Lynn Russo
 Christine Marie Salas
 Diane P. Schroeter
 Lillian Silva
 Trudy Sleight
 Shelley Soderlund
 Velma J. Spradling
 Beverly E. Spry
 Harold J. Stone
 Marilyn R. Szmurlo
 Francine Marie Thieme
 Michele Tramutolo
 Sajee C. Udomsilpa
 Rolando Ulangkaya
 Barbara Elizabeth Wallace
 Nancy J. Wilkins
 Jaye Cheryl Wilson
 Patricia J. Wilson

Robert Gordon Wilson
 Rosemary Mae Wilson
 Claudia Wright
 Jane W. Zimmerman

Cosmetology
 Nursing
 Cosmetology
 Cosmetology
 Nursing
 Nursing
 Home Economics
 Nursing
 Real Estate
 Nursing
 Cosmetology
 Cosmetology
 Cosmetology
 Fashion Design
 Cosmetology
 Cosmetology
 Cosmetology
 Early Childhood
 Studies
 Business Management
 Cosmetology
 Cosmetology
 Journalism

CERTIFICATES
 OF ACHIEVEMENT

-CONTINUED-

The following were unanimously approved to be recruited for the work experience activity in the Non-In School Program, effective July 16, 1979 through September 30, 1979. Participants will be paid \$2.90 an hour for 40 hours a week and will be placed in public and non-profit organizations. Salaries are covered by CETA funding at no cost to the District.

GRANTS -
 PERSONNEL

Linnea Bowman
 Milton Fowler
 Dean Hollawell
 Jenifer Kafkas

Linda Kladde
 Trini Perez
 Andrew Steinman
 Cheryl Sundstrom

The following were unanimously approved to participate in the 1979 CETA Youth Employment Program, effective June 18, 1979 through September 7, 1979. Students will be paid \$2.90 per hour and salaries are covered by CETA funding at no cost to the District.

Ballard, Adam F.
 Beltran, Martha
 Crowingshield, Robert
 Dwyer, Lavon E.
 Ericson, Eric
 Espinoza, Alberto
 Garcia, Delia

Geiger, Armin H.
 Hagerty, Fay
 Heywood, Andrew A.
 Huynh, Phung-Thanh T.
 Jason, Miguel
 Kobzi, Gretchen L.
 Le, Ninh Q.

Luu, Yennhi Thi
McCoy, Cassandra
McCoy, Gregory
Magdaleno, Alfredo
Marshall, Melodi
Moreno, Esteban
Muzzy, Loetta Ann
Namkoong, Kanghee
Neal, Earnest M.
Neal, Michael A.
Nguyen, Dang
Nyhuis, Greg
O'Neal, Angela M.

Rehart, Darla S.
Reynolds, William L.
Rini, James N., III
Rosales, Luz
Rosales, Monique
Sabandith, Lakeo
Samuels, Gail M.
Surrirt, Joan
Temple, William
Tran, Phong
Turner, Lynne J.
Tuyet, Thi Dang
Walsh, Dana

GRANTS -
PERSONNEL

-CONTINUED-

The retirement of Arlene Moore, Director of Library Services, approved by the Board of Trustees on October 9, 1978, will be effective June 30, 1979, per her letter of resignation.

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

Per his request, Larry Knuth's coaching assignments as Head Cross Country Coach and Assistant Track Coach, will be relinquished commencing with the 1979-80 academic year. He will continue as a full-time instructor in the Division of Humanities and Languages and as advisor to the Lariat.

The following coordinators for ten months during the 1979-80 academic year, with compensation of \$750 per semester, were unanimously approved:

Administration of Justice Program Coordinator	Robert Ferguson
Art Coordinator	Gregory Bishopp
Athletic Coordinator	Betty Sherrer
Athletic Coordinator	Roy Stevens
Automotive Technology Coordinator (Acting)	Ron Bell
Environmental Studies Coordinator	Lee Waian
Home Economics Coordinator	Margaret Gritton
Interdisciplinary Studies Coordinator	Jody Hoy
In-Service Training Coordinator	James Thorpe
Learning Disabilities Coordinator	Sister Paula Jane Tupa
Marine Science Institute Coordinator	John Minch
Marketing/Management Coordinator	Jerry Davidson
Motorcycle Riding and Driver Improvement Coordinator	Dick Van Cott
Music Coordinator	Al Brightbill
Off-Campus Operations Coordinator	Herb Johns

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Office Administration Coordinator	Donald Busche	CERTIFICATED
Physical Education Coordinator	Ken Swearingen	PERSONNEL -
Real Estate and Escrow Coordinator	Robert Pettengill	REGULAR ACTIONS
Speech/Oral Interpretation Coordinator	Lynn Wells	
Theatre/Drama/Performing Arts Coordinator	Wynn Pearce	-CONTINUED-
Women's Studies/Special Services Coordinator	Maria Sheehan	
Work Experience Coordinator	John Lowe	
Writing/Study Skills Center Coordinator	Pat Grignon	
Business Learning Center Coordinator	Joyce Arntson	
Language Learning Center Coordinator	Rebecca Welch	
Mathematics Learning Center Coordinator	Masato Hayashi	

The following were unanimously appointed on an if-and-as-needed basis as both extended day and substitute instructors for the 1979 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT OF
SUMMER SCHOOL
INSTRUCTORS

<u>Applicant</u>	<u>Probable Assignment</u>
Burgess, Terrence	Biology
Cannon, Nancy	English as a Second Language
Ferguson, Kathleen	English as a Second Language
Forrester, John	Office Administration
Gardiner, Maureen	Lipreading
Johnson, Kirk	Driver Improvement
Lancey, Barbara	Health Sciences
Mahe, John	Driver Improvement
Moore, David	Data Processing
McBride, Clifford	Driver Improvement
Platfoot, George	Driver Improvement
Selfridge, Judith	Health Sciences
Valencic, Joseph	Marine Science
Webb, John	Speech
Mikolajczak, Michaelyn	Counseling

Margaret Atkinson was unanimously employed during the 1979 Summer Session in the Student Health Center at their per diem rate.

The following, new extended day instructors were unanimously appointed on an if-and-as-needed basis for the 1979-80 academic year, at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT OF
EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

<u>Applicant</u>	<u>Probable Assignment</u>	APPOINTMENT OF EXTENDED DAY/ SUBSTITUTE INSTRUCTORS
Adkins, Ruth	Emeritus Institute	
Baracani, Chris	Emeritus Institute	
Bergthold, Frederick	Computer Science	
Buccola, Daniel	Accounting	-CONTINUED-
Childress, James	Computer Science	
Clark, John	Accounting	
Cooper, Daniel	Business Law	
Craig, Donna	Human Development	
Culotta, Harry	Data Processing/Accounting	
Farley, S. Brent	Emeritus Institute	
Feerer, Donald	Emeritus Institute	
Giles, Walter	Human Services	
Gillett, Arleen	Emeritus Institute	
Gluckson, Ruthe	Emeritus Institute	
Griffith, Carole	Health Sciences	
Hamilton, Richard	Business Law	
Kramp, Ted	Computer Science	
Larzelere, Phyllis	Emeritus Institute	
Lincke, Jack	CPR	
Lindblom, Eric	Interior Design	
Navarro, Frank	Travel Management	
Parenzan, Annie	Business Law	
Pons, Michael	Management	
Puetz, Katharine	Guitar	
Quirke, Marie	Family Counseling	
Rees, Horace	Emeritus Institute	
Roberts, Kenneth	Interior Design	
Simpson, Robert	Alcohol/Drug Abuse	
Smith, Robert	Architecture	
Somerville, Don	Business Law	
Strait, Larry	RPG Programming	
Watson, Mary Ellen	Mathematics	
Wheeler, John	Accounting	
Yeh, Ning	Emeritus Institute	

A list of those previously employed extended day instructors, unanimously appointed on an if-and-as-needed basis for the 1979-80 academic year at the hourly rate stipulated in the salary schedule at the class to which each is qualified, is attached to and made a part of these Minutes.

The following classified personnel regular actions were unanimously approved:

Employment

Merry L. Morgan, Typing Learning Center Technician Assistant Substitute, Division of Business Sciences, hourly equivalent of Grade 5, Step 1, \$5.130 per hour, effective July 23, 1979, on an if-and-as-needed basis.

CLASSIFIED
PERSONNEL -
REGULAR
ACTIONS

Employment of Clerk-Short Term 1979-80

CLASSIFIED
PERSONNEL -
REGULAR
ACTIONS

The following were employed as Clerk-Short Term at the rate of \$3.25 per hour, effective July 10, 1979. The hours will be determined by the appropriate administrator and budget.

-CONTINUED-

J'Lynn Marine Kennedy Janice Simmons
Marjorie Prestwood

Employment of Student Employees

The following were employed as Student Employees at the rate of \$2.90 per hour, on an as-needed basis:

Shelley Coleman Arlean Harris
Gerald F. Dooley Sharon L. Sorenson

Change of Employment Status/Change of Position

Warren Moritz, Maintenance II-Carpentry, Maintenance and Operations, change of position to Building Lead, Grade 19, Step 5, \$1,430 per month, effective August 1, 1979. This is a replacement position for Ralph Paliretto who is on disability leave.

Personal Leave of Absence

Dorothy Walz, Clerk Typist II (50%), Division of Multi-Disciplinary Studies, Project SPECIAL, was granted a personal leave of absence without pay from July 14 through July 31, 1979.

Resignation/Termination

Phyllis Korzilius, Instructional Aide (part-time hourly), Community Services, resigned effective July 12, 1979.

Terry Wedel, Radio Production Assistant, CETA-Title VI, Radio Station, resigned effective July 13, 1979.

Kenneth C. Bingert, Photo Graphics Assistant, CETA-Title VI, Library, resigned effective July 24, 1979.

Gregory Widen, Television Production Assistant, CETA-Title VI, Occupational Programs, resigned effective July 19, 1979.

Gregory Hampton, Safety Officer Weekends and Holidays, Campus Safety, resigned effective July 13, 1979.

Dennis Rupp, Safety Officer, Campus Safety, resigned effective August 1, 1979.

Trustee McKnight reported that the Board of Trustees of the Saddleback Community College District, in its deliberations, has held to the concept of one college with two campuses. The Board, for reasons of economy and efficiency, desires to maintain one administrative staff for a number of years. The North Campus was given some autonomy under the concept of Provost, but the Board of Trustees does not wish to duplicate basic administrative staff or services. In keeping with these ideas, an organizational chart, a copy of which had been previously mailed to each Board Member for information, was presented to the Board of Trustees for consideration by Trustee McKnight, Clerk of the Board of Trustees.

DISTRICT
ORGANIZATIONAL
CHART

He stated that the purpose of this report is merely to bring the District's current organizational chart up to date. There are no changes; it has only been expanded to be more inclusive. He stated, further, that it has been distributed to all administrators and has been approved by the Superintendent/President.

Trustee Price, on behalf of the Board of Trustees, thanked Trustee McKnight for bringing the District Organizational Chart up to date.

A motion was made by Trustee Taylor, seconded by Trustee Brandt, and unanimously carried that this matter be referred to the Superintendent/President for his report to the Board of Trustees.

INFORMATION

The following resolution, commending Frank Tanana, star pitcher for the California Angels professional baseball team, was presented for adoption by the Board of Trustees.

RESOLUTION
OF COMMENDATION

WHEREAS, Frank Tanana is a star pitcher for the California Angels professional baseball team, currently leading its major league division; and

WHEREAS, Mr. Tanana volunteered his time to make a guest appearance July 14 at the second annual Sports Collectors' Convention sponsored by the Saddleback College Office of Community Services; and

WHEREAS, his appearance added a special touch to the event, which drew more than 500 sports memorabilia collectors and community residents.

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College District Board of Trustees offers its thanks to Frank Tanana and the California Angels for this contribution to a significant District event.

A motion was made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried, to adopt the Resolution as presented.

RESOLUTION
OF COMMENDATION

-CONTINUED-

Roll Call Vote:

Ayes: Trustees Brandt, McKnight, Price, Taylor,
Walther, and Watts

Noes: None

Abstain: None

Absent: Trustee Connolly

ADOPTED

It was recommended that the following public program and community service items be approved as submitted:

PUBLIC PROGRAMS
AND
COMMUNITY
SERVICES

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Antiques and Collectibles September 18 and 25 October 2, 9, 16, and 23, 1979	Allen Lawton	\$ 300.00
	Facility Rental	\$ 120.00
Antiques and Collectibles: American Folk Art October 30, November 6, 13, 20, and 27 December 4, 1979	Allen Lawton	\$ 300.00
	Facility Rental	\$ 120.00
Basic Beginning Bridge - September 20 and 27 October 4, 11, 18 and 25, 1979	Anita James	\$ 300.00
Beginning Intermediate Bridge November 1, 8, 15, and 29, 1979	Frieda Harrison	\$ 200.00
Continuing Education in Real Estate - July 10, 1979	William C. Holzwarth (replaces Robert Sundstrum who was approved 03-26-79)	\$ 50.00
Ancient Egypt IDS II September 5, 1979	Gerald Larue	\$ 75.00
Prejudicial Presentation of Self: Women and the Law IDS V September 20, 1979	Brenda Aigren	\$ 50.00

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
Overview of Psycho- logical Theories of Motivation IDS I September 26, 1979	Art Lange	\$ 75.00	-CONTINUED-

A motion was made by Trustee Watts, seconded by Trustee Taylor, and unanimously carried to approve the Public Program and Community Service items as presented. APPROVED

Acceptance of a grant from the National Endowment for the Humanities Development Fund in the amount of \$98,480 for the Interdisciplinary Studies Development Grant was requested. This award is to provide for the second and final phase of the grant program. This phase is intended to develop the IDS management model, in-service for the instructors, to resolve issues relating to faculty load, and to evaluate and disseminate the program results. The inclusive dates of this project are from October 1, 1979 to September 30, 1980. Matching funds are in-kind and are budgeted expenditures, primarily salary. Additional personnel is not required. GRANTS - AWARDS

Permission was requested to accept the 1979-80 VEA Title II allocations for Subpart 2 - Basic Grant - in the amount of \$165,890. These funds are to be used for support of the instructional effort of vocational education students.

Permission was also requested to advertise and interview for a VEA Documentation Specialist, Clerk-Typist II, who will track the enrollment of the handicapped students. The allocation from this Basic Grant award designed for Handicapped Programs will cover the cost of salary and benefits for the Clerk-Typist II position at no cost to the District.

A motion was made by Trustee Brandt, seconded by Trustee Walther, and unanimously carried to approve the grant awards as recommended. APPROVED

Employment of the following full-time classified personnal was requested: EMPLOYMENT OF FULL-TIME CLASSIFIED PERSONNEL

Ratification of Employment - Saddleback College - Main Campus

James Locke, Instructional Aide/Music, Division of Fine Arts, Grade 7, Step 3, \$989 per month, effective July 2, 1979. This is a replacement position for Michael Bolger.

Terry J. Wedel, Radio Producer II - Operations, Radio Station, Grade 11, Step 1, \$989 per month, effective July 16, 1979. The job specifications for this new position were approved June 25, 1979, by the Board of Trustees and monies have been budgeted.

EMPLOYMENT
OF FULL-TIME
CLASSIFIED
PERSONNEL -
-CONTINUED-

Deborah Thomas, Account Clerk/CETA, Division of Multi-Disciplinary Studies, Grade 7, Step 4, \$1,034 per month, effective July 18, 1979. The salary for this position is at no cost to the District and is funded by CETA/Job Search. This is a new temporary position depending upon the availability of funds.

Marjorie Corkery, CETA Operations Facilitator, Division of Multi-Disciplinary Studies, Class III, Step 1, \$13,022 per year, Classified Supervisory Salary Schedule, effective July 18, 1979. The salary for this position is at no cost to the District and is funded by CETA-Title VI. This is a replacement position for Marilyn Jean Mitchell.

Employment - Saddleback College - Main Campus

Henry Wilkins, Maintenance II - Carpentry, Maintenance and Operations, Grade 17, Step 2, \$1,189 per month, effective August 1, 1979. This is a replacement position for Warren Moritz.

Ratification of Employment - Saddleback College - North Campus

Christopher K. Riegler, Natural Science Technician Senior, Instructional Services, Grade 17, Step 1, \$1,136 per month, effective July 23, 1979. Monies have been budgeted for this new position which was approved by the Board of Trustees on May 29, 1979.

A motion was made by Trustee Watts, seconded by Trustee McKnight, and unanimously carried to approve the employment of full-time classified personnel as recommended.

APPROVED

The following Change Order was submitted for approval:

CHANGE ORDER

Change Order Number 2 - Stadium Lighting
Contractor: A & B Electric

Change Order Number 2 includes a \$506 credit for soils testing required to compact the area near the central light standard on the west side of the stadium. The area required recompaction due to undercutting of the natural slope by the contractor.

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A motion was made by Trustee Taylor, seconded by Trustee Walther, and unanimously carried to approve the Change Order as submitted.

CHANGE ORDER
-CONTINUED-
APPROVED

The recommendation concerning the acceptance of the stadium lighting had been removed from the agenda by the Administration during the adoption of the agenda.

STADIUM LIGHTING
-REMOVED FROM
AGENDA

It was reported that construction of North Campus Facilities was started in October 1977 and has continued to date. Some of the early contracts have been completed for some time. The project Architect, Construction Manager, and District staff have evaluated all contracts and make the following recommendation.

NORTH CAMPUS
CONTRACTS

(ADDENDUM)

It was recommended that all contracts listed below be accepted as substantially complete and that staff be authorized to file notices of completion subject to completion of punch list items on file, where applicable, as well as all conditions of the contract.

<u>Bid</u>	<u>Category</u>	<u>Contractor</u>	<u>Cost</u>
<u>Exterior Building Shell</u>			
359			
-1	Structural excavation and backfill, concrete	Means & Ulrich	\$126,074.93
-2	Reinforcing steel	Soule Steel Co.	12,643.00
-3	Structural metal	Johnson Steel Corp.	19,745.00
-4	Rough carpentry	Shirley Brothers	256,786.40
-5	Glued laminated lumber	Laminated Forest Products	57,887.00
-6	Waterproofing, shingles, roofing	Sears Roofing Service	56,175.00
-7	Sheet metal	Bischoff Sheet Metal	19,277.97
-8	Hollometal	Montgomery Hardware Company	367.00
-9	Lath & plaster	C. K. Varner Co., Inc.	40,442.00
-10	Thin brick veneer	Venetian Tile Co., Inc.	186,270.00
-11	Plumbing	McKeand Machine	10,938.00
-12	Electrical	Allen Electric	12,966.20

<u>Bid</u>	<u>Category</u>	<u>Contractor</u>	<u>Cost</u>
<u>Interior Development</u>			
375			
-2	Reinforcing steel	Soule Steel Co.	\$118,436.40
-5	Rough carpentry	Shirley Brothers	63,000.00
-8	Built-up roofing	Coast Roofing	3,375.00
-9	Sheet metal	Bischoff	7,175.97
-10	Hollow metal	Hol-O-Met, Inc.	21,949.00
-11	Aluminum doors, frame, glass	D & D Company	49,821.08
-12	Metal doors	The Cookson Co.	5,900.00
-15	Lath and plaster	C. F. Bolster Co.	24,852.00
-17	Wood flooring	R. G. Arnold Co.	4,330.00
-18	Resilient flooring	C. O. Minor, Inc.	54,590.00
-20	Chalk, tackboard	Korok	8,164.00
-21	Toilet partitions	Builders Specialty Co.	3,073.00
-23	Folding partitions	Builders Specialty Co.	2,876.00
-24	Toilet Accessories	Strumbauch and Associates, Inc.	6,674.00
-25	Audience seating	Herk Edwards, Inc.	11,994.00

-CONTINUED-

Interior Development - Additional Contracts

375			
-1	Structural ex- cavation backfill	Berry Construc- tion, Inc.	\$118,436.40
-4	Miscellaneous metal	Atlas Ornamental Iron Works	10,400.00
-13	Finish hardware	Montgomery Hard- ware Company	34,659.00
-14	Metal stud, gypsum drywall	Southern Cali- fornia Drywall Co.	130,242.00
-16	Thin brick veneer	Venition Tile Co., Inc.	30,806.00
-19	Painting, wall cover	Wilson, Hampton Painting Contractor	44,966.80
-22	Demountable partitions	Elljay Acoustics, Inc.	69,337.00
-26	Integrated ceilings	Elljay Acoustics, Inc.	255,228.00
-27	Plumbing	Hansen Mechanical	182,702.00
-28	Air conditioning and piping	Cal Air Condition- ing Co.	361,000.00
-29	Electrical	A.E.C. Orange	443,198.75

Interior Development

383			
-3	Building insula- tion	Schmid Insulation Cont., Inc.	39,593.00

<u>Bid</u>	<u>Category</u>	<u>Contractor</u>	<u>Cost</u>	NORTH CAMPUS CONTRACTS
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Interior Development

-CONTINUED-

383				
-1	Finish carpentry- millwork	Quality Frame and Door	\$101,542.00	
-2	Casework-millwork	Reinhardt's Cabinets, Inc.	138,733.27	

Site Development/Entry Trellis

388				
-2	Fencing	Alcorn Fence	\$ 1,736.00	
-4	Masonry	Pignon Masonry	65,597.00	
-5	Carpentry, patio cover	Shirley Brothers	9,800.00	
-5B	Carpentry, entry trellis	Shirley Brothers	20,300.00	
-6	Graphics	Vomar Products	21,902.36	
-3	Structural excavation/ concrete entry trellis	Shirley Brothers	74,500.00	

Site Development/Courtyard

397				
-1	Site drainage	Shirley Brothers	\$ 33,800.00	
-3	Courtyard electri- cal	A.E.C. Orange	36,200.00	
-4	Asphalt paving, striping	R. J. Noble Co.	26,300.00	

Site Development

402				
-1	Finish grading	Kawai Brothers	\$ 56,000.00	
-3	Roadway striping	Orange County Striping	4,025.00	
404	Landscape, irri- gation, planting	Aglin Corp.	143,941.00	
406	Bus turn around	R. J. Noble Company	79,400.00	

A motion was made by Trustee Watts, seconded by Trustee Brandt, and unanimously carried to approve the North Campus Contracts as recommended.

APPROVED

It was reported that by mutual consent the District and Canale Foods have canceled the agreement under which Canale Foods was providing food service to the North Campus, effective August 26, 1979.

FOOD
SERVICE -
NORTH CAMPUS

Best Choice Food Service has submitted a proposal to provide this food service which is acceptable to the North Campus. The terms of the proposal include the following:

FOOD
SERVICE -
NORTH CAMPUS

-CONTINUED-

1. The contract is for a three-year period with a 90-day cancellation clause, effective August 27, 1979.
2. Best Choice Food Service will pay the District 5% of sales of \$500 or less, and 7% of sales over \$500.
3. Best Choice Food Service will provide a hot food truck.

Item 2 was corrected by Assistant Superintendent Barletta to read as follows:

2. Best Choice Food Service will pay the District 5% of sales of \$500 or less, and 7% of sales over \$500 daily.

It was recommended that the proposal of Best Choice Food Service be accepted, and that the Superintendent or the Assistant Superintendent/Business be authorized to execute a contract in accordance with the proposal.

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried that the proposal of Best Choice Food Service be accepted and that the Superintendent or the Assistant Superintendent/Business be authorized to execute a contract in accordance with the proposal.

APPROVED

The bids for the renovation of the existing "T" Building for an Auto Shop were received Thursday, July 19, 1979, at 11:00 a.m. Assistant Superintendent Barletta reported that the only bid received was far in excess of the budget. He recommended that the bid be rejected and that authorization be granted to rebid on both a single and collective basis.

AUTO SHOP BID

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried that the bid received for the renovation of the existing "T" Building for an Auto Shop be rejected and that authorization be granted to rebid on both a single and collective basis.

REJECTED

It was recommended that the items on the Awards List, including the addendum, be approved for the action specified and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS
(INCLUDING
THE ADDENDUM)

Each bidder recommended for an award has submitted the low bid meeting specifications and the recommended awards are within the proposed budgetary appropriations, and subject to change pending final notification of funding and budget adoption.

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to approve the Awards as recommended.

APPROVED

A copy of the Awards List, including the addendum, is on file with these Minutes.

The following requests for contract services, in connection with productions of the Saddleback Company Theatre, were submitted for approval:

CONTRACT
SERVICES

Jay E. Raphael - to perform additional duties for the production of One Flew over the Cuckoo's Nest at a fee not to exceed \$212. The assignment of these additional duties to Mr. Raphael is necessary because of the illness of Brian Donoghue, Artistic Director of the Saddleback Company Theatre.

Ronald Coffman - to perform contract services for set construction for an additional week at a fee not to exceed \$125. The additional services are required to complete the construction of the "Guys and Dolls" set.

Fly Crew of three persons - to perform services for "Guys and Dolls" at a fee of \$100 per crew member, not to exceed a total of \$300 for two technical rehearsals and ten performances. Ronald Aja, Production Manger of the Saddleback Company Theatre, will select professionally competent individuals for this crew, required to handle the many pieces of scenery in "Guys and Dolls" which need to be flown in and out of the audience's vision.

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to approve the requests for contract services in connection with productions of the Saddleback Company Theatre, as submitted.

APPROVED

The following institutional memberships for 1979/80 were submitted for approval:

MEMBERSHIPS

<u>00 Unassigned</u>	<u>Fee</u>
Accrediting Commission for Community and Junior Colleges	\$1,050.00
California Community and Junior College Association	5,720.00
<u>01 Board of Trustees</u>	
Association of Community College Trustees	\$ 775.00
California Community College Trustees (ratification)	2,901.58
Orange County School Boards Association	50.00
<u>14 Academic Programs</u>	
Western Alliance of Arts Administrators	\$ 25.00
<u>22 Radio Station KSBR</u>	
Association of California Public Radio Stations (new) - This membership in ACPR includes programming service for KSBR	\$ 200.00
<u>28 Interdisciplinary Studies</u>	
The Modern Language Association (new) District personnel plan to participate in the Interdisciplinary Session of this organization at San Francisco in December 1979.	\$ 30.00

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to approve the institutional memberships for 1979/80 as submitted.

APPROVED

A consolidated election for governing board members is required this year, to be held on Tuesday, November 6, 1979.

RESOLUTION -
CONSOLIDATED
ELECTION

The following resolution ordering the election, to be served upon the County Superintendent of Schools, was submitted for adoption by the Board of Trustees.

(ADDENDUM TO
THE AGENDA)

WHEREAS, the election of governing board members is ordered by law pursuant to Section 5000 of the Education Code to fill the office of members whose terms expire on November 30 next succeeding the election, now be it

RESOLUTION -
CONSOLIDATED
ELECTION

-CONTINUED-

RESOLVED, that pursuant to the authority of Education Code Sections 5304 and 5322, the County Superintendent of Schools, Orange County, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 6, 1979.

The County Superintendent is further ordered to consolidate this election in accordance with Education Code Sections 5340, 5341, and 5342.

Dated this 23rd day of July 1979.

A motion was made by Trustee Brandt, seconded by Trustee McKnight, and unanimously carried to adopt the resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustee Brandt, McKnight, Price, Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: Trustee Connolly

The Meeting of the Board of Trustees was recessed at 8:40 p.m. and reconvened to Regular Session at 8:50 p.m.

RECESSED/
RECONVENED

Trustee Price thanked Trustee McKnight for his many efforts on behalf of the Board of Trustees.

Trustee McKnight
Commended

Trustee Price acknowledged receipt of a resolution from the Humanities-Languages Division Faculty addressed to the other divisions, the administration and the Trustees regarding procedure for choosing division directors. A copy will be placed on file with these Minutes.

Receipt of
Resolution from
Humanities-
Languages
Division
Acknowledged

He also acknowledged a memorandum from the Associate Dean of Instruction/Academic Programs concerning the ceremonies for the North Campus to be held, tentatively on Saturday, September 29, 1979.

Ceremonies
for the
North Campus

Based upon the recent passage of Assembly Bill 863, extending certain budget calendar dates, it was recommended that the Board of Trustees rescind its action establishing August 6, 1979, as the date for a public hearing on the budget and approve the following budget calendar:

1979/80
BUDGET -
SCHEDULE
OF MEETINGS

Page 22 of 23
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August 13, 1979 - the publication budget will be presented for approval

1979/80
BUDGET -
SCHEDULE
OF MEETINGS

August 27, 1979 - a public hearing will be held on the budget, and its adoption may be made after the hearing.

-CONTINUED-

A motion was made by Trustee Taylor, seconded by Trustee Brandt, and unanimously carried to rescind the action taken by the Board of Trustees to establish August 6, 1979, as the date for a public hearing on the budget.

Referring to the Minutes of the Regular Meeting of July 9, 1979, Employment of Full-time Certificated Personnel (Page 16 of 22) Dean of Instruction Jay requested that the Board of Trustees reconsider the contingency established in conjunction with the employment of the listed full-time instructors for the 1979-80 academic year, with employment to begin August 20, 1979:

"contingent upon the District's funding capability for the 1979-80 academic year"

This would allow these employees to be placed on contract.

A motion was made by Trustee Brandt, seconded by Trustee McKnight, and carried to rescind the contingency established in conjunction with the employment of full-time certificated personnel on July 9, 1979, thus allowing these employees to be placed on contract.

FULL-TIME
CERTIFICATED
PERSONNEL -
JULY 9, 1979 -
CONTINGENCY
OF EMPLOYMENT
RESCINDED

Roll Call Vote:

Ayes: Trustees Brandt, McKnight, Price, and
Walther

Noes: Trustees Taylor and Watts

Abstain: None

Absent: Trustee Connolly

A motion was made by Trustee Taylor, seconded by Trustee McKnight, and unanimously carried to approve the budget calendar as recommended.

BUDGET
CALENDAR
APPROVED

The meeting of the Board of Trustees adjourned at 10:02 p.m.



R. N. Barletta, Assistant Secretary of the Board of Trustees