

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 North Campus
 5500 Irvine Center Drive
 Irvine, California 92714

PUBLIC / FILE

MINUTES OF THE GOVERNING BOARD

July 9, 1979 - 7:30 p.m.
 Humanities and Languages Building - Room 301

The Regular Meeting of the Board of Trustees was called to order by Trustee Price. Faculty Association President Merrifield led the audience in the Pledge of Allegiance and Trustee McKnight gave the Invocation.

CALL TO ORDER

Present:

PRESENT

Mr. Robert L. Price, President
 Prof. Eugene C. McKnight, Clerk
 Mrs. Norrissa Brandt, Member
 Mr. Larry W. Taylor, Member
 Ms. Harriett S. Walther, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
 Mr. Roy N. Barletta, Assistant Superintendent -
 Business Services
 Dr. Edward A. Hart, Assistant Superintendent -
 Provost, North Campus
 Mr. William O. Jay, Dean of Instruction
 Mr. Jack A. Swartzbaugh, Dean of Students

STAFF MEMBERS

Absent:

ABSENT

Mr. John C. Connolly, Member
 Mr. William L. Watts, Vice-President
 Mr. Donald L. Trent, Director of Facilities

Superintendent/President Lombardi requested that the following Board Reports be removed from the Agenda:

AGENDA ADOPTED
AS REVISED

824 - Certificated/Classified Management Interim Evaluation

830 - Gift to the District

A motion was made by Trustee Walther, seconded by Trustee Brandt, and unanimously carried to adopt the agenda with the removal of the above reports and an addendum to Board Report Number 825, Employment of Full-Time Certificated Personnel, and a revision to Board Report Number 834, Awards.

A motion was made by Trustee Walther, seconded by Trustee McKnight, and unanimously carried to adopt the Minutes of the Regular Meeting of June 25, 1979, with the following correction:

MINUTES ADOPTED
AS CORRECTED

Page 2 of 33 - Paragraph 6 - Orange County Department of Education should read Orange County Board of Education.

Trustee Walther gave a follow-up report of the Interdistrict Attendance Appeal Hearings, held by the Orange County Board of Education in Santa Ana on June 28, which she and Assistant Superintendent Barletta had attended to express the District's position.

REPORTS AND
COMMUNICATIONS

MEMBERS OF THE
BOARD OF TRUSTEE

There originally were eight requests; at the time of the hearings three remained, one of which withdrew. The remaining two were advised by the Board that their appeals would be heard on Thursday, July 12.

Interdistrict
Attendance
Appeal Hearings
by the Orange
County Board
of Education

One appeal which had been pending since last spring was granted by the Board of Education. Trustee Taylor asked for the reason for this decision, which had not been made public. A motion was made by Trustee Taylor, seconded by Trustee Walther, and carried that a written explanation be requested when an interdistrict attendance appeal is granted by the Orange County Board of Education. Trustee Brandt was opposed, as she believes that this would only be irritating to the Board of Education.

Trustee Walther reported that on June 26, the day following the Board Meeting, she had appeared on Channel 6 Television in Leisure World to report on the Board Meeting. Rob Merritt, she stated, had been a very gracious host. She recommended that each of the Trustees take advantage of such an experience.

Channel 6
Television -
Leisure World

As a representative of the Associated Student Body was not present at this meeting, Trustee Price stated that the action to seat the new student member be deferred until the next meeting designated by the Associated Student Body.

STUDENT MEMBER

Superintendent/President Lombardi reported that the summer session at the Main Campus is in its second phase, and that the summer session at the North Campus is in the middle of its session.

SUPERINTENDENT/
PRESIDENT

Summer Session

Trustee Brandt stated that it is exciting to be meeting this evening in a new place--the North Campus. The Trustees thanked the staff of the North Campus for conducting a tour of the campus this evening and for the hospitality extended.

REPORTS AND
COMMUNICATIONS

-CONTINUED-

Superintendent/President Lombardi stated that Dr. Nelson, Division Director of Mathematics and Engineering, is present this evening to participate in the discussion of the budget, as a representative of the Budget Committee.

Dr. Carroll, President of the Academic Senate, was present. He did not have a report to present to the Board of Trustees.

ACADEMIC
SENATE

Mr. Merrifield, President of the Faculty Association, was present. He reported that the Faculty Association has been in communication with Senator Carpenter and Assemblywoman Bergeson in support of Assembly Bill 8, concerning income to the community college. They will communicate to the committee members working on the Bill of the Saddleback College Faculty Association's position in this matter.

FACULTY
ASSOCIATION

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT
CALENDAR

Trustee Price requested that Board Report Number 836, Progress Payments, be removed from the Consent Calendar.

AMENDED

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to approve the Consent Calendar as follows:

APPROVED

Attendance at the following, with minimal mileage only to be paid, was unanimously approved:

BOARD OF
TRUSTEES -
REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

Trustee Taylor Lions Club Luncheon
 San Juan Capistrano
 June 21, 1979

Trustee McKnight Conference with the Superintendent/
 President - Saddleback College
 Main Campus - June 22, 1979

Trustee Walther	Appearance on Channel 6 Television (Following a Board Meeting) Laguna Hills June 26, 1979	BOARD OF TRUSTEES - REQUESTS TO ATTEND CONFERENCES, MEETINGS, ETC.
Trustee McKnight	Meeting with Business Assistant, Trainee, Saddleback College Main Campus - June 29, 1979	-CONTINUED-
Trustee McKnight	Meeting of the Fixed Income Consumer Counseling Advisory Board - Saddleback College Main Campus - June 29, 1979	

Attendance at the following with actual and necessary expenses to be paid, including any advance monies requested to cover the actual and necessary expenses, was unanimously approved:

Trustees Wishing to Attend	Meeting of the Orange County Trustees - Santa Ana July 30, 1979
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The following Certificates of Achievement were unanimously approved:

CERTIFICATES
OF ACHIEVEMENT

Cristin R. Casler	Early Childhood Studies
Ralph A. Costa	Cosmetology
Judith L. Du Rocher	Cosmetology
Davalene L. Smith	Cosmetology

The CETA Title VI (PSE) - Job Search Assistance for Public Service Employees - project was unanimously approved. This project will consist of approximately 100 participants holding Public Service Employment with the cities of Laguna Beach and San Clemente, Saddleback Community College District, the Indian Council of Capistrano, and Saddleback Valley YMCA. beginning in mid-July and ending on September 30, 1979. It will provide a maximum of \$30,000 to run an instructional program related to job search techniques.

GRANTS -
PERSONNEL

The following were unanimously approved to participate in the Summer Youth Employment Program (SYEP). (These are in addition to those approved by the Board on June 11 and June 25, 1979. The effective date of employment is June 18 through September 7. Students will be paid \$2.90 per hour and salaries are covered by CETA funding at no cost to the District:

Aguilar, Amparo
 Aguilar, Evelia
 Arellano, Maria (Concha)
 Arreola, Leticia
 Arriero, Jose L.
 Ash, Felicia Yvonne
 Asher, June
 Asher, Sandy
 Bagley, Jayme A.
 Bagley, Patricia A.
 Banda, Frank
 Belmudez, Concepcion
 Belmudez, Gaudalupe M.
 Beltran, Martha
 Boessler, Sherry L.
 Buckley, Mike Tim
 Buick, Kelly Rochelle
 Charchol, Jackie L.
 Culberson, Paul Steven
 Dang, Tuyet Thi
 Diaz, Miguel L.
 Diaz, Olga
 Diaz De Leon, Gloria
 Doumani, Phill
 Ferreira, Martha R.
 Fisch, Miguel L.
 Fitzsimmons, Bradd
 Fitzsimmons, Brett
 Forsberg, Mary
 Frank, Michael J.
 Galvan, Emilia
 Germon, Robert F.
 Haydon, Laurie
 Hernandez, Maria
 Herrera, Eugene J.
 Herrera, Louis E.
 Hlavnicka, Dion R.
 Interlandi, Joseph P.
 Jaime, Araceli
 Lacey, Terisa
 Luna, Raquel O.
 Mailley, Kathleen

Manriquez, George
 Martinez, Graciela
 Martinez, Leticia
 Martinez, Rebecca
 Monroe, Linsey R.
 Nguyen, Chi
 Nguyen, Mem Van
 Nyhuis, Gregory J.
 Olivares, Allen A.
 O'Neal, Angela M.
 O'Neal, Natilie L.
 Orozco, Salvador E.
 Park, Hee Jong
 Perez, John
 Ramirez, Maria
 Ramirez, Rubin G.
 Reese, Brandy M.
 Robertson, Suzanne
 Rojas, Fernando
 Romero, Richard
 Ruiz, Gilbert M.
 Ruiz, Lori A.
 Ruiz, Peter
 Salazar, Sherry L.
 Sanchez, Estela I.
 Shelley, Charles
 Shelley, Katrina L.
 Ta, Bich Ha T.
 Ta, Ngoc He T.
 Ta, Thu Ha T.
 Tipton, James E.
 Tran, Phong
 Tran, Phuong Thi
 Tran, Von Tai
 Trujillo, Sergio G.
 Vu, Cuong Van
 Wacker, Deborah A.
 Wang, Ping-Jen (Jim)
 Wickersham, Sharron
 Wickersham, William
 Williams, Darren Lee

GRANTS -
 PERSONNEL

-CONTINUED-

Petrina Noor was unanimously approved to teach in the 1979 Summer Session on an if-and-as-needed basis at the hourly rate stipulated in the salary schedule at the class to which she is qualified.

APPOINTMENT
 OF SUMMER
 SCHOOL
 INSTRUCTORS

The following were unanimously appointed on an if-and-as-needed basis as both extended day and substitute instructors for the 1979 Summer Session at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

<u>Applicant</u>	<u>Probable Assignment</u>	APPOINTMENT OF SUMMER SCHOOL INSTRUCTORS -CONTINUED-
Raden, Red Wiedemann, Kenneth Wilkinson, Edda	Emeritus Institute Counseling Counseling	

The following requests were unanimously granted:

Everett Brewer, Associate Dean of Instruction, Occupational Programs, will be permitted to carry over five and one-half (5.5) days of accumulated vacation leave to the 1979-80 academic year.

Doyle McKinney, Associate Dean of Instruction, Academic Programs, will be permitted to carry over ten and one-half (10.5) days of accumulated vacation leave to the 1979-80 academic year.

The following classified personnel regular actions were unanimously approved:

Ratification of Employment

Dorothy C. Walz, Clerk Typist II (50%), Division of Multi-Disciplinary Studies, Human Development - Project SPECIAL, subject to availability of funds, Grade 5, Step 1, \$431 per month, effective July 2, 1979, at no cost to the District. This new position was approved by the Board of Trustees on May 29, 1979.

Nola C. Doyle, Clerk Typist II (50%), Division of Multi-Disciplinary Studies, CETA Welding Program, subject to availability of funds, Grade 5, Step 2, \$450.50 per month, effective July 5, 1979, at no cost to the District. This new position was approved by the Board of Trustees on May 14, 1979.

Edward G. Ward, Jr., Radio Operator/Announcer, Media Services, \$3.50 per hour, part-time hourly (19 hours per week), effective July 6, 1979. The hours will be determined by the appropriate administrator and budget.

Employment of Clerk-Short Term, 1979-80

The following were employed as Clerk-Short Term at the rate of \$3.25 per hour, effective June 25, 1979. The hours will be determined by the appropriate administrator and budget:

Laura Jean Bishopp	Kelly Gene Killion
Rosalie Foat	Margaret D. White

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Employment - Student Employees

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

The following were employed as student employees at the rate of \$2.90 per hour:

-CONTINUED-

Keiko Arashiro
Cheryl Browning

Caryn Cohen

Personal Leave of Absence

Duane Matthews, Laboratory Technician/Art, Division of Fine Arts, was granted a personal leave of absence without pay from July 16 through August 10, 1979.

Judy St. Clair, Instructional Aide/Art and Photography, Division of Fine Arts, was granted a personal leave of absence without pay from July 17 through August 3, 1979.

Timothy Salazar, Instructional Aide/Art, Division of Fine Arts, was granted a personal leave of absence without pay from July 2 through August 10, 1979.

Change of Status/Reclassification

Paul Sandstedt, Printing Technician Trainee, Duplicating Center, Library, has completed his trainee internship period which included both on-the-job press work and several of the reprographics courses and now qualifies for a reclassification to Grade 10, Step 5, effective July 1, 1979.

Anne Nosbusch, Program Technician, Office of Instruction, has completed a six-month leave of absence previously approved by the Board of Trustees. She will be returned to her position of Program Technician, Grade 9, Step 5, on a 75% basis, effective July 2, 1979. The reduced assignment of 30 hours per week is at her request.

Accumulated Vacation Leave Carry-Over Requests

Roy N. Barletta, Assistant Superintendent/Business Services, will be permitted to carry over one and one-half (1.5) days of accumulated vacation leave to be used during the month of July 1979.

Jane Radner, Administrative Assistant - Business, Business Services, will be permitted to carry over five (5) days of accumulated vacation leave to be used during the month of July 1979.

Resignation/Termination

Vicky L. Soria, Clerk Typist Assistant, CETA Title VI, Multi-Disciplinary Studies, resigned effective May 22, 1979.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

-CONTINUED-

Michael Bolger, Instructional Aide/Music, Division of Fine Arts, resigned effective June 29, 1979.

William T. Rice, Construction Inspector, Business Services, resigned effective July 2, 1979. Mr. Rice will continue to act as Construction Inspector on the Swimming Facility and Softball Field project on an hourly basis until final completion and acceptance of the project.

Purchase Orders 41934 through 42141, totaling \$246,366.57, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered. A report of changes to purchase orders approved at previous Board meetings was also approved.

PURCHASE ORDERS

A copy of the Purchase Order Listing is on file with these Minutes.

Payment of personnel services was unanimously ratified as follows:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll 12A* \$645,791.79

*Constitutes the payroll identification of certificated personnel paid in this period, named on the list on file in the Business Office.

In view of the fact that the meeting of the Orange County Trustees will be held on July 30, 1979, reconsideration was given to the date of the second meeting of the Board of Trustees in July.

SCHEDULE OF
BOARD MEETINGS

This matter was deferred until later in the meeting.

DEFERRED

Nominations for the 1979 California Community College Trustees (CCCT) Board of Directors was requested, to be forwarded to the Association prior to July 15, 1979.

CALIFORNIA
COMMUNITY
COLLEGE TRUSTEES
(CCCT) BOARD
OF DIRECTORS -
1979 ELECTION

A motion was made by Trustee Taylor, seconded by Trustee Brandt, and unanimously carried to nominate Trustee Price.

TRUSTEE PRICE
NOMINATED

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried that the nominations be closed and that a unanimous vote be cast for Trustee Price.

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It was recommended that the following public program and community service items be approved:

PUBLIC PROGRAMS
AND
COMMUNITY SERVICE

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Combined Staff Development/Continuing Education Workshop - June 29, 1979	Sandra Watts	\$ 100.00 in addition to that approved June 25, 1979
Gerontology 101 - July 12, 1979	Helen K. Loring	\$ 25.00
Afternoon with Art: Tour and Lecture Series - October 13 and 27; November 3 and 17, 1979	Ralph Bond Bus Transportation	\$ 400.00 Not to exceed \$ 1,200.00
Guy Halferty in Concert: An Evening with Jerome Kern and Irving Berlin - October 6, 1979	Guy Halferty	\$ 650.00
Saddleback College in Concert - October 10; December 1, 2, 5, 8, 13, and 15, 1979	Guest Speakers	Not to exceed \$ 3,700.00
Lives that Enlighten & Ennoble Our Lives October 2, 9, 16, 23, and 30; November 6, 1979	Martin Weitz	\$ 450.00
Beginning Watercolor Workshop - October 2, 9, 16, 23, 30; November 6, 1979	Scott Moore	\$ 400.00
Intermediate Workshop in Watercolor October 4, 11, 18, and 25; November 1 and 8, 1979	Scott Moore	\$ 400.00
Watercolor Workshop for Young People - October 6, 13, 20, and 27; November 3 and 10, 1979	Scott Moore	\$ 400.00

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICE
Color Photography: A Seminar - September 20, 27 and 29; October 6, and 11, 1979	Mark Chamberlain	\$ 450.00	-CONTINUED-
Studio Photography: Exploring Alter- natives to the Found Image - October 25; Novem- ber 1, 8, 17, and 29, 1979	Mark Chamberlain	\$ 450.00	
Ballet Folclorico September 15, 1979	Steve Miranda	\$ 20.00/Hr. Not to exceed \$ 1,000.00	
The Seeing Eye: Understanding and Developing Creative Black and White Photography September 18 and 25; October 2, 9, 16, and 23, 1979	Paul Gussman	\$ 400.00	
Financial Planning for Singles - October 16, 23, and 30; November 6, 1979	Ron Gable	\$ 300.00	
Protecting Your In- come Through Tax Planning and Tax Shelters - October 20, 1979	John W. Clark	\$ 150.00	
Managing Stress and Tension - October 4, 1979	Arthur Hastings	\$ 800.00	
Effective Selling: Winning Through Accommodation September 29, 1979	David Graham	\$ 250.00 + 25% of net over \$1,000	
Body Works: A Blending of Yoga Tai Chi, Dance and Creative Movement September 29; October 6, 13, 20, and 27, 1979	Laura Fireman/ Belinda Clements	\$ 250.00 Each	

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	<u>PUBLIC PROGRAMS AND COMMUNITY SERVICE</u>
Pre-Business Seminar - September 15, 1979	Lee Eckert	\$ 100.00 + 25% of net over \$1,000	-CONTINUED-
	Joe Ryan	\$ 100.00 + 25% of net over \$1,000	
How to Start Your Own Business - September 22, 1979	Lee Eckert	\$ 300.00 + 25% of net over \$3,000	
	Joe Ryan	\$ 300.00 + 25% of net over \$3,000	
Write Your Own Business Plan - October 3, 10, 17, 24, and 31; November 7 and 14, 1979	Lee Eckert	\$ 530.00 + 25% of net over \$1,700	
	Joe Ryan	\$ 530.00 + 25% of net over \$1,700	
Basic Brush-Up Typing Workshop September 15, 1979	Lola Attigner	No charge	
Community Use of the Typing Learning Center	-	-	
Responsible Assertive Behavior - September 18 and 25; October 2 and 9, 1979	Arthur Lange	\$ 500.00 + 50% of gross over \$1,000	
Overcoming Barriers to Personal Effectiveness - October 24 and 31; November 7 and 14, 1979	Arthur Lange	\$ 500.00 + 50% of gross over \$1,000	
Eliminating Self-Defeating Behavior October 20 and 27; November 3 and 10, 1979	David Coombs	50% of the gross	
Stand Up and Speak October 6, 1979	Gene Selig	\$ 100.00 + 50% of net over \$700	

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICE
Survival in Orange County/Southern California for the Foreign Student July 30 to August 17, 1979	Kathy Ledbetter	\$ 1,080.00	-CONTINUED-
Dressing for A Successful Image October 5 and 6; November 9 and 10, 1979	JoAnn Fitzgibbons	\$ 350.00 Each Workshop	
Exploring Emotions through Body/Dance Movement - Saturdays September 29 through November 10, 1979	Ruthe Busch Gluckson	\$ 350.00	
Developing Emotional Intimacy: Sharing Feelings for Couples September 14 and 15 1979	David Coombs	50% of gross	
Olympic Rainforest Exploration - July 30 - August 12, 1979	Jerry Fowler	\$ 780.00	
	Facility Rental	\$ 200.00	
	(in cash advance for campgrounds)		
	Supplies	\$ 100.00	
	(in cash advance for incidental fees and costs)		
	Two college vans to be used at 18¢ per mile (5,000 miles)		
Workshops for Supervisors - October 3, 10, 17, 24, and 31; November 7 and 14, 1979	Bob Martin	\$ 100.00	
	Sam Houston	100.00	
	Gunnar Sorensen	100.00	
	Edward Bodakin	400.00	
	Barbara Hill	400.00	
	Sam Houston	100.00	
	Ron Nall	100.00	
Christmas Crafts Potpourri - September 24; October 1, 8, 15, 22 and 29, 1979	Sandy Leach	\$ 216.00	
	Facility Rental	120.00	

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICE
Classic Car Collecting II - October 10, 17, 24, and 31; November 7 and 14, 1979	Craig Sinclair	\$ 600.00	-CONTINUED-
	Jim Beck	40.00	
	Ed Berry	40.00	
	Tommy Farrell	100.00	
	Rick Cole	100.00	
	Sig Caswell	100.00	
	Facility Rental	100.00	
	Food	20.00	
Classic Car Collecting Field Trip - The Fabulous J. B. Nethercutt Collection - November 13, 1979	Bus Transportation	\$ 300.00	
Classic Car Collecting Field Trip - The Axel Wars Collection October 20, 1979	Bus Transportation	\$ 300.00	
Christmas Crafts Potpourri - September 25; October 2, 9, 16, 23, and 30, 1979	Sandy Leach	\$ 216.00	
	Facility Rental	90.00	
Creative Approaches to Interior Design October 3, 10, 17 and 24, 1979	Ruth Jacobson	\$ 350.00	
	Beverly Thompson	150.00	
	JoAnn Crist	225.00	
	Facility Rental	185.00	
Natural Christmas Treasurers - September 24; October 1, 8, 15, 22 and 29, 1979	Sue Kirby	\$ 216.00	
	Facility Rental	90.00	
Natural Christmas Treasures - September 27; October 4, 11, 18 and 25; November 1, 1979	Sue Kirby	\$ 216.00	
	Facility Rental	120.00	
Rollerskating - Disco Style September 24; October 1, 8, 15, 22, and 29, 1979	Facility Rental: Mission Viejo Skateway	\$ 350.00	

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICE
Rollerskating - Disco Style November 5, 19, and 26; December 3, 10, and 17, 1979	Facility Rental: Mission Viejo Skateway	\$ 350.00	-CONTINUED-
Ski Conditioning November 6, 13, 20, and 27; December 4 and 11, 1979	Cindy Wilson Facility Rental	\$ 162.00 180.00	
Downhill Skiing & You - October 24 and 31; November 7 and 14, 1979	Don Nobles Facility Rental	\$ 180.00 105.00	
Snapshot Photo- graphy - October 17, 24, and 31; November 14, 1979	Shirlie and Bill Schreiber	\$ 350.00	
Wilderness Survival October 20 and 27; November 3, 10, 17 and 18, 1979	Robert Cooper Two assistant guides to be named at a later date	\$ 750.00 90.00 Each	
Creative Microwave Cookery - October 12, 19 and 26; November 2, 1979	Barbara Gershman Pat Cook Food	\$ 200.00 400.00 400.00	
Creative Microwave Cookery - September 14, 21, and 28; October 5, 1979	Barbara Gershman Pat Cook Food	\$ 200.00 400.00 400.00	
Microwave Cooking Laboratory - October 27; November 3, 10, and 17, 1979	Barbara Gershman Pat Cook Food	\$ 50.00 400.00 400.00	
Wine Appreciation September 20, 27; October 4 and 11, 1979	Alex McGeary Food and Beverage	\$ 300.00 200.00	

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Yosemite National Park - February 1-3, 1980	Bus Transportation Facility Rental Yosemite Lodge	\$ 1,636.00 1,800.00
Rancho California Wine Tour - October 6, 1979	Alex McGeary Bus Transportation	\$ 425.00
Hearst Castle/ Solvang October 20 and 21, 1979	American Travel (Hotel, transpor- tation and Hearst Castle costs)	\$ 2,350.00
Tournament of Roses Parade - January 1, 1980	Bus Transportation Parade Seats/ Bus Pass	\$ 1,166.00 1,274.00

PUBLIC PROGRAMS
AND
COMMUNITY SERVICE

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to approve all items with the exception of the Olympic Rainforest Exploration which will be voted upon separately.

APPROVED

A motion was made by Trustee Walther, seconded by Trustee Brandt, and carried to approve the Olympic Rainforest Exploration as presented.

APPROVED

Trustee McKnight was in favor of the Community Service trip but, under the proposed fees suggested, he believes that it would be wiser to utilize public transportation instead of the two college vans.

The Trustees were informed that last January Ms. Davenport, a University of California, Irvine, Social Ecology intern, began working with Dr. Steinke, Director of Student Services, on the development of the Human Resource Development Project, North Campus. To date a project proposal has been drafted, community support established, an advisory board identified, and a funding proposal for grant monies submitted.

HUMAN RESOURCE
DEVELOPMENT
PROJECT,
NORTH CAMPUS

A project outline was presented and a copy of the outline will be placed on file with these Minutes.

It was recommended that authorization be granted to proceed with the implementation of this project, effective Fall 1979.

A motion was made by Trustee Brandt, seconded by Trustee Walther, and unanimously carried to grant authorization to proceed with the implementation of the Human Resource Development Project, North Campus, effective Fall 1979.

APPROVED
*Subject to the
availability
of funds.*
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The Certificated/Classified Management Interim Evaluation item had been removed from the Agenda by the Administration.

INTERIM
EVALUATION
-REMOVED-

Employment of the following full-time instructors for the 1979-80 academic year, with employment to begin August 20, 1979, was recommended:

EMPLOYMENT
OF FULL-TIME
CERTIFICATED
PERSONNEL

Main Campus

It was recommended that Patrick J. Fennell be employed as a Theatre Instructor, Division of Fine Arts. Approximate Salary: Class V, Step 1.

It was recommended that Alfred F. Kirsch be employed as a Construction Technology Instructor, Division of Occupational Programs. Approximate Salary: Class IV, Step 16.

It was recommended that Joseph J. Valencic be employed as a Marine Science Instructor, Division of Natural Science. Approximate Salary: Class V, Step 5.

It was recommended that Lee Waian be employed as an Environmental Studies Instructor, Division of Multi-Disciplinary Studies. Approximate Salary: Class V, Step 5.

North Campus

It was recommended that Terrence J. Burgess be employed as a Biology Instructor, Instructional Services. Approximate Salary: Class IV, Step 9.

It was recommended that Howard Dachslager be employed as a Mathematics Instructor, Instructional Services. Approximate Salary: Class V, Step 10.

It was recommended that Raghu P. Mathur be employed as a Chemistry Instructor, Instructional Services. Approximate Salary: Class V, Step 12.

It was recommended that Janice Lynn Wyma be employed as a Music Instructor, Instructional Services. Approximate Salary: Class IV, Step 4.

A motion was made by Trustee Taylor, seconded by Trustee Walther, and unanimously carried to employ the above-listed full-time instructors for the 1979-80 academic year, with employment to begin August 20, 1979, contingent upon the District's funding capability for the 1979-80 academic year, as was noted on the Announcement of Vacancy.

APPROVED
WITH
CONTINGENCY

Employment of the following full-time classified personnel was recommended:

EMPLOYMENT
OF FULL-TIME
CLASSIFIED
PERSONNEL

Ratification of Employment - Main Campus

Rose J. Dale, Secretary, Public Information Office, Grade 11, Step 3, \$1,084 per month, effective July 1, 1979. This is a replacement position for Mary Lou DeLeva.

Ann Elizabeth Harjo, Clerk Typist II, Division of Multi-Disciplinary Studies, Grade 5, Step 3, \$944 per month, effective July 9, 1979. The salary for this position is at no cost to the District and is funded by the CETA Printing and Electronics Training Programs. This is a replacement position for Alice Foshay and Nancy May whose duties were consolidated into a full-time position.

Ratification of Employment - North Campus

Declan Paul Nieblas, Courier/Mail Clerk, Instructional Services, Grade 1, Step 3, \$862 per month, effective July 1, 1979. This new position was approved on May 29, 1979.

A motion was made by Trustee Taylor, seconded by Trustee McKnight, and unanimously carried to approve the employment of the full-time classified personnel as presented.

APPROVED

The gift to the District had been removed from the Agenda by the Administration.

GIFT
-REMOVED-

An agreement between the District and St. Jude Hospital and Rehabilitation Center, Fullerton, was submitted for ratification.

CONTRACT -
ST. JUDE
HOSPITAL

The agreement provides for the use of the St. Jude facilities for programs offered by the Health Sciences Division of Saddleback College for paramedical personnel, for a period of two years.

A motion was made by Trustee Taylor, seconded by Trustee Brandt, and unanimously carried to ratify the agreement between the District and St. Jude Hospital and Rehabilitation Center as submitted.

APPROVED

A copy of the Agreement will be placed on file with these Minutes.

At the meeting of April 23, 1979, the Board of Trustees considered a claim presented by Ms. Phyllis Nadine Huff, requesting payment in the amount of \$50.88 for vehicle towing and repair costs as a result of an incident which occurred at the North Campus. The Board denied any liability and referred the matter to the District's insurance carrier.

SMALL CLAIMS
ACTION AGAINST
THE DISTRICT

Industrial Indemnity Company's inquiry into this matter showed no negligence on the part of the District, and Ms. Huff's claim was denied.

Ms. Huff has initiated an action in small claims court which is scheduled for a hearing on Friday, July 20, 1979. The amount claimed is \$80.52, which includes costs for postage, gasoline, time off work, etc., in connection with this matter.

It was requested that the Assistant Superintendent/Business be authorized to represent the District in this small claims action.

A motion was made by Trustee Brandt, seconded by Trustee Walther, and unanimously carried to authorize the Assistant Superintendent/Business to represent the district in the small claims action initiated by Ms. Huff which is scheduled for a hearing on Friday, July 20, 1979.

ASSISTANT
SUPERINTENDENT/
TO REPRESENT
THE DISTRICT

The following change order was submitted for approval as outlined below:

CHANGE ORDER

Change Order Number 10 - Saddleback College, Swimming Pool - Contractor: Shirley Brothers, Inc.

Change Order Number 10 adds the cost of installing a new shower head below the one-meter diving board to improve the water condition for diving. This will add \$679.00 to Shirley Brother's contract with a time extension of three days.

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to approve the Change Order as presented.

APPROVED

It was recommended that the items on the Awards List, a copy of which is on file with these Minutes, be approved for the action specified, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

Each bidder recommended for an award has submitted the low bid meeting specifications.

AWARDS
-CONTINUED-

The recommended awards are within the proposed budgetary appropriations, and subject to change pending final notification of funding and budget adoption.

(REVISION)

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to approve the Awards as recommended and to authorize payment upon delivery and acceptance of the items ordered.

APPROVED

The following requests for contract services were submitted for approval:

CONTRACT
SERVICES

Saddleback Company Theatre

Ronald Coffman, "Guys and Dolls" set construction, July 2 through July 22, 1979 - not to exceed \$375.00.

Paul Sellenthin, "Guys and Dolls" scenery, July 18 through August 1, 1979 - not to exceed \$300.00.

Susan Gash, Theatre House Manager for Company productions, June 21 through August 12, 1979 - not to exceed \$350.00. The House Manager supervises ushers and stage managers, and makes sure that the theatre is ready for each performance.

"Guys and Dolls" Orchestra of 18 members, 10 performances - not to exceed a total cost of \$1,800. It was recommended that Alvin Brightbill, Musical Director for the Company Theatre, be authorized to select the individuals who will make up this orchestra and to submit pay requests for their services.

Student Services

It was recommended that Mrs. Audrey Ramsay be retained to perform services in connection with the preparation of various Federal and State reports for the Admissions and Records Office. Mrs. Ramsay will be compensated at an hourly fee of \$8.00, not to exceed \$5,000 during 1979-80.

Radio Station

It was recommended that the firm of Haley, Bader & Potts of Washington, D.C., be reappointed as legal consultants for the Radio Station to provide the monitoring and other services required to maintain the KSBR Radio License in conformance with Federal Communication Commission Regulations. The

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fee for such services is \$125 per month, for a total of \$1,500 for fiscal year 1979-80. It was further recommended that the Superintendent/President or the Assistant Superintendent/Business be authorized to execute an appropriate agreement for these legal services.

CONTRACT
SERVICES

-CONTINUED-

It was recommended that Mr. Hugh Paul be reappointed to provide consulting services for the radio station at a monthly fee of \$250, for a total of \$3000 for fiscal year 1979-80.

A motion was made by Trustee Walther, seconded by Trustee Taylor, and unanimously carried to approve the requests for contract services as submitted.

APPROVED

The progress payment requests list was submitted for ratification or approval, as indicated, on awards previously approved by the Board of Trustees.

PROGRESS
PAYMENTS

The payments requested are within the budgetary allocations for the projects indicated; and the architect, the construction inspector, the construction manager (where applicable) and the Director of Facilities have certified that the work covered by these progress payments has been satisfactorily performed.

Trustee Price had requested that this item be removed from the Consent Calendar in order to stress that at some point in time the Board of Trustees needs project reports in order to be informed.

PROJECT REPORTS
TO BE PREPARED

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried that the progress payment requests be approved as submitted and that project reports be presented to the Board of Trustees.

APPROVED

A copy of the list will be placed on file with these Minutes.

The Board of Trustees recessed at 9:10 p.m. and reconvened to regular session at 9:30 p.m.

RECESS

A budget report, comprised of the following, was presented to the Board of Trustees for review:

BUDGET REVIEW
AND 1979-80
PUBLICATION
BUDGET

A summary by object classification for each administrative department and each instructional division arranged in a comparative format:

1977/78 expenditures
1978/79 budget

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1978/79 expenditures, estimated to June 30, 1979
1979/80 appropriations requested
1979/80 appropriations allowed

BUDGET REVIEW
AND 1979-80
PUBLICATION
BUDGET

Estimated income report.

-CONTINUED-

The estimated income is predicated upon information available at this time. It is proposed that, if additional income is approved and added to the amount of undistributed reserve, it will be made available for additional appropriations consistent with such priorities as the Board will establish. A suggested list of additional appropriations was submitted for consideration and establishment of priorities:

Contingency reserve
Salary adjustments
Additional personnel
Purchase of land, 20 to 80 acres
Remodeling/Repairs

It was recommended that the Board of Trustees authorize the Superintendent or the Assistant Superintendent/Business to file for publication a revised budget with such additions and changes as may be necessary pending the public hearing and final adoption. The date of the public hearing has been set for Monday, August 6, 1979, at 7:30 p.m., by prior action of the Board of Trustees.

A motion was made by Trustee McKnight, seconded by Trustee Taylor, and unanimously carried to authorize the Superintendent or the Assistant Superintendent/Business to file for publication a revised budget with such additions and changes as may be necessary pending the public hearing and final adoption, which has been set for Monday, August 6, 1979, at 7:30 p.m. by prior action of the Board of Trustees unless this date is changed by the state legislature.

APPROVED

A motion was made by Trustee Walther, seconded by Trustee Taylor, and unanimously carried to rescind the action taken by the Board of Trustees on July 9, 1979: that the regular board meeting scheduled to be held on Monday, July 23, 1979, be rescheduled to Monday, July 30, 1979.

SCHEDULE OF
MEETINGS

No further action was taken; thus, the regular board meeting will be held on Monday, July 23, 1979.

JULY 23, 1979

The meeting was adjourned at 10:40 p.m.

ADJOURNMENT

The Board of Trustees immediately convened to Executive Session and convened to Regular Session at 11:00 p.m. to announce that the following action had transpired in Executive Session:

EXECUTIVE SESSIO

As recommended by the Superintendent/President, it had been duly moved, seconded, and approved that Harry Sherer be assigned as Assistant Director of Grants and Research for the academic year 1979-80, effective July 1, 1979. (Certificated Management Salary Schedule 1978-79, Category V, Step 3)

HARRY SHERER
ASSISTANT
DIRECTOR OF
GRANTS AND
RESEARCH



R. N. Barletta, Assistant Secretary of the Board of Trustees