

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

June 20, 1977 - 4:00 p.m.
Library-Classroom Complex - Room 212
28000 Marguerite Parkway

The Special Meeting of the Governing Board of the Saddleback Community College District was called to order by Trustee Taylor. Trustee Price led the audience in the Pledge of Allegiance and Trustee McKnight gave the Invocation.

SPECIAL MEETING

Present:

PRESENT

- Mr. Larry W. Taylor, President
- Prof. Eugene C. McKnight, Clerk
- Mrs. Norrisa Brandt, Member
- Mr. Frank H. Greinke, Member (4:20 p.m.)
- Mr. Robert L. Price, Member
- Mr. William Watts, Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Business Manager
- Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Absent:

ABSENT

Mrs. Donna C. Berry, Vice-President

A motion was made by Trustee Watts, seconded by Trustee Price and unanimously carried, to adopt the Agenda as presented.

AGENDA ADOPTED

The Members of the Board of Trustees were informed that interviews have been conducted with three firms which are interested to serve the District in the capacity of Construction Manager. These interviews were conducted by the Superintendent, the Assistant to the Superintendent, and the Business Manager.

CONSTRUCTION
MANAGER

It was recommended that the firm of Berry Construction, Inc., be retained as the Construction Manager for the following projects at a fee amounting to 10% of the total cost of the described projects or not less than 10% of a minimum budget of \$350,000.

1. Library remodeling.
2. Remodeling of the relocated buildings on the new upper campus.
3. The approved modifications of lower campus buildings.

4. The development of the information center and sign system.
5. The Science Building modifications, Phase II.

CONSTRUCTION
MANAGER

A copy of the proposed agreement with Berry Construction, Inc., was furnished to the Members of the Board of Trustees, and a copy is on file with these Minutes.

- CONTINUED-

It was requested that the Superintendent or Business Manager be authorized to execute this agreement.

A motion was made by Trustee Brandt, seconded by Trustee Watts and unanimously carried, that the firm of Berry Construction, Inc., be retained as the Construction Manager for the above-listed projects at a fee amounting to 10% of the total cost of the described projects or not less than 10% of a minimum budget of \$350,000, and that the Superintendent or Business Manager be authorized to execute this agreement.

APPROVED

The Members of the Board of Trustees were informed that pursuant to the provisions of the Education Code, and the instructions of the Office of the Chancellor of the California Community Colleges and the Orange County Superintendent of Schools, the following procedures are required of the District in connection with the 1977-78 budget:

1977-78
TENTATIVE
ANNUAL
FINANCIAL
AND BUDGET
REPORT

1. The Tentative Annual Financial and Budget Report is filed with the Orange County Superintendent of Schools on July 5, 1977.
2. The Publication Annual Financial and Budget Report, after such revisions, additions, and changes as deemed necessary have been made, and pending publication, public hearing, and final adoption, is refiled with the Orange County Superintendent of Schools.
3. The Annual Financial and Budget Report, following the public hearing, is adopted.

It was therefore recommended that:

1. The Tentative Annual Financial and Budget Report be accepted and filed with the Orange County Superintendent of Schools, to reflect the summary set forth below:

General Fund

Total Estimated Expenditures (Operating and Capital Outlay)	\$23,982,004
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Special Reserve Fund

Capital Outlay Only \$ 22,181

Bond Interest & Redemption Fund

Payment of Interest 275,020
Bond Redemption 440,000

Total Estimated Expenditures and Revenue \$24,719,205

The tax rate of \$.9499 per \$100 of Assessed Valuation levied in 1976-77 will be maintained. The General Purpose budget will be adjusted to reflect any change in the actual assessed valuation, which will become known prior to the date of the public hearing scheduled for August 1, 1977.

2. At the regular meeting of July 11, 1977, the Publication Annual Financial and Budget Report be approved after such revisions and additions have been made. The report will be published during the week of July 18, 1977, to July 25, 1977.
3. A special meeting be held on August 1, 1977, for the purpose of holding the public hearing on the Annual Financial and Budget Report and subsequently adopting the 1977-78 budget.

The following revised budget reports were presented and discussed:
A copy of each is attached to these Minutes.

Schedule A - Income Estimate

Schedule B - General Fund Budget, Summary by
Administrative Departments and
Instructional Divisions

Schedule C - Capital Outlay Program

Schedule D - "Unassigned" Expenditure Report

Schedule E - General Fund Budget Summary Comparison
by Object Classification

Concerning Schedule E, Trustee Watts requested a more detailed definition of each classification. This information was provided by the Business Office.

Concerning Schedule C, the following revisions were suggested for consideration:

Trustee Brandt suggested that the amount allotted for the Swimming Pool Project be reduced from \$800,000 to \$700,000.

Trustee McKnight suggested that the Women's Softball Project, which had previously been approved by the Board of Trustees, be funded and combined with the Swimming Pool Project, thereby possibly effecting a \$30,000 savings in connection with the grading. He feels that this is the most popular program in women's athletics at the high school level and that there will be a great demand for this program. Also, he stated, that Title IX should be taken into consideration.

Trustee Taylor suggested that \$200,000 be added for the Stadium Lights Project. He feels that, partially completed, the track and field project is not being fully utilized. The District should work toward maximum use of all facilities.

These items will be considered as the budget is studied during the next month.

The administration stated that the "Safety Station" has been named the "Safety and Information Station", and that the "Classroom Building" should be stated as the "Classroom Building/Working Drawings".

Mr. Barletta stated that the District is currently levying \$.05 less than that permitted by law under the general purpose tax rate. Also, a community service tax of up to \$.05 may be levied, and a construction tax of up to \$.05 may also be levied. Therefore, the Board of Trustees has the discretion of levying up to \$.15 more tax if it so desires. The value of unsecured property is estimated to have increased approximately 10 percent over last year's, and the value of secured property is estimated to have increased by approximately 18 percent. For every cent the tax rate is increased for 1977-78, the District will receive \$185,000. Thus, an increase of \$.15 would bring the District \$2,775,000. Monies would then be available to support those programs which were reduced, deleted, or postponed, as well as those suggested by the Trustees.

Trustee Brandt stated that she feels that, if possible, community services should, in some way, be identified.

Trustee Watts suggested raising the tax rate by \$.05, on a temporary basis, in order to accelerate the building program. He feels that this would be wise because of inflationary conditions.

Trustee Greinke was opposed. He is for the building program, but feels that the Board of Trustees should go to the people for a decision when considering such a large expenditure.

Trustee Price reminded the Trustees of the recommendations of the Citizens' Advisory Committee on the Northern Campus: to build to meet the needs of the District in a careful, steady and stable manner. It also recommended that the 1976-77 amount of \$.37 of the tax rate for facilities not be exceeded. This is the amount currently planned in the 1977-78 budget.

1977-78
TENTATIVE
ANNUAL
FINANCIAL
AND BUDGET
REPORT

Trustee Brandt stated that she feels that the District cannot place an additional burden on the people.

-CONTINUED-

Trustee Taylor stated that it is the responsibility of the Board of Trustees to spend money carefully. He feels that there is some value in considering escalation, but he is not certain at this point how he would vote in this matter.

A motion was made by Trustee Watts, seconded by Trustee Price and carried, that the 1977-78 Tentative Annual Financial and Budget Report be approved as presented to be filed with the Orange County Superintendent of Schools, to reflect the summary as set forth; that at the regular meeting of July 11, 1977, the Publication Annual Financial and Budget Report, after such revisions, additions, and changes as deemed necessary have been made, be approved, (the report will be published during the week of July 18, 1977, to July 25, 1977); and that a special meeting be held on August 1, 1977, for the purpose of holding the public hearing on the Annual Financial and Budget Report and subsequently adopting the 1977-78 budget, and refiling it with the Orange County Superintendent of Schools.

APPROVED
TO BE FILED
WITH THE
ORANGE COUNTY
SUPERINTENDENT
OF SCHOOLS

Trustee Greinke was opposed. He stated that he is opposed to a tax increase and that this, in fact, is an 18 percent increase in tax dollars due to the increases in assessed valuation. He requested that the budget be cut.

The Board of Trustees recessed at 6:00 p.m. and reconvened to Regular Session at 6:30 p.m.

RECESS
REGULAR SESSION

Dr. Hart, Assistant to the Superintendent, stated that the planning system, which consists of planning papers and planning tasks, was instituted at Saddleback College two years ago. From time to time information is presented in the form of planning papers and planning tasks to the Board of Trustees.

DISTRICT
DEVELOPMENT
PLANS -
NORTHERN CAMPUS

He distributed a copy of Planning Paper Number 10: "Educational Concepts Underlying the Development of the Northern Campus", to each Member of the Board of Trustees. A copy of this Paper is attached to these Minutes.

Dr. Hart outlined the Planning Paper as follows:

The objectives which must be met for Fall of 1978 are:

1. To develop satellite facilities,
2. To develop an educational program and appropriate support services, and
3. In the process of developing Item Numbers 1 and 2, to accommodate possible future expansion in an orderly manner.

DISTRICT
DEVELOPMENT
PLANS -
NORTHERN CAMPUS

-CONTINUED-

Dr. Hart stressed the importance of taking the opportunity of developing a new campus to utilize the very best educational thinking available today. He outlined the three postulates and their consequent propositions as noted in Planning Paper Number 10, and stated that whatever implications these have for facilities design should be considered at this time. They are:

Postulates

1. As institutions become large, students can become lost and alienated.
2. Students seek direction in academics, in careers, and in their personal lives.
3. Different students learn at different rates and respond differently to various teaching approaches.

Propositions

1. The northern campus should be developed by clusters, in order to maximize personal interrelationships.
2. The "Hub" of the campus should be a counseling/testing, orientation, learning center, and library/media facility.
3. The program should provide a variety of teaching modes and methods in order to individualize instruction.

Dr. Hart stated that a campus based on these concepts could be very successful. He reviewed each item and responded to questions.

Superintendent/President Lombardi indicated his agreement with the plan and stated that it would cost no more than what we are now doing.

Mr. Blurock, William Blurock and Partners, Architects-Planners, showed how the concepts can be interjected into facilities, based on Figure 1 found in Planning Task Number 10. He displayed schematics showing a proposed 20-acre campus, as well as a 40, a 60, and a 100-acre campus, taking into consideration the cluster design concept, the mix within clusters, phased development, parking, landscaping, and the circulation of people. Phase I was depicted in further detail and discussed. He stated that it would be a microcosm of the overall concept.

A booklet containing these drawings was presented to each Member of the Board of Trustees and a copy is on file with these Minutes.

DISTRICT
DEVELOPMENT
PLANS -
NORTHERN CAMPUS

After a discussion concerning the various immediate and future educational needs at the northern campus, it was agreed that space allocation for programs would depend on a needs assessment which is to be conducted. The initial phase will house general courses which will permit reaching the maximum number of students with the minimum amount of equipment. Educational specifications for the first phase will be presented to the Board of Trustees during the summer.

-CONTINUED-

Trustee Brandt requested that input be sought from citizens' groups at the beginning of the project. Trustee Greinke agreed.

Trustee Taylor requested a comment from each Trustee concerning the educational concepts and the first phase plans.

Trustee Brandt stated that she feels that Dr. Hart has reached the core of the community college of tomorrow in a logical manner.

Trustee Watts stated that he is pleased with the hub concept. He commented that a plan to implement the same concept is in progress at Saddleback College.

Trustee McKnight stated that he feels that the educational objectives prepared by Dr. Hart are sound and have been well interpreted by the Architect. He feels that some recreational activity such as playing fields and intramural activities are needed, although not necessarily an athletic program.

Trustee Greinke stated that he is excited about a northern campus and that he will dedicate himself in working toward accomplishing this goal as soon as possible.

Trustee Price stated that he is pleased. He complimented the staff for moving so swiftly. He hopes to receive the educational specifications in the near future.

In order to have a campus in operation by September of 1978, and considering that sufficient funds are not available, Mr. Blurock proposed that instead of using relocatable buildings that empty shells be built consisting of 40,000 square feet, and that the interiors be completed with lease-purchase financing.

Trustee Watts stated that in two years with the \$.05 construction tax the necessary money could be raised to pay for the whole satellite outright. He is in opposition to borrowing the money because of the interest charges involved.

Trustee Price reminded the Members of the Board of Trustees of the warning of the Citizens' Advisory Committee: not to move too fast on the satellite while heavy expenditures are still necessary at Saddleback College.

DISTRICT
DEVELOPMENT
PLANS -
NORTHERN CAMPUS

Trustee Taylor requested that a report for discussion and consideration indicating the budget in detail and the various ways of financing the northern site be placed on the next agenda.

-CONITNUED-

The regular meeting will be called to order on June 27, 1977, at 7:00 p.m. in order to hold a budget study session from 7:00 p.m. until 8:30 p.m., at which time the regular business will be conducted.

The Board of Trustees convened to Executive Session at 8:06 p.m. and reconvened to regular session at 8:15 p.m.

EXECUTIVE SESSION
REGULAR SESSION

No action having transpired in Executive Session, and there being no further business, the meeting was immediately adjourned until Monday, June 27, 1977, at 7:00 p.m.

ADJOURNMENT

RA Lombardi
R. A. Lombardi, Secretary of the Board of Trustees