



Trustee McKnight reported the action taken by the Board of Trustees during Executive Session on May 14, 1979, as follows:

EXECUTIVE  
SESSION  
MAY 14, 1979

Referring to the stadium lighting project and threatened action by contractors, a motion was made by Trustee Taylor, seconded by Trustee Brandt, and unanimously carried that County Counsel and William Blurock and Partners, AIA Architects, should be immediately informed that the district considers William Blurock and Partners to be a party to any action.

ACTION  
REPORTED

STADIUM  
LIGHTING  
PROJECT

A motion was made by Trustee Taylor, seconded by Trustee Walther, and unanimously carried to adopt the Minutes of the Regular Meeting of May 14, 1979, as presented.

MINUTES OF  
MAY 14, 1979  
ADOPTED

Trustee Taylor told of his extreme pleasure in being honored by receiving the Marion Bergeson Award, which acknowledges dedication to education for students. He stated that it is especially important to him that this Board of Trustees nominated him for this award, and that many from the college wrote letters in support of his nomination.

REPORTS AND  
COMMUNICATIONS

MEMBERS OF  
THE BOARD  
OF TRUSTEES

Marion Bergeson  
Award -  
Trustee Taylor

Trustee Taylor quoted from a California Community College Trustees (CCCT) publication which states that California two-year colleges presently constitute seventy-five percent of all higher education institutions and that one of every ten persons eighteen years of age and older are enrolled in a community college at any given time.

California  
Community  
Colleges -  
Enrollment

Assistant Superintendent Barletta, for the information of the Board of Trustees, played a tape he had recorded this date of the message from the California Community College Trustees (CCCT) Message Center. This message digests legislative measures of interest, gives the status of the community college finance proposal as it moves through the legislative process, as well as meeting notices, and information of general interest to the CCCT membership.

CCCT  
Message  
Center  
Report

Trustee Taylor reported on his attendance at the California Community College Trustees (CCCT) Annual Conference in San Diego. He stated that it appears that this year will be another bail-out year. It is also indicated that the Governor plans to grant state employees a six percent pay increase this year.

CCCT  
Annual  
Conference

which may set a precedent. A speaker at the conference stated that he believes that in three to five years there will be tuition charged at community colleges. It is felt that the community college districts should have some say regarding who serves on the State Board of Governors.

REPORTS AND  
COMMUNICATIONS

MEMBERS OF  
THE BOARD  
OF TRUSTEES

Trustee Walther reported on her attendance at the meeting of the California Community and Junior College Association (CCJCA) Task Force on Project Impact which was recently held in San Francisco. She stated that the community college has a terrific story to tell and that this task force is attempting to do so. Grant monies are being sought to develop audio visual materials for radio and television. A group of top-notch public relations officers throughout the state will assist in the preparation of the materials which will be shown to legislators and provided to community college districts in order that the public may become aware of the community college.

-CONTINUED-

CCJCA  
Task Force  
on Project  
Impact

*\*Mrs. Robinson stated that CPEC had not recommended line-item legislative review of community college budgets, but only that the legis-*

She reported on her attendance at the California Community College Trustees (CCCT) Annual Conference in San Diego. She stated that she was pleased to have heard the speech given by the chairperson of the California Postsecondary Education Commission, Agnes Robinson. \*

CCJCA  
Annual  
Conference

*lature look at the total community college budget as a comparison with the UC and CSUC budgets.*

Trustee McKnight stated that he also had attended the California Community College Trustees (CCCT) Conference in San Diego, and believes that it was a very beneficial event.

He commended those involved in preparing the Faculty and Staff Development Projects Brochure for 1978-79. This is a project which is co-sponsored by the Office of In-Service Training and Staff Development, and the Office of Grants and Resource Development.

Faculty and  
Staff Development  
Projects  
Brochure

He reported that the Los Angeles Times had carried a list of the names of high school seniors and that he had suggested to Provost Hart that this information be utilized advantageously. He discovered that the high school seniors already had been invited to visit the north campus to investigate the opportunities available.

High School  
Seniors  
Invited to  
Visit the  
North Campus

Trustee Brandt reported on her attendance at the California Community College Trustees (CCCT) Annual Conference in San Diego. She reported

that the determination of credit and non-credit courses is going to be a very important issue, as the state will not give aid for non-credit courses.

Trustee Price commented on his enjoyable experience of participating in the commencement exercises this year.

He stated that he had enjoyed the tremendous music of the Kingston Trio when they appeared in concert at Saddleback College.

He reported on receiving a very positive letter from Mrs. Wormell concerning the Saddleback College Child Care Center.

He acknowledged the students' participation in the theatre at Saddleback College.

He announced that a community advisory board concerning the KSBR Radio Station will be appointed in conjunction with the District Foundation.

Associated Student Body President Ormasa reported that the Associated Student Body had realized \$100 profit from concessions at the Kingston Trio Concert.

She introduced Mr. Pat Dugan, a Saddleback College student who had placed first in the national surfing contest recently held in Peru. She reported that the Associated Student Body had assisted in financing his entry in this contest and that they are very proud of him. He told of his trip and the experience of this cultural exchange. In December he plans to participate in a surfing contest in Chile. The Board of Trustees congratulated Mr. Dugan for his achievement and his fine representation of Saddleback College.

Associated Student Body President Ormasa introduced Miss Tuohey, Treasurer of the Associated Student Body.

She announced that on April 25-26, 1979, the Associated Student Body had voted for an instructor to be awarded the honor of receiving the "Instructor of the Year" Award. She presented the award to Instructor Bill Holston. The Board of Trustees commended him for his good work.

REPORTS AND  
COMMUNICATIONS

MEMBERS OF  
THE BOARD  
OF TRUSTEES

-CONTINUED-

Commencement

Kingston Trio  
Concert

Child Care  
Center

Students  
Participation  
in the Theatre

KSBR Radio  
Station  
Advisory Board

STUDENT  
MEMBER

PAT DUGAN  
Placed First  
in National  
Surfing Contest

MISS TUOHEY  
ASB Treasurer

INSTRUCTOR  
BILL HOLSTON

Instructor  
of the Year

Page 4 of 29  
05-29-79

Superintendent/President Lombardi announced that 6,159 students are currently enrolled in summer session. Approximately 900 of these students plan to attend classes at the north campus which will begin on June 15. It is estimated that over 7,000 students district-wide will enroll for the summer session.

REPORTS AND  
COMMUNICATIONS

SUPERINTENDENT/  
PRESIDENT

Enrollment

He stated that Assistant Superintendent Hart is currently in Sacramento representing the district, seeking funds in the amount of \$295,300 for the classroom building working drawings, which hopefully will be followed by construction funds. Three yes votes, one no vote, and one abstention were received in the Assembly Ways and Means Committee. In negotiating for this vote, Assistant Superintendent Hart had to withdraw the district's other application for twenty acres at the north campus. This issue now goes to the Senate Finance Committee which is one step closer to approval by the Governor.

Classroom  
Building

A tentative annual budget and financial report will be presented to the Board of Trustees at the next regular board meeting. He stated that the budget is primarily status quo. Major issues will be pointed out for the Board of Trustees to review and priorities will be established.

Tentative  
Annual Budget  
and  
Financial Report  
to be  
Presented  
June 11, 1979

Superintendent/President Lombardi introduced Ms. Shelba Robison, Acting Director, Grants and Resource Development, to acquaint the Board of Trustees with the background of a grant before it is submitted to the Board of Trustees for approval.

Grants and  
Resource  
Development

Shelba Robison,  
Acting Director

Ms. Robison stressed the importance of the word "resource" in Grants and Resource Development, which equals facilitation. She stated that the basic task of this office is to help the institution meet its needs through grants as well as private gifts, people, connections, ideas, things, and planning. She elaborated on each and on the five steps to successful resource development which are as follows: planning, leadership, information, contact, and credibility.

She outlined the criteria for seeking grants. Determination is made by review and approval of the division involved, a grants review council, the administrative cabinet, the Superintendent/President, and the Board of Trustees.

Ms. Robison noted the source of outside funds which are the federal government, directly and through the state; state and local governments; and private sources. She explained the types of government funding.

REPORTS AND  
COMMUNICATIONS  
  
SUPERINTENDENT/  
PRESIDENT

She indicated the resource development goals and accomplishments for 1977-78 and 1978-79. Following is a listing of the accomplishments:

-CONTINUED-

During the 1977-78 academic year the Office of Grants and Resource Development established from scratch the necessary in-house processes to support a grants operation. Through a concerted effort of dissemination and workshops on grants writing, faculty/staff grants authorship increased dramatically from four grant applications in 1976-77 to thirty in 1977-78. Earned income from grants (\$159,000) exceeded office expenditures (\$55,000) three-fold and a grants capture rate (60%) which exceeded the national average (30%) was established.

Grants and  
Resource  
Development

-Continued-

During 1978-79 the number of faculty/staff grants writing participants increased to a total of 49. This year's income, with results still pending on one-third of the grants, has already exceeded last year's income. A capture rate which exceeds the national average has been maintained, groundwork for an effective grants management system has been laid, and a return which at least triples costs has been maintained.

The Board of Trustees thanked Ms. Robison for an excellent presentation and commended her for a job well done.

Dr. Thomas Carroll, newly-elected president of the Academic Senate, expressed his pleasure at being in attendance at the meeting of the Board of Trustees representing the Academic Senate.

ACADEMIC  
SENATE

Mrs. Doris Driml, on behalf of the California School Employees Association, thanked Trustee Taylor for a job well done as President of the Board of Trustees and welcomed Trustee Price as the newly-elected President.

CALIFORNIA  
SCHOOL  
EMPLOYEES  
ASSOCIATION

Mr. Michael Merrifield, newly-elected President of the Faculty Association, stated that he is looking forward to this academic year.

FACULTY  
ASSOCIATION



APPOINTMENT OF  
SUMMER SCHOOL  
INSTRUCTORS

The following full-time instructors were unanimously approved to teach at the north campus in the 1979 summer session on an if-and-as-needed basis at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

Arntson, Joyce	Jundanian, Brendan
Glenn, Hugh	Luesebrink, Marjorie
Hayashi, Masato	Rudmann, Jerry
Hopa, Pare	Welch, Rebecca

The following, previously employed, part-time instructors were unanimously approved to teach at the north campus in the 1979 summer session on an if-and-as-needed basis at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

Bailey, Jim	Mc Dermott, Ann
Benedict, Donna	McNeil, Mark
Byerly, Jack	O'Donnell, Patrick
Cocchiara, Marcia	Orr, Mary
Cross, David	Parker, Carolyn
Cross, Sue	Peterson, Donald
Day, Gregory	Riley, William
Emmert, Patsy	Safford, Betty
Faries, Marilyn	Sayers, Bruce
Haas, Howard	Sawyer, Thomas
Isshiki, Koichiro	Van Beek, Milo
Klaus, Raymond	Whiteman, Hugh
LaBarbera, Jeanne	Winkelman, Donald
Ledbetter, Kathy	Wyma, Jan
Locke, Kathleen	Yank, Esther

The following, previously employed, extended day instructors were unanimously appointed on an if-and-as-needed basis for the 1979 summer session at the hourly rate stipulated in the salary schedule at the class to which each is qualified.

Cox, Kay	Gussman, Paul
Finigan, Betty	Salas, Marilyn
Gauch, Geraldine	

Kenneth W. Lowery was unanimously appointed on an if-and-as-needed basis as both extended day and substitute instructor for the 1979 summer session at the hourly rate stipulated in the salary schedule at the class to which he is qualified.

Kathleen Paukstis, currently employed as an instructor through a grant, was unanimously appointed on an if-and-as-needed basis for the 1979 summer session at the hourly rate stipulated in the salary schedule at the class to which she is qualified.

APPOINTMENT OF  
SUMMER SCHOOL  
INSTRUCTORS

-CONTINUED-

The following, currently employed librarians were unanimously appointed on an if-and-as-needed basis for the 1979 summer session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

Terry Courtright  
Ann Hagerty

Tom Weisrock

Randell A. Agadoni was unanimously appointed on an if-and-as-needed basis as both extended day and substitute instructor for the 1978-79 academic year at the hourly rate stipulated in the salary schedule at the class to which he is qualified.

APPOINTMENT OF  
EXTENDED DAY/  
SUBSTITUTE  
INSTRUCTOR

Employment of Raymond Beach, M.D., as Physician Substitute, Student Health Center, Student Services, at the rate of \$32.00 per hour, effective May 29, 1979, was unanimously ratified.

CERTIFICATED  
PERSONNEL -  
REGULAR  
ACTIONS

The following classified personnel regular actions were unanimously approved:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

#### Employment

The following were employed as student employees on an as-needed basis at \$2.90 per hour:

Rita Cheng  
Leslie F. King  
Dan Kutcher

Marian Manzer  
Madeline Van Wagenen

Victor Scialli was employed as Clerk-Short Term at the rate of \$3.25 per hour, effective May 30, 1979. The hours will be determined by the appropriate administrator and budget.

#### Personal Leave of Absence

Christopher Alexandra, Audio Visual Technician I, north campus, was granted a personal leave of absence without pay from June 22 through July 6, 1979.

Libby Kubr, Clerk Typist II, Office of Continuing Education, was granted a personal leave of absence without pay from June 18 through June 29, 1979.

Employment - CETA Title IV

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

The following were employed under CETA - Title IV SYEP (Summer Youth Employment Program), effective May 21, 1979, through September 14, 1979, at no cost to the District.

-CONTINUED-

<u>Name</u>	<u>Position</u>	<u>Monthly Salary:</u>
Hilda Fajardo	Youth Advisor	\$ 862
Jana Johnson	Recruitment	1,034
(Eff. 05-29-79)	Specialist/Monitor	
Claudia McInnes	Youth Advisor	862
(Eff. 05-17-79)	(Resignation: 05-18-79)	
Brenda Poll	Youth Advisor	862
Jenny Rios	Youth Advisor	862
Gerry Stepney	Youth Advisor	862
Jamie Sutton	Youth Advisor	862
Peggy White	Youth Advisor	862

Resignation/Termination

Gretchen Skony, Clerical Registration Assistant, Admission and Records, CETA-Title VI, resigned effective May 18, 1979.

Joyce L. Machynia, Library Aide Assistant, Library, CETA-Title VI, resigned effective May 7, 1979.

Bruce Freedman, Instructional Aide/Theatre (hourly) Division of Fine Arts, was terminated due to budgetary restrictions effective May 31, 1979.

Salvador Casillas, Youth Advisor, YDP1, CETA-Title II, resigned effective May 7, 1979.

Employment

ADDENDUM

Patricia C. Martin was employed as Clerk Typist II, Office of Business Services, Grade 5, Step 2 (50%), \$450.50 per month, effective June 1, 1979. Funds are available for this new position through June 30, 1979.

The effect of retaining Ms. Martin as a part-time employee after replacing her in her full-time position will be to add a 50% position to the Business Office staff.

A request for payment for legal services in the matter of the Science-Math Building Fume Disposal System, submitted by Robert F. Waldron, legal consultant, was unanimously approved as follows:

PAYMENT TO  
CONSULTANT

Legal Services for April 1979:

0.9 hours at \$85.00 per hour \$ 76.50

The progress payment requests on the list dated May 29, 1979, were approved or ratified, as indicated, on awards previously approved by the Board of Trustees.

PROGRESS  
PAYMENTS

The payments requested are within the budgetary allocations for the projects indicated and the architect, the construction inspector, the construction manager (where applicable), and the Director of Facilities have certified that the work covered by these progress payments has been satisfactorily performed.

A copy of the Progress Payment Requests List is on file with these Minutes.

Purchase Orders 41424 through 41516, totaling \$32,235.48, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered. A report of changes to purchase orders approved at previous board meetings was also unanimously approved.

PURCHASE  
ORDERS

A copy of the Purchase Order List is on file with these Minutes.

District Warrants 51107 through 51574, totaling \$389,022.36, were unanimously approved and ratified for payment.

PAYMENT  
OF BILLS

A copy of the Warrant Listing is on file with these Minutes.

Payment of personnel services was ratified as follows: PAYMENT OF

Classified Payroll 10B\* \$623,613.19 PERSONNEL  
SERVICES

\*Constitutes the payroll identification of classified personnel paid in this period, named on the list on file in the Business Office.

The following resolutions of commendation were presented for adoption by the Board of Trustees:

RESOLUTIONS OF  
COMMENDATION

Mr. Doug Fritz

RESOLUTION  
COMMENDING  
MR. DOUG FRITZ

WHEREAS, Mr. Doug Fritz has ably guided one of California's most successful and dynamic community college athletic and physical education departments during the past three years; and

WHEREAS, his leadership skills are directly responsible for the quality of this outstanding division; and

WHEREAS, the Saddleback College athletic department has witnessed phenomenal growth during the three years of his leadership, adding to the women's athletic program and seeing the completion of the college's physical education and athletic complex; and

WHEREAS, Mr. Fritz has resigned from his roles as Athletic Director and Division Director of Health, Physical Education and Recreation to return to the classroom;

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College Board of Trustees commends Mr. Doug Fritz for his outstanding performance in the difficult dual role of Athletic Director and Division Director and wish him the best of luck in the future.

A motion was made by Trustee McKnight, seconded by Trustee Taylor, and unanimously carried to adopt the resolution commending Mr. Doug Fritz as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,  
Price, Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

Women's Tennis Squad

RESOLUTION  
COMMENDING  
THE WOMEN'S  
TENNIS SQUAD

WHEREAS, the Saddleback College Women's Tennis Squad recently completed its season by winning the Mission Conference Team Championship; and

WHEREAS, this is the first such championship in the college's history; and

WHEREAS, the Saddleback team compiled a 13-1 conference dual match record under the guidance of Coach Claire Elkins; and

RESOLUTION  
COMMENDING  
THE WOMEN'S  
TENNIS SQUAD  
-CONTINUED-

WHEREAS, the college was proudly represented by Cathi Conners, Jill Walti, Christel Felder, Jill Steed, Marisa Sisca, Linda Gostenhofer, Loretta Mitchell, and Linda Lange; and

WHEREAS, Cathi Conners, Jill Walti, Christel Felder, and Jill Steed represented the college at the Southern California Sectionals;

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College Board of Trustees commends Coach Claire Elkins and her athletes for an outstanding 1979 tennis season and wishes them the best for continued success in the future.

A motion was made by Trustee Walther, seconded by Trustee Taylor, and unanimously carried to adopt the resolution commending the Women's Tennis Squad as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,  
Price, Taylor, Walther, and Watts  
Noes: None  
Abstain: None  
Absent: None

#### Men's Tennis Squad

RESOLUTION  
COMMENDING  
THE MEN'S  
TENNIS SQUAD

WHEREAS, the Saddleback College Men's Tennis Squad recently capped its 1979 season by winning the Mission Conference Team Dual-Meet Championship with an outstanding 13-1 record; and

WHEREAS, Coach Bill Otta's Gauchos advanced to the semifinals of the Southern California Community College Team Championships before finally bowing to a strong Grossmont College Team; and

WHEREAS, the Gauchos totally dominated the Mission Conference Tournament by having four players advance to the semifinals of the singles competition and three doubles teams to the final round of four; and

WHEREAS, the Gauchos were led by sophomores Jory Olsen and Scott Jones; and

WHEREAS, the bulk of the Saddleback squad was made up of talented freshmen that included top-seeded Rich Sebti, Mark Alba, Rick Vargas, and Mike Burrige who offer great hope for the 1980 team;

RESOLUTION  
COMMENDING  
THE MEN'S  
TENNIS SQUAD  
-CONTINUED-

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College Board of Trustees commends Coach Bill Otta and his athletes for an outstanding 1979 tennis season and wishes them the best for continued success in the future.

A motion was made by Trustee Watts, seconded by Trustee McKnight and unanimously carried to adopt the resolution commending the Men's Tennis Squad as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,  
Price, Taylor, Walther, and Watts  
Noes: None  
Abstain: None  
Absent: None

Men's Swimming and Diving Team

RESOLUTION  
COMMENDING  
THE MEN'S  
SWIMMING AND  
DIVING TEAM

WHEREAS, the Saddleback College Men's Swimming and Diving Team has capped its 1979 season by winning the Mission Conference Championship; and

WHEREAS, this is the fifth straight year that the Saddleback swim team, under the guidance of Coach Flip Darr, has won the conference title; and

WHEREAS, this year's team was led by All-American Buzz Harper and All-Mission Conference honorees Pat Flood, Dave Bora, and Matt Beeman; and

WHEREAS, members of this outstanding team went on to proudly and admirably represent the college in both the Southern California and State Championship Meets;

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College Board of Trustees commends Coach Flip Darr and his athletes for an outstanding 1979 swimming season and wishes them the best for continued success in the future.

A motion was made by Trustee Connolly, seconded by Trustee McKnight, and unanimously carried to adopt the resolution commending the Men's Swimming and Diving Team as presented.

RESOLUTION  
COMMENDING  
THE MEN'S  
SWIMMING AND  
DIVING TEAM

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,  
Price, Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

ADOPTED

Men's Track and Field Squad

RESOLUTION  
COMMENDING THE  
MEN'S TRACK  
AND FIELD SQUAD

WHEREAS, Saddleback College Men's Track and Field Squad recently completed an outstanding, undefeated season by winning the Mission Conference Championship; and

WHEREAS, this is the first such track championship in the history of the school; and

WHEREAS, eight Saddleback College track participants ably represented the school at the recent Southern California Community College Track and Field Championships; and

WHEREAS, numerous school and conference records were broken by Gaucho athletes competing this season under the guidance of Coaches Duane Cain and Larry Knuth;

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College Board of Trustees commends Coaches Duane Cain and Larry Knuth and their athletes for an outstanding 1979 track and field season and wishes them the best for continued success in the future.

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to adopt the resolution commending the Men's Track and Field Squad as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,  
Price, Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

Mr. Fred Roberts, Jr.

RESOLUTION  
COMMENDING  
MR. FRED  
ROBERTS, JR.

WHEREAS, Mr. Fred Roberts, Jr., Saddleback College biology student, was invited to present an academic paper at the Fourth Annual Undergraduate Research Conference at Santa Clara University; and

WHEREAS, Mr. Roberts' paper, titled "A Population Survey of the Macroscopic Marine Algae of Dana Point, Southern California" was the only paper presented by a community college student; and

WHEREAS, the paper was deemed superior, even by comparison to those of students from four-year colleges and universities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees and Administration of the Saddleback Community College District offer congratulations to Mr. Roberts for his achievement and the credit he has brought to himself, his college, and his instructors.

A motion was made by Trustee Brandt, seconded by Trustee Walther, and unanimously carried to adopt the resolution commending Mr. Fred Roberts, Jr. as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,  
Price, Taylor, Walther, and Watts  
Noes: None  
Abstain: None  
Absent: None

The following public programs and community service items were presented for approval:

PUBLIC PROGRAMS  
AND COMMUNITY  
SERVICES

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Cultural Series - 1979-1980		
October 4, 1979	Rental of the Irvine Bowl (for the appearance of the Chinese Acrobats	Not to exceed: \$3,000.00

The Board of Trustees had previously approved a fee for this rental (not to exceed \$1,200) on March 26, 1979; however, it is necessary that the amount be increased.

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Community Concert Series - 1979-1980		
February 15, 1980	Music from Marlboro	\$2,500.00
Recreation -		
Golf with a Pro June 18 - July 23, 1979	Bill Schwenneker	\$1,600.00
Classic Car Collecting - May 30, 1979	Jean-Pierre DeLourme	\$ 50.00
Trip to Neather- cott Collection, San Sylmar May 29, 1979	Bus Transportation	Not to Exceed: \$ 270.00
Adventures in Dining - April 30 - May 21, 1979	Garry Johnston	\$ 240.00
Summer Surf Contest - June 9 and 10, 1979	Richard Enschede	\$ 100.00
	Jeff Smith	50.00
	Shirlene Diamond	50.00
	Richard Chew	50.00
	Terry Senate	50.00
	Diane Teele	50.00
Workshops for Nurses -		
Summer Emergencies Workshop June 2, 1979	J. Brennan Cassidy	\$ 150.00
	Gerald B. Sinykin	150.00

PUBLIC PROGRAMS  
AND COMMUNITY  
SERVICES  
-CONTINUED-

A motion was made by Trustee Walther, seconded by Trustee Connolly, and unanimously carried to approve the public programs and community service items as presented.

APPROVED

The following grant awards were presented for approval:

GRANTS -  
AWARDS

It was recommended that an additional \$14,160 from the ACTION agency, which will be used to extend the FICC (Fixed Income Consumer Counseling) project through October 31, 1979, be accepted. With this addition, the grant award will total \$54,006. Additional costs to the college would be no more than \$2,000.

It was recommended that an award in the amount of \$389,739 from the Orange County Manpower Commission for SYEP (Summer Youth Employment Program) which will run from May 1, 1979 through September 30, 1979, be accepted. This program will provide 308 economically-disadvantaged youth aged 14-21 with meaningful work experience and assist them in becoming more employable for future positions.

The Members of the Board of Trustees were informed that faculty and staff development grants in conjunction with Saddleback College's in-service program have been reviewed by a joint faculty/staff committee and that the following eight projects were selected for funding. Approval of these projects by the Board of Trustees was recommended.

<u>Title</u>	<u>Coordinator (s)</u>	<u>Amount</u>
A Model to Improve Individual Success in Basic Mathematics Courses	Jerry Gauch	\$1,611
Individualized, Criterion-Oriented Approach to the Teaching of English I-A Principles of Composition I: A Completion	Grace Lange	475
Mediated Introductory Psychology	Jerry Rudmann Nancy Shake	380
Mastery Testing System for Psychology I	Jerry Rudmann	400
Program Development of Accounting 101A Instructional Package	Terry Thorpe	550
Performance Based Learning in Nursing Fundamentals	Pat Ryan	1,165

<u>Title</u>	<u>Coordinator (s)</u>	<u>Amount</u>	GRANTS - AWARDS
Cognitive Style Mapping for a more Successful Word Processing Student	Joyce Arntson	\$ 806	-CONTINUED-
The Development of an Educational Needs Assessment -- Irvine Industrial Complex	Gerard La Rocca	780	
		<u>\$6,167</u>	

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to accept the grant awards as outlined above and to approve the faculty/staff development grants as recommended.

APPROVED

A revision to Board Policy 5104, Foreign Students, was presented for information and discussion.

REVISION TO  
BOARD POLICY  
5104 -  
FOREIGN  
STUDENTS

The following revision/additions were proposed:

Item Number 1 - Test of English as a Foreign Language (TOEFL) used as admissions tool; requests to accept a standardized English test will be considered.

Item Number 8 - Addition: English as a Second Language class will not be considered as part of the 12 unit requirement.

Item Number 13 - Addition: Up to 1% of the total enrollment of students in credit classes will be granted to foreign visa students with a maximum of 10% from any one country.

A motion was made by Trustee Taylor, seconded by Trustee Walther, and unanimously carried that when this policy is again brought back to the Board of Trustees that it again be brought back for information and discussion, and that action not be recommended at that time.

TO AGAIN BE  
DISCUSSED  
AT A LATER  
DATE

It was recommended that the following full-time instructors be approved:

EMPLOYMENT  
OF FULL-TIME  
CERTIFICATED  
PERSONNEL

It was recommended that Dennis M. Hudson be employed as Human Development Instructor/Recruiter, a one-year temporary position funded by Project Special, subject to the availability of funds, effective June 1, 1979 through May 31, 1980, in the Division of Multi-Disciplinary Studies. Approximate Salary: Class I, Step 5.

(ADDENDUM)

It was recommended that Ronald D. Bell be employed as Automotive Technology Instructor, a one-year replacement position, effective August 20, 1979. Approximate Salary: Class II, Step 11.

EMPLOYMENT  
OF FULL-TIME  
CERTIFICATED  
PERSONNEL  
-CONTINUED-

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to approve the full-time instructors as recommended.

APPROVED

It was recommended that the following additional classified positions for the main campus be approved. Monies have been budgeted for these positions.

ADDITIONAL  
FULL-TIME  
CLASSIFIED  
EMPLOYEES

Utility Pool	Grade 13
Utility Person - Maintenance	Grade 11

It was recommended that the following additional classified positions for the north campus be approved. Monies have been budgeted for these positions.

Courier / Mail Clerk	Grade 1
Natural Science Technician, Sr.	Grade 17

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to approve the additional classified positions as recommended.

APPROVED

It was recommended that Robert Yacovielle be employed as Maintenance II - Electrician, Maintenance and Operations, Grade 18, Step 3, \$1,274 per month, effective June 1, 1979. This is a replacement position for Barry Beauvais.

EMPLOYMENT OF  
FULL-TIME  
CLASSIFIED  
PERSONNEL

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to approve the recommendaton for employment as presented.

APPROVED

The following change orders were submitted for approval. A copy of each change order in its entirety is on file with these Minutes.

CHANGE ORDERS

Change Order Number 38 - North Campus, Interior Development  
Contractor - Reinhardts Cabinets, Inc.

Change Order Number 38 deletes the cost of rough carpentry and Douglas Fir Trim at Building Number 4 from Reinhardts contract. This is work that was determined to be in contract by the architect but was not recognized by Reinhardts Cabinets, Inc. The work has been completed by another contractor, Quality Frame and Door. This change order will result in a credit to the district of \$1,723. There is no change of contract time.

Page 20 of 29  
05-29-79

Change Order Number 40 - North Campus, Interior  
Development  
Contractor - Hol-O-Met, Inc.

CHANGE ORDERS

-CONTINUED-

Change Order Number 40 is a credit of \$2,000 to the district for the cost of miscellaneous repair and rework of Hollow Metal Doors and Frames. This work by Hol-O-Met was determined by the architect to be non-conforming. After notification to Hol-O-Met by the construction manager, requisition numbers 15229, 15230, and 15231 were issued to Robert Griffo to correct the non-conforming work. There is no change of contract time.

Change Order Number 9 - Swimming Pool  
Contractor - Shirley Brothers, Inc.

Change Order Number 9 is an increase to the contract of \$4,008.20 and 33 days. The following items are included:

1. Replace plaster at the training pool bulkhead with ceramic tile and concrete. (\$1,112/2 days)
2. Furnish and install stainless steel handrails at each side of the one-meter board. (\$3,158)
3. Extension of time due to rain and muddy conditions. (31 days)
4. Delete requirement for O.S.A. plan-check of light standards.
5. Retesting required due to broken water line. (deduct \$261.80)

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to approve the change orders as submitted.

APPROVED

It was recommended that the following gift be accepted:

GIFT TO THE  
DISTRICT

Donor

Gift

Douglas Aircraft

In addition to the DC 10 Galley Mock-up recently accepted from Douglas Aircraft, it has donated the following items:

<u>Donor</u>	<u>Gift</u>	GIFT TO THE DISTRICT
Douglas Aircraft	10 double coach seats 1 oven unit and control panel 1 coffee maker 1 tray 1 telephone 1 breaker panel 1 jump seat	-CONTINUED-

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to accept the gift as recommended. ACCEPTED

Donor will be notified and a certificate of appreciation will be issued.

At the meeting of May 14, 1979, the item concerning an agreement with the Saddleback Community College District Foundation for support of programs was tabled. AGREEMENT WITH SADDLEBACK COMMUNITY COLLEGE DISTRICT FOUNDATION FOR SUPPORT OF PROGRAMS

At this time, a new agreement was submitted which provides that the Foundation will support such programs offered by the district including, but not limited to, the following:

Fine Arts Week A college-sponsored series of seminars, workshops, lectures, and performances for the students and the community.

Arts for Living and Learning A community-based project which brings teachers, professionals, and performances to schools, community and industrial centers.

Saddleback Company Theatre and Community Concert Series This would provide student scholarships, journeymen and professional fees, publications and publicity.

The agreement further provides that the district will recognize individual contributors as follows:

Friends - \$25-\$199

Invitation to artist and celebrity receptions  
Name listed in programs  
The privilege to order four (4) pre-sale series of Saddleback Company Theatre tickets

Friends - Continued

Preferred mailings listing pre-sale ticket information for Community Services and Division of Fine Arts-sponsored events  
Publications related to programs and concerts  
Certificate of membership

AGREEMENT WITH  
SADDLEBACK  
COMMUNITY  
COLLEGE DISTRICT  
FOUNDATION FOR  
SUPPORT OF  
PROGRAMS

Donors - \$200-\$499

All of the preceding plus -  
Pre-sale ticket privileges up to eight (8) tickets  
President's Gala for all Donors and Patrons

-CONTINUED-

Patrons - \$500 and above

All of the preceding plus -  
Pre-sale ticket privileges up to twelve (12) tickets  
Individual's name engraved on the Fine Arts Theatre Patrons' tablet

The proposed agreement was submitted for approval, with the recommendation that the Superintendent/President or the Assistant Superintendent/Business be authorized to execute said agreement.

A motion was made by Trustee Watts, seconded by Trustee Taylor, and unanimously carried to approve the agreement as proposed and to authorize the Superintendent/President or the Assistant Superintendent/Business to execute said agreement.

APPROVED

A copy of the agreement in its entirety is on file with these Minutes.

The Members of the Board of Trustees were informed that on February 27, 1978, the Korok Division of Enamel Products Company, South El Monte, California, was awarded the contract to supply and install chalkboards and tackboards for the north campus interior development project, at a contract amount of \$7,481.00. An approved change order has increased the original contract to \$8,164.00.

CONTRACT  
AMENDMENT -  
CHALKBOARD  
CONTRACTOR,  
NORTH CAMPUS

A substantial amount of the work has been completed; however, no progress payments have been made due to the contractor's failure to furnish the performance bond and labor bond and the payment bond required by contract documents. Inasmuch as the work is nearly complete, the contractor has requested that the district amend the construction contract to waive the bond requirement, with the provision that the district will retain the contractor's retention payment of \$408.20 for 12 months following the date of completion as additional security for the contractor's guarantee of his work.

It was recommended that the Superintendent/President or the Assistant Superintendent/Business be authorized to execute the contract amendment as specified.

CONTRACT  
AMENDMENT -  
CHALKBOARD  
CONTRACTOR,  
NORTH CAMPUS

A motion was made by Trustee Taylor, seconded by Trustee Walther, and carried to authorize the Superintendent/President or the Assistant Superintendent/Business to execute the contract amendment concerning the chalkboard contractor, north campus, as specified.

-CONTINUED-  
APPROVED

Trustee Brandt abstained as the owner of the company involved had been a personal friend.

It was recommended that the Board of Trustees adopt the following resolution, which allows the County Superintendent of Schools to make the necessary transfers between the undistributed reserve and any classification or classifications to permit the payment of obligations of the district incurred during the school year.

RESOLUTION -  
TRANSFER OF  
APPROPRIATIONS

IT IS HEREBY RESOLVED that, at the close of the fiscal year, the County Superintendent of Schools may make such transfers between the undistributed reserve and any expenditure classification or classifications, or balance any expenditure classification of the district for such school year as are necessary to permit the payment of obligations of the district incurred during such school year.

(Education Code Section 85201)

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to adopt the resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,  
Price, Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

The following claims against the district were presented:

CLAIMS  
AGAINST THE  
DISTRICT

1. Richard Applebaum has presented a claim in the amount of \$3,000.00 as a result of an incident which occurred on February 22, 1979, when Mr. Applebaum was burned in the course of a chemistry experiment he was performing.

2. Mark Richard Stott has presented a claim in the amount of \$253.39 for repairs to his automobile. Mr. Stott's vehicle was damaged in a collision with a district utility truck on April 19, 1979.

CLAIMS  
AGAINST THE  
DISTRICT

-CONTINUED-

3. Mr. James J. Faber has presented a claim in the amount of \$79.50 to replace eyeglass lenses which were scratched when he fell while on the campus.

A copy of each of the claims was presented to each Trustee, and a copy is on file with these Minutes.

It was recommended that the Board of Trustees deny liability in each of the claims and that said claims be referred to the district's insurance carrier for appropriate action.

A motion was made by Trustee Taylor, seconded by Trustee McKnight, and unanimously carried that the claims be denied and referred to the district's insurance carrier for appropriate action.

CLAIMS DENIED -  
REFERRED TO THE  
DISTRICT'S  
INSURANCE CARRIER

The following requests for transfer of budget appropriations were submitted for approval:

TRANSFER  
OF FUNDS

<u>Department</u>	<u>Amount</u>	<u>Accounts</u>
North Campus	\$17,500.00 <u>1,500.00</u> \$19,000.00	To: Utilities - Electricity Office Supplies From: Rental of Equipment
	\$ 3,500.00	To: Advertising From: Printing
Business Sciences	\$ 1,184.02	To: Office Furniture From: Building Maintenance/ Repair
Data Processing	\$ 2,700.00	To: Computer Services Contract From: Computer Telephone Service
Facilities/ Planning	\$11,885.00	To: Swimming Pool Contract Services - Site From: Building Construction - Contingency
	\$ 4,827.00 <u>3,944.00</u> \$ 8,771.00	To: Swimming Pool - Equipment Swimming Pool - Supplies From: Building Construction - Contingency

Page 25 of 29  
05-29-79

Facilities/ \$2,000.00 To: Custodial -  
 Planning Contract Services  
 From: Custodial - Supplies

TRANSFER  
 OF FUNDS

-CONTINUED-

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to approve the requests for transfer of budget appropriations as submitted.

APPROVED

The following bids were received for Bid Number 423, Street Improvement at the North Campus.

AWARDS

(ADDENDUM)

(Reference: Item 1, Page 4, of the Awards List dated May 29, 1979.)

	<u>Bidders</u>		
	<u>R. J. Nobel</u>	<u>Griffith Company</u>	<u>Sully-Miller</u>
Right-of-way improvement of Irvine Center Drive with two-lane pavement	\$ 93,654	\$114,429	\$128,907
Right-turn lane east of property line	12,555	11,294	17,043
Sidewalk, planting and irrigation of right-of-way and unimproved portions of on-site school property	25,110	22,900	26,143
Total Bid	\$131,319	\$148,623	\$172,093

In accordance with the above tabulation, it was recommended that Bid Number 423 be awarded to the R. J. Nobel Company as the low bidder meeting specifications.

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to award Bid Number 423 to the R. J. Nobel Company in accordance with the above tabulation.

APPROVED

It was recommended that the items on the Awards List dated May 29, 1979, be approved for the action specified and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

Each bidder recommended for an award has submitted the low bid meeting specifications, and all awards are within the approved budgetary allocations.

A motion was made by Trustee Brandt, seconded by Trustee Connolly, and unanimously carried that the items listed on the Awards List dated May 29, 1979, be approved for the action specified and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS  
-CONTINUED-  
APPROVED

A copy of the Awards List is on file with these Minutes.

The following requests for contract services in connection with productions of the Saddleback Company Theatre (Summer Stock Company) were submitted for approval. The Saddleback Company Theatre is designed to be self-supporting.

CONTRACT SERVICES

It was requested that The New Theatre, TNT, John Cauble, Proprietor, be retained to perform services dealing with the employment of the following actors for the productions listed at a total fee not to exceed \$7,600 and without further obligation to the district.

<u>Performer</u>	<u>Production</u>	<u>Fee</u>
Steve Nevil	"Luv"	\$1,650
Steve Liska	"One Flew Over the Cuckoo's Nest" "Guys and Dolls"	\$2,640
Jay E. Raphael	"Guys and Dolls"	\$1,650
Sheila Guthrey	"Guys and Dolls"	\$1,650

It was requested that the following individuals be retained to perform a variety of services in connection with the Saddleback Company Theatre, including performing, costume design and construction, and set design and construction, for the amount shown.

Those listed below are working on the production of "Guys and Dolls," and are to be paid in two equal installments: July 10 and August 10, 1979.

<u>Name</u>	<u>Total Amount</u>
Alice Bilezikvian	\$ 100
Roland Buseth	80
Mark Clark	400
Michael Difonzo	400

<u>Name</u>	<u>Total Amount</u>
Ralph French	\$ 80
Loretta Gilstrap	480
Howard Korder	680
Vernon Ison	80
Judy Kain	400
Neal Lerner	680
Olivia Sanchez	900
Adinah Schulminson	580
Chana Thompson	<u>480</u>
Total	\$5,340

CONTRACT  
SERVICES

-CONTINUED-

Those listed below are working on two or more productions, and are to be paid in three equal installments: June 10, July 10, and August 10.

<u>Name</u>	<u>Total Amount</u>
Lauren Almond	\$ 370
Michael Blum	2,600
(Set design/construction)	
Alvin Brightbill (director)	1,500
Lyle Brooks	900
Christopher Catt (director)	2,000
Cort Curtis	270
Cristan Eckstein	900
Jeffrey Engle	480
Charlotte Foster	540
Jamey Gallagher	670
Catherine Gash	670
Sheila Guthrey	750
Monica Hall	600
Anthony Henderson	900
Kirk Jackson	1,000
Janice King	900
Mark Kosinski	270
Jeannie Madero	900
David Martin	270
David Mears	670
Kim Mowrey	900
Kathy Pryzgoda	600
Jay E. Raphael (director)	1,750
Robert Rivera	670
Mark Talley	500
Stephanie Tatum	420
Tani Teverbaugh	270
Stephen Thatcher	370
Karl von Muniz	1,500
Janet Lazarus	<u>1,000</u>
Total	\$25,240

A motion was made by Trustee Watts, seconded by Trustee Connolly, and unanimously carried to approve the requests for contract services as submitted.

CONTRACT  
SERVICES

APPROVED

The following Business Services reports for the month of April 1979 were submitted for the information of the Board of Trustees.

BUSINESS  
SERVICES  
REPORTS -

1. Associated Student Body Budget Report
2. Scholarship Fund
3. Loan Fund
4. HEW Trust Account

The Health, Education and Welfare Trust Account report covers the following programs:

- BEOG - Basic Educational Opportunity Grant
- CWS - College Work Study
- Nursing Capitation Grant
- Nursing Scholarship Grant
- SEOG - Supplemental Educational Opportunity Grant
- VCIP - Veterans Cost-of-Instruction Program

INFORMATION

The meeting of the Board of Trustees adjourned at 10:05 p.m.

ADJOURNMENT

The Board of Trustees convened to Executive Session at 10:15 p.m. which adjourned at 11:05 p.m.

EXECUTIVE  
SESSION

Any action taken during the Executive Session will be reported at the next regular meeting.

The next regular meeting of the Board of Trustees will be held on Monday, June 11, 1979.

SCHEDULE OF  
MEETINGS

*R. A. Lombardi*

R. A. Lombardi, Secretary of the Board of Trustees