

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

May 23, 1977 - 7:30 p.m.
Library-Classroom Complex - Room 212
28000 Marguerite Parkway

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Trustee Taylor. Trustee Berry led the audience in the Pledge of Allegiance and Trustee Price gave the Invocation.

REGULAR MEETING

Present:

PRESENT

- Mr. Larry W. Taylor, President
- Mrs. Donna C. Berry, Vice-President
- Prof. Eugene C. McKnight, Clerk
- Mrs. Norrisa Brandt, Member
- Mr. Frank H. Greinke, Member
- Mr. Robert L. Price, Member
- Mr. William Watts, Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Business Manager
- Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Motion by Trustee Brandt, seconded by Trustee Watts and unani-
mously carried, to adopt the Agenda with the following addenda:

AGENDA ADOPTED

Board Report Number 95 - Classified Personnel
Job Specifications

Board Report Number 104 - Awards

Motion by Trustee Greinke, seconded by Trustee Berry and unani-
mously carried, to approve the Minutes of the Regular Meeting of
May 9, 1977, as presented.

MINUTES APPROVED

Motion by Trustee Berry, seconded by Trustee Brandt and unani-
mously carried, to approve the Minutes of the Special Meeting of
May 16, 1977, as presented.

Trustee Greinke requested that official verification be obtained
from County Counsel concerning the executive session held on
May 9, 1977, without proper notification being given to the Press.

Trustee Price requested that the responsibility of giving the
Invocation be rotated among the Trustees.

Trustee Taylor announced that the California Community College Trustees Seventh Annual Conference will be held this weekend in Newport Beach. Trustee Brandt will be a reactor on a panel which will discuss the subject of grading.

REPORTS AND
COMMUNICATIONS

TRUSTEES

Trustee Greinke reported that he had personally delivered to Mr. Bartholomew the plaque ordered by the Board of Trustees extending appreciation to Mr. Bartholomew for his faithful service and community support as an officer and member of the Board of Trustees during 1974 through 1976.

Superintendent/President Lombardi reported that as of this date approximately 4,500 students are enrolled in the summer session with an anticipated total of 6,500 students. The following summer session enrollment comparison, prepared by Mr. Bosanko, Associate Dean of Admissions and Records, was presented:

SUPERINTENDENT/
PRESIDENT

1970	745
1971	1,425
1972	1,200
1973	1,555
1974	1,926
1975	5,124
1976	6,542

Superintendent/President Lombardi announced that summer session registration has been handled by computer. This enables each student to receive a print-out of his/her program at the time of enrollment.

Dr. Minch announced that he has been reelected to the position of President of the Academic Senate. He will serve during the 1977-78 academic year.

ACADEMIC
SENATE

He reported that he had recently participated in a conference held in an attempt to establish a natural history museum for Orange County. He will inform the Board of the results of this effort.

Mr. Leslie, President of the Faculty Association, was present. He did not have a report to present at that time.

FACULTY
ASSOCIATION

Mr. Swartzbaugh, Dean of Students, announced the results of the recent Associated Student Body elections: Tami Greenelsh has been elected President for the 1977-78 academic year and Steve Swearingen has been elected Vice-President.

ASB

Mrs. Randall, Chapter President of the California School Employees Association, was present. She announced that the first CSEA/management negotiation meeting had been held today. The CSEA negotiating team feels that the released time allowed, a total of 50 hours (Board Policy 4020), is unnecessarily restrictive. Sixty hours per week for the team was requested. The team consists of five members and it plans to meet three times for four hours per week, when possible, as necessary.

CALIFORNIA
SCHOOL
EMPLOYEES
ASSOCIATION

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Trustees
Wishing to Attend

The Track Team Banquet
Laguna Hills
May 19, 1977

ATTENDANCE
AT CONFERENCES,
MEETINGS, ETC.

The Swim Team Luncheon
San Juan Capistrano
May 26, 1977

-CONTINUED-

The Tennis Team Banquet
Laguna Hills
May 26, 1977

The Certificate of Achievement was unanimously awarded to the following:

CERTIFICATE
OF ACHIEVEMENT

Max E. Berger	Administration of Justice-Law Enforcement
Max E. Berger	Administration of Justice-Corrections
Norman L. Clark	Real Estate
Neil Shelby Thomas	Real Estate

The following speakers and subsequent honorariums were unanimously approved for the Community Services Forum Series:

PUBLIC
PROGRAMS AND
COMMUNITY
SERVICES

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>
Modern Film Series May 18, 1977	Arnold Johnson (Replaces Jon Voight who was approved December 6, 1976)	\$500.00
Diabetes and You March 22, 1977	Dr. Russell Poucher	\$100.00

The following persons were appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1977 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

APPOINTMENT OF
EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

<u>Applicant</u>	<u>Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Catt, Christopher	M.F.A.	Stage Movement	\$13.50/Hr.
Little, R. John	B.S.	Administration Of Justice	\$13.00/Hr.
MacDougall, Marilyn	B.A.	Education	\$13.00/Hr.
Newstat, Steven	Ph.D.	Mathematics	\$15.25/Hr.
Spindler, DeForest	B.A.	Real Estate	\$13.00/Hr.
Windolph, Ann	M.A.	Health	\$13.50/Hr.

The following, previously employed extended day instructors, were unanimously appointed on an "if-and-as-needed" basis for the 1977 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

Rossi, Carl J.	Ph.D.	Chemistry	\$15.25/Hr.
Schwenn, Donald	M.Ed.	Physics	\$14.75/Hr.

All classified personnel recommended to be reelected for the 1977-78 academic year were unanimously approved. A complete list is attached to these Minutes.

REAPPOINTMENT
OF CLASSIFIED
PERSONNEL

The following classified personnel regular actions were unanimously approved:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Employment

1. Sharon Faradjollah, Clerk Typist I, Office of Admissions and Records, Grade 18, Step 1, \$663.00 plus \$15.00 shift differential for a total of \$678.00 per month, effective May 24, 1977.
2. James Gonsalves, Jr., Custodian II, Grade 25, Step 1, \$778.00 plus \$25.00 shift differential for a total of \$803.00 per month, effective May 23, 1977.
3. Item 3 was removed at this time at the request of the Administration.

Ratification of Employment

4. Cathy J. Tucker, Clerk Typist I, CETA Summer Youth Program (Temporary Position), Grade 18, Step 1, \$663.00 per month, effective May 16, 1977, through September 30, 1977.
5. Frieda Davis, Clerk Typist Substitute, \$3.946 per hour, effective May 9, 1977, on an if-and-as-needed basis.

Resignation/Termination

6. Billy F. Wormsbaker, Custodian II, effective May 11, 1977. Mr. Wormsbaker will be pursuing a new career.

Employment of Clerks - Short Term - 1976-77

7. The following were employed as Clerks - Short Term - on an as-needed basis at the rate of \$3.25 per hour, effective May 1, 1977. The hours will be determined by the appropriate administrator and budget:

Deanna R. Carlsen
Connie M. Gotch
Joan L. Lanning

Employment - Student Employees

8. The following students were employed on an as-needed basis at the rate of \$2.50 per hour:

Jaime Agvilar
Susan Harrington
Gregory M. LeGault
George David Moore

Bruce R. Shirey
Pamela Sorci
Mary A. Truebe

Ratification of Employment - Summer Youth Advisors (CETA)

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

9. The following were employed as Summer Youth Advisors (CETA)* at \$693.00 per month, effective May 16, 1977, through September 9, 1977:

-CONTINUED-

Beverly P. Burge	Mark Edward Hower
Jerry B. Castillo	Martha Marie McClelland
Gilbert N. Gonzales	Jean Marie Moonilal
Jenny Guillen	Cynthia Rose Ortiz
Jimmy Lee Howard	

*No cost to the District

Employment

10. James Chase, Computer Science Laboratory Technician Substitute, \$5.554 per hour, effective May 26, 1977, on an if-and-as-needed basis.
11. Donald Myhra, Computer Science Laboratory Technician Substitute, \$5.554 per hour, effective May 26, 1977, on an if-and-as-needed basis.

Purchase Orders 28592 through 28869, totaling \$150,768.99, were approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE
ORDERS

District Warrants 34458 through 34754, totaling \$265,644.91, were approved and ratified for payment.

PAYMENT
OF BILLS

Personnel services were ratified as follows:

PAYMENT OF
PERSONNEL
SERVICES

Classified Payroll	10B*	\$200,974.33
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*Constitutes the payroll identification of the classified employees paid in this period, named on the list on file in the business office.

A report on legislation affecting community colleges was submitted for information. A copy is on file with these Minutes.

LEGISLATIVE
REPORT

The following curricular additions were presented for a first reading. Approval will be recommended at the next regular meeting.

CURRICULAR
ADDITIONS

-INFORMATION-

Business Sciences

CT 228	Power Sewing Machine Operation I
CT 229	Power Sewing Machine Operation II
F&N 252	Chinese Gourmet Foods
FN 253	Low Calorie/Low Cholesterol Chinese Foods

Business Sciences - Continued

SS 154A Introduction to Office Systems - Basic Operations
SS 154B Introduction to Office Systems - Skills Development
SS 154C Introduction to Office Systems - Communications
SS 160 Office Learning Center - Model Office

CURRICULAR
ADDITIONS

-INFORMATION-

-CONTINUED-

Health Sciences

CH 314 Health Care in the Home
CH 315 So You're Going to be a Mother
CH 316 Take Care of Yourself

Consideration will be given to revising the title of Health Sciences Class CH 315: So You're Going to be a Mother, in order to include both parents.

The following grants were presented for a first-reading:

GRANTS

Instructional Videotape Consortium

-INFORMATION-

It was recommended that the Board of Trustees approve the submittal of a joint application for funds up to \$100,000 to participate in an Instructional Videotape Consortium with Cosumnes River College, Mountain Valley Library System, Sacramento City College, Sierra College, Yuba College and Taft College. This proposal is for the development of a clearinghouse which will make available a comprehensive listing of instructional videotapes and for the production of several series on matters of science and technology as these affect the average citizen. The consortium need only fund ten percent of the total project cost, so Saddleback College's investment would be minimal. The date of application is May 27, 1977.

California Public Broadcasting Commission Grant

It was recommended that the Board of Trustees approve the submittal of an application to the California Public Broadcasting Commission to fund the development of high-quality low-cost pilot television programs. This Grant will seek a cooperative effort between several school districts. The date of application is May 31, 1977. The grant amount is approximately \$15,000.

It was recommended that Board Policy 6125, Field Trips, be approved. Information concerning this proposed policy had been presented at the meeting on May 9, 1977.

BOARD POLICY
6125 -
FIELD TRIPS

"Any field trip, out-of-state, out-of-country or for more than three days will be brought to the Board of Trustees. The only exception to this would be a field trip in the form of an approved course. That type of course would be brought to the Board for approval once, thereafter it would be repeated when necessary.

Occasionally a field trip will need publicity by presentation at a public board meeting. Any field trip needing such promotional assistance will also be brought to the Board's attention."

BOARD POLICY
6125 -
FIELD TRIPS

Motion by Trustee Greinke, seconded by Trustee Watts and unanimously carried, to adopt Board Policy 6125, Field Trips, as presented.

ADOPTED

It was recommended that the following Resolution to execute an articulation agreement to become involved with the districts and agencies comprising the Regional Adult and Vocational Education (R.A.V.E.) Council del Sur, a summary of which was provided, be adopted by the Board of Trustees.

REGIONAL
ADULT AND
VOCATIONAL
EDUCATION
(R.A.V.E.)
COUNCIL
DEL SUR

WHEREAS each governing board within the boundaries of the R.A.V.E. Council del Sur (Regional Adult and Vocational Education Council), is required by law (under Assembly Bill 1821) to execute an "Articulation Agreement" that will enable adult and continuing education students to pursue a short-term or long-range educational, occupational, or career preparation goal without unnecessary duplication of courses or levels of competency, and

WHEREAS we are in accord with this Articulation Agreement among governing boards of the Community College District, Secondary School Districts, the County Office, and Regional Occupational Programs in the R.A.V.E. Council del Sur, dated May 23, 1977.

BE IT RESOLVED that the Governing Board of the Saddleback Community College District hereby indicates its intent to articulate courses and programs relative to the agreement.

Motion by Trustee Berry, seconded by Trustee Watts and unanimously carried, to adopt the Resolution as presented.

RESOLUTION
ADOPTED

Ayes: Berry, Brandt, Greinke, McKnight, Price, Taylor, Watts
Noes: None
Abstain: None
Absent: None

It was further recommended that the following Saddleback Community College District representatives be reappointed as active members of the Regional Adult and Vocational Education (R.A.V.E.) Council del Sur:

REPRESENTATIVES
REAPPOINTED

Mr. William Jay	Dean of Instruction
Mr. Everett Brewer	Associate Dean of Instruction - Occupational Programs
Mr. Frank Sciarrotta	Associate Dean of Instruction - Continuing Education
Mr. Robert Jacobsen	Division Director of Counseling and Guidance

Motion by Trustee Greinke, seconded by Trustee Brandt and unanimously carried, that the Saddleback Community College District representatives be reappointed as active members of the Regional Adult and Vocational Education (R.A.V.E.) Council del Sur as recommended. R.A.V.E. COUNCIL REPRESENTATIVES APPOINTED

The recommendation concerning the proposed series of forums, lectures and workshops for the fall semester was withdrawn by the administration. SERIES OF FORUMS, AND LECTURES WITHDRAWN

It was recommended that the Board of Trustees accept the following scholarship donations in the amount of \$1,050.00. SCHOLARSHIP DONATIONS

Allergan Pharmaceuticals
Mission Viejo Association of Artists and Craftsmen
National Association of Accountants
National Association of Women in Construction (Orange County)
Saddleback College Faculty Association
Saddleback Concert Chorale

Motion by Trustee Greinke, seconded by Trustee Brandt and unanimously carried, that the scholarship donations be accepted. ACCEPTED

Trustee McKnight read the list of donors to those present.

It was recommended that Board Policy 4020, Saddleback Community College District Governing Board Statement and Regulations for Implementation of Government Code Sections 3540 - 3549, Pages 2 and 7 only, be revised to reflect the present composition of management and negotiating teams. BOARD POLICY 4020

Trustee Berry requested that all board policy revisions be presented for two readings, as is the policy. Mr. Barletta explained that time is of the essence as negotiations have begun.

Motion by Trustee Watts, seconded by Trustee McKnight and unanimously carried, that Board Policy 4020 be revised as recommended. REVISION APPROVED

A copy of those pages which have been revised is attached.

The Board's proposal, dated May 17, 1977, (marked Exhibit "A" and attached to these Minutes), had been presented to the Negotiation Team of the Saddleback Community College District Faculty Association; an official notification from the Faculty Association, dated May 18, 1977, (marked Exhibit "B" and attached to these Minutes), accepting and ratifying the Board's proposal, had been received. It was recommended that the proposal and the acceptance and ratification be adopted as constituting the conclusion of a collective bargaining agreement with the Saddleback Community College District Faculty Association for the inclusive period July 1, 1976, through June 30, 1979. CERTIFICATED SALARY NEGOTIATIONS

Motion by Trustee Watts, seconded by Trustee McKnight and carried, that the proposal of the Board of Trustees to the Negotiation Team of the Saddleback Community College District Faculty Association, dated May 17, 1977, (marked Exhibit "A" and attached to these Minutes) and the official notification from the Faculty Association, dated May 18, 1977, (marked Exhibit "B" and attached to these Minutes), accepting and ratifying the Board's proposal, be adopted as constituting the conclusion of a collective bargaining agreement with the Saddleback Community College District Faculty Association for the inclusive period July 1, 1976, through June 30, 1979.

CERTIFICATED
SALARY
NEGOTIATIONS

Roll Call Vote:

Ayes: Brandt, McKnight, Price, Taylor, Watts

Noes: Berry, Greinke

Abstain: None

Absent: None

Trustee Greinke was opposed as he does not think that sufficient time or energy has been spent in preparing an "economic impact report". He feels that the amount is excessive, and destroys the integrity of the cost-of-living increases. Twice as much is being given to the rich as to the poor while, he feels, an across-the-board increase would be equal treatment.

Trustee Berry added that the fringe benefits, which cost an average of eleven percent of each salary, must also be considered.

The Superintendent and the Business Manager also presented a recommendation for adoption concerning Released Time (marked Exhibit "C" and attached to these Minutes) and a statement which had been submitted by the Saddleback Community College District Faculty Association (marked Exhibit "D" and attached to these Minutes).

Motion by Trustee Berry, seconded by Trustee Watts and unanimously carried, to accept the recommendation of the chief negotiator of the Board of Trustees' negotiation team which recommended that Board Policy 4107, "Additional Compensation and Released Time", as revised, shall remain in effect and is subject to negotiation within the provisions of the Rodda Act.

It was recommended that job specifications be approved for the following classified positions as presented:

Community Services Assistant/Education Director - Grade 36
Community Services Assistant/Recreation Director - Grade 36
EOP (Extended Opportunity Program) Director - Grade 36

CLASSIFIED
PERSONNEL -
JOB
SPECIFICATIONS

ADDENDUM

Motion by Trustee Watts, seconded by Trustee Brandt and carried, that the classified personnel job specifications be approved as presented.

APPROVED

Trustee Berry was opposed.

Job specifications are on file in the Office of Administrative Services.

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It had been determined that the hearing scheduled in accordance with the Resolution Giving Notice of Opportunity To Appear and Be Heard Prior to Adoption of Resolution of Public Necessity, and postponed to May 23, 1977, is no longer necessary. It was, therefore, recommended that said hearing be cancelled.

NORTHERN SITE -
CANCELLATION
OF HEARING

Motion by Trustee Price, seconded by Trustee McKnight and carried, that the hearing scheduled in accordance with the Resolution Giving Notice of Opportunity To Appear and Be Heard Prior to Adoption of Resolution of Public Necessity, and postponed to May 23, 1977, be cancelled.

APPROVED

Trustees Greinke and Watts were opposed.
Trustee Berry abstained.

The Superintendent and the Business Manager had been negotiating with The Irvine Company and had reached a proposed agreement, a copy of which was presented to each Trustee. It was recommended that the Superintendent or Business Manager be authorized to execute said Agreement for the Sale and Purchase of Land, which agreement also contains the escrow instructions.

SATELLITE SITE -
JEFFREY ROAD/
IRVINE CENTER
DRIVE

Trustee McKnight stated that in the quest for a northern campus so very much has been said, and on the whole so very well said, that there is not very much more to be said. Therefore, he made a motion which was seconded by Trustee Price and carried, that the Superintendent or Business Manager be authorized to execute an Agreement for the Sale and Purchase of Land at Jeffrey Road and Irvine Center Drive from The Irvine Company and to begin escrow for 20 acres of prime land at \$45,000 per acre for a total of \$900,000, subject to approval by County Counsel.

AGREEMENT FOR
SALE AND PURCHASE
OF LAND

Roll Call Vote:
Ayes: Brandt, McKnight, Price, Taylor
Noes: Berry, Greinke, Watts
Abstain: None
Absent: None

A copy of the Draft of the Supplemental Environmental Impact Report was given to each Member of the Board of Trustees.

DRAFT OF THE
SUPPLEMENTAL
ENVIRONMENTAL
IMPACT REPORT

Superintendent/President Lombardi stated that the Members of the Board of Trustees are being furnished with copies of the Supplement to the Final Environmental Impact Report previously adopted, for perusal at their leisure and that copies of this Supplement are being circulated to all appropriate public and semi-public agencies. At the Board Meeting on June 27 a public hearing on the adequacy of the report will be conducted, after which the Supplement is to be adopted. It should be emphasized that the public hearing is not a "site selection hearing," but a hearing on the adequacy of the report. He noted that throughout the report the site currently under negotiation with The Irvine Company is referred to as Site Number 6, because that was its original identification in the completed Environmental Impact Report.

At Trustee Greinke's request, a copy of the distribution list and of Superintendent/President Lombardi's statement will be provided for each Trustee.

SUPPLEMENT
TO THE EIR

It was recommended that the following gifts be accepted by Saddleback College:

GIFTS TO THE
COLLEGE

<u>Donor</u>	<u>Gift</u>
Miss Mary Beveridge Santa Ana	A 3' x 5' photograph of "A Mother and Child in the Park", donated to the Child Care Center.
The Camera Club of Laguna Hills	Sponsorship of the Third Annual Photo Contest.

At its Third Annual Awards Meeting the following students were presented with cash awards for their endeavors in photography:

First Category - Black and White

First Prize - \$100.00 - Maggi Eisenstark
Second Prize- 50.00 - John Shotwell
Third Prize - 25.00 - A. J. Summa

Second Category - Color

First Prize - \$100.00 - Yona Schley
Second Prize- 50.00 - Paul E. Black
Third Prize - 25.00 - Richard A. Jones

Motion by Trustee Berry, seconded by Trustee Greinke and unani-
mously carried, that the gifts be accepted as presented.

ACCEPTED

Trustee McKnight read the list to those present.

Donors will be notified by a letter of acceptance and a
Certificate of Appreciation will be issued.

It was noted that at the meeting on May 9, 1977, the Board of
Trustees considered the documents listed below and referred these
documents to the District's insurance carrier.

CLAIM FOR
DAMAGES

1. Application for Leave to Present Late Claim on Behalf
of Claimants Ruth S. Levitan and Joyce I. Hamman.
2. Claim for Damages.

The District has been advised that specific action of the Board
of Trustees is required with respect to Item Number 1 above.

It was recommended that said application be rejected and that the Business Manager be authorized to send a letter of notification to the attorney for the claimants.

CLAIM FOR DAMAGES

Motion by Trustee Greinke, seconded by Trustee Watts and unanimously carried, that the Application for Leave to Present Late Claim on Behalf of Claimants Ruth S. Levitan and Joyce I. Hamman be rejected and that the Business Manager be authorized to send a letter of notification to the attorney for the claimants.

DENIED

It was recommended that the contract with North Orange County Community College District for data processing services be amended to provide for the addition of a work station to our UTS700 System, to allow for stand-alone capabilities.

AMENDMENT TO CONTRACT WITH NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT - UNIVAC INSTALLATION

Presently we have the RJE (remote job entry) capability, but not the anticipated stand-alone function. The cost for the addition is \$108 per month including maintenance. A savings will be realized by paying for less CPU time on the Fullerton 1100 System.

It was requested that the Superintendent or Business Manager be authorized to execute the appropriate amendment to the existing contract.

Motion by Trustee Greinke, seconded by Trustee Price and unanimously carried, that the contract with North Orange County Community College District for data processing services be amended to provide for the addition of a work station to our UTS700 System, to allow for stand-alone capabilities, and that the Superintendent or Business Manager be authorized to execute the appropriate amendment to the existing contract.

APPROVED

It was recommended that the Board of Trustees adopt the following Resolution, which permits the County Superintendent of Schools to make such necessary transfers between the undistributed reserve and any classification or classifications to permit the payment of obligations of the District incurred during the school year:

RESOLUTION - TRANSFER OF APPROPRIATIONS

IT IS HEREBY RESOLVED that, at the close of the fiscal year, the County Superintendent of Schools may make such transfers between the undistributed reserve and any expenditure classification or classifications, or balance any expenditure of the budget of the District, for such school year as are necessary to permit the payment of obligations of the District incurring during such school year. (Education Code Section 42601)

Motion by Trustee Berry, seconded by Trustee Greinke and unanimously carried, to adopt the Resolution as presented.

ADOPTED

Roll Call Vote:
Ayes: Berry, Brandt, Greinke, McKnight, Price, Taylor, Watts
Noes: None
Abstain: None
Absent: None

The Members of the Board of Trustees were informed that for over a year the campus telephone service has become increasingly the subject of criticism by members of the college community, the general public, and the employees of the District. During this period of time, a number of changes have been made, including the addition of trunk line facilities. The matter has been under study for a number of months and, despite the changes that have been made, the service is still unsatisfactory, particularly at the peaks of demand on the system such as occur during the weeks of registration.

CAMPUS
TELEPHONE
SYSTEM

It was recommended that the Business Manager be authorized to invite proposals from the telephone company and other vendors of communication systems.

The present law requires that the District obtain competitive prices in connection with this service.

Motion by Trustee Greinke, seconded by Trustee Watts and unanimously carried, that the Business Manager be authorized to invite proposals from the telephone company and other vendors of communication systems in order to provide a satisfactory campus telephone system.

INVITATION
OF BIDS
AUTHORIZED

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

1. Bid Number 290 - Dough Mixer and Woodcraft Tools - Fine Arts - CCMF

Woodcraft Supply Corporation	\$ 96.46+
California Crafts	1,257.35
Estrin Manufacturing Limited	2,005.60
	<u>\$3,359.41</u>

2. Bid Number 291 - Stage Lighting - Fine Arts - CCMF

Electric Supplies Distributing Company	\$1,430.74
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3. Bid Number R-2469 - Theatre Tools - Fine Arts - CCMF

Olesen	\$ 203.73
Senco Orange	739.88
Brodhead-Garrett	1,758.54
	<u>\$2,702.15</u>

4. Bid Number R-4873 - Plumbing and Gas for Greenhouse - Occupational Programs - Agriculture

Capistrano Plumbing	\$2,095.00
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