

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California 9: PUBLIC / FILE

MINUTES OF THE GOVERNING BO.

May 14, 1979 - 7:30 p.m.
 Library-Classroom Complex -- Room 105

The Board of Trustees convened to Executive Session at 7:30 p.m. to discuss the Bookstore Vendor. No action was taken.	EXECUTIVE SESSION
The Regular Meeting of the Board of Trustees was called to order by Trustee Price at 8:00 p.m. Associated Student Body President Ormasa led the audience in the Pledge of Allegiance and Trustee Brandt gave the Invocation.	CALL TO ORDER
Present:	PRESENT
Mr. Robert L. Price, President	BOARD MEMBERS
Mr. William L. Watts, Vice-President	
Prof. Eugene C. McKnight, Clerk	
Mrs. Norrisa Brandt, Member	
Mr. John C. Connolly, Member	
Mr. Larry W. Taylor, Member	
Ms. Harriett S. Walther, Member	
Miss Nanci Ormasa, Student Member	
Dr. Robert A. Lombardi, Superintendent/President	STAFF MEMBERS
Mr. Roy N. Barletta, Assistant Superintendent - Business Services	
Dr. Edward A. Hart, Assistant Superintendent - Provost, North Campus	
Mr. William O. Jay, Dean of Instruction	
Mr. Jack A. Swartzbaugh, Dean of Students	
Mr. Donald L. Trent, Director of Facilities	
A motion was made by Trustee Watts, seconded by Trustee Connolly, and unanimously carried to adopt the Agenda with an addendum to each of the following Board Reports:	AGENDA ADOPTED
693 - Public Programs and Community Services	
701 - Classified Personnel Regular Actions	
723 - Interdistrict Tuition Agreement Report	

Trustee McKnight reported the action taken by the Board of Trustees during Executive Session on April 23, 1979, as follows:

EXECUTIVE
SESSION
APRIL 23, 1979

A motion was made by Trustee Walther, seconded by Trustee Connolly, and carried to rescind the action taken by the Board of Trustees on March 26, 1979, to not enter into a contract for a second academic year with Ms. Petrina Noor.

ACTION
REPORTED

Trustee Watts was opposed.

A motion was made by Trustee McKnight, seconded by Trustee Taylor, and unanimously carried to adopt the Minutes of the Regular Meeting of April 23, 1979, as presented.

MINUTES OF
APRIL 23, 1979
ADOPTED

Trustee Watts commended those who had participated in the preparation of the booklet entitled Saddleback Community College Fall 1979 Enrollment Comparisons, Profiles, and Summaries. It had been prepared by the Office of Admissions and Records and printed by CETA students.

REPORTS AND
COMMUNICATIONS

MEMBERS OF
THE BOARD
OF TRUSTEES

Trustee Walther commented that it is exciting to listen to Saddleback's radio station, KSBR--88.5, which is now on the air.

Enrollment
Comparisons,
Profiles, and
Summaries

Trustee Taylor reported that Assembly Bill 1094 (Nestande) is not yet out of committee. He stated that it is hoped that some of the conditions of this bill will be incorporated into other finance bills.

Radio Station
KSBR--88.5

AB 1094
(Nestande)

He announced that he and Superintendent/President Lombardi plan to go to Sacramento on May 23, as the District is in extreme need of capital outlay monies.

Trip to
Sacramento

Trustee Taylor reported on his attendance at this season's Basketball Banquet

Basketball
Banquet

Trustee Price reported on his attendance at the Saddleback Community College District Foundation meeting held on May 10, 1979. Twelve new members were added to the Board of Directors. There are now a total of twenty-three members, and their goal is to have a total of thirty-one members.

District
Foundation
Meeting

Associated Student Body President Ormasa introduced Mr. Grant Richards, the newly-elected Associated Student Body President.

STUDENT MEMBER

Mr. Richards told of some of his plans for next year, which include two blood bank drives and an experiential college hour which will be held on a monthly basis. A proposal concerning the college hour will be presented to the Board of Trustees at a later date.

GRANT RICHARDS
ASSOCIATED
STUDENT BODY
PRESIDENT
1979-80

Associated Student Body President Ormasa introduced Miss Jeanine Kitrell, Associated Student Body Chairperson, North Campus. Miss Kitrell reported that eleven students had expressed an interest in becoming involved in student government at the north campus. These students now make up the Student Council from which the Associated Student Body officers will be elected next fall. Their tentative plans are to hold a swap meet / art exhibit following the successful Orange Pick-A-Thon which is now in progress.

JEANINE KITRELL
ASSOCIATED
STUDENT BODY
CHAIRPERSON,
NORTH CAMPUS

REPORTS AND
COMMUNICATIONS

-CONTINUED-

Superintendent/President Lombardi announced that a new student art show is currently being held in the Fine Arts Complex at the main campus.

SUPERINTENDENT/
PRESIDENT
Student Art Show

He reported that current enrollment figures indicate that 4,962 students have enrolled for the 1979 summer session. This figures includes both the north campus and the main campus. It is estimated that a total of 7-8,000 students may enroll for this summer session. The Coast Community College District is offering approximately thirty courses this summer, so this District may gain students from that area.

Summer Session
Enrollment

Superintendent/President Lombardi commended Mr. Fritz whose resignation as Division Director of Health, Physical Education, Recreation and Athletics is on the agenda this evening. He commented that this year Saddleback teams have won seven different conference championships including women's volleyball and tennis. With the addition of women's softball, cross-country, and basketball, the District will have a full compliment of women's sports.

Mr. Fritz
Commended

Trustee Taylor requested that Mr. Fritz' resignation as Division Director be removed from the consent calendar and placed on the regular calendar so that proper recognition may be given to him. He also requested that a resolution commending Mr. Fritz be prepared for adoption by the Board of Trustees at the next board meeting.

Director of Facilities Trent reported on the status of the swimming pool project, outlining the work which remains to be completed. He gave the Board of Trustees a preview of some change orders and transfer of funds requests which may be recommended for approval at the next meeting. He stated that it is still hopeful that the swimming pool will be ready for use on July 1, 1979.

REPORTS AND
COMMUNICATIONS

-CONTINUED-

Swimming Pool
Project

In response to Trustee Brandt's question concerning the landscaping in the area of the pool, he stated that the current contractor is responsible for some of the erosion problems, and that this will be corrected before proceeding with the landscaping. He assured her that this will be done in a timely manner.

In response to Trustee Taylor's questions regarding the Fine Arts Complex, Director of Facilities Trent stated that a letter has been written to the contractor explaining that the District is withholding \$30,000 from the retention payment due to the problems that need to be resolved. He stated that he has met with subcontractors and is satisfied that the problems concerning the unsatisfactory sound and lighting systems will be corrected, and that he had received a copy of a letter sent to the roofing subcontractor by the contractor demanding that the leaks in the roof be repaired.

Fine Arts
Complex

Mr. Lowe, President of the Academic Senate, reported that the Academic Senate's election of officers will be held on Friday, May 18. This will be the last Board Meeting at which he will serve as the Academic Senate's representative. He stated that it has been a very interesting year in which he has learned a great deal about schools, and that the experience has been helpful to him while he has been studying for his doctorate.

ACADEMIC SENATE

The Trustees commended Mr. Lowe for his leadership during this academic year.

Ms. Spracklen, President of the Faculty Association, reported that several topics had been discussed by the Faculty Association during its executive session recently, including the scheduling of library hours this summer. The Faculty Association recommends that, in the interest of sound educational practice, the library should be open only when a certificated person is on duty.

FACULTY
ASSOCIATION

Ms. Spracklen reported that the Faculty Association's election of officers is being held by mail and that it will be completed by Wednesday. This will be her last official meeting with the Board of Trustees.

FACULTY
ASSOCIATION

-CONTINUED-

The Trustees commended Ms. Spracklen for her leadership during this academic year.

Instructor Rhodes reported that a student in the Science Department, Mr. Fred Roberts, was the only community college student to submit a paper to the Fourth Annual Undergraduate Research Conference which was held last weekend. Instructor Rhodes had asked the student to present the paper to his class prior to submittal of it to the conference and, in his estimation, it is an excellent paper. The subject is Marine Algae in Dana Point.

STUDENT
FRED ROBERTS

COMMENDED

The Trustees requested that Mr. Roberts be commended by Resolution at the next Board Meeting for his achievement.

Mr. Hazell stated that one week ago today he had been conducting little league sports activities on the baseball field and had been arrested by the campus police, but that he had not been issued a citation. He stated that before seeking legal assistance that he wishes to inform the Board of Trustees of this action and to ask what code he has allegedly violated. He was asked if he had filed a use permit. He stated that he had not, but that he has seen others using the facilities --joggers and dog-walkers--and that he does not believe that they have filed a use permit. He stated that if this is the rule that it should be posted. Trustee Price directed Superintendent/President Lombardi to investigate this situation.

PUBLIC

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT
CALENDAR

Trustee Taylor requested that Board Report Number 699, Certificated Personnel - Regular Actions, be removed from the Consent Calendar.

AMENDED

Trustee Price requested that Board Report Number 713, Transfer of Funds, be removed from the Consent Calendar.

AMENDED

Trustee McKnight requested that Board Report Number 714, Contract Services, be removed from the Consent Calendar.

CONSENT
CALENDAR
AMENDED

Trustee Price requested that Board Report Number 715, Membership, be removed from the Consent Calendar.

AMENDED

A motion was made by Trustee Connolly, seconded by Trustee McKnight, and unanimously carried to approve the Consent Calendar as follows:

APPROVED

Attendance at the following, with actual and necessary expenses to be paid, including any advance monies requested to cover the actual and necessary expenses, was unanimously approved:

BOARD OF
TRUSTEES -
REQUESTS
TO ATTEND
CONFERENCES,
MEETINGS, ETC.

Trustees Wishing to Attend Saddleback Valley Liaison Committee for Saddleback College - Monthly Breakfast Meeting - Mission Viejo
May 16, 1979

Orange County School Boards Association Dinner Meeting - San Juan Capistrano
May 16, 1979

Attendance at the following, with minimal mileage only to be paid, was unanimously approved:

Trustee Walther Conference with the Assistant Superintendent/Provost, North Campus
April 18, 1979

Trustee Watts Visit to the KSBR Radio Station Antenna Site (Via Saddleback College Main Campus)
April 18, 1979

Trustee Price Conference with the Assistant Superintendent/Provost, North Campus
April 23, 1979

Trustee Price Conference with the Superintendent/President Saddleback College
May 9, 1979

Attendance at the following, with minimal mileage only to be paid, was unanimously approved:

Trustees Wishing
to Attend

Pep Squad Banquet
Dana Point
May 7, 1979

Student Art Sale
Saddleback College Main Campus
May 8 and 9, 1979

Basketball Banquet
Dana Point
May 9, 1979

Scholarship Banquet
Laguna Niguel
May 15, 1979

Degree Recognition
El Toro Marine Base/Santa Ana
May 18, 1979

Commencement
Saddleback College Main Campus
May 22, 1979

Men's and Women's Swim Team
Banquet - San Juan Capistrano
May 24, 1979

Recognition Night
Saddleback College Main Campus
June 4, 1979

BOARD OF
TRUSTEES -
REQUESTS
TO ATTEND
CONFERENCES,
MEETINGS, ETC.

-CONTINUED-

The following Certificates of Achievement were unanimously approved:

Joyce Betty	Cosmetology
Karen A. Gruber	Secretarial - Administrative
Judy Kocon	Business - Supervision
Christa Peterson	Accounting
Chikako Sato	Business Management
Gary Lee Stewart	Real Estate
Erwin James Wagner	Real Estate

CERTIFICATES
OF ACHIEVEMENT

The curricular additions and deletions presented to the Board of Trustees for a first reading on April 23, 1979, which had previously been approved by the Curriculum Committee, were unanimously approved by the Board of Trustees. A copy of the list of these curricular additions and deletions is on file with these Minutes.

CURRICULAR
ADDITIONS
AND DELETIONS

Ruth I. Berg was unanimously appointed on an if-and-as-needed basis as a substitute instructor for the 1978-79 academic year at the hourly rate stipulated in the salary schedule, at the class to which she is qualified. Probable Assignment: Swedish (EI) Substitute. Probable Salary: \$18.00 per hour.

APPOINTMENT
OF EXTENDED
DAY/SUBSTITUTE
INSTRUCTOR

The following full-time instructors were unanimously approved to teach in the Summer 1979 session on an if-and-as-needed basis at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT
OF SUMMER
SCHOOL
INSTRUCTORS

Instructor

Division

Adams, Howard	Health Sciences
Bartlett, Ryburn	Mathematics and Engineering
Bedford, Jan	Physical Education
Bergman, Howard	Counseling
Bessette, Nancy	Physical Education
Bishopp, Greg	Fine Arts
Black, Sharon	Social Sciences
Blanchard, Jeanne	Health Sciences
Bliss, Robert	Business Sciences
Bremer, Fred	Business Sciences
Brennan, Paul	Social Sciences
Brideweser, Jim	Counseling
Bullock, Dixie	Health Sciences
Busche, Don	Business Sciences
Cabeen, Russ	Business Sciences
Cain, Duane	Physical Education
Carroll, Thomas	Humanities and Languages
Chai, Nakyong	Fine Arts
Clasby, Anne	Counseling
Cohen, Robert	Vocational Technology
Curtis, Stan	Vocational Technology
Darr, Flip	Physical Education
Davidson, Jerry	Business Sciences
Dawson, Dona	Health Sciences
Dawson, Donald	Social Sciences
Denney, George	Humanities and Languages
Dishman, Rosemary	Health Sciences
Doty, Robert	Business Sciences
Edwards, Diane	Health Sciences (EI)
Elkins, Claire	Physical Education
Ewbank, Edward	Mathematics and Engineering
Ferguson, Robert	Social Sciences
Fletcher, Ginny	Counseling
Flood, John	Counseling
Fowler, Jerry	Natural Sciences
Friedemann, Hal	Natural Sciences
Froehlich, Robert	Counseling

Gaines, Tom	Fine Arts	APPOINTMENT
Garcia, Anthony	Humanities and Languages	OF SUMMER
Gritton, Margaret	Business Sciences	SCHOOL
Harrison, Charles	Natural Sciences	INSTRUCTORS
Heffernan, William	Humanities and Languages	-CONTINUED-
Hilton, Richard	Natural Sciences	
Hines, James	Humanities and Languages	
Hodge, Kathie	Counseling	
Hoffman, Barbara	Health Sciences	
Holston, William	Social Sciences	
Horvath, Wayne	Fine Arts	
Huang, Margaret	Health Sciences	
Johns, Herb	Business Sciences	
Johnson, Zane	Natural Sciences	
Jones, Larry	Fine Arts	
Kero, Rey	Natural Sciences	
Kim, Yong	Natural Sciences	
Kish, Andrew	Social Sciences	
Kurlak, George	Counseling	
Knuth, Larry	Humanities and Languages	
Lane, Jim	Vocational Technology	
Littell, Phil	Natural Sciences	
Lorntzen, Shirley	Business Sciences	
Lowe, John	Work Experience	
McCullough, Richard	Natural Sciences	
McCullough, Vince	Physical Education	
McDonald, Jim	Social Sciences	
McLendon, Curtis	Natural Sciences	
Messner, Carolann	Fine Arts	
Meyer, Thomas	Mathematics and Engineering	
Minch, John	Natural Sciences	
Mitchell, Mel	Social Sciences	
Morgan, Tom	Fine Arts	
Mulligan, Bill	Physical Education	
Newman, Terry	Fine Arts	
Olson, Robert	Social Sciences	
Orr, Sybil	Health Sciences	
Otta, William	Social Sciences	
Pearce, Wynn	Fine Arts	
Petrila, Terri	Health Sciences	
Phillips, William	Social Sciences	
Potratz, Richard	Counseling	
Roelen, Jay	Physical Education	
Resnick, Gary	Natural Sciences	
Rhodes, Lee	Natural Sciences	
Robinson, Terrill	Health Sciences (EI)	
Runyan, Michael	Humanities and Languages	
Ryan, Pat	Health Sciences	
Sherrer, Betty	Physical Education	
Staggs, Florence	Business Sciences	
Stevens, Roy	Physical Education	
Stuetz, Dick	Physical Education	
Swearingen, Ken	Physical Education	

Thorpe, James	Mathematics and Engineering	APPOINTMENT OF SUMMER SCHOOL INSTRUCTORS -CONTINUED-
Valencic, Robin	Natural Sciences	
Van Elzakker, Lucy	Health Sciences	
Voors, Barbara	Health Sciences	
Walker, Don	Fine Arts	
Watkins, Ray	Mathematics and Engineering	
Weber, Fred	Business Sciences	
Welker, Paulette	Health Sciences	
Wilson, Richard	Multi-Disciplinary	

The following, previously-employed, part-time instructors were unanimously approved to teach in the Summer 1979 session on an if-and-as-needed basis at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

Business Sciences

Barmettler, Janet	Holm, Dale
Blowers, Mary	Johnston, Garry
Cady, Michael	Lovullo, Joseph
Cawthon, Donald	Manning, Brien
Cornelius, Thomas	McClaine, Brien
Darling, Henry	Miller, Allan
Doud, William	Pike, Thomas
Hatch, Steven	Sheppard, Frances
Hoffman, Arlene	Varga, John

Counseling

Tupa, Paula Jane

Fine Arts

Andersen, Richard	Keith, Duane
Brightbill, Juanita	McCann, Lynne
Brown, Teresa	Smith, James
Catt, Christopher	Waterman, Glenda
Dorsey, Donald	

Health, Physical Education and Recreation

Hastings, Ron

Health Sciences and Gerontology

Babusek, Alda	Merlino, Robert
Cabaje, Alma	O'Hearn, Gail
Carrier, Beverly	Roache, James
Cirz, Diane	Stavro, Beverly
Corey, Rita	

Gerontology

Bartels, Marlo	Sahdala, Virginia
Boehler, Connie	Schultz, Dolores
Field, Marion	Short, Pat
Fitch, Eileen	Sidoti, Nick
Freeman, Jean	Sovella, Patty
Freeman, Robert	Talbot, Byron
Hahan, Jacqueline	Thorp, LaVon
Haroldson, Ruth	Thorpe, Marilyn
Hourigan, Claudette	Tyner, Harrison
Hudson, Jean	Vincent, Beatrice
Jillson, Carolyn	Watson, Katherine
Kelly, Roland	Wegener, Ted
Killian, George	Whitcomb, Kay
Luters, Virginia	White, Richard
Norman, Lawrence	Wilkinson, Nancy
Piety, Leona	Willbrandt, Jessie

APPOINTMENT
OF SUMMER
SCHOOL
INSTRUCTORS
-CONTINUED-

Humanities and Languages

Beal, Jan	Oliver, Katia
Jaros, Bonita	Stotts, Ronald

Library

Corum, Susan

Mathematics and Engineering

Alston, Robert	Resnick, Barbara
Chandos, Ray	Rogers, Garth
Judy, Michael	Weeks, Robert
Nicol, David	

Multi-Disciplinary Studies

Seibert, Cynthia

Social Sciences

Brown, Carol	Lang, Elroy
Dalcourt, Glenda	Reed, Richard
Frogue, Steven	Ryan, John
Grace, Richard	Sisca, Anthony

Vocational Technology

Bayhan, Ron	Kirsch, Alfred
Berry, Ron	McWilliam, Jim
Boyd, William	Miller, Brian
Dale, Trevor	Sackett, Robert
Deacon, Warren	Samanich, Tony
Dull, Ron	Van Cott, Richard

The following were unanimously appointed on an if-and-as-needed basis as both extended day and substitute instructors for the 1979 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT
OF SUMMER
SCHOOL
INSTRUCTORS
-CONTINUED-

<u>Applicant</u>	<u>Probable Assignment</u>	<u>Probable Salary</u>
Alsoszatai-Peteeo, John	Anthropology	\$18.00/Hr.
Christensen, Richard	Construction Technology	\$18.00/Hr.
Cleveland, Keli	Librarian Substitute	\$23.26/Hr.
Karpowich, Dorothy J.	Nursing Substitute	\$18.00/Hr.
Mentes, Matthew	Travel Photo Substitute	\$18.00/Hr.
Mentes, Sherilyn	Travel Photo (EI)	\$22.50/Hr.
Nelson, Maxine	Librarian Substitute	\$18.00/Hr.

The following classified personnel regular actions were unanimously approved:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification of Employment

1. Kevin James Stanton, Safety Officer-Weekends and Holidays, North Campus, Grade 17, Step 1, \$6.761 per hour plus 4% shift differential, part-time hourly (16 hours per week), effective April 27, 1979. This is a replacement position for Tracy Sizemore.
2. Gerald H. DeMoss, Safety Officer Substitute, Campus Safety, hourly equivalent of Grade 17, Step 1, \$6.761 per hour, effective April 30, 1979, on an if-and-as-needed basis.
3. Constance Harrington, Instructional Aide, Office of Admissions and Records, Grade 7, Step 1, \$5.363 per hour, part-time hourly, (25 hours per week), effective May 1, 1979. This is a replacement position for Ruth Curtis.
4. Paul Gregory Stone, Safety Officer-Weekends and Holidays, North Campus, Grade 17, Step 3, \$7.410 per hour plus 4% shift differential, part-time hourly (16 hours per week), effective May 2, 1979. This is a replacement position for Kevin James Stanton.

Employment

CLASSIFIED
PERSONNEL
REGULAR ACTIONS

5. Ralph Darr, Aquatics Coordinator, Community Services-Recreation, \$5.85 per hour, approximately 29 hours per week, effective May 23 through August 18, 1979, on an if-and-as-needed basis. Monies have been budgeted for this position.
6. The following were employed as student employees, on an as-needed basis, at \$2.90 per hour.

-CONTINUED-

Val C. Bagley	Kathryn M. Major
Marilyn A. Ballard	Celeste Moring
Joanna M. Clark	Karen A. Pease
Kathy Dennis	Linda L. Realpe
Kathy Haskins	Charles E. Teague
Judy Luedtke	Eric Wright
Lorie Maguire	

7. Carl Hall was employed as Radio Producer Host at the rate of \$5.00 per hour, effective April 30, 1979. The hours will be determined by the appropriate administrator and budget.
8. The following were employed as Clerk-Short Term at the rate of \$3.25 per hour, effective May 1, 1979. The hours will be determined by the appropriate administrator and budget.

Kathleen Jo Dobson	Susan Elaine Watson
Lucille Eleanor Jones	

Change of Status/Reclassification

9. Ruth Curtis, Instructional Aide, Office of Admissions and Records, change of assignment location to Community Services, Grade 7, Step 1, \$5.363 per hour, part-time hourly (20 hours per week), effective April 12, 1979. Monies have been budgeted for this position.
10. Christopher P. Alexandra, Audio Visual Clerk, Instructional Services, North Campus, change of position to Audio Visual Technician I, North Campus, Grade 11, Step 1, \$989 per month plus 4% shift differential, effective May 1, 1979. Monies have been budgeted for this position.

(AS REVISED
BY ADDENDUM)

Change of Status/Reclassification - Continued

CLASSIFIED
PERSONNEL
REGULAR ACTIONS

11. Marlene Jelenich, Clerical Typist Assistant, Division of Health Sciences and Gerontology, CETA-Title VI, change of position to Tutorial/Guidance Assistant-Radio, Library, Radio Station and Graphics, CETA-Title VI, \$882 per month, effective May 1, 1979, at no cost to the District.
12. Kenneth Bennett, Landscape Assistant, Maintenance and Operations, CETA-Title VI, change of position to Press Operator Assistant, Library, CETA-Title VI, \$882 per month, effective May 7, 1979, at no cost to the District.

-CONTINUED-

Change of Employment Status

13. Lois Wineinger, Clerk Typist II, Office of Grants and Resource Development, was granted her request for a 32 hour workweek (80%) effective May 1, 1979.
14. Marlene Thompson, Career Placement Technician, Career Placement Office, was granted a change of status from twelve to eleven months employment, effective July 1, 1979.

Personal Leave of Absence

15. Elizabeth Sater, Clerk Typist II, Division of Health Sciences and Gerontology, was granted a personal leave of absence without pay from July 2 through August 17, 1979.
16. Mary Lou DeLeva, Secretary, Office of Public Information, was granted a six months' medical leave of absence without pay pending a medical release from her physician, effective May 1, 1979.
17. Lee Liddle, Clerk Typist II, CETA, YETP In-School Youth Programs, was granted a medical leave of absence without pay, effective June 4 to approximately July 27, 1979.

Resignation/Termination

18. Craig Smith, Printing Technician (hourly), Library, resigned, effective May 3, 1979.

Resignation/Termination

CLASSIFIED
PERSONNEL
REGULAR ACTIONS

19. Raymond Roberge, Custodian II, Maintenance and Operations, was terminated for cause, effective May 4, 1979.
20. Kevin J. Stanton, Safety Officer-Weekends and Holidays, North Campus, resigned, effective April 30, 1979.
21. Kent Aiken, Groundskeeper I, Maintenance and Operations, was terminated for cause, effective April 30, 1979.
22. Alice Foshay, Clerk Typist II, CETA Printing Office, was terminated for cause, effective May 18, 1979.
23. Marilyn Mitchell, CETA Operations Facilitator, Office of Multi-Disciplinary Studies, resigned, effective May 25, 1979.
24. Melba R. Frazier, Clerical Typist Assistant, CETA-Title VI, Library, resigned, effective May 4, 1979.
25. Elizabeth A. Larwood, Instructional Aide (hourly), Division of Mathematics and Engineering, resigned, effective May 22, 1979.
26. Carol J. Pennington, Photographics Assistant, CETA-Title VI, Library, resigned, effective May 4, 1979.
27. Paula Pepin, Tutorial Guidance Assistant, CETA-Title VI, Career Guidance Center, resigned, effective May 31, 1979.
28. Patricia C. Martin, Clerk Typist II, Office of Business Services, resigned, effective June 1, 1979.

Ms. Martin was employed as Clerk Typist Substitute, hourly equivalent of Grade 1, Step 1, \$4.672 per hour, on an if-and-as-needed basis.

29. Francis Donnelly, Custodian II, Maintenance and Operations, was terminated for cause, effective May 1, 1979.
30. Removed.

(AS REVISED
BY ADDENDUM)

(BY ADDENDUM)

Payroll Adjustment

CLASSIFIED
PERSONNEL
REGULAR ACTIONS

- 31. Mary Joan Fredette, Clerk Typist II, Division of Natural Sciences, will be remunerated for duties performed as Secretary to this Division for a period of eight days, January 9 through January 19, when the Division Secretary was absent due to illness. She will be paid \$59.05 which is the difference between a Clerk Typist II, Grade 5, Step 5 pay rate and a Secretary, Grade 11, Step 5 pay rate.

-CONTINUED-

Progress payment requests on the Progress Payment list were unanimously ratified or approved, as indicated, on awards previously approved by the Board of Trustees.

PROGRESS
PAYMENTS

The payments requested are within the budgetary allocations for the projects indicated; and the architect, the construction inspector, the construction manager (where applicable), and the Director of Facilities have certified that the work covered by these progress payments has been satisfactorily performed.

A copy of the Progress Payment Requests List is on file with these Minutes.

Purchase Orders 41164 through 41423, totaling \$117,366.05, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered. Changes to Purchase Orders approved at previous Board Meetings, reported on Pages 12 and 13, were also approved.

PURCHASE
ORDERS

A copy of the Purchase Order List is on file with these Minutes.

District Warrants 50669 through 51106, totaling \$350,365.22, were unanimously approved and ratified for payment.

PAYMENT
OF BILLS

A copy of the Warrants List is on file with these Minutes.

Payment of personnel services was unanimously ratified as follows:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll	10A*	\$851,604.63
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*Constitutes the payroll identification of certificated personnel paid in this period, named on the list on file in the Business Office.

Payment of the following grants to students participating in the Extended Opportunity Programs and Services (EOPS) for 1978-79 was unanimously authorized:

EOPS -
DISBURSEMENT
OF FUNDS

<u>Student</u>	<u>Grant</u>
Coble, Kenneth	\$180
Duong, Hang	250

The following resolutions of commendation were presented for adoption by the Board of Trustees.

RESOLUTIONS
OF COMMENDATION

WHEREAS, Mrs. Mary Long came to the Saddleback Community College District in 1975 as Financial Aid Officer, after serving for nine years at Orange Coast College; and

MRS. MARY LONG

WHEREAS, she applied her keen sense of organization and management skills to develop a comprehensive and highly successful financial aid program for the Saddleback District; and

WHEREAS, the financial aid office has established a broad range of resources for Saddleback students, including a scholarship program that has grown more than 300 percent since she took her position with the District; and

WHEREAS, she retires from District service at the end of the 1978-79 school year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees and Administration of the Saddleback Community College District express gratitude for her superior service and extend best wishes to her for the coming years.

A motion was made by Trustee Brandt, seconded by Trustee McKnight, and unanimously carried to adopt the Resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price,
Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

WHEREAS, the Saddleback Community College District Forensic Team, coached by Carolann Messner, represented the District in eight major tournament competitions during 1978-1979; and

FORENSIC TEAM

WHEREAS, the exacting skills necessary to compete against both two and four-year schools were developed and polished through months of study and hard work; and

RESOLUTIONS
OF COMMENDATION

-CONTINUED-

WHEREAS, the Saddleback team consistently won high honors against teams that sometimes were much larger; and

WHEREAS, Saddleback speakers won gold, silver, and bronze awards at the state and national tournaments;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees offers its congratulations to the Saddleback College Forensic Team and its coach for outstanding accomplishments during the past year of competition.

A motion was made by Trustee Walther, seconded by Trustee Brandt, and unanimously carried to adopt the Resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight,
Price, Taylor, Walther, and
Watts

Noes: None

Abstain: None

Absent: None

The following courses to be offered for the Summer of 1979 through the Television Consortium were presented to the Board of Trustees for approval:

TELEVISION
CONSORTIUM

COURSES

- I. Personal Finance and Money Management
- II. Real Estate and You

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to approve these courses as presented.

APPROVED

It was recommended that the following public program and community service items be approved:

PUBLIC
PROGRAMS
AND
COMMUNITY
SERVICES

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
Recital April 25, 1979	Judith Vaccaro Trio	\$ 50.00

This payment is to be made to the Musicians Performance Trust Fund (MPTF) which, under a prior agreement, furnished the other \$50.00 of the original \$100.00 fee.

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<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
Continuing Education Workshop for Nurses May 12, 1979	Dan Sands Substitute for a previously-approved speaker who was unable to appear.	\$ 100.00	-CONTINUED-
Nursing 110 Class - May 17, 1979	Brian Stanger	\$ 40.00	
English-As-A-Second-Language Dissemination Conference April 28, 1979	Joe Lucero	\$ 25.00	
	Sunny Laub	\$ 25.00	
Recognition Night - June 4, 1979	Sterling Holloway (Substitute for Linda Michele)	\$ 300.00	
Backpacking May 12-13, 1979 (Field Trip)	Ben Pryor	\$ 100.00	
Saddleback College In Concert - May 19, 1979	Gloria Prosper	\$ 150.00	(ADDENDUM)
	Diane Thomas	150.00	
	John Guanieri	150.00	
	John Ross	100.00	
	Mary Gerlitz	\$1,650.00	
	-Cost of the Orchestra		
	Eiki Paik was approved on November 27, 1978, for \$500.00; however, she will not be receiving an honorarium		
Concert Chorale June 3, 1979	Bonnie McClain	\$ 200.00	
	Adrienne Leonetti	250.00	
	Rossano Martino	200.00	
	David Myrvold	200.00	
	Penny Foster was approved on November 27, 1979, for \$500.00; however, her fee has been changed to: \$ 100.00		
A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to approve the Public Program and Community Service items as presented.			APPROVED

It was requested that the Board of Trustees give approval to apply to the following agencies for the following grant awards:

GRANTS -
APPLICATIONS

Health Education and Welfare (HEW) for Nursing Capitation Funds, a program which awards money to the nursing program based on a formula basis. Funds will be used to supplement the basic nursing program. No matching funds will be required.

Office of Education, adult education funds to support the English-As-A-Second Language program. These funds will be used to support an instructor and instructional aides. Amounts will be based on the formula basis for those costs which exceed a basic program expenditure.

California Postsecondary Commission for Title I-A grant funds for the project "Human Resources Development." Amount of funds will be approximately \$40,000. Matching funds for approximately one-third the amount will be required.

Superintendent/President Lombardi stated that these will be "in kind matching funds."

The Members of the Board of Trustees were informed that the District has an opportunity to develop a CETA welding program for ten eligible participants. The funding period and instructional schedule will commence on July 1, 1979, and will terminate on September 30, 1980. The program will be offered in the welding facility at Mission Viejo High School at no cost to the District. The Orange County Manpower Commission will provide \$50,000 to cover the costs of the instructors, lease purchase of equipment, materials and supplies. It was requested that the Board of Trustees approve the submission of this proposal, and approve the announcement and interview process for a CETA Welding Instructor, pending the availability of CETA funds.

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to approve the submittal of grant applications as outlined above, and to approve the announcement and interview process for a CETA Welding Instructor, pending the availability of CETA funds.

APPROVED

Approval to accept the grant award of \$60,000 from the Office of Education, Bureau of the Handicapped, for PROJECT SPECIAL, a human development program to train handicapped students as instructional aides for handicapped classrooms, was requested.

GRANT -
AWARD

The program is designed to provide handicapped students with their first two years of training in a variety of teaching and human service professions while giving them valuable on-the-job training as they serve as positive role models for children in the community. Funds will be used to provide staff and some specialized equipment.

GRANT -
AWARD

-CONTINUED-

A motion was made by Trustee Walther, seconded by Trustee McKnight, and unanimously carried to approve the acceptance of the grant award as outlined above.

APPROVED

It was requested that the Board of Trustees approve the request to employ a Human Development instructor, subject to availability of funds. Funds for this position are provided by the Office of Education for implementation of PROJECT SPECIAL.

GRANTS -
PERSONNEL

A motion was made by Trustee Brandt, seconded by Trustee Walther, and unanimously carried to approve this request for grants personnel.

APPROVED

It was recommended that Doug Fritz, Division Director of Health, Physical Education, Recreation and Athletics, be reassigned as an instructor in the Division, effective August 20, 1979, in accordance with his request.

CERTIFICATED
PERSONNEL -
REGULAR
ACTIONS

Trustee Taylor had requested that this item be removed from the Consent Calendar in order that Mr. Fritz may be given proper recognition for his outstanding work performed for this community. He had requested that a resolution commending Mr. Fritz be prepared for adoption by the Board of Trustees at the next meeting.

A motion was made by Trustee Taylor, seconded by Trustee Brandt, and unanimously carried to regretfully approve Mr. Fritz' request to be reassigned as an instructor in the Division of Health, Physical Education, Recreation and Athletics, effective August 20, 1979.

APPROVED

The proposal for academic rank, drafted by Trustee McKnight and Academic Senate President Lowe, was submitted for consideration by the Board of Trustees and approval was recommended.

ACADEMIC
RANK

The proposal for academic rank had been revised since its first reading by the Board of Trustees in accordance with the Trustees' requests.

ACADEMIC
RANK

-CONTINUED-

Trustee McKnight requested one further revision, that Item Number 6 be revised to read as follows:

Any part-time faculty member who has taught six units per semester for three consecutive years in the District, or at least six hours per week per semester for three consecutive years in the District may be eligible for the rank of Professor.

Also, where applicable, the word college will be revised to the word district.

A motion was made by Trustee Connolly, seconded by Trustee Taylor, and carried to approve the proposal for academic rank.

APPROVED

Trustee Watts was opposed.

A copy of the Board Policy in its entirety is attached to these Minutes.

It was recommended that the employment of the following full-time classified personnel be approved by the Board of Trustees:

EMPLOYMENT
OF FULL-TIME
CLASSIFIED
PERSONNEL

Ratification of Employment - Saddleback College
Main Campus

1. Michael Park, Groundskeeper II, Maintenance and Operations, Grade 8, Step 3, \$1,012 per month plus 4% shift differential, effective May 1, 1979. This is a replacement position for Kent Aiken.

Director of Facilities Trent requested that the "plus 4% shift differential" be removed from this item, as it is not applicable in this case.

2. Joyce Machynia, Library Clerk, Library, Grade 3, Step 1, \$822 per month, effective May 8, 1979. This is a replacement position for Mildred Mathews.
3. Ani Patterson, Custodian II, Maintenance and Operations, Grade 7, Step 2, \$944 per month plus 4% shift differential, effective May 7, 1979. This is a replacement position for Raymond Roberge.

A motion was made by Trustee Taylor, seconded by Trustee Connolly, and unanimously carried to approve the employment of full-time classified personnel as outlined above, as revised.

EMPLOYMENT
OF FULL-TIME
PERSONNEL
-APPROVED

It was recommended that the following gift be accepted:

GIFT

Donor

Gift

Mr. Chancy Lott, A.I.A.
Member of the
Saddleback College
Architecture Advisory
Committee

A model of a condominium
tower for Plaza Metro-
politan de Los Angeles
(24-3/4" x 24-3/4" x 40")
for its educational value
to the architecture students.

Acceptance of this gift will
require that it be trans-
ported from Newport Beach.

A motion was made by Trustee McKnight, seconded by Trustee Taylor, and unanimously carried to accept the gift as recommended.

ACCEPTED

Donor will be notified and a certificate of appreciation will be issued.

The following resolution was submitted to the Board of Trustees for approval. It is required in order to implement the Board's action with respect to the mileage allowance approved for the Superintendent/President.

RESOLUTION -
MILEAGE
ALLOWANCE,
SUPERINTENDENT/
PRESIDENT

WHEREAS, the Governing Body of the Saddleback Community College District, on June 26, 1978, duly adopted a resolution and does incorporate herein by reference said resolution in its entirety, a copy of which is provided herewith; and

WHEREAS, the Governing Body, during its deliberations prior to June 26, 1979, acknowledged that the Superintendent/President received a determined mileage allowance of \$150 per month; and

WHEREAS, the Governing Body intended to include an adjustment to the monthly mileage allowance as part of the salary adjustment should the Governing Body determine, in their complete discretion, that adequate funds are available so that the Superintendent/President may receive a monthly mileage allowance adjustment effective July 1, 1978; and

WHEREAS, the Governing Body, on March 12, 1979, duly adopted a resolution and does incorporate herein by reference said resolution in its entirety, a copy of which is provided herewith; and

RESOLUTION -
MILEAGE
ALLOWANCE,
SUPERINTENDENT/
PRESIDENT

WHEREAS, said resolution of March 12, 1979, provided a monthly mileage allowance of \$250 for the Superintendent/President; and

-CONTINUED-

WHEREAS, said resolution of March 12, 1979, is a substantive manifestation of the deliberations and intentions of the Governing Body prior to June 26, 1978, and includes the monthly mileage allowance of \$250 for the Superintendent/President, effective July 1, 1978;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent/President, Robert A. Lombardi, accordingly be paid a monthly mileage allowance of \$250 effective July 1, 1978.

A motion was made by Trustee Watts, seconded by Trustee Brandt, and unanimously carried to adopt the Resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price, Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

The previously adopted resolutions referred to in the above resolution are on file with these Minutes.

The Members of the Board of Trustees were informed that the law allows the District a Revolving Cash Fund not to exceed \$25,000. The District has been operating under extremely restricted conditions with a fund of only \$1,500, and is at this time requesting an increase in the fund to \$5,000.

RESOLUTION -
INCREASE IN
REVOLVING
CASH FUND

It was recommended that the Board of Trustees adopt the following Resolution:

WHEREAS, the orderly daily fiscal operations of this District will contribute to the overall administrative efficiency of this District; and

WHEREAS, the creation of a revolving cash fund pursuant to Education Code Section 85400 will contribute to said orderly daily fiscal operations of this District;

NOW, THEREFORE, BE IT RESOLVED that this Board hereby finds that the creation of a revolving cash fund is a necessity and hereby designates Roy N. Barletta, Assistant Superintendent/Business Services, as the Chief Accounting Officer of the District, and hereby increases the existing revolving cash fund in the amount of Fifteen Hundred Dollars (\$1500) to the amount of Five Thousand Dollars (\$5000) to be expended by said Assistant Superintendent/Business Services pursuant to the provisions of Education Code Section 85404. The Assistant Superintendent/Business Services is hereby authorized to add to the existing revolving cash fund account at the United California Bank, Mission Viejo Branch, the sum of Three Thousand Five Hundred Dollars (\$3500), and is hereby authorized to draw checks on or against said account.

RESOLUTION -
INCREASE IN
REVOLVING
CASH FUND

-CONTINUED-

Trustee Taylor suggested that the amount be revised to \$10,000 rather than \$5,000, in order to save time and money.

A motion was made by Trustee Walther, seconded by Trustee Watts, and unanimously carried, to adopt the Resolution as revised by Trustee Taylor's suggestion.

ADOPTED

AS REVISED

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price,
Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

The Board of Trustees recessed at 9:05 p.m. and reconvened at 9:15 p.m.

RECESS

The Members of the Board of Trustees were informed that the Associated Student Body organization at the North Campus has undertaken a fund-raising student activity, identified as a Pick-A-Thon. Specifically, the activity involves soliciting the public to pick oranges from trees which had been abandoned during the construction process.

NORTH CAMPUS
ORANGE PICK-
A-THON -
ASSOCIATED
STUDENT BODY
FUNDS

It was requested that the Board of Trustees approve the fund-raising activity and allow the proceeds to be deposited to the credit of the North Campus Associated Student Body.

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to approve the fund-raising activity outlined above and to allow the proceeds to be deposited to the credit of the North Campus Associated Student Body.

APPROVED

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An agreement between the district and the Saddleback Community College District Foundation was submitted for approval of the Board of Trustees, with the recommendation that the Superintendent/President or the Assistant Superintendent/Business be authorized to execute said agreement.

AGREEMENT
WITH
SADDLEBACK
COMMUNITY
COLLEGE
DISTRICT
FOUNDATION
FOR SUPPORT
OF PROGRAMS

The agreement provides that the Foundation will support the following district projects:

1. Fine Arts Week - a college-sponsored series of seminars, workshops, lectures and performances for the students and the community.
2. Arts for Living and Learning - a community-based project which brings teachers, professionals and performances to schools, community and industrial centers.
3. Saddleback Company Theatre and Community Concert Series - by providing student scholarships, journeymen and professional fees, publications and publicity.

The agreement further provides that the district will recognize individual donors as follows:

1. For a donation of \$200 to \$499, the individual's name will be placed on an appropriate plaque which will be attached to the lobby wall of the Fine Arts Theatre.
2. For a donation of \$500 or more, the individual's name will be placed on an appropriate plaque which will be attached to the back of a seat in the Fine Arts Theatre.

A copy of the proposed formal agreement was presented.

Discussion ensued and alternate ideas were suggested. These ideas will be presented to the Foundation Board of Directors.

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to table this matter at this time.

TABLED

The Members of the Board of Trustees were informed that Saddleback College is engaging in a program with California State University, Fullerton, for the use of district facilities for upper division classes to be offered by the university in our community during the summer months. A schedule outlining the proposed course offerings was presented, and a copy is on file with these Minutes.

USE OF
DISTRICT
FACILITIES -
CALIFORNIA
STATE UNIVERSITY,
FULLERTON

The Trustees were further informed that in order to better serve Saddleback students, this program is being tried during Summer 1979 at no cost to California State University, Fullerton; if the program is successful, arrangements could be made in the future to charge for the use of classroom facilities.

USE OF
DISTRICT
FACILITIES -
CALIFORNIA
STATE UNIVERSITY,
FULLERTON

It was recommended that the Board of Trustees approve the use of district facilities by California State University, Fullerton, during Summer 1979 as described.

A motion was made by Trustee Connolly, seconded by Trustee Watts, and unanimously carried to approve the use of district facilities by California State University, Fullerton, during Summer 1979, as outlined above.

APPROVED

The proposed agreement for data processing services with the North Orange County Community College District, renewing the existing contract for a period of two years was submitted to the Board of Trustees, and a copy will be placed on file with these Minutes.

DATA PROCESSING
CONTRACT -
NORTH ORANGE
COUNTY
COMMUNITY
COLLEGE DISTRICT

It was stated that the significant change in the proposed agreement is an increase in computer time, labor and overhead costs from \$200 to \$244 per hour. Dr. Nelson, Mr. Bosanko, and Mr. Barletta, representing the District, consider this increase to be excessive. Each, individually and collectively, has talked with Mr. Newmyer, who represents the North Orange County Community College District, and urged him to reconsider the increase, but to no avail. The increase is predicated upon inflation and upon additional equipment obtained by North Orange County Community College District which has increased productivity.

It was further stated that the services are required by the District and that there is no immediate alternate open to the District at this time to consider a change on July 1, 1979, when the present contract will have expired. Therefore, it was recommended that the Superintendent/President or the Assistant Superintendent/Business be authorized to execute the proposed contract.

A motion was made by Trustee Watts, seconded by Trustee Walther, and carried to authorize the Superintendent/President or the Assistant Superintendent/Business to execute the proposed Data Processing Contract with North Orange County Community College District.

APPROVED

Trustee Taylor was opposed, due to the excessive increase in costs.

DATA PROCESSING
CONTRACT -

The staff was directed to seek others to provide this service to the District in the future.

-CONTINUED-

An agreement providing for the use by the District of the Tear Gas Chamber located at the United States Marine Corps Air Station on June 2, 1979, and, further, providing that the District will hold the United States Government harmless from any liability in connection with such use, was presented to the Board of Trustees, and a copy will be placed on file with these Minutes. The use of the chamber was requested for students in AOJ 200XXX, Police Reserve Academy.

HOLD HARMLESS
AGREEMENT -
UNITED STATES
GOVERNMENT

It was recommended that the Board of Trustees authorize the Superintendent/President or the Assistant Superintendent/Business to execute the agreement for use of the Tear Gas Chamber on June 2, 1979. Each student will also sign a statement holding both the United States Government and the District harmless from any action in connection with the class.

A motion was made by Trustee Connolly, seconded by Trustee Watts, and unanimously carried to authorize the Superintendent/President or the Assistant Superintendent/Business to execute the agreement for use of the Tear Gas Chamber on June 2, 1979, with the United States Government. It is understood that each student will also sign a statement holding both the United States Government and the District harmless from any action in connection with the class.

APPROVED

It was recommended that the items on the Awards List be approved for the action specified, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

Each bidder recommended for an award has submitted the low bid meeting specifications, and all awards are within the approved budgetary allocations.

A motion was made by Trustee Taylor, seconded by Trustee Watts, and unanimously carried to approve the items on the Awards List for the action specified and to authorize payment upon delivery and acceptance of the items ordered.

APPROVED

A copy of the Awards List is on file with these Minutes.

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The Members of the Board of Trustees were informed that the District is required, under the provisions of Section 396 (K) (4) and 396 (K) (5) of the Public Telecommunications Financing Act of 1978, to provide the Corporation for Public Broadcasting with certification that the District will comply with the rules and regulations of said section.

RADIO STATION -
CERTIFICATE
OF
COMPLIANCE

A communication addressed to the Corporation for Public Broadcasting, dated April 30, 1979, was presented to the Board of Trustees for approval. A copy of this communication will be placed on file with these Minutes. It was recommended that the President of the Board of Trustees and the Superintendent/President be authorized to execute said letter.

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to authorize the President of the Board of Trustees and the Superintendent/President to execute the communication addressed to the Corporation for Public Broadcasting, dated April 30, 1979, as described above.

APPROVED

The following requests for transfer of budget appropriation funds were submitted for approval:

TRANSFER
OF FUNDS

<u>Department</u>	<u>Amount</u>	<u>Accounts</u>
Community Services	\$ 4,400.00	From: Recreation, Contract Services To: Recreation, Postage
Buildings and Grounds	\$ 5,759.24	To: Facilities/Remodeling Bookstore
	10,391.43	Facilities/Remodeling Building "A"
	1,432.20	Facilities/Site - Concrete Walks
	7,876.60	Swimming Pool - Contract Services
	435.00	Swimming Pool - Architect Fees
	<u>398.75</u>	Swimming Pool - Testing Services
	\$26,293.22	From: Unassigned - Building Construction

Trustee Price had requested that this item be removed from the Consent Calendar in order to request further information.

After discussion, Director of Facilities Trent asked that the \$7,876.60 to Swimming Pool-Contract Services from Unassigned-Building Construction be removed at this time. He stated that requests for transfer of funds concerning this project will be presented at the next board meeting.

TRANSFER
OF FUNDS

-CONTINUED-

A motion was made by Trustee Walther, seconded by Trustee Connolly, and unanimously carried to approve the requests for transfer of budget appropriation funds as revised.

APPROVED
AS REVISED

The following requests for contract services were submitted for approval:

CONTRACT
SERVICES

Ronald Smith, Coordinator of Adult Education at Cypress College. Mr. Smith will provide assistance to the Program of Special Services in meeting the needs of developmentally disabled students. He will review and evaluate the existing program, and participate in meetings with District personnel and community representatives with a view to determining the feasibility of services and/or a curriculum for the developmentally disabled. The total fee for Mr. Smith's services is \$200.

Victoria Kogan. Ms. Kogan, who has been employed as a part-time art instructor by the District, will perform services in connection with three summer Saddleback College Gallery shows for a total fee of \$450. The shows will be presented in the Gallery during the period from June 6, 1979, through August 13, 1979. The services to be rendered include advising the Fine Arts Director on the selection of artists to be presented in the gallery exhibits, as well as advising artists on the selection and mounting of art work for these exhibits.

Trustee McKnight had requested that this item be removed from the Consent Calendar. He stated that he believes that it is the Board's wishes that all items concerning contract services appear on the regular calendar and not on the consent calendar.

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to approve the contract services as submitted.

APPROVED

It was requested that the Board of Trustees ratify the District's membership in The College Board, a voluntary educational association, at a fee of \$200 for the fiscal year 1978-79. The District has received notification of its election to membership by The College Board as of October 31, 1978.

MEMBERSHIP

Membership in this organization can provide leadership for the development of policies and practices designed to expand equality of educational opportunity and to facilitate the transition of students from secondary to postsecondary education. Board activities include: placement, credit by examination and advanced placement, institutional research, and financial aids need assessment.

MEMBERSHIP
-CONTINUED-

Funds have been allocated for this membership fee.

Trustee Price has requested that this item be removed from the Consent Calendar in order that additional information concerning the membership might be given to all of the Trustees for their edification.

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to ratify the District's membership in The College Board, at a fee of \$200 for the fiscal year 1978-79.

APPROVED

The Members of the Board of Trustees were informed that the District has been named a defendant in a lawsuit entitled "Pacific Southwest Pipe Company, a corporation, Plaintiff, vs. Cook Sales Agency and Associates, a California corporation; Saddleback Community College; Electric Supplies Distributing Company, a California corporation; A & B Electric Company, a California corporation, Does 1 through 20, Defendants."

LEGAL ACTION
AGAINST THE
DISTRICT -
STADIUM
LIGHTING
PROJECT

This action is predicated upon a claim for a balance due in the amount of \$29,272.00, plus interest, for certain services, labor, and materials supplied to A & B Electric Company, general contractor for the Stadium Lighting Project.

This matter has been forwarded to County Counsel for attention.

INFORMATION

A report of pending legislation was presented for information and a response to any bill that may be of special interest to any members of the Board of Trustees or the Administration was invited by the Assistant Superintendent-Business Services. He also responded to questions concerning the current financial legislation.

LEGISLATIVE
REPORT

The Members of the Board of Trustees were informed that on March 12, 1979, the subject of Interdistrict Tuition Agreements was reviewed by the Board, and that the following action was taken:

INTERDISTRICT
TUITION AGREE-
MENT REPORT

A motion was made by Trustee Walther, seconded by Trustee Brandt, and carried to direct the administration to begin negotiations with other districts in Orange County to agree to an open exchange of students at no cost to either district except the respective exchange of state apportionment.

INTERDISTRICT
TUITION AGREEMENT REPORT

-CONTINUED-

The Board action at the meeting of March 26, 1979, is quoted below:

(ADDENDUM)

A motion was made by Trustee Price, seconded by Trustee Watts, and unanimously carried to authorize the administration to continue the direction given on March 12, 1979:

to begin negotiations with other districts in Orange County to agree to an open exchange of students at no cost to either district except the respective exchange of state apportionment.

If the administration fails to enter into agreement for the free-flow of students, there will be no agreement. The Board of Trustees does not authorize the filing of a notice of restriction.

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price, Taylor, Walther, and Watts

Noes: None

Abstain: None

Absent: None

Following that action, the 69 other California Community College Districts were so notified. Except for Coast Community College District, there was no significant response.

The Coast Community College District has requested that the Saddleback Community College District recognize that, under existing law and a free-flow concept, the Coast District would face a loss of revenue and acquire a correlative obligation for the education of the students attending. Accordingly, it was suggested that this District agree to pay for the tuition of its resident students attending Coast District colleges. The payment would be determined by the rate of state support, both regular and supplemental apportionments, multiplied by the ADA earned by such students.

Assuming that the total amount of state support in 1979/80 is essentially the same as for the current fiscal year, including the bailout amount, the Saddleback Community College District would be required to make a substantial payment out of its General Fund revenues for all the ADA earned by those students attending at Coast.

If such an agreement were to be entertained for Coast District, Rancho Santiago Community College District and North Orange County Community College District would expect the same treatment. There is no predictable manner at this time to make an acceptable estimate of that total expenditure. If such a plan were considered, it would be necessary to retain some control over the flow of students, thereby controlling the expenditures that would be required. The agreements would be similar in scope to the existing agreements for 1978/79, requiring permits, etc.

The District has information that Rancho Santiago Community College District will consider a policy which, in all essential respects, agrees with the action of the Board taken on March 12, 1979.

There is a possibility that new legislation may provide for a free flow of students and provide state support to the district of attendance.

The following alternative to the action taken at the March 12 meeting was submitted for discussion in the event the Coast District request is considered. This District would enter into separate agreements with Coast, Rancho Santiago, and North Orange County Districts which will provide the following:

1. Permits will be required of all students attending the other district.
2. The cost for the ADA earned by those students would be limited to the amount of the state support, regular and supplemental apportionments.
3. A not-to-exceed dollar amount would be established for such tuition payments.
4. In the event a new law is adopted which provides for free flow, the agreement will have no force or effect.

A new element has developed which may have some merit in the discussion; that is, the present curtailment in the availability of gasoline. The result may compel students to seek an institution closer to their residence or place of employment.

INTERDISTRICT
TUITION AGREE-
MENT REPORT

-CONTINUED-

The interdistrict tuition cost would have to be an estimated budget expenditure that would not otherwise be required under the free-flow concept.

No action was taken; there will be no change in policy.

NO ACTION/
NO CHANGE
IN POLICY

A report presenting a comparative objective classification summary of the 1979/80 budget requests, which total \$32,108,572, to the 1978/79 budget, which totals \$26,312,321, and the 1977/78 expenditures, which totaled \$23,227,256, was given to the Trustees for information. A copy of this report is on file with these Minutes.

1979-1980
BUDGET
PROGRESS
REPORT

The Trustees were informed that the departmental and division budget requests had been reviewed by a Budget Review Panel comprised of Superintendent/President Lombardi, Dean of Instruction Jay, and Mathematics and Engineering Division Director Nelson. The purpose of the review was to obtain a balanced budget for 1979/80 with the concurrence of all departments and divisions. The principal result is that a system of priorities has been established with the full participation of the parties concerned.

At this time, with many unknown quantities, the estimate of income is about \$26,000,000.

INFORMATION

The meeting of the Board of Trustees was adjourned at 10:40 p.m.

ADJOURNMENT

The Board of Trustees immediately convened to an Executive Session which adjourned at 11:00 p.m.

EXECUTIVE
SESSION

Any action taken during the Executive Session will be reported at the next regular meeting.

The next regular meeting of the Board of Trustees will be held on Tuesday, May 29, 1979.

SCHEDULE OF
MEETINGS

R. A. Lombardi

R. A. Lombardi, Secretary of the Board of Trustees