

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

May 9, 1977 -- 7:00 p.m.
Library-Classroom Complex - Room 212

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Trustee Taylor. Trustee Brandt led the audience in the Pledge of Allegiance, and Trustee Price gave the Invocation.

REGULAR MEETING

Present:

PRESENT

- Mr. Larry W. Taylor, President
- Mrs. Donna C. Berry, Vice-President
- Prof. Eugene C. McKnight, Clerk
- Mrs. Norrisa Brandt, Member
- Mr. Frank H. Greinke, Member (7:25 p.m.)
- Mr. Robert L. Price, Member
- Mr. William Watts, Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Business Manager
- Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

The Board of Trustees convened to Executive Session at 7:00 p.m. to discuss certificated and classified salary negotiations, and reconvened to Regular Session at 7:40 p.m.

EXECUTIVE SESSION

REGULAR SESSION

Motion by Trustee Greinke, seconded by Trustee Brandt and unanimously carried, to adopt the Agenda as revised:

AGENDA ADOPTED

Board Report Number 62, Classified Personnel - Job Specifications, was removed from the Agenda.

The following reports and recommendations were received:

- | | |
|------------------------------------|------------------------|
| Child Care Center | Board Report Number 68 |
| Science-Mathematics Building | Board Report Number 69 |
| Mechanical System Remodeling | |
| Upper Campus Relocation | Board Report Number 70 |
| Electrical Switch Gear/Transformer | |
| Consultants - Soils Engineer | Board Report Number 73 |

Motion by Trustee Greinke, seconded by Trustee Price and unanimously carried, to approve the Minutes of the Regular Meeting of April 25, 1977, with the following correction:

MINUTES APPROVED

The motion to adjourn was seconded by Trustee Watts rather than Trustee Taylor.

Trustee McKnight reported on his attendance at the successful Career Day at Saddleback College held on April 27, 1977.

REPORTS AND
COMMUNICATIONS

He stated that he and Trustee Berry had attended the Home Economics Department Open House on May 4, 1977, which was a fine program.

TRUSTEES

Trustee McKnight announced that Trustee Brandt had recently spoken before the Hi-Twelve Club at Leisure World and that her speech had been well received.

He told of a resolution recently presented to Trustee Price by the Leisure World United Mutual honoring him for his excellent managerial and administrative services.

Trustee Price reported on his attendance at the American Association of Community and Junior Colleges 57th Annual Convention in Denver, Colorado, on April 17-20, 1977. He found it to be an educational and a worthwhile experience and he appreciated being able to attend.

Trustee Brandt told of the beautiful performance by Maya Angelou at the conclusion of the Southern California Oral Interpretation Festival at Saddleback College on Saturday, May 7, 1977.

Superintendent/President Lombardi requested that Mr. Kelly, Associate Dean of Student Affairs, introduce Mr. Brian Hirsch, a student at Saddleback College and the grand prize winner of the Bank of America Community College Award in Science and Engineering. Mr. Hirsch expressed his gratitude to his instructors in the Mathematics and Engineering Department, in particular to Instructor Dennis McClung. He reiterated the theme of his acceptance speech: that the solution to problems is through education, and stated that he hopes some day to be involved in the educational system. He was congratulated by all for his outstanding accomplishment.

SUPERINTENDENT/
PRESIDENT

Superintendent/President Lombardi reported that the State of California Postsecondary Education Commission has informed the District that a grant application submitted by Saddleback College under Title VI has been ranked 6 of 109 applications. Also, the National Endowment for the Humanities has awarded a pilot grant of up to \$50,000 to the District in support of the project entitled "Interdisciplinary Program in Letters and Sciences".

He commented that as of last Friday, 1,296 applications had been received by Saddleback College for the 30-35 certificated positions recently advertised.

He called upon Dr. Hart, his assistant, to inform the Members of the Board of Trustees of potential change orders.

Dr. Hart stated that change orders for the following items will be presented to the Board of Trustees for approval in the future:

CHANGE ORDERS

A catch basin which has been recommended by the inspector in order to prevent erosion problems;

A pen around some electrical equipment which has been recommended by OSHA;

Additional doors to accommodate and protect musical instruments;

A microphone complement to be purchased at this time in order to receive State funds; and

Additional art yard modifications and lockers.

Dr. Minch, President of the Academic Senate, was present. He did not have a report to present at that time.

ACADEMIC SENATE

During the meeting he announced that Mrs. Jean Vincenzi had been elected President of the Academic Senate for California Community Colleges.

Mr. John Faltermeir, Transportation Chairman of the Associated Student Body, was present. He requested that a presentation be given on the subject of the radio station.

ASSOCIATED
STUDENT BODY

He was informed that the concept of having a radio station at Saddleback College has been approved and that the District has applied for funds for this project. A Planning Task Committee, chaired by Fine Arts Instructor James Lane, is working on this project, and a representative of the Associated Student Body would be welcome to join this Committee.

Mrs. Weber was present in the place of Mrs. Randall representing the California School Employees Association. She did not have a report to present.

CALIFORNIA
SCHOOL EMPLOYEES
ASSOCIATION

Mr. Brennan, President of the Faculty Association, introduced Mr. Leslie, the newly-elected President who will be representing the Faculty Association effective May 15, 1977.

FACULTY
ASSOCIATION

Trustee Taylor, on behalf of the Board of Trustees, thanked Mr. Brennan for his interest during the academic year.

Mr. LaBonte, Director of the Division of Fine Arts, distributed a brochure on the Southern California Oral Interpretation Festival to each Trustee. He thanked the Board and the Administration for the opportunity to offer such a fine program at Saddleback College and the Faculty of the Fine Arts Division for making it possible. He was congratulated for providing such an excellent program.

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT CALENDAR

Motion by Trustee Berry, seconded by Trustee Watts and unanimously carried, to approve the Consent Calendar as follows:

Attendance at the following conferences, meetings, etc. with actual and necessary expenses paid, was unanimously approved:

ATTENDANCE AT
CONFERENCES,
MEETINGS, ETC.

- Larry W. Taylor Salary Negotiation Meetings
Saddleback College
April 26, May 2, 3, and 5, 1977

- Trustees The Home Economics Department Open House
Wishing to Attend Saddleback College
May 4, 1977

- The Southern California Oral Interpretation
 Festival
 Saddleback College and San Juan Capistrano
 May 5-7, 1977

- Scholarship Awards Banquet
 Mission Viejo
 May 10, 1977

- Emeritus Council General Meeting
 Saddleback Hospital
 May 11, 1977

- The Environmental Studies Program
 Roads and Inroads
 Laguna Hills
 May 14, 1977

- Student Art Sale
 Saddleback College
 May 18-20, 1977

- Commencement Exercises
 Saddleback College
 May 25, 1977

The following speaker and honorarium was unanimously approved in conjunction with the Community Services Forum Series:

PUBLIC PROGRAMS
AND COMMUNITY
SERVICES

<u>Date</u>	<u>Guest</u>	<u>Honorarium</u>
April 19, 1977	Professor Laud Humphreys (Replacing Dr. Evelyn Hooker)	\$125.00

The following administrative personnel were reappointed for the 1977-78 academic year.

REAPPOINTMENT OF
ADMINISTRATIVE
PERSONNEL

Administration

Bosanko, Robert G.
Brewer, Everett L.
Hart, Edward A.
Jay, William O.
Kelly, William L.

McKinney, Doyle G.
Platt, R. L.
Sciarrotta, Frank O.
Swartzbaugh, Jack A.

Division Directors

Croisette, Arthur F.
Eschabah, Delphine M.
Fritz, Douglas R.
Jacobsen, Robert F.
LaBonte, Monte C.
Larson, Dale M.
McGrew, W. Leona
(Assistant Director)

Moore, Arlene C.
(Director of
Library Services)
Nelson, Calvin L.
Parsons, Robert N.
Weisgerber, William H.
(Director of
Instructional Media)
Williams, William M.

The following persons were appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1976-1977 academic year at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

APPOINTMENT OF
EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Tetrault, Aline E.	R.N.	Community Health	\$13.00/Hr.
Curtis, Stan R.	Cred.	CETA Printing	\$13.00/Hr.

The following persons were appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1977 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Barnaby, Deanna L.	B.A.	Typing Learning Center	\$13.00/Hr.
Bowman, Beverly	B.S.	Interior Design	\$13.00/Hr.
Brewer, Garry F.	Cred.	Motorcycle	\$13.00/Hr.
Coulter, Stephen L.	B.A.	Chemistry	\$13.00/Hr.
Hamilton, Christopher	J.D.	Management	\$15.25/Hr.
Hodge, Vern M.	B.A.	Work Experience	\$13.00/Hr.
Murray, J. Wray	L.L.B.	Real Estate	\$15.25/Hr.
Nelson, Judith	M.F.A.	Jazz Dance	\$13.50/Hr.
Rigg, Robert E.	B.A.	Ballet	\$13.00/Hr.
Spaulding, Toni E.	M.A.	Anthropology	\$13.50/Hr.

Part-time instructors currently employed by the College were approved for summer school assignments in 1977 on an "if-and-as-needed" basis.

SUMMER SCHOOL
INSTRUCTORS

The following classified personnel regular actions were unanimously approved by the Board of Trustees:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Employment

1. Laurel King, Clerk Typist Substitute, \$3.946 per hour, effective June 1, 1977, on an if-and-as-needed basis.
2. Yona Schley, Instructional Aide, Photography Laboratory, Occupational Programs, Grade 20, Step 1, \$346.50 per month, (50%) effective May 10, 1977.

Change of Status/Reclassification

3. Lois E. Wineinger, reclassification from Clerk Typist II to Departmental Secretary, R.A.V.E. Council del Sur, Grade 27, Step 4, \$933.00 per month, effective May 1, 1977. This request for reclassification was made by the R.A.V.E. Council del Sur and there will be no cost to the District.

Resignation/Termination

4. Joan M. Richmond, Departmental Secretary, Duplicating Center, effective May 17, 1977. Mrs. Richmond is moving to Colorado with her family.
5. Tom Servais, Instructional Aide, Photography Laboratory, Occupational Programs, effective May 11, 1977.

Employment of Clerks - Short Term - 1976-77

6. The following were employed as Clerks - Short Term on an as-needed basis at the rate of \$3.25 per hour, effective April 15, 1977. The hours will be determined by the appropriate administrator and budget.

Bonnia June Gates
Emily Eben Harley
A. Kathleen Hart
Douglas C. Hathaway

Jeanne S. Kataoka
Diane Marie Schlup
Carol Doreen Shinn

Employment - Student Employees

7. The following were employed as Student Employees on an as-needed basis at the rate of \$2.50 per hour:

Tiffany Davis
Leo F. Hazell, Jr.
Xuan Loan Thi Huynh
Linda M. Jahn

Diane Leclair
Robin J. McCollum
Joseph F. Peck

Progress Payment Request Number 12 on the Music Arts Facility, as submitted by Shirley Bros., Inc., was approved as presented below:

PROGRESS
PAYMENTS

Revised Contract Amount - \$2,981,112.00

Total due on earned to date	\$1,845,066.50
Less 10% Retention	<u>184,506.65</u>
Net due on earned to date	\$1,660,559.85
Less previous payments	<u>1,495,214.73</u>
Amount due this request	\$ 165,345.12

Purchase Orders 28404 through 28591, totaling \$220,774.57, were approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE
ORDERS

District Warrants 34194 through 34457, totaling \$522,413.23, were approved and ratified for payment.

PAYMENT
OF BILLS

Payment of personnel services was ratified as follows:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll	10A*	\$ 514,575.20
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*Constitutes the payroll identification of the certificated employees paid in this period, named on the list on file in the Business Office.

It was recommended that the following resolutions, honoring representatives of the press, be adopted:

RESOLUTIONS -
REPRESENTATIVES
OF THE PRESS

Miss Peggy Blizzard - The Tustin News

WHEREAS, Peggy Blizzard has covered the Saddleback Community College District and reported on College events since the days of the District's formation; and

PEGGY BLIZZARD -
THE TUSTIN NEWS

WHEREAS, Miss Blizzard, through her articles in the Tustin News, has always been supportive of the College and of College activities; and

WHEREAS, Miss Blizzard has seldom missed a meeting of the Saddleback Board of Trustees in the past nine years; and

WHEREAS, her reporting of the District has been factual, accurate, and fair;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Saddleback Community College District expresses its deep appreciation to Miss Blizzard and to the Tustin News for their service to the College and to the residents of the District.

Miss Susie Burns - Saddleback News

SUSIE BURNS -
SADDLEBACK NEWS

WHEREAS, Susie Burns has reported on the events of the Saddleback Community College District for the past three years; and

WHEREAS, Miss Burns, in her articles and photographs in the Saddleback News, has made available important information about the College to District residents; and

WHEREAS, her reporting on the College District has been accurate, fair, and impartial; and

WHEREAS, her articles have promoted attendance at College events, interest in College activities, and enrollment in College programs;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Saddleback Community College District extends its deep appreciation to Miss Burns and to the Saddleback News for their service to the College and to the residents of the College District.

Trustee Berry read the Resolutions and present one to Miss Burns and one to Miss Blizzard.

Motion by Trustee Greinke, seconded by Trustee McKnight and unanimously carried, to adopt the Resolutions as presented.

RESOLUTIONS
ADOPTED

Roll call vote:

Ayes: Berry, Brandt, Greinke, McKnight, Price, Taylor, Watts
Noes: None
Abstain: None
Absent: None

Members of the Board of Trustees were informed that a common practice among numerous community colleges is that of issuing to Senior Citizens a pass allowing them to attend Community Services events and other college activities at student cost.

COMPLIMENTARY
PASSES FOR
SENIOR
CITIZENS

It was recommended that the Saddleback Community College District adopt a policy allowing retired citizens to attend student-sponsored activities at student prices. The criteria would be:

1. 60 years of age and retired, or
2. 65 years of age.

Motion by Trustee Greinke and seconded by Trustee Watts to adopt this policy.

The necessity for the complexity of the age requirement was questioned, and the problems which might arise were discussed.

Motion by Trustee Berry and seconded by Trustee Greinke to amend the motion, showing the age requirement to be:

COMPLIMENTARY
PASSES FOR
SENIOR
CITIZENS

60 years of age.

Other areas such as availability of sufficient places at events without prior notice and the possibility of issuing free passes rather than those allowing student prices were discussed.

-CONTINUED-

Motion by Trustee Price, seconded by Trustee Berry and unanimously carried, to table this matter until the next regular meeting.

TABLED

It was recommended that the following field trips be approved:

FIELD TRIPS

1. High Sierras Field Trip

<u>Subject Title</u>	<u>Date of Trip</u>	<u>Instructor</u>
Biology 17	July 17-23	Phil Littell
	July 31-August 6	Phil Littell

2. Yosemite, Bryce, Zion, Grand Canyon Field Trip

Geology 32	June 13-26	John Minch
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3. Channel Islands Field Trip

Marine Science 32	May 26-30	Robin Valencic
	May 26-30	Joseph Valencic
	August 5-9	Mark Howe

The Dean of Instruction explained that the Channel Islands Field Trips departing on May 26 are two separate trips - two separate boats.

Motion by Trustee Watts, seconded by Trustee Greinke and unanimously carried, that the field trips be approved as presented.

APPROVED

It was recommended that the following policy concerning field trips be considered by the Board of Trustees:

BOARD POLICY:
FIELD TRIPS

Any field trip, out-of-state, out-of-country, or for more than three days will be brought to the Board of Trustees. The only exception to this would be a field trip in the form of an (already) approved course.

-INFORMATION-

There being no objections, this policy will be recommended for adoption at the next regular board meeting.

Trustee Greinke stated that the Trustees would like to be made aware of all field trips and assist in promoting them.

It was recommended that the Board of Trustees accept the following scholarship donations in the amount of \$1,630.00:

FINANCIAL AID/
SCHOLARSHIP
DONATIONS

Business and Professional Women's Club of San Clemente

California School Employees Association

Gordon G. Montgomery Construction, Inc.

National Secretaries Association (International)
Bahia Chapter

Rotary Club of Laguna Hills

Saddleback Agents Association

San Juan Capistrano Art Association

Society of California Accountants

Motion by Trustee Berry, seconded by Trustee Price and unanimously carried, to accept the scholarship donations.

ACCEPTED

The names of the donors, as well as those accepted at the last regular meeting, were read by Trustee McKnight.

The Board of Trustees was informed that at the meeting of April 25, 1977, the Board of Trustees adopted a Resolution Giving Notice of Opportunity to Appear and Be Heard Prior to Adoption of Resolution of Public Necessity in connection with the acquisition of land referred to as Site Number 2.

NORTHERN SITE -
HEARING

It was recommended that this hearing be postponed to the meeting of May 23, 1977, and that appropriate notice of the postponement be given to The Irvine Company.

Motion by Trustee McKnight and seconded by Trustee Watts that the hearing be postponed to an indefinite date, and that the appropriate notice be given to The Irvine Company.

It was explained that approximately 15 days' notice prior to the hearing would be required. Mr. Barletta suggested postponing the hearing to a definite date so that the notice given remains "alive".

Trustee Watts withdrew his second; Trustee McKnight withdrew his motion.

Motion by Trustee McKnight, seconded by Trustee Brandt and carried, that the hearing be postponed to the meeting of May 23, 1977, and that appropriate notice of the postponement be given to The Irvine Company.

POSTPONED

Trustee Greinke was opposed.

A proposed revised agreement for the establishment of the Orange County Marine Science Institute was presented to the Board of Trustees for review and appropriate action.

MARINE SCIENCE
INSTITUTE
AGREEMENT

Motion by Trustee Berry, seconded by Trustee Watts and unanimously carried, to approve the revised agreement for the establishment of the Orange County Marine Science Institute as submitted.

APPROVED

A copy of the revised agreement is on file in the Business Office.

Change Order Number 7 for the Music Arts Facility was submitted for approval as presented below:

CHANGE ORDER

Change Order Number 7 covers three items with a net increase in the contract amount of \$8,707.00. The completion date at the present time is July 28, 1977, subject to revision. Time extension required is to be determined at a later date.

Original contract price		\$2,940,500.00
Change Order Number 1 (08-02-76)	Deduct	(6,087.00)
Change Order Number 2 (08-30-76)	Add	322.00
Change Order Number 3 (10-11-76)	Add	9,566.00
Change Order Number 4 (01-11-77)	Add	9,699.90
Change Order Number 5 (03-08-77)	Add	27,112.00
Change Order Number 6 (04-06-77)	Add	34,316.00
Change Order Number 7 (05-03-77)	Add	8,707.00
Revised Contract Price		<u>\$3,024,135.90</u>

Motion by Trustee Watts, seconded by Trustee Brandt and unanimously carried, to approve Change Order Number 7 for the Music Arts Facility as presented.

APPROVED

It was recommended that the Track and Field Project be accepted by the District and that a Notice of Completion be filed with the Orange County Recorder.

ACCEPTANCE
OF TRACK
AND FIELD

Payment of the retention amount of \$29,454.00 will be made to Tavaglione Construction Consultant Company thirty-five (35) days after the date of filing of said Notice of Completion. At the time final payment is made, Tavaglione Construction Consultant Company will deposit the sum of \$3,000.00 with the District to cover the cost of the roto gates and installation, if the work has not been completed prior to the expiration of the thirty-five days.

Motion by Trustee Greinke, seconded by Trustee Watts and unanimously carried, that the Track and Field Project be accepted by the District, subject to the conditions imposed upon Tavaglione Construction Consultant Company described above, and that a Notice of Completion be filed with the Orange County Recorder.

APPROVED

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

1. Bid Number 285 - Light Fixtures for Theatre - Fine Arts - CCMF

Lighting Distributors, Inc.	\$ 754.35
Orange County Wholesale Electric	1,741.33
The Bernstein Company	3,100.50
Holzmueller Corporation	6,503.63
Berkey Colortran, Inc.	15,321.24
	<u>\$27,421.05</u>

2. Bid Number 287 - Sprinkler Supplies - Facilities Project - Unassigned

South Orange Supply	\$ 77.27
West Coast Irrigation Supply Company	487.48
Webb Pump and Supply	543.74
Hydro-Scape Products	1,436.60
Aqua Pipe and Supply Company	2,146.91
	<u>\$ 4,692.00</u>

3. Bid Number 288 - Moving of Fine Arts - CCMF

Fisher and Brother	\$ 6,689.00
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4. Bid Number R-2037 - TV Service Contract - Library - Television Studio

Imtek International, Inc.	Not to exceed: \$ 2,000.00
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(For the remainder of the 1976-77 fiscal year)

5. Bid Number R-2468 - Sewing Machines - Fine Arts - CCMF

Wheeler Sewing Machine Company	\$ 768.50
Pal's Vacuum-Sewing Center	1,367.40
	<u>\$ 2,135.90</u>

6. Bid Number R-2472 - Scaffold for Fine Arts Complex - Fine Arts CCMF

Up-Right Scaffolds	\$ 1,946.16
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7. Bid Number R-2475 - Audio Mixer and Storage Cabinet - Fine Arts - CCMF

Webers Sound	\$ 1,113.65
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- | | | |
|-----|---|-----------------------|
| 8. | Bid Number R-11756 - Fireproof File Cabinets - Admissions
and Records | AWARDS
-CONTINUED- |
| | McMahan Desk Company | \$ 2,210.10+ |
| 9. | Bid Number R-2892 - Sewing Machines - Business Sciences -
Home Economics | |
| | Wheeler Sewing Machine Company | \$ 328.60 |
| | Sewing Machines International | 944.46 |
| | | \$ 1,273.06 |
| 10. | Bid Number R-18337 - Special Effects Generator - Fine Arts -
CCMF | |
| | Videodetics Corporation | \$ 1,203.10 |
| 11. | Bid Number R-18338 - Kiln Furniture - Fine Arts - CCMF | |
| | W. P. Keith Company | \$ 3,778.47 |
| 12. | Bid Number 279 - Classroom Furniture - Fine Arts - CCMF | |
| | Awarded to Bassett Business Interiors on April 25, 1977 | |
| | Delete 20 stools at a total cost of \$1,294.90 | |
| | Reason: Using existing stools | |

Motion by Trustee Greinke, seconded by Trustee Watts and unani- APPROVED
mously carried, that the awards be approved, each bidder having
submitted the low bid meeting specifications, and that payment be
authorized upon delivery and acceptance of the items ordered.

The Board of Trustees was informed that the single bid received CHILD CARE
on the Child Care Center Project was submitted by Clifford L. CENTER
Thompson Construction Company as presented below:

Base Bid	\$22,000.00
Alternate Bid Number 1 (lavatory)	1,266.00
Alternate Bid Number 2 (plumbing for washer/dryer)	600.00
Alternate Bid Number 3 (drinking fountain)	715.00
Alternate Bid Number 4 (drinking fountain)	735.00
	\$25,316.00

It was recommended that the contract for the Child Care Center
Project in the amount of \$25,316.00 be awarded to the Clifford L.
Thompson Construction Company as the qualified low bidder meeting
all specifications.

Motion by Trustee McKnight, seconded by Trustee Brandt and carried AWARDED
that the contract for the Child Care Center Project in the amount
of \$25,316.00 be awarded to the Clifford L. Thompson Construction
Company as the qualified low bidder meeting specifications.

Trustees Berry and Greinke were opposed.

Trustee Greinke stated that he has voted against a child care center at the community college level as he believes that it is the responsibility of the parents and not the college. He feels that it would be a misuse of community college funds.

CHILD CARE CENTER

Trustee Taylor stated that he understands that the facility will be self-supporting.

Trustee Berry requested that a quarterly report be presented to the Board of Trustees.

A tabulation of the bids received on the remodeling of the mechanical system of the Science-Mathematics Building was provided as follows:

SCIENCE-MATHEMATICS BUILDING

<u>Bidder</u>	<u>Base Bid</u>	<u>+ Alt. #1</u>	<u>- Alt. #3</u>	<u>= Total</u>
Western Allied Corp.	\$136,454	\$49,810	(\$26,500)	\$159,764
ACR Mechanical Corp.	\$139,850	\$40,157	(\$16,878)	\$163,129
Shirley Bros., Inc.	\$164,000	\$50,000	(\$26,500)	\$187,500

Alternate Number 2, which would add exhaust fans, was omitted from further consideration upon the advise of the mechanical engineer and the architect.

It was recommended that the award for the remodeling of the mechanical system of the Science-Mathematics Building be made to Western Allied Corporation as the lowest qualified bidder meeting all specifications.

Mr. Solloway, a representative of the ACR Mechanical Corporation, the low bidder if Alternate Number 3 is rejected, was present. Alternate Number 3, metal in lieu of fiberglass ducting, was discussed by the architect, administration and faculty.

Trustee Greinke suggested that the consultant who had been hired for this project, Mr. Nack, be contacted for his opinion. Dr. Hart stated that he had spoken with Mr. Nack this day and that Mr. Nack feels that using coated galvanized venting involves a minimum risk as the college uses "moving" gasses so that a problem would not be likely to arise, but that any chance of a problem would be alleviated by using fiberglass ducting.

Motion by Trustee Brandt, seconded by Trustee Greinke and unani-
mously carried, that the award for the remodeling of the mechanical system of the Science-Mathematics Building be made to ACR Mechanical Corporation in the amount of \$180,007: accepting the base bid in the amount of \$139,850 and Alternate Number 1 in the amount of \$40,157, and rejecting Alternate Number 3. Alternate Number 2 was neither recommended nor considered.

AWARDED

The following bids were received for the purchase of the switch gear, including substation, 500 KVA transformer and distribution panel as specified in Bid Number 293.

UPPER CAMPUS RELOCATION PROJECT

<u>Bidder</u>	<u>Amount</u>	
Saddleback Wholesale Electric	\$30,430.00	ELECTRICAL SWITCH GEAR/ TRANSFORMER AWARD
Consolidated Electric Distributors	32,300.00	
Graybar Electric Company, Inc.	31,332.00	
Electric Supplies Distributing Company	32,500.00	

It was recommended that Bid Number 293 be awarded to Saddleback Wholesale Electric as the lowest qualified bidder meeting all specifications.

Motion by Trustee Price, seconded by Trustee Berry and unanimously carried, that Bid Number 293 for the purchase of the switch gear, including substation, 500 KVA transformer and distribution panel be awarded to Saddleback Wholesale Electric as the lowest qualified bidder meeting all specifications. AWARDED

Authorization was requested to sell at public action personal property of the District which is no longer required for school purposes. The personal property consists of some instructional and office equipment, the total value of which will exceed \$500.00. The money received from the sale of this equipment shall be credited to the fund from which the original expenditure was made. SALE OF
SURPLUS
PROPERTY

Motion by Trustee Price, seconded by Trustee Greinke and unanimously carried, that this matter be tabled at this time. TABLED

It was requested that when this item is resubmitted that a detailed list of the items involved also be submitted.

The following request for transfer of budget appropriation funds was submitted for approval: TRANSFER
OF FUNDS

<u>Department/Division</u>	<u>Account</u>		<u>Amount</u>
	<u>From</u>	<u>To</u>	
Library	Repair of Equipment	Conference/ Meeting	\$500.00

Motion by Trustee McKnight, seconded by Trustee Price and unanimously carried, that the transfer of budget appropriation funds be approved. APPROVED

It was recommended that Rollie C. White, Consultant for Construction Inspection Services, be approved to inspect all construction work performed in connection with the following projects: CONSULTANTS

Grading of Upper Campus Site
Moving of Relocatables to Upper Campus and
Necessary Remodeling
Construction of Pedestrian Bridge
Library Remodeling

CONSULTANTS

-CONTINUED-

It was requested that J. J. Van Houten and Associates, Acoustical Engineers, be ratified as acoustical consultants to evaluate the sound modules in the Music Arts Facility in accordance with the following proposal:

*Phase I - Pre-test Evaluation	\$ 280.00
Phase II - Test and Evaluation, Preparation of Report	720.00
	<u>\$1,000.00</u>

Incidental expenses in connection with the above work will be invoiced to the District at cost, not to exceed the sum of \$140.00.

*Phase I has been completed; Phase II will be done after the modules are installed.

After review of the proposals submitted for the soils investigation and testing work involved in the upper campus grading and relocation projects, it was recommended that the firm of Moore and Taber be appointed to perform such soils work for the following projects:

Grading of Upper Campus
Parking Lot/Paved Area
Bridge Foundation

Mr. Barletta stated that the cost would amount to \$4,600.00.

Motion by Trustee Brandt, seconded by Trustee Greinke and unani-
mously carried, that the consultants be approved as presented.

APPROVED

The Board of Trustees was informed that on May 4, 1977, the District received the documents listed below, and copies were presented to each Trustee.

CLAIM FOR
DAMAGES

1. Application for Leave to Present Late Claimants
Ruth S. Levitan and Joyce I. Hamman
2. Claim for Damages

It was recommended that the District deny liability and refer the matter to the District's insurance carrier.

Motion by Trustee Berry that the District deny liability in this matter and refer it to the District's insurance carrier.

After a brief discussion, Trustee Berry withdrew her motion.

Motion by Trustee Greinke, seconded by Trustee Berry and unani-
mously carried, that this matter be discussed in more detail and
action taken during Executive Session.

REFERRED TO
EXECUTIVE SESSION

The Board of Trustees convened to Executive Session at 10:05 p.m. and reconvened to Regular Session at 11:30 p.m.

EXECUTIVE SESSION
REGULAR SESSION

The following action had transpired in Executive Session:

Motion by Trustee Price, seconded by Trustee Greinke and unanimously carried, that the claim for damages and application for leave to present late claimants Ruth S. Levitan and Joyce I. Hamman be referred to the District's insurance carrier.

CLAIM FOR
DAMAGES -
REFERRED
TO INSURANCE
CARRIER

The Board of Trustees acknowledged receipt of the proposal dated May 6, 1977, made by the Negotiation Team of the Saddleback Community College District Faculty Association. A copy is on file in the Business Office.

Motion by Trustee Brandt, seconded by Trustee McKnight and carried, to adopt the following:

SALARY
NEGOTIATIONS

1. Increase the 1975-76 regular certificated salary schedule (BP-4102) by 6.3% effective for the fiscal year ending June 30, 1977.
2. Increase the 1976-77 regular certificated salary schedule (BP-4102) by 7.8% effective for the fiscal year ending June 30, 1978.
3. Increase the 1977-78 regular certificated salary schedule (BP-4102) by 7.8% effective for the fiscal year ending June 30, 1979.
4. Increase the certificated hourly salary schedule (BP-4105) pertaining only to the outside instructors and effective only for the 1977 Spring Semester to the amounts indicated below:

Class I	\$15.18*
Class II	15.68
Class III	16.43
Class IV	16.93
Class V	17.43

*Computed upon an adjustment of \$35/LHE, added to the existing rates.

5. Increase the certificated hourly salary schedule (BP-4105) as revised, pertaining only to the outside instructors and effective only for the 1977 Summer School session, (May 31 - August 19, 1977) to the amounts indicated below:

Class I	\$16.00
Class II	16.50
Class III	17.25
Class IV	17.75
Class V	18.50

6. Effective for the fiscal year ending June 30, 1978, the compensation for teaching assignments by part-time instructors and full-time instructors who teach in excess of the regular contractual assignments shall be in the manner reported below: SALARY NEGOTIATIONS -CONTINUED-

A computed hourly rate of the regular certificated salary schedule (BP-4102), as revised, by the following method:

1/1000 of the annual amount determined for each instructor (full-time or part-time), based upon experience and education, but not less than \$18.00 per hour and not to exceed \$22.00 per hour. Full-time instructors shall move one step on the salary schedule for each contractual year of service. Part-time instructors shall move one step on the salary schedule after having taught 30 LHE's in the District.

7. Fringe benefits shall be maintained at the present level of coverage.

The Board of Trustees' proposal shall be submitted to the Saddleback Community College District Faculty Association as the exclusive representative of all members of the appropriate unit, and such proposal shall be withdrawn unless ratified within five working days.

PROPOSAL TO BE
SUBMITTED TO THE
FACULTY ASSOCIATION

Trustees Berry, Greinke, and Price were opposed.

The meeting was adjourned until Monday, May 16, 1977, at 7:30 p.m. ADJOURNMENT


R. A. Lombardi, Secretary of the Board of Trustees