

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

April 11, 1977 - 7:30 p.m.
Library-Classroom Complex - Room 212
28000 Marguerite Parkway

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Trustee Brandt. Trustee Greinke led the audience in the Pledge of Allegiance and Trustee Berry gave the Invocation.

REGULAR MEETING

Present:

PRESENT

Mrs. Donna C. Berry
Mrs. Norrisa Brandt
Mr. Frank H. Greinke
Prof. Eugene C. McKnight
Mr. Robert L. Price
Mr. Larry W. Taylor
Mr. William Watts

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
Mr. Roy N. Barletta, Business Manager
Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Motion by Trustee Taylor, seconded by Trustee Greinke and unanimously carried, to adopt the Agenda with the following addendum:

AGENDA ADOPTED

Change Order - Music Arts Facility

Motion by Trustee Greinke, seconded by Trustee Berry and unanimously carried, to approve the Minutes of the Regular Meeting of March 28, 1977, as presented.

MINUTES APPROVED

Trustee Brandt opened the Annual Organizational Meeting.

ANNUAL
ORGANIZATIONAL
MEETING

She introduced the three newly elected Trustees and, along with the other Trustees, welcomed them to the Board.

Prof. Eugene C. McKnight
Mr. Robert L. Price
Mr. William Watts

NEW TRUSTEES

Trustee Brandt stated that each has taken the following Oath of Office:

"I do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. "

OATH OF
OFFICE

The Board of Trustees recessed at 7:50 p.m. and reconvened to Regular Session at 8:00 p.m.

RECESS
REGULAR SESSION

Trustee Brandt called upon Superintendent/President Lombardi to chair the meeting during the election of the President of the Board of Trustees.

ELECTION OF
OFFICERS

Superintendent/President Lombardi entertained nominations for the office of the President of the Board of Trustees.

Trustee McKnight nominated Trustee Taylor; Trustee Watts seconded the nomination.

Motion by Trustee Greinke, seconded by Trustee Price and unanimously carried, that the nominations be closed and that a unanimous ballot be cast for Trustee Taylor for the Office of the President of the Board of Trustees.

Trustee Taylor was elected the President of the Board of Trustees.

TRUSTEE TAYLOR
PRESIDENT

Trustee Taylor entertained nominations for the office of the Vice-President of the Board of Trustees.

Trustee Greinke nominated Trustee Berry; Trustee Brandt seconded the nomination.

Motion by Trustee Greinke, seconded by Trustee Price and unanimously carried, that the nominations be closed and that a unanimous ballot be cast for Trustee Berry for the office of the Vice-President of the Board of Trustees.

Trustee Berry was elected the Vice-President of the Board of Trustees.

TRUSTEE BERRY
VICE-PRESIDENT

Trustee Taylor entertained nominations for the office of the Clerk of the Board of Trustees.

Trustee Greinke nominated Trustee McKnight; Trustee Berry seconded the nomination.

Motion by Trustee Price, seconded by Trustee Brandt and unanimously carried, that the nominations be closed and that a unanimous ballot be cast for Trustee McKnight for the office of the Clerk of the Board of Trustees.

ELECTION OF OFFICERS
-CONTINUED-

Trustee McKnight was elected the Clerk of the Board of Trustees.

TRUSTEE MC KNIGHT
CLERK

On behalf of the Board of Trustees, and in appreciation, Trustee Taylor presented a plaque to Trustee Brandt signifying her year of service as President of the Board of Trustees.

PLAQUE PRESENTED
TO TRUSTEE BRANDT

Motion by Trustee Greinke, seconded by Trustee Price and unanimously carried, that the current schedule of regular meeting dates and time be maintained:

ESTABLISHMENT
OF REGULAR
MEETING
DATES AND TIME

The second and fourth Mondays of each month
at 7:30 p.m.

Trustee Greinke nominated Trustee Brandt as Representative to Assist in Nominating Members to the Orange County Committee on School District Organization. She declined, as she is a member of that Board.

APPOINTMENT OF
A REPRESENTATIVE

Motion by Trustee Price, seconded by Trustee Berry and unanimously carried, that Trustee Taylor be appointed as Representative to Assist in Nominating Members to the Orange County Committee on School District Organization.

Official photographs of the Board of Trustees were taken.

REPORTS AND
COMMUNICATIONS

Trustee Taylor announced that he plans to revert to a previous Board policy wherein the meeting may extend beyond 10:30 p.m. only upon a successful motion to do so.

TRUSTEES

Trustee Greinke reported on his attendance, along with Trustees Brandt and Taylor, at a breakfast meeting with Assemblyman Bruce Nestande on April 6, 1977. Problems confronting community colleges were outlined and discussed. He publically thanked Assemblyman Nestande for inviting them to attend.

Superintendent/President Lombardi reported that the Music Building of the Music Arts Facility is, apparently, on schedule and will be used for classes this summer.

SUPERINTENDENT/
PRESIDENT

The Greenhouse, he reported, is under construction and will be ready within approximately six weeks.

Superintendent/President Lombardi reminded the Trustees that they are invited to attend the Ninth Annual Winter Awards Banquet to be held on Tuesday, April 19, 1977, and urged them to attend.

Superintendent/President Lombardi stated that his Assistant, Dr. Hart, had travelled to Sacramento this date in order to listen to the California Postsecondary Education Commission's report concerning additional campuses. Dr. Hart reported that the Commission has approved a second campus in the Saddleback Community College District. The report in its entirety is on file in the Office of the Superintendent. Because of the length of the report, over 70 pages, a summary has been prepared and forwarded to the Trustees.	REPORTS AND COMMUNICATIONS -CONTINUED-
Dr. Minch, President of the Academic Senate, was present. He did not have a report to present to the Board of Trustees.	ACADEMIC SENATE
A representative of the Associated Student Body did not have a report to present to the Board of Trustees.	ASSOCIATED STUDENT BODY
Mrs. Randall, Chapter President of the California School Employees Association, was present. Trustee Taylor informed her that its proposal is being reviewed and a response will be forthcoming.	CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
Mr. Brennan, President of the Faculty Association, was present. He did not have a report to present to the Board of Trustees.	FACULTY ASSOCIATION
All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.	CONSENT CALENDAR
Motion by Trustee Watts, seconded by Trustee McKnight and unanimously carried, that the Consent Calendar be approved as follows:	
Attendance at the following conferences, meetings, etc., with actual and necessary expenses paid, was unanimously approved:	CONFERENCES, MEETINGS, ETC.
Norrisa P. Brandt Meeting with Assemblyman Bruce Nestande Frank H. Greinke Saddleback Inn, Santa Ana Lawrence W. Taylor April 6, 1977	
Trustees Wishing Saddleback College Career Day to Attend Saddleback College April 27, 1977	
Trustees Wishing Saddleback Community College District's to Attend Ninth Annual Winter Awards Banquet Laguna Hills April 19, 1977	
Orders for the Payment of Mileage were unanimously approved as follows:	ORDERS FOR THE PAYMENT OF MILEAGE
Patrick J. Backus \$19.20 Norrisa P. Brandt 30.00 Frank H. Greinke 42.00 Lawrence W. Taylor 28.50	

The following Public Programs and Community Services were unanimously approved:

PUBLIC PROGRAMS
AND
COMMUNITY SERVICES

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>
Annual Student Art Show		
April 15, 1977	Mr. Herman Graff	\$ 50.00
April 15, 1977	Mr. Tomas Ferreira	50.00
Forum Series - Experiencing Theatre		
April 14, 1977	Mr. Michael Thoma	\$100.00
	Mrs. Lynn Bennett	100.00
May 5, 1977	Mr. John Mahoney	100.00
Forum Series - Great Concert Series: Experiencing Music		
February 4, 1977	Mr. J. E. Andriese	\$100.00
February 26, 1977	Mr. Roy Fitzell	100.00
March 12, 1977	Mr. Burton Karson	100.00

The Fashion Design and Custom Dressmaking Certificate Program was unanimously approved by the Board of Trustees.

CERTIFICATE
PROGRAM

The following curricular additions were unanimously approved:

CURRICULAR
ADDITIONS

Natural Sciences

MS 5	Marine Science Research Techniques
MS 260	Exploring the World Ocean
MS 270	Underwater Scientific Photography and Video Systems
MS 276	Techniques of Auxiliary Sail
Biology 213	Human Anatomy and Physiology
Biology 123	Microtechniques
Biology 216	Fundamentals of Microbiology
Biology 122A	Parasites of Man
Biology 122B	Parasites of Man (Laboratory)
Geology 3	Geology of California

Business Sciences

Real Estate 192	Escrow III
Real Estate 250	Real Estate Salesman's License Preparation
Clothing and Textiles 228	Contemporary Tailoring
Clothing and Textiles 234	Advanced Pattern and Design Techniques
Clothing and Textiles 235	Designing for the Fashion Industry

Vocational/Technology

MoPed 220	Motorized Bicycle Safety Course
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The Certificate of Achievement was unanimously awarded to the following:

CERTIFICATE OF ACHIEVEMENT

Alan J. Davis	Administration of Justice-Law Enforcement
Erin Anne Lockhart	Administration of Justice-Law Enforcement
Teresa Heckscher	Library/Media Technology
Stan Joe Brock	Real Estate
Neil E. Harkleroad	Real Estate
Gary E. King	Real Estate

The following persons were appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1976-1977 academic year at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

APPOINTMENT OF EXTENDED DAY/SUBSTITUTE INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree:</u>	<u>Assignment</u>	<u>Probable Salary</u>
Johnson, Kirk L.	Cred.	Motorcycle Safety	\$13.00/Hour
Krapf, Edwin E.	Ph.D.	Sociology	\$15.25/Hour
Turrell, James E.	B.A.	Guitar	\$13.00/Hour

The following persons were appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1977 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

<u>Applicant</u>	<u>Highest Degree:</u>	<u>Assignment</u>	<u>Probable Salary</u>
Esposito, Richard	B.A. Voc	Photography	\$13.00/Hour
Garnier, Jacques	M.A.	French	\$13.50/Hour
Mikels, Daniel V.	M.A.	ESL/Spanish	\$15.25/Hour
Viana, Collette E.	M.A.	Economics	\$14.25/Hour
Waian, Lee	Ph.D.	Environmental Studies	\$15.25/Hour

The following classified personnel regular actions were unanimously approved:

CLASSIFIED PERSONNEL - REGULAR ACTIONS

Employment

1. Cecilia J. Hicks, Clerk Typist II, Office of Instruction/ Continuing Education, Grade 20, Step 1, \$693.00 plus \$15.00 shift differential for a total of \$708.00 per month, effective April 12, 1977.
2. Joann Hines, Clerk Typist II, Division of Natural Sciences, Grade 20, Step 3, \$760.00 per month, effective April 14, 1977. Mrs. Hines is the wife of James Hines, instructor in the Division of Humanities and Languages.

Ratification of Employment

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

- 3. Joyce Elaine Mendoza, CETA Summer Youth Employment Specialist, Grade 48, Step 1, \$1,322.00 per month, effective April 6, 1977, and continuing through September 23, 1977.
- 4. Minna Snyder, Clerk Typist Substitute, \$3.946 per hour, effective March 24, 1977, on an if-and-as-needed basis.

-CONTINUED-

Change of Status/Reclassification

- 5. Mary Joan Fredette, Clerk Typist II, Office of Instruction, Grade 20, Step 3, \$760.00 per month. She will be returning from maternity leave on May 2, 1977.
- 6. Betsy Limebrook, reclassification from Clerk Typist II to Clerk Typist III in the Office of Administrative Services, Grade 23, Step 4, \$850.00 per month, effective May 1, 1977.
- 7. Andrea A. Gallagher, reclassification from Account Clerk I to Account Clerk II in the Business Office, Grade 27, Step 4, \$933.00 per month, effective May 1, 1977.

Resignation/Termination

- 8. Kay F. Loomis, Departmental Secretary, Business Sciences, effective April 11, 1977. Mrs. Loomis has accepted a position with the Mission Viejo Company.

Employment of Clerks - Short Term 1976-77

- 9. The following were employed as Clerks - Short Term on an as-needed basis at the rate of \$3.25 per hour, effective April 1, 1977. The hours will be determined by the appropriate administrator and budget.

Suzanne Abbott
Marilyn B. Carlson

Lola M. Drake
* Mary E. Jacobsen

* Mary E. Jacobsen is the wife of Robert Jacobsen, Director of Counseling and Guidance.

Employment - Student Employees

- 10. Student Employees, as needed, \$2.50 per hour:

Maria P. Balladares
Timothy Criswell
Dennis Carl Dieck
Huong Duong
Debra Patrick

Karin Roberts
Peter Roloff
Juana Sanchez
Dixie Lawrence
Scott M. Vranesh

* Julie Pettengill

* Julie Pettengill is the wife of Bob Pettengill, Instructor in the Division of Health Sciences and Gerontology.

Progress Payment Request Number 11 on the Music-Arts Complex, as presented by Shirley Bros., Inc., was unanimously approved: PROGRESS PAYMENT

Revised Contract Price - \$2,943,979.00

Total due on earned to date	\$1,661,349.70
Less 10% retention	166,134.97
Net due on earned to date	<u>\$1,495,214.73</u>
Less previous payments	1,302,940.84
Amount due this request	<u>\$ 192,273.89</u>

Purchase Orders 27837 through 28204, totaling \$130,941.47, were approved and payment was authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

District Warrants 33702 through 33936, totaling \$135,374.29, were approved and ratified for payment. PAYMENT OF BILLS

Payment of personnel services was ratified as follows: PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	9A*	\$ 517,488.18
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*Constitutes the payroll identification of the certificated employees paid in this period, named on the list on file in the business office.

It was recommended that the Board of Trustees approve the submittal of an application for the HEW Facilities Grant - Part A, Radio Facilities Expansion, and Part B, Broadcast Experimentation, for which information was provided at the meeting on March 28, 1977. Part A is in the amount of approximately \$75,000; Part B is in the amount of approximately \$400,000. GRANTS

It was further recommended that the Board of Trustees approve the submittal of an application by the Division of Health Sciences and Gerontology to participate in the Nursing Capitation Grant Program for the 1977-78 academic year.

This program is authorized by Section 810 of the Public Health Service Act and amended by the Nurse Training Act of 1975. The Division has submitted a similar application for the past three years with successful results. The grant does not require matching funds from the College. The purpose of the capitation grant is to provide a support base for improving the educational program of the school. The amount awarded to a school annually is determined by a statutory formula. The division estimates that the amount for 1977-78 should be approximately \$39,000.00. Official forms for application have been received and are to be submitted by April 26, 1977.

Motion by Trustee Brandt, seconded by Trustee Watts and carried, to approve the submittal of an application for the HEW Facilities Grant - Part A, Radio Facilities Expansion, and Part B, Broadcast Experimentation, for which information was provided at the meeting on March 28, 1977; and the submittal of an application by the Division of Health Sciences and Gerontology to participate in the Nursing Capitation Grant Program for the 1977-78 academic year.

GRANTS
-CONTINUED-

Mrs. Berry was opposed. She expressed concern that when the grant money has been expended the District will assume the burden.

APPROVED

The idea of raising funds through a foundation was discussed and the possibility will be pursued.

It was recommended that the following field trips be approved:

FIELD TRIPS

1. 1977 European Field Trip

A four-week trip to be held during summer session 1977 offered by the Division of Social Sciences. An information bulletin was provided.

2. Southwestern Indian Cultures Field Trip

A two-week summer session course in Indian Cultures offered by the Division of Social Sciences. A copy of the course description was provided.

Motion by Trustee Price and seconded by Trustee Watts to approve the field trips as presented.

Motion by Trustee Berry and seconded by Trustee Greinke to amend the motion to consider each field trip individually.

The other Trustees were opposed. Motion failed.

The motion by Trustee Price and seconded by Trustee Watts to approve the field trips as presented was carried.

APPROVED

Trustee Berry and Trustee Greinke were opposed.

Referring to the 1977 European Field Trip, Trustee Greinke stated that he is skeptical of the validity of some of the "fun" trips offered, whenever State funds are involved. Trustee Berry cautioned that some of the "exotic" offerings of the College should be re-evaluated.

It was recommended that the following additional specialized certificated personnel positions for the 1977-78 academic year be approved:

ADDITIONAL
SPECIALIZED
CERTIFICATED
PERSONNEL

- 3 Counselors
- 1 Work Experience Specialist
- 1 Media Technology Specialist
- 1 Tutorial Center Specialist

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Trustee Price asked if these positions are included in the balanced budget; Superintendent/President Lombardi replied that they are included.

ADDITIONAL
SPECIALIZED
CERTIFICATED
PERSONNEL

Trustee Brandt questioned if three counselors are sufficient. Superintendent/President Lombardi stated that the budget is limited and that it is planned to bring the counseling staff up to an appropriate level over a two-year period.

-CONTINUED-

Motion by Trustee Berry, seconded by Trustee McKnight and unanimously carried, that the specialized certificated personnel positions for the 1977-78 academic year be approved.

APPROVED

It was recommended that 50 percent of released time be approved for Jean Vincenzi during the 1977-78 academic year, in the event that she is elected President of the Academic Senate of the California Community Colleges.

ACADEMIC
SENATE -
RELEASED TIME

The matter was discussed; in particular, the cost to the District.

Motion by Trustee Watts, seconded by Trustee McKnight and carried, that 50 percent of released time be approved for Jean Vincenzi during the 1977-78 academic year, in the event that she is elected President of the Academic Senate of the California Community Colleges.

APPROVED

Trustee Berry and Trustee Greinke were opposed, because of the cost to the District.

The Board of Trustees was informed that the initial appropriation requests for the 1977-78 working budget have been compiled. A summary of the cumulative results was presented as follows:

1977-78
BUDGET
REPORT

Total Proposed Expenditure Appropriation	\$25,422,731
Estimated Income plus Beginning Balance	<u>20,126,430*</u>
Amount required to balance	\$ 5,296,301

*Estimated income does not contemplate any tax rate increase. The District has available additional taxing power of about 15¢ per \$100 of Assessed Valuation, which will raise \$2,604,323.

All budget appropriation requests are being reconsidered, and reductions will be pursued.

INFORMATION

The Agreement for Sale and Purchase of land identified as Site Number 1, including escrow instructions, was resubmitted to the Board of Trustees for approval and for direction to the Superintendent or Business Manager to execute the agreement.

NORTHERN SITE

Trustee McKnight suggested that the new, complete Board should allow more time to deliberate this matter. Also, he stated, the new information from the California Postsecondary Education Commission, mentioned by Dr. Hart during Reports and Communications this evening, should be considered.

-CONTINUED-

Trustee Price stated that, as a new member, he would appreciate this additional time.

Trustee Brandt suggested that, if this is done, the Board of Trustees should again go to the people.

Trustee Berry suggested that a workshop be held during the interim.

Motion by Trustee Watts and seconded by Trustee McKnight to move further discussion of this matter to the end of this Agenda.

Trustee Greinke stated that he feels that members of the public are present to speak and that this matter should be decided now.

Trustee Watts withdrew his motion; Trustee McKnight withdrew his second.

Earlier during the meeting, Ms. Shirley McDonald, President of the Ranch Homeowners Association, had requested that if the Board of Trustees again votes upon the location of the second college site that the meeting take place in the Irvine area.

Motion by Trustee Greinke, seconded by Trustee Berry and carried, to postpone further discussion of the northern site until the next regular meeting which is to be held on April 25, 1977. The meeting will be held in a public school or meeting place in the City of Irvine. The proposed site will be discussed and action will be taken at that time.

Roll Call Vote:

Ayes: Berry, Brandt, Greinke, Price

Noes: McKnight, Watts

Abstain: Taylor

Trustee McKnight stated that he feels that "home base" would be a more comfortable location and stated that all those involved could be contacted.

Trustee Berry again suggested that a study session be held during the interim.

Trustee Taylor stated that this will be considered at the end of the meeting.

At that time it was established that a Special Board Meeting will be held on Thursday, April 21, 1977, at 4:00 p.m., during which this matter will be discussed.

The Board of Trustees was informed that the Temple Judea in Laguna Hills has made its facilities available to the District at no cost for presentation of an eight-week course entitled "So Who's Afraid of Getting Old?".

USE OF OFF-CAMPUS FACILITIES

The District has written a letter agreeing to indemnify and hold harmless Temple Judea for any injury to District personnel or students while attending sessions of the above-referenced course. It was recommended that the Board of Trustees ratify this action.

Motion by Trustee Berry, seconded by Trustee Greinke and unanimously carried, that the Temple Judea in Laguna Hills be held harmless for any injury to District personnel or students while attending sessions of an eight-week course entitled "So Who's Afraid of Getting Old?".

APPROVED

The Board of Trustees was informed that it is that time of the fiscal year when interdistrict attendance agreements are being concluded. The community colleges with which the District has interdistrict attendance agreements involving the payment of tuition have been contacted. Reported below is the progress of the negotiations, from which it appears that there may be different terms and conditions.

INTERDISTRICT ATTENDANCE AGREEMENTS

North Orange County - The proposed contract eliminates the \$300/ada charge for use of buildings and equipment, and would remain in effect until revoked by either District. It retains the clause requiring individual permits except for students enrolled in (1) non-credit classes, (2) six units or less, and (3) summer session. Tuition is charged for all students except those in non-credit classes.

Rancho Santiago - The Santa Ana District wishes to keep the agreement currently in effect for full tuition plus the \$300/ada charge for use of building and equipment. In addition, they would like the six-unit rule restored, which would eliminate the requirement of individual permits for students enrolled in six units or less.

Coast - The agreement proposed by Coast is basically the same as that of Rancho Santiago.

Mira Costa - It is proposed to renew the current agreement, which includes \$175.00/ada charge for use of buildings and equipment. Our exchange of students with Mira Costa is minimal.

Long Beach - Long Beach has notified us of their intent to re-negotiate our agreement, which currently charges tuition and \$300/ada for use of buildings and equipment for students carrying 10 or more units.

San Jose - Proposed agreement is for full tuition with a charge of \$150/ada for use of buildings and equipment. Individual permits would be required for all students.

It was recommended that the Board of Trustees consider the interdistrict attendance agreement proposals and give direction to the Superintendent or Business Manager.

INTERDISTRICT
ATTENDANCE
AGREEMENTS

Motion by Trustee Berry, seconded by Trustee Greinke and carried, that the following interdistrict attendance agreement proposals be approved:

-CONTINUED-

- North Orange County
- Mira Costa
- Long Beach
- San Jose

Trustee Brandt was opposed, as she feels that it is unnecessary to have an agreement with San Jose.

PARTIAL APPROVAL

Trustee Taylor suggested tabling the remainder of the proposals and authorizing the administration to negotiate with Coast and Rancho Santiago.

Motion by Trustee Berry, seconded by Trustee McKnight and carried, to table the remainder of the proposals and authorize the administration to negotiate with Coast and Rancho Santiago; also, because of the proposed change in policy, to state that it is the District's intent to continue with the present policy that it does not permit the "six-unit rule" and will not pay the \$300.00 seat tax.

Trustee Greinke was opposed. He is in favor of a more liberal interdistrict attendance agreement until the District has a viable campus to offer the people of the northern area who also pay taxes.

The following requests for transfer of budget appropriations were submitted for approval:

TRANSFER OF
FUNDS

<u>Department/Division</u>	<u>Account</u>		<u>Amount</u>
	<u>From</u>	<u>To</u>	
Board of Trustees	Consultants (Superintendent)	Conference	\$2,000.00
Academic Programs	Student Help	Conference	300.00
Purchasing	Contract Services	Conference	166.50
Social Science	Mileage	Conference	100.00

Mr. Barletta requested the deletion of:

Purchasing	Contract Services	Conference	166.50
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as the transfer is unnecessary.

Motion by Trustee Greinke, seconded by Trustee Watts and unanimously carried, to approve the requests for transfer of budget appropriations as recommended.

TRANSFER OF FUNDS APPROVED

The Board of Trustees was informed that conditions of extreme heat in the men's and women's equipment rooms of the Gymnasium-Physical Education Complex, where the washers and dryers are located, make it very difficult to perform required duties, especially during the hot months of the year. Cooling was not provided in the heating and ventilating system for this area during original construction.

AIR CONDITIONING - LOCKER BUILDING EQUIPMENT ROOMS

It was, therefore, recommended that F. T. Andrews, Inc., Consulting Engineers, be retained to prepare the plans and specifications necessary for the addition of cooling equipment to the locker building equipment rooms at a cost not to exceed \$1,000.00. It is estimated that the construction cost for this project will be about \$7,000.00.

Motion by Trustee Greinke, seconded by Trustee Price and unanimously carried, that F. T. Andrews, Inc., Consulting Engineers, be retained to prepare the plans and specifications necessary for the addition of cooling equipment to the locker building equipment rooms at a cost not to exceed \$1,000.00. The estimated construction cost for this project will be about \$7,000.00.

APPROVED

The following bids were received on April 5, 1977, for the grading of the upper campus:

GRADING CONTRACT - UPPER CAMPUS

<u>Bidder</u>	<u>Base Bid</u>	<u>Separate Bid # 1</u>	<u>Total Bid</u>
Basin Construction	\$132,153	\$ 51,399	\$183,552
Clarke Construction	141,800	60,400	202,200
Fleming Construction	136,100	53,900	190,000
Lumsdaine Construction	94,920	45,426	140,346
Robert E. Fulton	89,350	45,650	135,000
Southern California Grading	110,990	48,240	159,230

It was recommended that the award be made to Robert E. Fulton, as the low bidder meeting all specifications, in the total amount of \$135,000, and that a budget transfer from the Capital Outlay Contingency Account be authorized.

Motion by Trustee Price, seconded by Trustee McKnight and unanimously carried, that the award for the grading of the upper campus be made to Robert E. Fulton, as the low bidder meeting specifications, in the total amount of \$135,000, and that a budget transfer from the Capital Outlay Contingency Account be authorized.

AWARDED

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

1. Bid Number 273 - Theatre Equipment for the Fine Arts Complex - CCMF

McLaughlin Industrial District, Inc.	\$ 22.04
C. S. Goodale Company	151.58
Cowan Concrete Products	180.20
The Welch Company	196.10
Brodhead-Garrett	500.32
Tustin TV and Appliances	528.94
Knox Industrial Supplies	1,144.80
F. Randolph Associates	1,272.00
Utilities Supply Company	1,776.11
Olesen Company	16,007.38
	<u>\$21,779.47</u>

2. Bid Number R-14032 - Typewriters - Fine Arts Complex - CCMF

IBM Corporation	\$ 2,692.40
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3. Bid Number 274 - Classroom Furniture and Instructional Equipment for Fine Arts Complex - CCMF

Culver-Newlin, Inc.	\$ 62.75
Boulevard Office Equipment Company	315.49
Allied Commercial Interiors	1,026.88
Eastman, Inc.	1,878.75
Whittaker Music, Inc.	1,882.72
National Music Service, Inc.	2,183.60
Temporal Acuity Products, Inc.	3,434.40
The Monroe Company	4,369.32
Wenger Corporation	5,015.00
McMahon Desk	5,035.00
Schmidt Music Company	5,279.93
The Welch Company	9,910.00
Coast Music Service	20,567.18
	<u>\$60,961.02</u>

4. Bid Number 272 - Synthesizer Electronic Music System - Fine Arts- CCMF

Heathkit Electronic Center	\$ 212.00
Yale Radio Electric Company, Inc.	635.58
EMS Associates	6,383.37
	<u>\$ 7,230.95</u>

5. Bid Number R-3657 - Chemistry Supplies - Science	AWARDS
Sargent-Welch Scientific	\$ 9.46
Curtin Matheson Scientific	78.17
Fisher Scientific Company	173.06
American Drug and Chemical Company	207.16
Spectrum Chemical Manufacturing Corporation	386.90
Van Waters and Rogers Scientific	741.50
Scientific Products	945.10
	<u>\$ 2,541.35</u>
6. Bid Number R-3689 - Agriculture Equipment - Vocational Technology - Agriculture	
Klein Distributing Company	\$ 689.00
The Toro Company	2,506.84
	<u>\$ 3,195.84</u>
7. Bid Number R-18226 - Tools for Fine Arts Complex - CCMF	
McLaughlin Industrial District, Inc.	\$ 287.98
California Crafts Supply	788.11
	<u>\$ 1,076.09</u>
8. Bid Number 276 - Equipment for Theatre of Fine Arts Complex - CCMF	
V. B. Anderson	\$ 121.90
Nasco West, Inc.	376.23
Utilities Supply Company	1,155.40
Brodhead-Garrett	2,140.14
	<u>\$ 3,793.67</u>
9. Bid Number R-05499 - Microfilms - Library	
University Microfilms	\$ 1,267.42
10. Bid Number R-16497 - Filters - Buildings and Grounds - Air Conditioning	
R. T. Campbell Company	\$ 1,254.87
11. Bid Number R-14401 - A/V Photography Supplies - Library	
Henry's Camera	\$ 90.26
Royce Photo/Graphics Supply	137.88
Redlands Camera	213.06
Jack's Cameras	245.50
Cal's Cameras, Inc.	353.08
	<u>\$ 1,039.78</u>

Presented for ratification:

AWARDS

- 1. Bid Number R-16442 - Elevator Repair - Buildings and Grounds Maintenance

-CONTINUED-

Oliver and Williams Elevator Corporation \$ 1,650.00

- 2. Bid Number R-16452 - Plumbing Remodeling - Unassigned - Science-Mathematics Building

Voight Engineers, Inc. \$ 1,425.00

Motion by Trustee Watts, seconded by Trustee McKnight and unanimously carried, that the awards be approved, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

Change Order Number 6 for the Music Arts Facility was submitted for approval as presented below:

CHANGE ORDER -
MUSIC ARTS
FACILITY

Change Order Number 6 covers 9 items with a net increase in the contract amount of \$34,316.00. Time extension required for this change order is to be determined at a later date. The completion date at the present time is July 28, 1977, subject to revision.

(ADDENDUM)

Original contract price:	\$2,940,500.00
Change Order Number 1 (08-02-76) Deduct	(6,087.00)
Change Order Number 2 (08-30-76) Add	322.00
Change Order Number 3 (10-11-76) Add	9,566.00
Change Order Number 4 (01-11-77) Add	9,699.90
Change Order Number 5 (03-08-77) Add	27,112.00
Change Order Number 6 (04-06-77) Add	34,316.00
Revised Contract Price	<u>\$3,015,428.90</u>

Motion by Trustee Berry, seconded by Trustee Brandt and unanimously carried, to approve Change Order Number 6 for the Music Arts Facility as submitted.

APPROVED

The Board of Trustees convened to Executive Session at 10:10 p.m. and reconvened to Regular Session at 10:30 p.m.

EXECUTIVE SESSION
REGULAR SESSION

Proposals which had been submitted for the performance of the audit of the District's financial records for the fiscal year ending June 30, 1977, were reviewed.

SELECTION OF
AUDITOR

No action having transpired in Executive Session, and there being no further business, the Meeting was immediately adjourned until Thursday, April 21, 1977, at 4:00 p.m.

ADJOURNMENT

R. A. Lombardi

R. A. Lombardi, Secretary of the Board of Trustees