

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California 9

PUBLIC / FILE

MINUTES OF THE GOVERNING BO

April 9, 1979 -- 7:30 p.m
 Library-Classroom Complex -- Room 105

The Regular Meeting of the Board of Trustees was called to order by Trustee Taylor. Trustee Brandt led the audience in the Pledge of Allegiance and Trustee Walther gave the Invocation.

CALL TO ORDER

Present:

PRESENT

Mr. Larry W. Taylor, President
 Mr. Robert L. Price, Vice-President
 Prof. Eugene C. McKnight, Clerk
 Mrs. Norrisa Brandt, Member
 Mr. John C. Connolly, Member
 Ms. Harriett S. Walther, Member
 Mr. William L. Watts, Member
 Miss Nanci Ormasa, Student Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
 Mr. Roy N. Barletta, Assistant Superintendent -
 Business Services
 Mr. Donald L. Trent, Director of Facilities

STAFF MEMBERS

Absent:

ABSENT

Dr. Edward A. Hart, Assistant Superintendent -
 Provost, North Campus
 Mr. William O. Jay, Dean of Instruction
 Mr. Jack A. Swartzbaugh, Dean of Students

A motion was made by Trustee Walther, seconded by Trustee Price, and unanimously carried to adopt the Agenda with the following:

AGENDA ADOPTED

ADDENDA

An addendum to Report Number 646 - Employment of Full-Time Classified Personnel

An addendum to the Agenda - Report Number 659: Acceptance of Construction Projects

A motion was made by Trustee Brandt, seconded by Trustee Watts, and unanimously carried to adopt the Minutes of the Regular Meeting of March 26, 1979, as presented.

MINUTES ADOPTED

Mr. Mike Merrifield, Learning Assistance Program (LAP) Specialist, told of the developments in this area since the Board of Trustees adopted a planning task to adopt this program, to provide a place for students to go for assistance -- to receive academic support and to learn how to learn.

SPECIAL REPORT

LEARNING
ASSISTANCE
PROGRAM

(LAP)

He showed statistics indicating that in the fall of 1977 the program had begun with three Title VI positions and 25 student aides (tutors) serving 250 individual students. At the present time there are five Title VI positions, one part-time instructor, and 100 tutors serving 1,300 individual students.

He explained the types of tutoring offered which are: in-class, drop-in, small group, and one-to-one; noting that tutor training classes and workshops are also provided.

LAP works with the following groups on campus, as well as each function of each group: Extended Opportunity Programs and Services; English as a Second Language, The Women's Center; Special Services; and each instructional division. Off-campus student-training is offered to high schools; the Title IV Indian education, through the Capistrano Unified School District; and through referral to private citizens and the business community.

He concluded that this program has met a lot of needs not met before on campus. Its activities and popularity increases every semester, and there are many new ideas to be implemented in the future.

~~Mrs. Vincenzi and Ms. Sprecker, instructors in the~~
~~Division of Mathematics and Engineering, spoke on~~
~~behalf of the faculty, expressing the need for and~~
the appreciation of this program, citing examples of how it assists the instructors as well as the students.

Mr. Merrifield introduced the Title VI people who were present: Ms. Smith, Mr. Markwitz, Ms. Carrigan, and Ms. Abdella; part-time instructor Schultz, and the twenty-five or more student tutors who were present.

He thanked the administration and the faculty for its tremendous support of the program.

The Board of Trustees thanked him for his presentation concerning the Learning Assistance Program.

A motion was made by Trustee Brandt, seconded by Trustee Price, and unanimously carried to nominate Trustee Taylor as a candidate for the 1979 Marian Bergeson Award, to be presented at the May 16 dinner meeting of the Orange County School Boards Association.

REPORTS AND
COMMUNICATIONS

MEMBERS OF
THE BOARD
OF TRUSTEES

Trustee Taylor accepted the nomination and thanked the Trustees for bestowing this honor upon him.

Trustee Taylor
Nominated as
Candidate for
1979 Marian
Bergeson Award

Trustee Watts suggested that the Trustees and the Administrators read The Literacy Hoax, a book by Paul Kopperman.

The Trustees acknowledged the fact that Trustee Taylor had announced by memorandum to them dated April 3, 1979, that effective April 23, 1979, he desires that the Board of Trustees accept his resignation as Board President; after which he will continue to remain seated as a Member of the Board of Trustees until his term expires on December 1, 1979.

Trustee Taylor
to resign as
Board President
April 23, 1979

The Trustees expressed their appreciation of his tenure as President and Chairman of the Board of Trustees.

A motion was made by Trustee Walther, seconded by Trustee Price and unanimously carried that at the meeting on April 23, 1979, after acceptance of Trustee Taylor's resignation as Board President, the new chairperson will be selected by election rather than appointment.

New Chairperson
to be elected
April 23, 1979

Superintendent/President Lombardi stated that an organizational meeting will be held at the beginning of the next Board Meeting.

Trustee Price reported on his attendance at the Association of Community College Trustees National Legislative Seminar in Washington, D.C., on February 25-27, 1979.

ACCT
Legislative
Seminar

He urged each Trustee to utilize the Message Center, which is a service provided by California Community College Trustees. It is a five-minute taped telephone message concerning legislative events of interest taking place in Sacramento which is updated weekly by Executive Director Myron. The number to call is: (916) 441-5400.

CCCT
Message
Center

Trustee Taylor had distributed a copy of the California Community College Trustees (CCCT) Legislation Alert concerning Assembly Bill 1551 (Vasconcellos), Voting Student Board Members, to each Trustee. He also had distributed a copy of a letter he had prepared on August 30, 1977, opposing Assembly Bill 591 (Vasconcellos), concerning a similar subject. He stated that his reasons in opposition to Assembly Bill 591 are still valid opposition to Assembly Bill 1551 and that he plans to again transmit this information to the Members of the Assembly Education Committee. He suggested that each Trustee correspond individually with the legislators concerning this bill.

REPORTS AND
COMMUNICATIONS

MEMBERS OF
THE BOARD
OF TRUSTEES

-CONTINUED-

Assembly Bill
1551

Trustee Taylor had distributed a copy of Assembly Bill 1548 (Vasconcellos) to each Trustee for information. This is a finance bill for community colleges, and a copy of the bill had been transmitted to him this date by the Assemblyman's office.

Assembly Bill
1548

Trustee McKnight reported on his attendance at a dinner meeting of the Phi Delta Kappa of South Orange County. Dr. Coons, a Professor of Law at the University of California at Berkeley, spoke about the "Voucher Initiative".

Phi Delta
Kappa Meeting

Voucher
Initiative

Ms. Ormasa, President of the Associated Student Body, reported that student body elections will be held on April 25 and 26. She noted that the election will include a vote concerning College Hour, Instructor of the Year, as well as the Associated Student Body Officers.

STUDENT MEMBER

Associated
Student Body
Elections

She reported that a questionnaire had been sent to all faculty members concerning the College Hour. To date over one hundred questionnaires have been returned and tallied, and they indicate a 60 to 40 vote in favor of College Hour.

College Hour

She announced that four students have applied for the office of Associated Student Body President. She introduced one of the candidates, Mr. Grant Richards, who was present at the Board Meeting.

ASB President
Candidate
Grant Richards

She stated that Trustee McKnight had contacted her concerning the subject of car pooling and that she will speak to her council about this subject.

Car Pooling

Mrs. Driml, representing the California School Employees Association (CSEA), reported that CSEA President Loyd Garcia has suffered a third heart attack and is in the intensive care unit at San Clemente General Hospital. No visitors are allowed; prayers and good thoughts are requested.

REPORTS AND
COMMUNICATIONS
-CONTINUED-

CSEA President
Loyd Garcia

Ms. Spracklen, President of the Faculty Association, reported that there is a general faculty meeting planned during April. This will be her last official meeting, as the election of new officers will take place in May.

FACULTY
ASSOCIATION

Faculty Meeting
in April

Trustee Taylor commended Mr. Kelly, Associate Dean of Students, for a job well done in organizing the State Basketball Tournament this year -- the best in years.

State Basketball
Tournament -

Mr. Kelly
Commended

Mr. Kelly commended Mr. Farrell, Sports Information/Campus Photographer, for his assistance in making the tournament a success.

Mr. Farrell
Commended

Superintendent/President Lombardi announced that the radio station will be in full operation in less than one month. He reported that on April 6, Mr. Brown, Radio Editor of the Los Angeles Times, had visited Saddleback College for information for a story about the radio station.

SUPERINTENDENT/
PRESIDENT

Radio Station

He announced that the swimming pool will be filled with water within ten to fifteen days and will be open this summer for the community.

Swimming Pool

Superintendent/President Lombardi invited the Trustees to attend the Career Fair which will be held on the Main Campus on April 25. Over one hundred businesses will be represented that day.

Career Fair

He announced that a new art show is scheduled to open later this week featuring a professor of art from Cal State Fullerton.

Art Show

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT
CALENDAR

Trustee McKnight requested that Board Report Number 644, Certificated Personnel - Regular Actions, be removed from the Consent Calendar for discussion in Executive Session.

AMENDED

A motion was made by Trustee Watts, seconded by Trustee Connolly, and unanimously carried to approve the Consent Calendar as follows:

CONSENT
CALENDAR
APPROVED

Attendance at the following, with actual and necessary expenses to be paid, including any advance monies requested to cover the actual and necessary expenses, was unanimously approved:

BOARD OF
TRUSTEES -
REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

Trustee Taylor Luncheon Meeting
Trustee Walther Regarding the Interagency
Trustee Watts Cooperation of the Greater
 Tustin Area - Tustin
 April 19, 1979

Trustee Walther California Community and
 Junior College Association
 Delegate Assembly Meeting
 San Mateo, California
 April 20-21, 1979

Attendance at the following, with minimal mileage only to be paid, was unanimously approved:

Trustee Taylor Conference with the Superintendent/
 President and the Assistant
 Superintendent/Business -
 Saddleback College
 March 22, 1979

Trustee Price Conference with the Superintendent/
 President - Saddleback College
 March 30, 1979

Trustee McKnight Conference with the Superintendent/
 President - Saddleback College
 April 2, 1979

Trustee Brandt Conference with the Superintendent/
 President - Saddleback College
 April 3, 1979

Trustee Price Conference with the Associate Dean
 of Instruction/Academic Programs
 Saddleback College

Trustees Wishing
to Attend Handicapped Awareness Day
 Saddleback College
 April 16, 1979

Trustees Wishing
to Attend Extended Opportunity Programs and
 Services (EOPS) Region 8
 Drive-In Mini-Conference
 Cerritos College
 April 20, 1979

Trustees Wishing
to Attend

Career Fair
Saddleback College
April 25, 1979

Trustees Wishing
to Attend

Dr. James Marshall Memorial
Fund Meeting - Leisure World
May 4, 1979

BOARD OF
TRUSTEES -
REQUESTS TO
ATTEND
CONFERENCES,
MEETINGS, ETC.

-CONTINUED-

The Certificate of Achievement was unanimously approved for Cynthia L. Budai in the field of Early Childhood Studies.

CERTIFICATE
OF ACHIEVEMENT

Patrick W. Webster was unanimously appointed on an if-and-as-needed basis as both extended day and substitute instructor for the 1978-79 academic year at the hourly rate stipulated in the salary schedule at the class to which he is qualified. Probable Salary: \$18.00 per hour. Probable Assignment: Emeritus Institute.

APPOINTMENT OF
EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

The following classified personnel regular actions, for which funds have been allocated in the 1978-79 budget, were unanimously approved:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification of Employment

1. Arleta Mann, Secretary Substitute, hourly equivalent of Grade 11, Step 1, \$5.886 per hour, effective March 21, 1979; on an if-and-as-needed basis.
2. Pelagia Litsa Binder, Division of Humanities and Languages, ESL/Chancellor's Improvement Grant Loan, Instructional Aide Substitute, Grade 7, Step 1, \$5.363 per hour, (10 hours per week) effective March 26, 1979, on an if-and-as-needed basis.
3. Armida Strauss, Division of Humanities and Languages, ESL/Chancellor's Improvement Grant Loan, Instructional Aide Substitute, Grade 7, Step 1, \$5.363 per hour, (6 hours per week) effective March 26, 1979, on an if-and-as-needed basis.
4. Elizabeth Susan Clark, Instructional Aide, Public Information Office, Grade 7, Step 1, \$5.363 per hour, part-time hourly (29 hours per week) effective April 3, 1979. This is a replacement position for Robin Leftwich.

Employment - Professional Model

5. James Maderitz, Professional Model, was employed on an if-and-as-needed basis, at \$4.50 per hour, effective April 10, 1979.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

-CONTINUED-

Employment - Recreation Leader

6. Craig A. Driml was employed as a recreation leader on an as-needed basis at \$3.75 per hour, effective March 23, 1979. The hours will be determined by the appropriate administrator and budget.

Employment - Student Employees

7. The following were employed as Student Employees, as-needed, at \$2.90 per hour:

Laurra Aagaard	Esther Veronica Netz
Lydia Avery	Paul Douglas Ramsey
Donald Bargabus	Lisa Rios
Kevin Barry	Rachid Sebti
Nora Link	Octavia Touhey
Donna Mills	Scott Warren

Employment - Clerk-Short Term, 1978-79

8. Mary E. Jacobsen was employed as Clerk-Short Term, at the rate of \$3.25 per hour, effective March 15, 1979. The hours will be determined by the appropriate administrator and budget.

Resignation/Termination

9. Eugenio Sanchez, Landscape Assistant, Maintenance and Operations, CETA-Title VI, resignation effective March 30, 1979.
10. Tracy W. Sizemore, Campus Safety Officer - Weekends and Holidays, North Campus, (hourly) resignation effective April 2, 1979.
11. Asher Burlingame, Custodian II, Maintenance and Operations, resignation effective April 25, 1979.
12. Susan Clark, Clerk Typist, Career Placement Office, CETA-Title VI, resignation effective April 2, 1979.

Progress Payment requests submitted for ratification on awards previously approved by the Board of Trustees were unanimously approved.

PROGRESS
PAYMENTS

The payments requested are within the budgetary allocations for the projects indicated; and the architect, the construction inspector, the construction manager (where applicable), and the Director of Facilities have certified that the work covered by these progress payments has been satisfactorily performed.

A copy of the Progress Payment Requests List is on file with these Minutes.

Purchase Orders 040564 through 040822, totaling \$105,673.42, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE
ORDERS

Also approved was a report of changes to purchase orders approved at previous board meetings.

A copy of the Purchase Order Listing is on file with these Minutes.

District Warrants 049976 through 050229, totaling \$335,007.89, were unanimously approved and ratified for payment.

PAYMENT
OF BILLS

A copy of the Warrant Listing is on file with these Minutes.

Payment of personnel services was unanimously ratified as follows:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll 9A* \$1,046,547.15

*Constitutes the payroll identification of certificated personnel paid in this period, named on the list on file in the Business Office.

Payment of the following grants to students participating in the Extended Opportunity Programs and Services for 1978-79 was unanimously authorized:

EOPS -
DISBURSEMENT
OF FUNDS

<u>Student</u>	<u>Grant</u>
Elizabeth Belmonte	\$ 106
Mary J. Capolupo	120
Kenneth Coble	180
Philip Rodak	100
Joann Sanchez	90
Cathy Underwood	90
Adela B. Valenzuela	84

It was recommended that the following Resolution, supporting Senate Bill 234 (Dills), be adopted by the Board of Trustees.

RESOLUTION:
SENATE BILL
234 (DILLS)

WHEREAS, a communication was directed to Trustee Price, the District's Legislative Representative, by California Community College Trustees, urging active support to Senate Bill 234 (Dills), amended March 19, 1979; and

WHEREAS, Senate Bill 234 would enact the Community College Emergency Finance Act of 1979 to replace existing law; and

WHEREAS, this bill would provide for apportionments to Community College Districts; and

WHEREAS, the report of California Community College Trustees indicates that the level of increased support to the 1978-1979 revenue is intended to serve the interest of the California Community Colleges;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Saddleback Community College District supports Senate Bill 234 and requests the members of the California Senate Education Committee and all the members of the Senate and the Assembly to favorably support its passage; and

BE IT FURTHER RESOLVED, that Saddleback Community College District Legislative Representative Robert L. Price be directed to serve copies of this resolution to members of the California Legislature and to all other parties interested.

Also presented, for information, was a memorandum to the Members of the Board of Trustees from Trustee Price and a copy of the Legislative Alert from CCCT. A copy of this material is on file with these Minutes.

A motion was made by Trustee Watts, seconded by Trustee Price, and carried to adopt the Resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Trustees Connolly, McKnight, Price,
Walther, and Watts
Noes: Trustees Brandt and Taylor
Abstain: None
Absent: None

Trustees Brandt and Taylor objected as they feel that adoption of this Resolution supporting Senate Bill 234 might affect the District's requests for funds, as there are other bills forthcoming that should be considered by the Board of Trustees.

RESOLUTION
-CONTINUED-

It was recommended that the following public program and community service items be approved by the Board of Trustees:

PUBLIC
PROGRAMS
AND
COMMUNITY
SERVICES

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>
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Mini-Series for North Campus
Happenings: Art Affairs for the Family

Children's Program in Art, Music, Movement March 25, 1979	Trudy Oberg (Replacement for Joan Primm approved 03-12-79)	\$ 100.00
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Fine Arts Week - April 1 through 6

Graphite Workshop April 3, 1979	Nick Boskovitch (Replacement for Marjorie Sawyer approved 03-12-79)	\$ 60.00
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Contemporary Art Lecture April 4, 1979	Victoria Kogan (Correction in the amount of the honorarium approved 03-12-79)	\$ 60.00
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It was requested that THE NEW THEATRE TNT, JOHN CAUBLE, PROPRIETOR be retained to perform consulting services regarding employment of the following actor named in connection with the following production, without further obligation to Saddleback Community College District:

<u>No Time for</u> <u>Sergeants</u> April 9 - May 13, 1979	Art Koustik	Not to exceed \$2,000.00
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Music Appreciation Class - North Campus

February 26, 1979	Kenton Youngstom	\$ 15.00
March 19, 1979	Patricia Murphy	20.00
April 16, 1979	Craig Brown	20.00
May 21, 1979	David Searfoss	25.00

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
Pre-Business Seminar March 10 and April 21, 1979	Gary Hollaar	Not to exceed \$ 150.00 (50¢ per person)	
Financial Planning for Singles April 17, and 24 May 1 and 8, 1979	Ron Gable	\$ 200.00	-CONTINUED-
Recognition Night June 4, 1979	David Holliday Linda Michele	\$ 300.00 300.00	
Forums for Learning Workshops for Supervisors (Seven dates to be announced)	Bernie Hoff	\$1,200.00	

The above items was approved on November 27, 1978, at the honorarium of \$100.00 plus 10% of gross for each event; however, Dr. Hoff prefers to negotiate this flat rate of \$1,200 so that payment may be made sooner.

Forums for Leisure

Canoeing July 14, 21, 28, and 29, 1979	Alan Lukei	\$ 720.00 (includes canoe rental)	
Golf with a Pro (8 sections) June 18 - July 18, 1979	Instructor to be announced	\$1,760.00	
	Facility Rental	480.00	
The Inner Spaces of Running June 23, 1979	Kenneth Ravizza Brian Oldham	\$ 175.00 175.00	
Rollerskating - Disco Style June 25, July 2, 9, 16, 23, and 30	Mission Viejo Skateway	\$ 300.00	
Snapshot Photo- graphy - June 12, 14, 19 and 28, 1979	Bill and Shirlie Schreiber	\$ 300.00	
Sports Collectors Convention - July 14, 1979	Facility Rental	\$ 450.00	

<u>Event/Date</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
10 Kilometer Run September 30, 1979	Coordinator and Assistants to be named at a later date.	Not to Exceed \$ 300.00	
			-CONTINUED-
3-Man Basketball League - June 16-August 4, 1979 (Saturdays)	Dan Soller	\$ 180.00	
	Supplies	Not to Exceed \$ 100.00	
	Forfeit fee refunds:	\$ 180.00	
Sierra Backpack July 16, 30, August 2, 5, 1979	Robert Cooper	\$ 800.00	
	Two guides to be named at a later date	\$ 160.00 Each	
Catalina Island August 10-12, 1979	Boat Transportation	\$ 525.00	
	Food	\$ 700.00	
La Jolla/Scripps Institute July 25, 1979	Bus Transportation	\$ 700.00	
Pasadena Home Tour - June 24, 1979	Bus Transportation	\$ 500.00	
	Facility Rental	\$ 200.00	
Los Angeles Garment District August 23 and August 30, 1979	Bus Transportation	\$1,400.00	
March 24, 1979	Bus Transportation (Additional)	Not to Exceed \$ 300.00	
Open Recreation May 29 - August 26, 1979	A copy of the Schedule of Events and Fees is on file with these Minutes.		

(Superintendent/President Lombardi requested that the Stanislaus River Raft Trip be removed from the Agenda at this time.)

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried to approve the public program and community service items as recommended.

APPROVED

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04-09-79

The Members of the Board of Trustees were informed that the Education Code specifies that Board approval is required when making a grade change from "Credit" to a letter grade. (Letter grade changes -- from one letter to another -- do not require Board approval.)

GRADE
CHANGE

It was recommended that the following appropriate grade change, as requested by the instructor, be approved:

Student: William Cosby
Student Number 27788

Course Name Brief Calculus, Math 11
and Number Ticket Number 27195

Units: Four (4)

Grading Period: Fall 1978

Instructor Susan Spracklen

Grade Change: From "Credit" to Letter Grade
"B"

A motion was made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to approve the grade change as requested.

APPROVED

The following parking policy was presented for the consideration of the Board of Trustees:

PARKING
POLICY

Under the authority of Education Code Section 72247, the Governing Board of the Saddleback Community College District does hereby declare that, in order to maintain and provide parking services, it shall require of students and employees using the parking facilities of the District the payment of a toll in an amount not to exceed twenty dollars (\$20) per semester or forty (\$40) per fiscal year.

The toll and method of collection shall be established by the Board of Trustees prior to each academic year.

A motion was made by Trustee McKnight and seconded by Trustee Walther that this matter be laid on the table.

Roll Call Vote:

Ayes: Trustees Connolly, McKnight, and Walther
Noes: Trustees Brandt, Price, Watts, and Taylor
Abstain: None
Absent: None

A motion was made by Trustee McKnight and seconded by Trustee Walther to postpone this item until the meeting on April 23, 1979, during which time additional information would be provided as promised to the Trustees, enabling them to make a decision.

PARKING
POLICY

-CONTINUED-

Roll Call Vote:

Ayes: Trustees Connolly, McKnight, and Walther
Noes: Trustees Brandt, Price; Watts, and Taylor
Abstain: None
Absent: None

Superintendent/President Lombardi stated that this policy is being presented this evening for the consideration of the Board of Trustees. If the policy is adopted, additional information will be gathered and presented to the Trustees before such a toll and method of collection shall be established by the Board of Trustees prior to the academic year.

Trustee Connolly suggested that the policy be revised, removing all indication of monies, so as not to be confusing to the public; as Trustee McKnight had quoted from an article in a local paper which implied that a fee is currently being charged.

A motion was made by Trustee Watts, seconded by Trustee Price, and unanimously carried to adopt the Parking Policy as follows:

APPROVED

Under the authority of Education Code Section 72247, the Governing Board of the Saddleback Community College District does hereby declare that, in order to maintain and provide parking services, it shall require of students and employees using the parking facilities of the District the payment of a toll.

The toll and method of collection shall be established by the Board of Trustees prior to each academic year.

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price,
Taylor, Walther, and Watts
Noes: None
Abstain: None
Absent: None

It was recommended that the announcement of the following certificated positions for the 1979-80 academic year, with employment contingent upon the receipt of sufficient funds, be approved:

AUTHORIZATION
TO ANNOUNCE
DISTRICT
CERTIFICATED
POSITIONS

Page 15 of 22
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Certificated Requests - Main Campus:

- 1 Architecture Instructor
- 1 Construction Technology Instructor
- 1 Environmental Studies Instructor
- 1 Marine Science Instructor
- 1 Theatre Instructor

AUTHORIZATION
TO ANNOUNCE
DISTRICT
CERTIFICATED
POSITIONS

-CONTINUED-

Certificated Requests - North Campus:

- 1 Biology Instructor
- 1 Chemistry Instructor
- 1 English Instructor
- 1 Mathematics Instructor
- 1 Music Instructor

All announcement of vacancy notices will include the following statement:

Special Notice: Employment is contingent upon the District's funding capability for the 1979-80 academic year.

In response to inquiries by Trustee McKnight, Superintendent/President Lombardi explained that these are the most urgent needs, the highest priorities -- a compromise from the original requests. He stated that recommendations for employment would not be brought to the Board of Trustees until the budget is determined.

A motion was made by Trustee Watts, seconded by Trustee McKnight, and unanimously carried to approve the announcement of the certificated positions for the 1979-80 academic year, with the employment contingent upon the receipt of sufficient funds.

APPROVED

It was requested that the employment of the following full-time classified personnel be approved:

EMPLOYMENT
OF FULL-TIME
CLASSIFIED
PERSONNEL

Ratification of Employment - Saddleback College -
Main Campus

1. (Removed by the Addendum)
2. Lee Liddle, Clerk Typist II, CETA YETP In-School Youth Programs, Grade 5, Step 1, \$800 per month, pending renegotiation of contracts with the Orange County Manpower Commission, effective March 26, 1979, at no cost to the District. This is a replacement position for Sandra Cass.

It was requested that Item Number 1 be removed from the Agenda, and that the following ratification of employment - Saddleback College Main Campus - be approved:

EMPLOYMENT
OF FULL-TIME
CLASSIFIED
PERSONNEL

Salvatore Frontiero, Custodian II,
Maintenance and Operations, Grade 7,
Step 3, \$989 per month plus 4% shift
differential, effective April 9, 1979.
This is a replacement position for
Artis Simms.

-CONTINUED-
(ADDENDUM)

A motion was made by Trustee McKnight, seconded by Trustee Connolly and unanimously carried to approve the employment of full-time classified personnel as requested.

APPROVED

It was recommended that the following gifts be accepted:

GIFTS TO
THE DISTRICT

Donor

Gift

Mr. Wesley P. Martens
Mission Viejo

2 each - 23 channel CB
Transceivers
(Catalogue 21-168)
1 each - portable aerial
to Geology, Natural
Sciences Division.

Mr. Mike Reed
Vocational
Technology
Instructor

A wheelchair to Special
Services, Counseling and
Guidance Division.

A motion was made by Trustee McKnight, seconded by Trustee Walther, and unanimously carried to accept the gifts as recommended.

ACCEPTED

Donors will be notified and a certificate of appreciation will be issued.

The Members of the Board of Trustees had been informed that portions of the District's contract with Cal-Air Conditioning, contractor on the North Campus, have been determined to be in default by the construction manager and project architect. The construction manager has notified Cal-Air Conditioning of their default of portions of the contract and that if corrective action is not taken, the owner could exercise its right to carry out the work.

CONTRACT
DEFAULT -
NORTH
CAMPUS

The Trustees were further informed that if corrective action was not taken prior to Board meeting time, the construction manager and the architect would recommend corrective action to the Board. The cost of any corrective work would be paid by the owner, then reimbursed by Cal-Air Conditioning by deduct change order.

CONTRACT
DEFAULT -
NORTH
CAMPUS

-CONTINUED-

Director of Facilities Trent reported that Cal-Air Conditioning has responded and that the Construction Manager recommends that this item be removed from the agenda.

Trustee Taylor requested a motion that this matter be laid on the table at this time.

A motion was made by Trustee Watts, seconded by Trustee Walther, and unanimously carried that this matter be laid on the table at this time.

LAI D ON
THE TABLE

The following requests for transfer of budget appropriation funds were submitted for approval:

TRANSFER
OF FUNDS

<u>Department</u>	<u>Amount</u>	<u>Accounts</u>
Community Services	\$2,000.00	From: Clerk, Short-term, Salary - Forum
		To: Contract Services - Education
	\$ 185.47	To: Forum - Overtime Salary
	236.48	Clerical Substitute, Salary
	3,136.88	Student Help, Salary
	269.76	Box Office, Short- term Clerk
	<u>\$3,828.59</u>	From: Bus Transportation
	\$ 136.85	To: Academic Programs - Overtime Salary
	68.97	Books
	113.10	Mileage
	1,299.08	Conferences
	7.00	Fees
	<u>\$1,625.00</u>	From: Equipment Rental - Recreation
	\$ 500.09	To: Box Office, Part- time Instructional Aide
	22.26	Education - Books
	<u>1,433.29</u>	Forum - Office Supplies
	<u>\$1,955.64</u>	From: Equipment Rental - Education

<u>Department</u>	<u>Amount</u>	<u>Accounts</u>	<u>TRANSFER OF FUNDS</u>
Community Services	\$5,000.00	From: Forum - Guest Speakers	
	878.90	Rental of Facilities	-CONTINUED-
	<u>\$5,878.90</u>	To: Part-time Instructional Aide, Salary	
	\$ 976.74	To: Office Supplies	
	486.93	Duplicating	
	26.50	Office Supplies - Education	
	6.57	Field Trips	
	<u>\$1,496.74</u>	From: Memberships	
	\$2,483.11	To: Forum - Operating Supplies	
	1,537.95	Forum - Postage	
	614.44	Contract Services - Education	
	321.18	Forum - Equipment Rental	
	<u>\$4,956.68</u>	From: Guest Speakers	
	\$3,754.04	To: Recreation - Operational Supplies	
	3,443.06	Mag II - Equipment Rental	
	600.38	Recreation - Printing	
	182.34	Office Machine - Equipment Purchase	
	<u>\$7,979.82</u>	From: Contract Services - Recreation	
	\$1,097.61	To: Forum - Contract Services	
	105.00	Recreation - Membership	
	217.25	Recreation - Postage	
	578.53	Office Equipment	
	<u>\$1,998.39</u>	From: Forum - Clerk, Short-term, Salary	
Fine Arts	\$1,302.30	From: Continuing Education - Hourly Instructors	
		To: Field Trip - Music	

<u>Department</u>	<u>Amount</u>	<u>Accounts</u>	TRANSFER OF FUNDS
Fine Arts	\$ 800.00	From: Equipment Repair - Supplies	-CONTINUED-
	400.00	Equipment Rental	
	300.00	Equipment Rental - Music	
	250.00	Field Trip - Art	
	<u>\$1,750.00</u>	To: Student Help, Salary	
Health Sciences	\$2,970.00	From: Instructional Aide, Salary	
		To: Laboratory Technician, Salary	

A motion was made by Trustee Brandt, seconded by Trustee Connolly, and unanimously carried to approve the requests for transfer of budget appropriation funds as submitted. APPROVED

It was recommended that the items on the Awards Listing be approved for the action specified, and that payment be authorized upon delivery and acceptance of the items ordered. AWARDS

Each bidder recommended for an award has submitted the low bid meeting specifications, and all awards are within the approved budgetary allocations.

A motion was made by Trustee Watts, seconded by Trustee Price, and unanimously carried to approve the items on the Awards Listing as recommended. APPROVED

A copy of the Awards Listing is on file with these Minutes.

It was recommended that the following contract services be approved: CONTRACT SERVICES

Collective Bargaining Consultant

It was recommended that the present agreement with Biddle, Walters and Bukey for collective bargaining consultant services be amended to provide for an increase in fee from \$50 per hour to \$60 per hour, plus expenses, effective January 1, 1979.

Testing Services - Stadium Lighting Project

Twining Laboratories has been approved to provide testing services for the Stadium Lighting Project, Phase I, in the amount of \$4,398.00. It was requested that the Board of Trustees ratify additional necessary testing services performed by Twining Laboratories at a cost of \$1,149.65.

A motion was made by Trustee Walther, seconded by Trustee Watts, and unanimously carried to approve the contract services as recommended.

CONTRACT
SERVICES
APPROVED

A report of pending legislation was presented for information. Response to any bill that may be of special interest to any member of the Board of Trustees or the Administration was invited by the Assistant Superintendent/Business.

LEGISLATIVE
REPORT

INFORMATION

The Members of the Board of Trustees were informed that the individual contractors for the following construction projects have been approved for full payment, and Notices of Completion have been filed on the respective contracts.

ACCEPTANCE
OF
CONSTRUCTION
PROJECTS

It was recommended at this time that the Board of Trustees accept as 100% complete the following construction projects at the total construction cost shown:

(ADDENDUM
TO THE
AGENDA)

Music Arts Facility	\$3,096,471.00
Library Remodel, Phase II	471,553.33
Automotive Yard	84,383.20

It was further recommended that the Assistant Superintendent/Business be authorized to withhold the sum of \$30,000 from the final payment to Shirley Brothers, Inc., General Contractor, for the Music Arts Facility, as security for the performance of the maintenance items covered by the guarantee provisions of the construction contract.

A motion was made by Trustee Price, seconded by Trustee Connolly, and unanimously carried to accept as 100% complete the above-noted construction projects at the total construction cost shown; and that the Assistant Superintendent/Business be authorized to withhold the sum of \$30,000 from the final payment to Shirley Brothers, Inc., General Contractor, for the Music Arts Facility, as security for the performance of the maintenance items covered by the guarantee provisions of the construction contract.

APPROVED

The meeting was adjourned at 10:10 p.m.

ADJOURNMENT

The Board of Trustees convened to Executive Session at 10:15 p.m. and reconvened to Regular Session at 10:25 p.m.

EXECUTIVE
SESSION

A motion was made by Trustee McKnight, seconded by Trustee Price, and unanimously carried to approve the request of Stanley Van Spanje, Instructor in the Vocational Technology, Automotives, for a one-year leave of absence without pay, effective for the 1979-80 academic year.

The next regular meeting of the Board of Trustees is scheduled to be held on Monday, April 23, 1979.

R.G. Lombardi

R. A. Lombardi, Secretary of the Board of Trustees

REGULAR SESSION
CERTIFICATED
PERSONNEL -
LEAVE OF ABSENCE
APPROVED

SCHEDULE
OF MEETINGS