

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

March 14, 1977 - 7:30 p.m.
Library-Classroom Complex - Room 212
28000 Marguerite Parkway

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mr. Greinke led the audience in the Pledge of Allegiance and Mr. Taylor gave the Invocation.

REGULAR MEETING

Present:

PRESENT

Mrs. Norrisa P. Brandt, President
Mr. Frank H. Greinke, Vice-President
Mr. Lawrence W. Taylor, Clerk
Mr. Patrick J. Backus, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
Mr. Roy N. Barletta, Business Manager
Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Absent:

ABSENT

Mrs. Donna C. Berry, Member

Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, to adopt the Agenda with the following addendum:

AGENDA ADOPTED

Report on Collective Bargaining Meeting with the
Saddleback Community College District Faculty Association

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, to approve the Minutes of the Regular Meeting of February 28, 1977, and the Minutes of the Special Meeting of March 4, 1977, as presented.

MINUTES APPROVED

Mrs. Brandt read a note from Mrs. Marshall, which had been addressed to her as the President of the Board of Trustees, extending appreciation for the flowers sent for the services for Trustee Marshall.

REPORTS AND
COMMUNICATIONS

TRUSTEES

Mrs. Brandt stated that she is pleased to hear that Fluor Corporation and Saddleback College are working together to place job applicants.

Mr. Vern Hodge, Student Personnel Services' Career Placement Specialist, reported on his attendance at the Fluor Test and Interview for its Designer Training Program on Saturday, March 12, 1977.

REPORTS AND
COMMUNICATIONS

TRUSTEES

Mrs. Brandt welcomed and introduced the newly elected trustees:

-CONTINUED-

Professor Eugene C. McKnight, Trustee District Number 4, and Mr. William Watts, Trustee District Number 2.

Mr. Robert Price, Trustee District Number 5, arrived later during the meeting.

Mr. Taylor stated that Basketball Coach William Mulligan and all of the members of the basketball team should be commended for winning the conference and for representing the College extremely well. Superintendent/President Lombardi will prepare a letter of congratulations from the Board of Trustees, as its Secretary. Mr. Taylor announced that the play-offs will be held in Fresno beginning on March 17.

Mr. Greinke stated that during his attendance at basketball games he has found that it is difficult to walk on the road or in the mud from the parking areas to the Gymnasium-Physical Education Complex. He requested that this problem be resolved. Mr. Blurock, Architect, said that walkways were planned with the grading and paving contracts to be awarded this spring.

Mr. Greinke also requested that the necessity for speed bumps be reevaluated, as he feels that they are an unnecessary irritant, making attendance at College functions less desirable for members of the public.

Mrs. Brandt stated that the lack of sufficient lighting at places on campus is also potentially dangerous and should be checked. Superintendent/President Lombardi replied that photo-cell lighting, which will react to lack of light, is planned to be used as construction progresses.

Mr. Greinke proposed that the Board of Trustees plan an official testimonial in honor of retiring Trustee Backus, one of the founders of the College, in order to show appreciation for the excellent job he has done during his ten years of service. Mr. Backus thanked Mr. Greinke for the thought, but stated that he would prefer that this not be done.

Superintendent/President Lombardi reported on a letter he had received from the Chancellor's Office, California Community Colleges, indicating the total state-supportable cost for construction and equipment for the swimming pool facilities to be \$360,827; the State's share being 50.80%.

SUPERINTENDENT/
PRESIDENT

Superintendent/President Lombardi distributed a copy of a table prepared by the California Community Colleges entitled "Summary of General Fund Income - Fiscal Year 1975-76" for information. A copy is on file with these Minutes.

REPORTS AND
COMMUNICATIONS

SUPERINTENDENT/
PRESIDENT

He requested that his assistant, Dr. Hart, present an up-date on change orders.

-CONTINUED-

Dr. Hart stated that he and the Architect, Mr. Blurock, will respond to questions pertaining to change orders submitted for approval this evening for the Music Arts Facility and the Track and Field when Board Report Number 384 is considered.

He stated that future change orders will include the art yard, the car kiln, side stage curtains, and service road/paths.

Mr. Blurock displayed charts and indicated the intended improvements to the paths to alleviate the problems previously discussed.

Dr. Minch, President of the Academic Senate, did not have a report to present. He mentioned that he feels that the speed bumps are useful, even though he agrees that they are a nuisance.

ACADEMIC SENATE

A representative of the Associated Student Body was not present.

ASB

Mrs. Randall, Chapter President of the California School Employees Association, and Mr. Suarez, Vice-President, were present but did not have a report to present.

CALIFORNIA
SCHOOL EMPLOYEES
ASSOCIATION

Mr. Brennan, President of the Faculty Association, was present. He stated that he feels that the Board of Trustees' vote to have a member of the Board on the negotiating team will facilitate communication.

FACULTY
ASSOCIATION

There were no comments from the public relating to items not on the Agenda.

PUBLIC

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT
CALENDAR

Mr. Greinke requested that Board Report Number 378, Classified Personnel - Regular Actions, be removed from the Consent Calendar.

AMENDED

Motion by Mr. Greinke, seconded by Mr. Backus and unanimously carried, to approve the Consent Calendar as follows:

APPROVED

Attendance at the following conferences, meetings, etc., with actual and necessary expenses paid, was unanimously approved:

ATTENDANCE
AT CONFERENCES

Norrisa P. Brandt	Woodbridge Village Association Meeting Irvine, California	ATTENDANCE AT CONFERENCES
Frank H. Greinke	March 2, 1977	
Patrick J. Backus	Ernest G. Lake Annual Leadership Conference California State University, Fullerton	-CONTINUED-
	March 18, 1977	
Lawrence W. Taylor	California Community and Junior College Association - Board of Directors' Meeting Sacramento, California	
	May 13-14, 1977	
Lawrence W. Taylor	Sunkist-State JC Championships Fresno, California	
	Beginning March 17, 1977	

The following curricular additions:

CURRICULAR
ADDITIONS

Health Sciences

AH226	Common Medical Emergencies
Gerontology 165	Communicative Handicaps of the Elderly
Emeritus Institute	
301	Assertive Skills for Older People
302	Establishing a Lifestyle for Age Prevention

Business Sciences

Business 310	Understanding That Corporate Statement
Business 311	Business Vocabulary You Can Use
HE 250A, B, C, D	Consumer "Know How" for Limited Budgets

Vocational-Technology

Amateur Radio - Introduction
Amateur Radio - Advances

Approval of the submittal of an application for the Title II-A College Library Resources Grant, in the amount of approximately \$5,000, for which information was provided at the meeting on February 28, 1977.

GRANTS

The Certificate of Achievement awarded to the following:

CERTIFICATE
OF
ACHIEVEMENT

Stephen L. Logan	Administration of Justice-General
James N. Venegas	Administration of Justice-Law Enforcement
Steven E. Tyler	Real Estate
Gloria Jean De Maggio	Early Childhood Education
Daniel E. Crockett	Administration of Justice-Law Enforcement
Rebecca Anne Fulk	Administration of Justice-Law Enforcement
Billy K. Cornette	Real Estate
Leigh Cherry	Business Management
Richard V. Felde Sr.	Business Management

The following items:

PUBLIC PROGRAMS
AND
COMMUNITY SERVICES

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>
<u>Fine Arts</u>		
Lecture to be given on "Film Criticism" on March 30, 1977.	Colin McCurdy	\$100.00
Guest soloist for rehearsal and concert to be held on May 15, 1977.	Diane Pilcher (replacing Florine Hemmings)	\$100.00
<u>Community Services</u>		
Workshop for Interdisciplinary Studies, Women's Studies, and English Departments to be held on May 4 and 5, 1977	Charlotte Lee	\$200.00
Speakers for the Women's Studies Guest Lecture Series:		
"Jung's View of Women" March 21, 1977	Monte Christiansen	\$ 20.00
"Temporary Employment" March 22, 1977	June Welsh	\$ 20.00
"Assertion Training" March 23, 1977	Linda Yeargan	\$ 20.00
"The Double Standard of the Law" - March 28, 1977	Pamela Bigelow	\$ 20.00
"Feminist Publishing-Social Protest" - March 30, 1977	Lyn Chevli	\$ 20.00
"Job Search" April 12, 1977	Clella Klinge	\$ 20.00
"The Orange County Job Market" - April 14, 1977	Judy Bartholomew	\$ 20.00
"Communications Between Men & Women" - April 20, 1977	Diane Tunis	\$ 20.00
"Myth of Feminine Evil" April 26, 1977	Mikel Garcia	\$ 20.00
"The Interviewing Process" May 3, 1977	Darlene Fields	\$ 20.00
"Sexual and Domestic Violence" April 11, 1977	Carolyn Whitehorn	\$ 20.00

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
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Community Services - Continued

"The Equal Rights Amendment" - April 18, 1977	Carol Prismon	\$ 20.00	-CONTINUED-
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Guest lecturer to appear before the Interdisciplinary Studies II Core Course on March 29, 1977.	Robert Fresco	\$ 50.00	
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The following certificated personnel regular actions:

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

Employment

Dixie Bullock was employed as a full-time instructor for the Division of Health Sciences and Gerontology, beginning April 4, 1977, Class V, Step 12.

Robert W. Ferguson was appointed AOJ Program Coordinator, effective March 15, 1977.

Resignation

The resignation of Naomi F. Payne, Nursing Instructor, was accepted, effective March 1, 1977.

The following persons were appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1976-77 academic year at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Bartlett, Jonathon	M.S.	Pharmacy in Nursing	\$13.50/Hr.
Barmettler, Janet	B.S.	Interior Design	\$13.00/Hr.
Brown, Gerald W.	M.A.	Sociology	\$13.50/Hr.
Musch, Robert	A.A. (Cred)	Emergency Medical Training	\$13.00/Hr.
Rothman, Shirley	Cred. (Voc)	Gerontology	\$13.00/Hr.
Upton, Barbara	Cred.	Photography	\$13.00/Hr.
Weeks, Robert	M.S.	Mathematics	\$14.75/Hr.
Beckman, Richard	Cred. (Voc)	Administration of Justice	\$13.00/Hr.
Picco, James	J.D.	Administration of Justice	\$15.25/Hr.

The following persons were appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1977 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>	<u>EXTENDED DAY/ SUBSTITUTE INSTRUCTORS</u>
Chalfant, Janice	M.S.	Gerontology	\$13.50/Hr.	
Hawk, Patricia	B.F.A.	Interior Design	\$13.00/Hr.	-CONTINUED-
West, John R.	Ed.D.	Social Science	\$15.25/Hr.	

The following, previously employed extended day instructor was appointed on an "if-and-as-needed" basis for the 1976-77 academic year at the hourly rate stipulated in the salary schedule, at the class to which he is qualified.

Kleckner, Marvin	Cred. (Voc)	Business "Operation Job Search"	\$13.00/Hr.
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Progress Payment Request Number 10, on the Music-Arts Complex, as presented by Shirley Bros., Inc., was approved: PROGRESS PAYMENT

Revised Contract Amount - \$2,943,979.00

Total due on earned to date	\$1,447,712.05
Less 10% retention	144,771.21
Net due on earned to date	<u>\$1,302,940.84</u>
Less previous payments	1,112,358.87
Amount due this request	<u>\$ 190,581.97</u>

Purchase Orders 27386 through 27580, totaling \$105,918.76, were approved and payment was authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

District Warrants 33171 through 33392, totaling \$101,946.87, were approved and ratified for payment. PAYMENT OF BILLS

Payment of personnel services was ratified as follows: PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	8A*	\$ 471,538.31
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*Constitutes the payroll identification of the certificated employees paid in this period, named on the list on file in the business office.

It was recommended that the Board of Trustees authorize the application for the operation of, and advance planning funds from the County of Orange for running a Summer Youth Program. It was also recommended that the Board authorize hiring a coordinator for the program whose salary is reimbursable to the District. This Program will be operated under the Comprehensive Employment and Training Act (CETA). It will involve no expense to the College other than limited use of District transportation and classrooms. CETA PROPOSAL -
SUMMER YOUTH
PROGRAM

Mr. Jay introduced Dr. Jack Harlow, representing the Orange County Manpower Commission, to explain the Program. He asked that, if the Program is approved, a letter be prepared to be presented to the Manpower Commission at its next regular meeting.

Motion by Mr. Taylor, seconded by Mr. Backus and unanimously carried, to authorize the application for the operation of a Summer Youth Program, advance planning funds from the County of Orange for running it, and the hiring of a coordinator for the program whose salary is reimbursable to the District. This Program will be operated under the Comprehensive Employment and Training Act (CETA). It will involve no expense to the College other than limited use of District transportation and classrooms.

CETA PROPOSAL -
SUMMER YOUTH
PROGRAM -

-CONTINUED-

APPROVED

The following curricular additions were submitted for information. Approval will be requested at the next regular meeting:

CURRICULAR
ADDITIONS

Health Sciences

Gerontology 130 Gerontology Services Administration
Gerontology 270 Teaching Aging at the Grade School Level
AH 228 The Health Record in the Skilled Nursing
Facility
AH 230 Emergency Room Nursing Theory
AH 231 Emergency Room Nursing Practice

Natural Sciences

MS 267 Basic Scuba Diving

Business Sciences

Management 275 Making It Count

Mr. Greinke requested that, prior to presentation for a second reading, the title "Teaching Aging at the Grade School Level" be revised.

INFORMATION

It was recommended that the calendar for 1977-78 be approved by the Board of Trustees as presented.

1977-78
CALENDAR

Mr. Greinke questioned how closing the campus for four weeks can be justified. He recommends twelve-month utilization of the facilities on a full-time basis - for education or even community services - in order to return the taxpayers' money. He does not feel that the facilities were utilized to the fullest last year.

The in-service training period last year was discussed.

Mr. Jay spoke of the college, divisional, interdivisional, and individual projects that were pursued last year during the in-service training period. He stated that student registration also took place during this period rather than during final examinations, and that Saddleback College is one of the few colleges which held two summer sessions, thereby using facilities almost constantly. Mr. Jay stated that some short-course "intersessions" are being considered for next year.

Dr. Minch, who had participated in a project, stated that he feels that last year provided some ideas for this year and that by the third year Mr. Greinke's objections will be removed.

1977-78
CALENDAR

-CONTINUED-

Mr. LaBonte, Division Director of Fine Arts, told of the math contest which was conducted during this time, which would not have been possible without the available facilities. He stated that he feels that the concern is shared and that resolutions are being worked upon.

Mr. Gilbert, Assistant Director of Maintenance, stated that the Maintenance Department appreciated this time as it was able to do what could not be done while classes were being held.

Mrs. Brandt suggested that a report be presented on the plans for this year.

Mr. Jay stated that an evaluation of this year's program will be prepared within one month.

Motion by Mr. Taylor, seconded by Mr. Backus and carried, that the 1977-78 Calendar be approved as presented.

APPROVED

Mr. Greinke was opposed.

The Board of Trustees was informed that Saddleback College has participated in CETA Projects under the Orange County Manpower Commission for the past three years. This Act is now being expanded to include additional slots under Title VI, Public Service Employment.

TITLE VI -
PUBLIC SERVICE
EMPLOYMENT

It was recommended that authorization be granted to submit a proposal to the Orange County Manpower Commission for approximately 30 to 40 slots under Title VI, Public Service Employment.

The District will identify unmet campus needs to be addressed by Title VI and will recruit and hire through regular employment channels those persons to be placed. The Project is fully funded covering both wages and fringe benefits.

Motion by Mr. Taylor, seconded by Mr. Backus and unanimously carried, that authorization be granted to submit a proposal to the Orange County Manpower Commission for approximately 30 to 40 slots under Title VI, Public Service Employment.

APPROVED

The Board of Trustees was informed that the 1976-77 Sabbatical Leave Committee had met on February 22, 1977. After reviewing the applications, it was unanimously agreed that the five faculty members who had applied be granted a sabbatical leave for the 1977-78 academic year.

SABBATICAL
LEAVE

It was, therefore, recommended that the Board of Trustees grant the following, eligible faculty members a sabbatical leave during the 1977-78 academic year:

Dona Anderson	Spring Semester, 1977-78	SABBATICAL LEAVE -CONTINUED-
Vincent McCullough	Spring Semester, 1977-78	
Thomas Meyer	Fall Semester, 1977-78	
Dorothy Spidell	Fall Semester, 1977-78	
Lee Walker	One full year, 1977-78	

At Mr. Greinke's suggestion, in particular for the benefit of the new Trustees, Superintendent/President Lombardi explained the Board of Trustees' policy concerning sabbatical leaves.

Motion by Mr. Backus, seconded by Mr. Taylor and carried, that the foregoing, eligible faculty members be granted a sabbatical leave during the 1977-78 academic year. APPROVED

Mr. Greinke was opposed.

It was recommended that the following classified personnel regular actions be approved by the Board of Trustees: CLASSIFIED PERSONNEL - REGULAR ACTIONS

Ratification of Employment

1. Sandra Lynn Hoffmeister, Instructional Aide, Office of Instruction/Continuing Education, Grade 20, Step 1, \$693.00 plus \$12.00 shift differential for a total of \$705.00 per month, effective February 28, 1977.
2. Ruth G. Putnam, Clerk Typist I, Procurement and Stores, Grade 18, Step 3, \$725.00 per month, effective March 7, 1977. Mrs. Putnam is the wife of Hamilton Putnam, employed by the District as Locksmith.
3. Ralph Silva, Custodian II, Grade 25, Step I, \$778.00 plus \$25.00 shift differential for a total of \$803.00 per month, effective March 14, 1977.
4. George A. McElroy, Maintenance II - Heating and Air Conditioning, Grade 35, Step 3, \$1071.00 per month, effective March 14, 1977.
5. Cecilia J. Hicks, Clerk Typist Substitute, \$3.946 per hour, effective March 1, 1977, on an if-and-as-needed basis.
6. Jean M. Lukas, Clerk Typist Substitute, \$3.946 per hour, effective March 10, 1977, on an if-and-as-needed basis.

Change of Status/Reclassification

7. Terrance L. Hall, Warehouse Utility Person, Grade 28, Step 2, \$872.00 per month, effective March 14, 1977. Mr. Hall has been employed as Custodian II and is the husband of Mary Kay Hall, employed by the District as an Account Clerk II in the Office of Financial Aids.

8. Nadine Ketels, reclassification from Clerk Typist I to Clerk Typist II in the Division of Business Sciences, Grade 20, Step 3, \$760.00 per month, effective March 15, 1977.
9. Steve Miller, Warehouse Person, Grade 30, Step 4, \$1,001.00 per month, effective March 7, 1977. Mr. Miller has been employed as Warehouse Utility Person.
10. Carol Sewell, Secretary Substitute, \$4.839 per hour, effective February 22, 1977. Mrs. Sewell has previously been approved as Clerk Typist Substitute.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
-CONTINUED-

Employment of Clerk - Short Term 1976-77

11. It was recommended that the following individual be employed as Clerk - Short Term on an as-needed basis at the rate of \$3.25 per hour, effective December 20, 1976. The hours will be determined by the appropriate administrator and budget.

Employment - Professional Model

12. Luch Ahlbrandt, Professional Model, as needed, \$4.50 per hour, effective March 7, 1977.

Resignation/Termination

13. Charlene Raffaelli, Instructional Aide, Office of Instruction/ Continuing Education, effective March 1, 1977. Mrs. Raffaelli has accepted a position with Continental Airlines.
14. Loretta Tangye, Clerk Typist II, Office of Instruction, effective March 11, 1977. Mrs. Tangye is resigning due to medical reasons. It was recommended that she be employed as a Clerical/Secretary Substitute on an if-and-as-needed basis.
15. Gerline Hall, Clerk Typist II, Division of Natural Sciences, effective March 18, 1977. Mrs. Hall is resigning so that she may be home with her family. It was recommended that she be employed as a Clerical/Secretary Substitute on an if-and-as-needed basis.

Leave of Absence

16. Linda Lusardi, Clerk Typist II, Procurement and Stores, requests maternity leave commencing March 14, 1977, continuing through June 13, 1977, pending doctor's consent.

Accumulated Vacation Leave Carry-Over Request

17. It was recommended, per the request of Vladimir Kubr, Senior Lab Technician, Division of Natural Sciences, that he be permitted to carry over 4-1/4 days of accumulated vacation leave to the 1977-78 academic year.

Employment - Student Employees

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
-CONTINUED-

18. Student Employees, as needed, \$2.50 per hour:

Gary Adamson	David A. Lewis
Leigh S. Baker	James Lorden
William V. Becker	Maureen Elizabeth Lorden
Renise Bentley	Cindy Mesa
Colleen Brinkley	Robert M. McKinley, II
Charlene Brown	Richard Lamar Maynard
Stephanie M. Campbell	Carla Pike
Gregory A. Chastain	C. Antonio Provost
Dawn L. Chilton	Angel Puente
Robin Linn Cliver	Kim A. Ritorto
Genevieve Hallen	Cindi Lynn Spears
Lisa Hazell	Susan Swarthout
Kelly T. Hughes	Peggy Kathleen Weathers
Michelle Jennings	Nancy Marie Zealey

Mr. Greinke had requested that this item be removed from the Consent Calendar in order to request further information concerning Item 17: Accumulated Vacation Leave Carry-Over Request. He stated that he does not wish to set a precedent by granting this request, and requested that, in the future, a board policy covering this type of request be presented to the Board.

Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, that the classified personnel regular actions be approved as presented.

APPROVED

Superintendent/President Lombardi stated that The Irvine Company's Board of Directors has met and approved the material concerning the northern site and that escrow papers should be received by the District on Wednesday, March 16, 1977. They will be taken to County Counsel for its opinion and, upon return, presented to the Board of Trustees for review and approval.

NORTHERN SITE

Mr. Greinke stated that The Irvine Company is a reluctant seller and that he is not pleased that they are preparing the escrow papers, as direction was given to do the ultimate to secure the property. He feels that this could lead to eventual loss of the property at the Myford/Bryan location.

Superintendent/President Lombardi presented a copy of the Pre-Preliminary Soils and Foundation Investigation report to the Trustees. This report for the Myford Road and Bryan Avenue proposed campus site was prepared by the Irvine Soils Engineering and Testing Laboratory and is dated March 10, 1977. He stated that no major problems have been discovered from these tests. A copy of the report is on file in the Business Office.

INFORMATION

It was recommended that the Board of Trustees authorize the installation of an acid resistant sink with glass pipes in the Microbiology Preparation Room at a cost of installation not to exceed \$1,500.00.

MICROBIOLOGY
PREPARATION
ROOM

The safe conduct of classes in Microbiology requires an acid washing of pipettes used in laboratory instruction; the alternative is to use and discard plastic pipettes, a procedure now being used which is expensive and less satisfactory.

Motion by Mr. Backus, seconded by Mr. Greinke and unanimously carried, to authorize the installation of an acid resistant sink with glass pipes in the Microbiology Preparation Room at a cost of installation not to exceed \$1,500.00.

APPROVED

The following proposed Board Policy revisions were presented for information; approval will be requested at the next regular meeting:

BOARD POLICY
REVISIONS

1. It was recommended that the following section be added to Board Policy 1311, "Use of School Property for Public Purposes."

1311.15 Animals and/or pets on campus

No animals and/or pets of any kind or description are allowed within the boundaries of the campus. This restriction also applies to animals and/or pets confined in any vehicle parked within campus boundaries. In connection with special class assignments, the Dean of Students may give approval to a student to bring an animal and/or pet on campus. When such approval is given, the student shall control and supervise the animal and/or pet at all times while on campus.

2. The campus Traffic and Parking Regulations have been completely revised and were submitted for a first reading. The complete revision of these regulations is necessary to incorporate changes in parking areas and in traffic regulation procedures that have occurred over the past several years.

Traffic and Parking Regulations are presently included in the Student Section as Board Policy 5403, and it was recommended that this policy be rescinded effective May 31, 1977, and that the revised Traffic and Parking Regulations be included in the Business Section as Board Policy 3450, under "Operations", effective June 1, 1977.

INFORMATION

Correspondence from the Orange County Counsel concerning the matter of D & M Grading Company versus Saddleback Community College District was presented to the Trustees. The letter expresses an opinion on the request of Berry Construction Company for a waiver on a clause of the agreement between the District and Berry Construction. The Board of Trustees was requested to take action upon the request of Berry Construction Company.

D & M GRADING
COMPANY VS.
THE DISTRICT

Mr. Taylor asked what is the opinion of the insurance attorney representing the District. Mr. Barletta replied that he has no objection to the District granting Berry Construction Company's request.

Mr. Greinke made a motion to table this matter at this time.

Mr. Backus stated that he feels that a stand should be taken.

Motion by Mr. Backus, seconded by Mr. Greinke and unanimously carried, that the request of Berry Construction Company for a waiver on a clause of the agreement between them and the District in the matter concerning D & M Grading Company versus Saddleback Community College District be denied.

WAIVER
DENIED

It was recommended that the following requests for transfer of funds be approved by the Board of Trustees:

TRANSFER
OF FUNDS

1. The Business Sciences Division's submittal of a request to transfer \$200.00 from the Home Economics "Contract Services" Account to the Home Economics "Conference/ Meeting" Account
2. The Associate Dean of Academic Programs' submittal of a request to transfer \$200.00 from the "Supplies" Account to the "Conference/Meeting" Account in order to provide funds to visit the Community Information and Community Service Departments at Foothill and DeAnza Colleges
3. The Associate Dean of Occupational Programs' submittal of a request to transfer \$932.00 from the Work Experience "Mileage" Account to the Work Experience "Conference/ Meeting" Account in order to provide funds to have representatives at Placement Conferences and Work Experience Conferences scheduled during the balance of this fiscal year.

Motion by Mr. Greinke, seconded by Mr. Backus and unanimously carried, that the requests be granted.

APPROVED

It was recommended that the following change orders be approved as submitted:

CHANGE
ORDERS

Music Arts Facility - Change Order Number 5

CHANGE ORDERS
-CONTINUED-

Change Order Number 5 covers 11 items with a net increase in the contract amount of \$27,112.00. Time extension for this change order is to be determined at a later date.

Original Contract Price	\$2,940,500.00
Change Order Number 1 (08-02-76) Deduct	(6,087.00)
Change Order Number 2 (08-30-76) Add	322.00
Change Order Number 3 (10-11-76) Add	9,566.00
Change Order Number 4 (01-11-77) Add	9,699.90
Change Order Number 5 (03-08-77) Add	27,112.00
Revised Contract Price	<u>\$2,981,112.90</u>

The completion date at the present time is July 28, 1977

Track and Field - Change Order Number 2

Change Order Number 2 covers 4 items at a net increase in the contract amount of \$9,693.00.

Original Contract Price	\$ 288,616.00
Change Order Number 1 (10-18-76) Deduct	(28,770.00)
Change Order Number 2 (03-08-77) Add	9,693.00
	<u>\$ 269,539.00</u>

A time extension of 30 days is requested, making the completion date April 18, 1977.

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried that the change orders be approved as submitted.

APPROVED

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

1. Bid Number R-3645 - Biology Supplies - Science

Van Waters & Rogers	\$ 24.75
Sargent-Welch Scientific	45.68
Scientific Products	218.76
Curtin Matheson Scientific	271.48
Fisher Scientific Company	506.04
Macmillan Science Company, Inc.	1,185.86
	<u>\$2,252.57</u>

2. Bid Number R-4456 - Underwater A/V Marine Science Equipment - Science

Jaymar Engineering Services	\$6,148.00
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|----|--|-------------|
| 3. | Bid Number R-04747 - Teletypewriter - Mathematics and Engineering | AWARDS |
| | Teletype Corporation | -CONTINUED- |
| | | \$1,468.10+ |
| 4. | Bid Number R-17393 - Remodeling of Computer Room - Buildings and Grounds | |
| | Clark Glass and Mirror Company | \$1,571.56 |
| 5. | Bid Number 256 - Air Conditioning, Science-Math Greenhouse - Science | |
| | Bowers Air Conditioning | \$8,792.00 |
| 6. | Bid Number 268 - Photo/Typesetter Rental - CETA Printer Training | |
| | Addressograph/Multigraph | \$1,455.00 |
| | \$485.00 per month - April 1, 1977/June 30, 1977 | |

Ratification

- | | | |
|----|---|------------|
| 1. | Bid Number R-04435 - Material and Labor for Rigging of Rok II - Science | |
| | D. C. Marine, Inc. (Funded by the Tatman Foundation donation) | \$4,961.64 |
| 2. | Bid Number R-05917 - Gasoline - Buildings and Grounds | |
| | Standard Oil Company of California | \$1,782.12 |

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, that the awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered. APPROVED

The Members of the Board of Trustees were informed that following the action taken by the Board of Trustees at its meeting of March 4, 1977, the Board's Representatives met with the Negotiation Team of the Saddleback Community College District Faculty Association and Mr. Thomas McCarthy, the Mediator appointed by the Educational Employment Relations Board. The Board's counter-proposal was discussed with the Faculty Association's Negotiation Team and it was presented to them in writing at their request. Mr. Paul Brennan informed the Board of Trustees' Representative that the Faculty Association had voted "50" to "0" to reject the Board's counter-offer. He also mentioned that part-time members were yet to be polled, but the final outcome would not be changed. Based upon Mr. McCarthy's declaration that fact finding is appropriate to the resolution of the impasse, fact finding will be requested. COLLECTIVE BARGAINING

Mr. Taylor stated that 50 votes, in his estimation, do not constitute a majority of the faculty. He feels that the Board of Trustees should go back to the faculty and request that they make an effort to give a better representation of how they feel.

COLLECTIVE
BARGAINING
-CONTINUED-
INFORMATION

Ms. Susan Ingstad, Mathematics and Engineering Faculty Member, stated that the number is representative of the faculty. The law reads that only those faculty members of the unit may vote; having 90 members, full and part-time, with 50 in attendance at the meeting, 50 is representative of all members of the faculty, she stated.

Mr. Greinke stated that at the meeting last Friday he voted no to the counter-proposal because he is critical that the mediator sent to represent the difference between the teachers' union and the faculty is a retired officer and organizer of a union. That is not the way differences are going to be settled, he said.

Mr. Taylor stated that he would like to see the Board of Trustees resolve this situation with the employees.

Mrs. Brandt asked if formal notice from the faculty has been received and what would be the fact-finding calendar. Mr. Barletta replied that formal notice had not been received from the faculty; Superintendent/President Lombardi stated that he has been informed that fact-finding would take between 30 and 60 days.

Mr. Kero, Natural Sciences Faculty Member, stated that a reply has been drafted indicating the reasons for not accepting the offer and that the administration should receive it tomorrow.

Mrs. Brandt requested that this be sent to the Trustees when it is received and that everything be done to expedite this on both sides.

Superintendent/President Lombardi asked if in legal counsel's opinion fact-finding should proceed, does the Board of Trustees approve. Mrs. Brandt replied that she believes it must.

In Mr. Brennan's absence, Mr. Kero stated that he understands that Mr. Brennan has contacted Mr. McCarthy, the Mediator, and informed him of the results of the meeting and believes that Mr. McCarthy is going to recommend fact-finding.

The Board of Trustees convened to Executive Session at 9:30 p.m. and reconvened to Regular Session at 9:50 p.m.

EXECUTIVE SESSION
REGULAR SESSION

The following action had transpired during Executive Session:

A report prepared by the Administrative Law Judge presiding at the hearing of Artis R. Simms, held on February 25, 1977, was presented to the Board of Trustees. It was recommended that the Board approve the proposed decision of the Law Judge and that the Order of Adoption of the Proposed Decision be executed. A copy of this report is on file in the Business Office.

EMPLOYEE HEARING

Motion by Mr. Taylor, seconded by Mr. Backus and unanimously carried, to approve the proposed decision of the Law Judge contained in the report prepared by the Administrative Law Judge presiding at the hearing of Artis R. Simms, held February 25, 1977, and that the Order of Adoption of the Proposed Decision be executed.

EMPLOYEE HEARING
-CONTINUED-

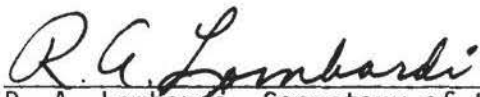
Proposals to conduct the annual audit of the District's financial records for the fiscal year ending June 30, 1977, were review, and no action was taken.

DECISION OF
THE LAW JUDGE
APPROVED

There being no further business, the meeting was adjourned at 9:55 p.m. until March 28, 1977, at 7:30 p.m.

DISTRICT
AUDITOR
-NO ACTION-

ADJOURNMENT



R. A. Lombardi, Secretary of the Board of Trustees