

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California

PUBLIC / FILE

MINUTES OF THE GOVERNING BOARD

March 12, 1979 - 7:30 p.  
Library-Classroom Complex -- Room 105

The Regular Meeting of the Board of Trustees was called to order by Trustee Taylor and he led the audience in the Pledge of Allegiance. Trustee McKnight gave the Invocation.

CALL TO ORDER

Present:

PRESENT

- Mr. Larry W. Taylor, President
- Mr. Robert L. Price, Vice-President
- Prof. Eugene C. McKnight, Clerk
- Mrs. Norrissa Brandt, Member
- Mr. John C. Connolly, Member
- Ms. Harriett S. Walther, Member
- Mr. William L. Watts, Member
- Miss Nanci Ormasa, Student Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Assistant Superintendent -  
Business Services
- Dr. Edward A. Hart, Assistant Superintendent -  
Provost, North Campus
- Mr. William O. Jay, Dean of Instruction
- Mr. Jack A. Swartzbaugh, Dean of Students
- Mr. Donald L. Trent, Director of Facilities

STAFF MEMBERS

A motion was made by Trustee Walther, seconded by Trustee Connolly, and unanimously carried to adopt the Agenda with the following addendum to the Agenda:

AGENDA ADOPTED

WITH ADDENDUM

Board Report 609 - Radio Station KSBR -  
Compliance with California  
Environmental Quality Act

(It will be considered prior to Board Report 608, which is an informational report.)

A motion was made by Trustee Brandt, seconded by Trustee Connolly, and unanimously carried to approve the Minutes of the Regular Meeting of

MINUTES APPROVED

February 26, 1979, with the addition of a notation stating that Trustee Brandt had, in fact, arrived at the Board Meeting at 8:08 p.m., as indicated in the Call to Order, which was after the Public Reports and Communications and prior to the consideration of the Resolutions of Commendation.

MINUTES APPROVED  
AS CORRECTED

Trustee Walther stated that, as Delegate Assembly Representative to the California Community and Junior College Association (CCJCA), she had received a letter indicating that there are a number of vacancies on various CCJCA commissions. She shared this information with the other Trustees, and asked that the matter be acted upon later during this meeting.

REPORTS AND  
COMMUNICATIONS  
TRUSTEES  
CCJCA  
Commissions

She reported on her attendance at a meeting in Tustin, which had been called by the Mayor of Tustin. A number of city officials and administrators had been invited to discover and discuss the mutual needs of our community and how they can be met by working together.

Meeting  
called by the  
Mayor of Tustin

She stated that she had received notification of a meeting of the Orange County Trustees to be held on March 15, 1979. She requested approval to attend this meeting, asking that it be added to the Agenda this evening.

Meeting of the  
Orange County  
Trustees

Trustee Taylor stated that, because the meeting of the Orange County Trustees with representatives of the California Postsecondary Education Commission last year had been considered in violation, Assistant Superintendent Barletta had been requested to check the validity of this meeting. This date he had received concurrence from County Counsel; thus, any Trustee wishing to attend may do so. The item will be placed on the next Agenda to be formally recorded in the Minutes.

Trustee Taylor suggested that the Board of Trustees appoint a Trustee to represent the Saddleback Community College District at the Joint Powers Meetings in Tustin. As Chairman of the Board of Trustees, he appointed Trustee Walther to be the representative of the Saddleback Community College District. There was no objection.

Trustee Walther  
Representative  
at the Joint  
Powers Meetings  
in Tustin

Trustee Taylor suggested that the Board of Trustees appoint a Trustee to represent the Saddleback Community College District at the meetings of the Orange County Trustees. As Chairman of the Board of Trustees, he appointed Trustee Price to be the representative of the Saddleback Community College District. There was no objection.

Trustee Price  
Representative  
at the meetings  
of the Orange  
County Trustees

Trustee McKnight thanked the Dean of Instruction for the report presented to the Board of Trustees this evening concerning cancelled classes. He suggested that the two-page summary of the report be placed on file with the Minutes.

REPORTS AND COMMUNICATIONS

-CONTINUED-

Trustee Brandt shared the information contained in an article she had recently read in the newspaper concerning a young man who had attended Saddleback College in 1974, where his work as a cartoonist had first appeared in print. She stated that she is pleased that the Saddleback College paper was able to help him develop his ability and his faith in himself. His work is now syndicated nationwide.

Report on Cancelled Classes

Former Student Syndicated Cartoonist

Trustee Price reported on his attendance at the Association of Community College Trustees National Legislative Seminar in Washington, D.C. He stated that he gained a good deal more comprehension of the Washington system. He reported that there is a strong sentiment for economy and a strong movement in the executive branch for review of all regulations and deregulations, particularly concerning the community college.

Association of Community College Trustees - National Legislative Seminar in Washington, D.C.

Trustee Price stated that he plans to attend the California Community College Trustees Legislative Workshop in Los Angeles on April 6, 1979. He requested that this event be included on this agenda so that the Trustees may attend. Trustee Taylor stated that any Trustee may attend if they wish, as this is a membership function. The item will be placed on the next agenda to be formally recorded in the Minutes.

California Community College Trustees - Legislative Workshop in Los Angeles

Trustee Taylor stated that he had enjoyed receiving a letter from a faculty member in appreciation of the timely and expeditious manner in which the Board of Trustees had approved the salary increase for faculty members.

Letter of Appreciation

Miss Ormasa, Associated Student Body President reported that the following events are being planned by the Associated Student Body:

STUDENT MEMBER

- A Film Festival, to be held on March 28;
- A Soap Box Derby;
- A Blood Bank Drive; and
- A Mural Contest

Future ASB Events

Dean of Students Swartzbaugh added that a Cut-A-Thon is planned for March 19 to raise money for the Child Care Center to purchase additional playground equipment.

Cut-A-Thon for the Child Care Center

Miss Ormasa, Associated Student Body President, stated that during April the following items will be voted upon by the Associated Student Body:

College Hour  
Instructor of the Year Award  
Student Body Officers

She stated that it is hoped that this variety of subjects will interest a large number of voters.

Provost Hart informed the Board of Trustees that a carillon for the clock tower at the North Campus will be purchased with monies donated by North Campus contractors through the District Foundation. He reported that Shirley Brothers, Inc. has contributed \$2,000 of the \$5,000 received to date; the total amount needed is \$12,500.

Dean of Students Swartzbaugh reported on the bookstore and on parking.

He distributed a report indicating the potential revenue which could be received by the District if the Board of Trustees were to approve the implementation of a charge for parking. He mentioned that a map of the various parking lots on the Saddleback College Main Campus, indicating the types of parking included in each, had been sent to the Trustees with the Agenda. He noted that permit parking includes parking for staff as well as parking for handicapped persons, guests, and vendors.

He announced that the Bookstore Committee recommends that the District open its own bookstore. Since this is not feasible, the Bookstore Committee recommends that the District requests bids before awarding the bookstore contract, which is in its option year. Superintendent/President Lombardi stated that Assistant Superintendent Barletta is currently having the bid packages prepared so that there will be ample time to complete the bidding process.

Trustee Taylor requested that both of these items be placed on the next agenda for discussion. There was no objection.

Mr. Lowe, President of the Academic Senate, commended Mrs. Bowman, Payroll Supervisor, for the horrendous task she must undertake due to the recent increase in salaries which is retroactive to July 1, 1978.

REPORTS AND  
COMMUNICATIONS

-CONTINUED-

ASB Elections

SUPERINTENDENT/  
PRESIDENT

Carillon for  
the clock tower  
at the  
North Campus

Main Campus  
Parking

District  
Bookstore

ACADEMIC  
SENATE

Mr. Lowe, President of the Academic Senate, announced that the spring Academic Senate conference will be held on March 29 and 30 in Burlingame. Mrs. Vincenzi and Mrs. Bennett will be representing the District at this conference, after which he would like to invite them to report to the Board of Trustees concerning the action taken.

ACADEMIC  
SENATE

-CONTINUED-

Mrs. Driml, representing the California School Employees Association, commented that she was happy to see the many classified employees who were in attendance at the Board Meeting this evening and hoped that they would attend future Board Meetings as well.

CALIFORNIA  
SCHOOL EMPLOYEES  
ASSOCIATION

Ms. Spracklen, President of the Faculty Association, reported on the Faculty Meeting with the Superintendent/President held on Friday, March 9. She stated that she felt that it had been a very constructive meeting for those who had attended.

FACULTY  
ASSOCIATION

She announced that a party will be held on Saint Patrick's Day for the faculty to congratulate itself for the 7.8 percent increase in salary. She stated that the Board of Trustees is respected for acting very quickly on this issue.

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT  
CALENDAR

A motion was made by Trustee Connolly, seconded by Trustee Watts, and unanimously carried to approve the Consent Calendar as follows:

APPROVED

Attendance at the following, with actual and necessary expenses to be paid, including any advance monies requested to cover the actual and necessary expenses, was unanimously approved:

BOARD OF  
TRUSTEES -  
REQUESTS  
TO ATTEND  
CONFERENCES,  
MEETINGS, ETC.

Trustee Walther      Vocational Education Equity  
                                    Project Workshop  
                                    Laguna Hills  
                                    March 15, 1979

Trustees Wishing      California School Boards  
to Attend                      Association Regional Workshop  
                                    Newport Beach  
                                    March 16-17, 1979

Trustees Wishing to Attend Orange County School Boards Association Dinner Meeting Newport Beach March 21, 1979

BOARD OF TRUSTEES - REQUESTS TO ATTEND CONFERENCES, MEETINGS, ETC.

Trustee Walther California Community and Junior College Association Commission on the Handicapped De Anza College March 22, 1979

-CONTINUED-

Attendance at the following, with minimal mileage only to be paid, was unanimously approved:

Trustee McKnight James Marshall Foundation Breakfast Meeting - Mission Viejo and Conference with the Superintendent/President - Saddleback College February 22, 1979

Trustee McKnight Retirement Workshop - Certificated Faculty - Saddleback College March 6, 1979

The Certificate of Achievement was unanimously approved for the following persons:

THE CERTIFICATE OF ACHIEVEMENT

Richard J. Bell	Administration of Justice - Supervisory
Ronald H. Cooke	Administration of Justice - Law Enforcement
Robert M. Gigure	Real Estate
Robert M. Gigure	Escrow
Virginia I. Sinkking	Interior Design
Patricia Ann Tucker	Early Childhood Studies

The following volunteers were unanimously authorized to receive reimbursement for mileage at 18¢ per mile.

GRANTS - PERSONNEL

Ruth Hartdorn  
Doris Jewell

This expenditure is part of the FICC (Fixed Income Consumer Counseling) grant. Total mileage for all volunteers will not exceed \$5,325. Volunteer drivers will comply with rules and regulations set forth in Board Policy 4051, notwithstanding the fact that they are not employees of the District.

The following, new extended day instructors were unanimously appointed on an if-and-as-needed basis for the 1978-79 academic year, at the hourly rate stipulated in the salary schedule, at the class to which each is qualified:

APPOINTMENT  
OF EXTENDED  
DAY/SUBSTITUTE  
INSTRUCTORS

<u>Applicant</u>	<u>Probable Assignment</u>	<u>Probable Salary</u>
Austin, Sue J.	Nursing	\$18.00 per hour
Helmick, Russell	Construction Tech. (North Campus)	\$18.00 per hour
Velasquez, John A.	Philosophy	\$22.00 per hour

The following were appointed on an if-and-as-needed basis for the 1978-79 Forum Series, at the price stipulated below:

Cooper	Backpacking	\$600.00 per Series
Robert S.	Wilderness Survival	\$300.00 per Series
Kirby, Sue	Creative Nature Crafts	\$192.00 per Session

The following classified personnel regular actions, for which funds have been allocated in the 1978-79 budget, were unanimously approved by the Board of Trustees:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Ratification of Employment

1. Craig W. Smith, Printing Technician, Library (Duplicating Center), Grade 10, Step 1, \$5.327 per hour, part-time hourly (19 hours per week), plus 4% shift differential, effective March 5, 1979. This is a replacement position for Harry Goodman.

Employment - Professional Model

2. Robin Golden, Professional Model, if-and-as-needed basis, \$4.50 per hour, effective April 24, 1979.

Employment - Student Employees

3. Student Employees, as-needed, \$2.90 per hour:

Maria Barresi	Khanh Hong
Leonard Farrell	Belinda Kimbrell
Nancy Fiorentino	Ron Kofron
Rose Fredberg	George Lowlor
Anthony J. Hardy	Marcia Reasor
Bonnie Hattendorf	Victoria Stokes
Marci Marie Kendrick	

Change of Status/Reclassification

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

4. Mildred Mathews, Library Clerk, Library, change of position to Senior Library Clerk, Grade 7, Step 5, \$1,006 per month, effective March 15, 1979. This is a replacement position for Harriett Crowell.

-CONTINUED-

Resignation/Termination

5. Sandra Cass, Clerk Typist, CETA Youth Program Office, resignation effective March 9, 1979.
6. Debbie Kopec, Library Aide Assistant, CETA-Title VI, termination effective March 16, 1979.
7. Gary Sage, Landscape Assistant, Maintenance and Operations, CETA-Title VI, termination effective March 1, 1979.

A request by Admissions and Records for renewal of an institutional membership in Pacific Association of Collegiate Registrars and Admissions Officers, was unanimously approved. Funds in the amount of \$25.00 for payment of membership dues have been allocated by Admissions and Records.

MEMBERSHIP

The progress payment requests on the list dated March 12, 1979, submitted for ratification on awards previously approved by the Board of Trustees, were unanimously approved.

PROGRESS  
PAYMENTS

A copy of the Progress Payments list is on file with these Minutes.

The following requests for payment submitted by William Blurock and Partners, Architects, for architectural services, were unanimously approved:

PAYMENT TO  
THE ARCHITECT

1. Library Remodel (Berry Construction Projects)  
Amount due: \$ 6,777.70
2. Automotive Yard (Berry Construction Project O)  
Amount due: \$ 1,890.12
3. Music Arts Group I Equipment (Hannon Engineering)  
Amount due: \$ 2,779.49
4. Stadium - Phase I Lighting  
Amount due: \$ 6,804.24
5. Music Arts Facility  
Amount due: \$ 9,787.79



6.	Swimming Pool		PAYMENT TO
	Amount due:	\$ 7,312.90	THE ARCHITECT
7.	General Classroom Building		-CONTINUED-
	Amount due:	\$72,543.85	
8.	North Campus		
	Amount due:	\$15,123.00	
9.	"H" Building - Air Conditioning and Power		
	Requirements - Amount due:	\$ 3,525.65	
10.	Radio Station Remodel		
	Total fee:	\$ 1,900.00	
11.	Reimbursement for Blueprints and Specifications		
	Softball Field and	\$ 115.05	
	North Campus	824.80	

Purchase Orders 39934 through 40261, totaling \$87,225.53, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

Also approved was a report of changes to purchase orders approved at previous board meetings.

A copy of the Purchase Order List is on file with these Minutes.

District Warrants 49128 through 49540, totaling \$515,282.22, were unanimously approved and ratified for payment. PAYMENT OF BILLS

A copy of the Warrants Order List is on file with these Minutes.

Payment of personnel services was unanimously ratified as follows: PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	8A*	\$720,562.56
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\*Constitutes the payroll identification of certificated personnel paid in this period, names on the list on file in the Business Office.

Payment of the following grants to students participating in the Extended Opportunity Programs and Services for 1978-79, were unanimously authorized: EOPS DISBURSEMENT OF FUNDS

<u>Student</u>	<u>Grant</u>
Elizabeth Belmonte	\$106
Mary J. Capolupe	122

<u>Student</u>	<u>Grant</u>	EOPS DISBURSEMENT OF FUNDS
Thao Duong	\$ 75	
Jose Duran	75	
Nancy Fiorentino	75	-CONTINUED-
Rhett Heckel	75	
Joann Sanchez	85	
Cathy Underwood	95	
Adela B. Valenzuela	88	
Leonard Farrell	75	

It was recommended by Trustee McKnight, because of the uncertainties about the future of our income and budget, and to provide careful financial control, that the Board of Trustees put its present unwritten rule about the establishment of personnel positions into a formal policy, as follows:

BOARD POLICY -  
ESTABLISHMENT  
OF NEW  
PERSONNEL  
POSITIONS

ESTABLISHMENT OF NEW PERSONNEL POSITIONS

The establishment of any new personnel position must be brought to the attention of the Board of Trustees for necessary prior approval. Further, the establishment of any new personnel position and the appointment of full-time personnel should appear on the regular calendar rather than on the consent calendar.

Board Policy 4002

A motion was made by Trustee Brandt, seconded by Trustee Connolly, and unanimously carried to adopt the Board Policy as recommended.

ADOPTED

Referring to her report concerning the California Community and Junior College Association's Commissions, under Reports and Communications, a motion was made by Trustee Walther, seconded by Trustee Watts, and unanimously carried that the Board of Trustees recommend Trustee Price to be nominated to the California Community and Junior College Association's Legislative Commission.

CALIFORNIA  
COMMUNITY AND  
JUNIOR COLLEGE  
ASSOCIATION  
LEGISLATIVE  
COMMISSION

TRUSTEE PRICE

Trustee Price stated that he would be glad to serve on this commission.

The necessary recommendation will be completed and submitted to the California Community and Junior College Association by March 15, 1979.

It was recommended that the following Public Program and Community Service items be approved:

PUBLIC  
PROGRAMS  
AND  
COMMUNITY  
SERVICES

<u>Date/Event</u>	<u>Guest</u>	<u>Honorarium</u>
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Division of Multi-Disciplinary Studies -  
Annette Hayes, Division Director

Guest Speakers for Interdisciplinary Studies -  
Jody Hoy, Coordinator

March 15	Brenda Aigren	\$ 50.00
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April 2	Charlotte Rubinstein	\$ 36.00
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The Board of Trustees approved an honorarium of \$36.00 for Ms. Rubinstein on February 13, 1979; however, this program is being extended for an additional two hours at \$18.00 per hour.

May 3	Lorraine Kovalenko	\$125.00
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The above are to be paid from the IDS Guest Lecture Account.

Division of Natural Sciences -  
Robert Parsons, Division Director

Speakers for the Southern California Coastal Ecology Class - Robin Valencic, Instructor

March 17	K. Johnson (Including travel expenses)	\$ 50.00
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April 24	Tony Spagnolini (Including expense of perishable items)	\$ 75.00
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The above are to be paid from the Natural Sciences Guest Lecture Account.

Community Services -  
Doyle McKinney, Associate Dean of Instruction,  
Academic Programs

Fine Arts Week - April 1 through 6

April 2	Barbara Nelson	\$ 70.00
	Dawn Neilson	70.00

April 3	Marjorie Sawyer	\$ 75.00
	Delcina Stevenson	500.00

April 4	Victoria Kogan	\$ 50.00
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<u>Date/Event</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
<u>Community Services - Continued</u>			
Mini-Series for the North Campus - Happenings: Art Affairs for the Family			
			-CONTINUED-
March 25	Merian Tait	\$100.00	
	Bruce Hosteter	100.00	
	Irene Bland	100.00	
	Dean Bottorf	100.00	
	Joan Primm	100.00	
	Estee Butnick	100.00	
	George Kyle	100.00	
	Doyle McKinney	N/C	
April 8	Magic Carpet Players	\$750.00	
	Don Rickner	N/C	
April 29	Northridge Woodwind Quintet	\$300.00	
	Nunzio Caisci	50.00	
	Margaret Bassett	50.00	
	Diane Pelcher	50.00	
	Julie Kroloff	50.00	
	David Miles	50.00	
	Darren Nimnicht	50.00	

Funds for Fine Arts Week and North Campus Mini-series guest artists are to be provided through Community Services.

Community Services - Recreation  
Terry Yapp, Recreation Director

L.A. Garment Dist.	Bus Transportation	
March 24	not to exceed:	\$300.00

Community Services - Education  
Donald Rickner, Education Director

Saddleback College	Monte Grutzmaker	\$500.00
in Concert -	Tom Ranier	125.00
May 16, 17, 19, 31	Luther Hughes	125.00
and June 3	Tony Rizzi	125.00
	Denny Dennis	125.00

A motion was made by Trustee Brandt, seconded by Trustee Watts, and unanimously carried to approve the Public Program and Community Service items as presented.

APPROVED

It was recommended that an application for the Department of Health, Education and Welfare's Vocational Education Subpart 4 funds be approved.

GRANTS -  
APPLICATION

This application is submitted in consortia with Santa Ana College; Saddleback will serve as the consortia fiscal agent.

Funds would be used to establish a vocational and assessment center on campus where students, in particular the educationally disadvantaged, can get information to assist them in making educational and vocational plans. The Assessment Center will be housed in two trailers purchased with grant funds. It will be staffed by current counseling personnel.

No matching funds are required. The requested amount is \$50,887.50.

Trustee Taylor questioned the use of trailers as compared to lease/purchase structures. Assistant Superintendent Barletta stated that this could be specified as an alternate. Superintendent/President Lombardi stated that if the District receives this award that the recommendation will be presented with more than one option.

A motion was made by Trustee Watts, seconded by Trustee McKnight, and unanimously carried to approve the grant application as presented.

APPROVED

The Members of the Board of Trustees were informed that for the second consecutive year the Saddleback College Women's Volleyball Team has competed in the State Tournament, held this academic year at San Jose. Although not successful, the coach and the team represented Saddleback College and the Conference in a championship fashion.

TRANSPORTATION  
PAYMENT -  
WOMEN'S  
VOLLEYBALL  
STATE  
TOURNAMENT

Two vans were needed to transport the team during the tournament. It was requested that the expenditure of funds in the amount of \$246.00, payable to Chevron for the rental of these two vans acquired through Hertz Car Rental, be approved by the Board of Trustees.

Transportation costs are not covered by Associated Student Body funds. Funds are available in the District's transportation account; however, authorization by the Board of Trustees is required by the County of Orange before these funds can be expended.

A motion was made by Trustee Brandt, seconded by Trustee Walther, and unanimously carried to approve the expenditure of funds in the amount of \$246.00, payable to Chevron for the rental of two vans acquired through Hertz Car Rental, used to transport the Women's Volleyball Team during the State Tournament.

TRANSPORTATION  
PAYMENT

-CONTINUED-

APPROVED

It was recommended that the employment of the following full-time classified personnel be approved by the Board of Trustees:

EMPLOYMENT  
OF FULL-  
TIME  
CLASSIFIED  
PERSONNEL

Recommendation of Employment -- Saddleback College  
Main Campus

1. Timothy F. Salazar, Instructional Aide/Art, Division of Fine Arts, Grade 7, Step 2, \$876 per month, plus 4% shift differential, effective March 12, 1979. This is a replacement position for Duane Matthews.
2. Scott Harvey, Printing Technician, Library (Duplicating Center), Grade 10, Step 1, \$895 per month, effective March 13, 1979. This new position was approved by the Board of Trustees on February 13, 1979.

Recommendation of Employment - CETA Title III

3. It was recommended that the following be employed under CETA - Title III, YETP In-School and Non In-School Program at no cost to the District:

Thalia Greeley Youth Advisor \$ 982/Month  
Effective February 28, 1979

Sharon Middleton Job Developer \$1,054/Month  
Effective March 19, 1979

A motion was made by Trustee Watts, seconded by Trustee Price, and unanimously carried to approve the employment of full-time classified personnel as recommended.

APPROVED

The Members of the Board of Trustees were informed that the Swimming Pool/Softball Project was bid on February 16, 1978, with twelve alternate bids, a list of which was presented to the Trustees. On March 27, 1978, the project was started and included alternates 2, 4, 5, 6, 11 and 12. The landscape alternate was not included in the contract.

SWIMMING POOL /  
SOFTBALL  
LANDSCAPE  
MODIFICATIONS

Recently the Board of Trustees authorized an expenditure of \$50,000 for landscape work on this project. The original landscape design has now been modified to provide erosion control planting on all areas of the project with a cost estimate of \$50,581 for the work. Drawings were presented showing all of the work proposed.

SWIMMING POOL,  
SOFTBALL  
LANDSCAPE  
MODIFICATIONS

-CONTINUED-

It was recommended that the modified landscape plans be approved and that the District staff be authorized to advertise and bid this project.

A motion was made by Trustee Watts, seconded by Trustee McKnight, and unanimously carried to approve the modified swimming pool/softball landscape modifications as presented and to authorize the advertisement of requests for bids for this project.

APPROVED

The subject of interdistrict agreements was presented to the Board of Trustees for review and determination relating to the present district policy.

INTERDISTRICT  
TUITION  
AGREEMENTS  
1979-80

A separate schedule was presented which indicates the interdistrict cost from 1968-69 through 1977-78. A copy of the report is on file with these Minutes. In the current fiscal year, the budget for interdistrict tuition payments was reduced to \$400,000. Accordingly, it was necessary to restrict interdistrict permits for the community college districts with which this district had full cost agreements. At this time, it appears that the 1978-79 costs for interdistrict tuition will be in excess of \$700,000.

The Members of the Board of Trustees were informed that there is a provision in the Education Code that "a district may restrict admission of its residents in a community college of another district or it may restrict admission of residents of another district into its community college or colleges by means of a notice of restriction." Such a notice must be issued prior to April 1 for the following fiscal year.

A further provision is the one generally used, and the one used by Saddleback Community College District, which is an executed agreement between districts for such terms and conditions as have been negotiated, for full cost or state apportionment only.

Submitted for discussion were some probable solutions and alternatives for 1979-80 as follows:

1. Restrict attendance of district residents to any college of all other community college districts.
2. Restrict attendance of district residents to a community college of another district (specifying certain districts) at cost or no cost.
3. Limit attendance by specifying the amount of ADA: "not to exceed..." to a community college of another district which requires full payment of tuition. This provision would be part of a negotiated agreement.
4. Announce district policy that it will support and agree to an open exchange of students at no cost to either district except the respective exchange of state apportionment.
5. Repeal existing policy and practice: (a) negotiate no agreements, (b) enter into no agreements, and (c) issue no Notice of Restriction.

INTERDISTRICT  
TUITION  
AGREEMENTS  
1979-80

-CONTINUED-

A motion was made by Trustee Walther, seconded by Trustee Brandt, and carried to direct the administration to begin negotiation with other districts in Orange County to agree to an open exchange of students at no cost to either district except the respective exchange of state apportionment.

OPEN  
EXCHANGE  
OF STUDENTS

Trustee Connolly was opposed.

He stated that he felt that this policy would affect the growth of the Saddleback Community College District and its eligibility for State funding.

A copy of an agreement, presented to the District by the Saddleback Valley Unified School District, to cover the use of the unified district's boating equipment in the "Sailing, Seamanship and Boating Safety" course given by the College was presented to the Board of Trustees. This agreement provides for the rental of the following items at a fee of \$10 per hour:

AGREEMENT  
FOR USE OF  
BOATING  
EQUIPMENT -  
SADDLEBACK  
VALLEY  
UNIFIED  
SCHOOL DISTRICT

- 6 - Lida 14' sailboats, complete
- 1 - Fiberglass chase boat with 6 hp motor

The cost for the use of this equipment during 1978-79 will not exceed the sum of \$800.00.

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03-12-79



The District's insurance carrier has been requested to furnish information as to any additional premium requirements for the use of this equipment in the instructional program.

AGREEMENT  
FOR USE OF  
BOATING  
EQUIPMENT -  
SADDLEBACK  
VALLEY  
UNIFIED  
SCHOOL DISTRICT

It was recommended that the Superintendent/President or the Assistant Superintendent/Business be authorized to execute the agreement on behalf of the District.

A motion was made by Trustee Price, seconded by Trustee Walther, and unanimously carried to authorize the Superintendent/President or the Assistant Superintendent/Business to execute the agreement for use of boating equipment with the Saddleback Valley Unified School District as outlined above.

-CONTINUED-

APPROVED

A copy of the Agreement in its entirety is on file with these Minutes.

The Members of the Board of Trustees were informed that in consideration of the use of Camp Cherry Valley on Catalina Island, the Boy Scouts of America Organization has requested that the District sign an Indemnification Agreement, a copy of which was presented to the Trustees and a copy of which is on file with these Minutes.

INDEMNIFICATION  
AGREEMENT -  
BOY SCOUTS  
OF AMERICA

It was recommended that the Superintendent/President or the Assistant Superintendent/Business be authorized to execute the agreement on behalf of the District.

A motion was made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to authorize the Superintendent/President or the Assistant Superintendent/Business to execute the indemnification agreement with the Boy Scouts of America Organization in consideration of the use of Camp Cherry Valley on Catalina Island.

APPROVED

The Members of the Board of Trustees were informed that at the meeting of May 16, 1977, an award for appropriate engineering studies pertaining to the North Campus Site, including surveying and topographical data, was made to the firm of Williamson and Schmid, Civil Engineers, for a total fee not to exceed \$15,000.00.

It was recommended that the Board of Trustees approve the additional expenditure of \$893.96 for engineering services performed by Williamson and Schmid.

CONTRACT  
SERVICES

A motion was made by Trustee Brandt, seconded by Trustee Watts, and unanimously carried to approve the additional expenditure as recommended.

APPROVED

The following requests for transfer of budget appropriation funds were submitted for approval:

TRANSFER  
OF FUNDS

<u>Department</u>	<u>Amount</u>	<u>Accounts</u>
Unassigned	\$ 2,137.60	To: Stadium, Phase I - Testing Services
	28.86	To: Stadium, Phase I - Contract Services
	3,604.24	To: Stadium, Phase I - Architect Fees
	12,920.00	To: Library Remodel, Phase II - Contract Services
	3,732.55	To: Library Remodel - Air Conditioning
	4,420.00	To: Science/Math Mechanical Remodel
	75.89	To: Plan Check Fee, above project
	<u>\$26,919.14</u>	From: Building Construction Contingency
Unassigned	\$ 4,733.40	To: Printing Technician, Salary
		From: Classified Salary Contingency
Library	\$ 4,452.00	To: TV Equipment/ Media Center
		From: TV - AV Supplies
Library	\$ 1,800.00	From: Photography Supplies
		To: Photography Equipment
Public Information	\$ 900.00	From: Contract Services
	600.00	From: Student Help
	<u>\$ 1,500.00</u>	To: Substitute, Salary
Fine Arts	\$ 4,312.00	To: Lab Technician, Art - Salary
	2,088.00	To: Instructional Aide, Part-time
	<u>\$ 6,400.00</u>	From: Gallery Director - Salary

A motion was made by Trustee Watts, seconded by Trustee Walther and unanimously carried to approve the requests for transfer of budget appropriation funds as submitted.

APPROVED

It was recommended that the items on the Awards List be approved for the action specified, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

A motion was made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to approve the items on the Awards List as presented.

APPROVED

A copy of the Awards List is on file with these Minutes.

The Members of the Board of Trustees were informed that the District is required to comply with the provisions of the California Environment Quality Act of 1970. The following documents were submitted to the Board of Trustees:

RADIO STATION  
KSBR -  
COMPLIANCE  
WITH  
CALIFORNIA  
ENVIRONMENTAL  
QUALITY ACT

1. Environmental Information Report
2. Environmental Analysis
3. Negative Declaration

A copy of each report is on file with these Minutes.

It was recommended that the Superintendent or the Assistant Superintendent/Business be authorized to execute the above-listed reports, and that the Board of Trustees designate that the determination to file a Negative Declaration may be appealed by filing a letter with the Secretary to the Board of Trustees stating why the writer believes an environmental impact report should be prepared.

A motion was made by Trustee McKnight, seconded by Trustee Connolly, and unanimously carried that the Superintendent or the Assistant Superintendent/Business be authorized to execute the above-listed reports.

REPORTS  
APPROVED

Determination to file a Negative Declaration may be appealed by filing a letter with the Secretary to the Board of Trustees stating why the writer believes an environmental impact report should be prepared.

NEGATIVE  
DECLARATION

A Public Hearing will be held in conjunction with the Regular Board Meeting on March 26, 1979. If no appeal is received at or prior to that time, the Negative Declaration shall be official.

PUBLIC HEARING  
TO BE HELD  
MARCH 26, 1979

A report of pending legislation was presented for information. Response to any bill that may be of special interest to any Member of the Board of Trustees or the Administration was invited by the Assistant Superintendent/Business.

LEGISLATIVE  
REPORT

INFORMATION

The Board of Trustees recessed at 9:09 p.m.

RECESS

The Board of Trustees convened to Executive Session at 9:20 p.m. and reconvened to Regular Session at 10:35 p.m.

EXECUTIVE SESSION  
REGULAR SESSION

Trustee Taylor announced that the following action had occurred in Executive Session:

A motion had been made by Trustee McKnight, seconded by Trustee Watts, and unanimously carried to approve a contract with the firm of Hurdman and Cranstoun, Certified Public Accountants, to audit the school's records for the fiscal year ending June 30, 1979.

CONTRACT WITH  
HURDMAN AND  
CRANSTOUN -  
TO AUDIT  
SCHOOL RECORDS

A motion had been made by Trustee McKnight, seconded by Trustee Connolly, and unanimously carried to adopt the following Resolution:

CLASSIFIED  
EMPLOYEES/  
BARGAINING UNIT

WHEREAS, the Supreme Court of the State of California on February 15, 1979, handed down a decision invalidating portions of Government Code Section 16280; and

WHEREAS, said Government Code Section 16280 did mandate a pay freeze; and

WHEREAS, on June 26, 1978, the Governing Body of the Saddleback Community College District adopted resolutions which in fact complied with the mandate of Government Code Section 16280; and

WHEREAS, said resolutions did also resolve that upon funds ultimately available to the District and not needed for other expenses it would fix the salary schedules for 1978-79 effective as of July 1, 1978;

NOW, THEREFORE, BE IT RESOLVED that the 1978-79 salary schedule of all classified employees who are a part of the existing bargaining unit shall be adjusted by an increase of 7.8%, effective July 1, 1978.

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price,  
Taylor, Walther and Watts

Noes: None

Abstain: None

Absent: None

A motion had been made by Trustee Watts, seconded by Trustee Price, and unanimously carried to adopt the foregoing Resolution resolving that the 1978-79 salary schedules of all classified management, supervisory, or confidential employees who are not a part of an existing bargaining unit and who are not included on a specific salary schedule shall be adjusted by an increase of 7.8%, effective July 1, 1978.

CLASSIFIED  
MANAGEMENT -  
SUPERVISORY -  
CONFIDENTIAL

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price,  
Taylor, Walther and Watts

Noes: None

Abstain: None

Absent: None

A motion had been made by Trustee Watts, seconded by Trustee Connolly, and unanimously carried to adopt the foregoing Resolution resolving that the 1978-79 salary schedule of all certificated management employees who are not a part of an existing bargaining unit and who are included on a specific salary schedule shall be adjusted by an increase of 7.8%, effective July 1, 1978.

CERTIFICATED  
MANAGEMENT

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price,  
Taylor, Walther and Watts

Noes: None

Abstain: None

Absent: None

A motion had been made by Trustee Watts, seconded by Trustee Price, and unanimously carried to adopt the foregoing Resolution resolving that the salary of the Superintendent/President be adjusted to a yearly total of \$51,000.00, plus a monthly mileage allowance of \$250.00; the Assistant Superintendent/Business be adjusted to a yearly total of \$44,000.00; and the Assistant Superintendent/Provost be adjusted to a yearly total of \$44,000.00; all effective July 1, 1978.

SUPERINTENDENT/  
PRESIDENT

ASSISTANT  
SUPERINTENDENTS

Roll Call Vote:

Ayes: Trustees Brandt, Connolly, McKnight, Price,  
Taylor, Walther and Watts

Noes: None

Abstain: None

Absent: None

The Meeting was adjourned at 10:40 p.m.

ADJOURNMENT

The next Regular Meeting of the Board of Trustees is scheduled to be held on Monday, March 26, 1979.

SCHEDULE OF  
MEETINGS

*RA Lombardi*

R. A. Lombardi, Secretary of the Board of Trustees

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