

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

February 28, 1977 -- 7:30 p.m.
Gymnasium-Physical Education Complex
28000 Marguerite Parkway

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mr. Greinke led the audience in the Pledge of Allegiance and Mrs. Berry gave the Invocation.

REGULAR MEETING

Present:

PRESENT

Mrs. Norrisa P. Brandt, President
Mr. Frank H. Greinke, Vice-President
Mr. Lawrence W. Taylor, Clerk
Mr. Patrick J. Backus, Member
Mrs. Donna C. Berry, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
Mr. Roy N. Barletta, Business Manager
Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, to adopt the Agenda as presented.

AGENDA ADOPTED

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to approve the Minutes of the Regular Meeting of February 14, 1977, as presented.

MINUTES APPROVED

Mrs. Brandt opened the ceremonies for the dedication of the Gymnasium-Physical Education Complex. She introduced Mr. Doug Fritz, Division Director of Health, Physical Education, Recreation and Athletics. He stated that a lot of exciting things have taken place thus far in this complex and that the people of the community are involved. He extended appreciation to the following for their support and effort:

DEDICATION OF THE
GYMNASIUM-PHYSICAL
EDUCATION COMPLEX

The Board of Trustees
Superintendent/President Lombardi
The Architects, Hippe and Randall
The Administration
Mr. Roy Barletta, Business Manager
Mr. Ray Duthoy, Director of Procurement and Stores
Mr. George Gilbert, Assistant Director of Maintenance
Mr. Bob Brewer, Assistant Director of Operations
Mr. Bill Weisgerber, Director of Media Services
Mr. Wayne Horvath, Division of Fine Arts Instructor
The Physical Education students

Ms. Irene Nadeau, Physical Education Matron
Mr. Dick Sandstedt, Gymnasium Athletic Equipment Assistant
Ms. Nancy Richardson and Ms. Angela Townsend, Secretaries.

DEDICATION OF THE
GYMNASIUM-PHYSICAL
EDUCATION COMPLEX

Mr. Fritz introduced the coaching staff:

-CONTINUED-

Ms. Nancy Bessette
Ms. Betty Sherrer
Mr. Jay Roelen
Mr. Vince McCullough
Mr. Duane Cain
Mr. George Hartman
Mr. Richard Stuetz
Mr. Kenneth Swearingen
Mr. LeRoy Stevens
Mr. William Mulligan (whose absence was excused)
Mr. Bob Ragland
Mr. Flip Darr.

He extended a special thanks to Mr. Bill Kelly, Associate Dean of Student Affairs.

Mrs. Brandt stated that, in addition to all of the Members of the Board of Trustees present, Mr. William Dean who was a Trustee at the start of this project should also be thanked, as well as Mr. Robert Bartholomew and Dr. James Marshall.

She introduced Mr. Hippe, Architect, whose firm redesigned the beautiful, extremely functional facility at a reasonable cost. He thanked the Board of Trustees for its confidence shown by hiring his firm to do this job, the staff members for their direction, and Berry Construction Company. He then introduced the members of his family who were present.

In conclusion, Mrs. Brandt stated that team effort had made this facility a success.

Mrs. Berry informed the Board of Trustees that during the recent District Birthday celebration Mr. Hans Vogel, a former Trustee, had suggested that a memorial fund be established for Dr. James Marshall. She presented this idea for the Board's consideration.

REPORTS AND
COMMUNICATIONS
TRUSTEES

Mrs. Berry stated that it has been brought to her attention that a letter had been sent to community leaders from the Saddleback College Faculty Association endorsing candidates and a site. Her name being on the letterhead used, in her opinion, acted as an endorsement of the material by her. She requested that a retraction be sent immediately, before the election on March 8, to those who received the original letter. She stated that she had assured the informant that public funds had not been used to distribute this material and hopes that she was accurate in this assumption.

Mr. Paul Brennan, President of the Faculty Association, stated that the Faculty Association had purchased the stationery from the Purchasing Department. He stated that he takes the responsibility for issuing this material from the Political Action Committee of the Faculty Association and that he had not intended to insinuate that it was from the Members of the Board of Trustees. He further stated that he considers himself an officer of the school with the right to use official stationery, which he has on occasion used to submit letters to the newspapers and articles to magazines. He suggested that perhaps he should have his own stationery. If deemed incorrect, he stated that he will retract the statements.

REPORTS AND
COMMUNICATIONS

TRUSTEES

-CONTINUED-

It was discussed whether or not this actually would be misunderstood and, if so, if this same misunderstanding might occur in other situations. It was noted that all departments and divisions of the College use stationery showing the names of the Members of the Board of Trustees.

Mrs. Berry stated that, in any case, she wishes a retraction to be issued giving a clear understanding that she does not necessarily support the candidates or site mentioned in the mailing.

Mr. Greinke reported that he recently had an opportunity to visit community college campuses in Portland, Oregon. He feels that the concept used is the most exciting in education he had ever seen. He recommended that Mr. Brennan and Dr. Minch, at the District's expense, make this visitation in order to see what is possible at our satellite campus wherever it may be located.

Superintendent/President Lombardi responded to a question which was recently submitted by Mrs. Berry concerning the Marine Science Institute. He stated that it is attempting to become a reality, having been recognized by the four college districts represented and the Board of Supervisors. When it was initially started four months ago it was hoped that funds would be received from Newport Tideland, but they will not be forthcoming. A committee is now attempting to bring funds into being for the institute and it appears that there may be an opportunity to receive funds from the Dana Point area.

SUPERINTENDENT/
PRESIDENT

Mrs. Berry had also asked if this will affect the Saddleback College Marine Sciences Program. Superintendent/President Lombardi stated that whether the Marine Science Institute exists or not, Saddleback College will continue to teach beginning and elementary classes in Marine Sciences. If the Institute does become a reality, Saddleback College's program will be expanded.

Superintendent/President Lombardi announced that the Saddleback College Nursing Program recently scored fourth in the State of California's examination for licensing in which over sixty colleges participated.

Mrs. Brandt introduced Dr. Allen Greenwood, Candidate for Trustee District Number 2.	REPORTS AND COMMUNICATIONS
Dr. Minch, President of the Academic Senate, read a memorandum stating that the Academic Senate wishes to go on record as believing that the proposed radical conversion of the first and third floor Library space to classrooms, faculty offices, and additional administrative office use is inadvisable for a number of reasons which were outlined and explained in detail. It also suggested alternatives for consideration.	ACADEMIC SENATE
A copy is on file with these Minutes.	
A representative of the Associated Student Body was not present at this meeting.	ASSOCIATED STUDENT BODY
A representative of the California School Employees Association was not present at this meeting.	CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION
Mr. Brennan, President of the Faculty Association, stated that it wishes to defer from a bargaining position until next year, as this year's has not yet been settled.	FACULTY ASSOCIATION
Mr. Backus asked what would be the legal ramifications of this action.	
Superintendent/President Lombardi stated that presentation of a proposal this evening was requested in order to assist in construction of the budget. This item is on the Agenda this evening for consideration. He stated that a problem would not be created by deferring this submittal, but he did suggest that a specific date be established for the presentation.	
Mrs. Brandt questioned if this would be a form of negotiation.	
On a motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, it was decided to defer this matter until the next Board meeting, with no right of recourse against any future Board.	COLLECTIVE BARGAINING DEFERRED
At the request of a member of the audience, on a motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, it was decided to consider Item IX on the Agenda, Northern Site, at this time.	NORTHERN SITE
Mr. Backus presented to Mrs. Brandt, as chairperson of the Board of Trustees, a petition containing 237 signatures of Members of the Ranch Homeowners Association expressing opposition to Site Number 2.	
Mrs. Brandt called upon members of the audience for questions and/or comments.	

Mr. Ed Ramirez, a resident of El Toro, stated that, after reviewing the Environmental Impact Report (EIR) and reports by the Citizens' Advisory Committee he has found that the EIR did not include Site Number 2, Jeffrey Road and Irvine Center Drive, and he believes that an EIR would be in order. Also, he feels that a decision concerning the site should be postponed until after the election. He favors Site Number 2 because of the projected growth, as established in the report, and because it would be close to residents of El Toro and Leisure World.

Mr. Dickran Boranian, a Member of the Board of Education of the Tustin Unified School District, stated that during the last ten years the Tustin community has given a tremendous amount to the District: support, money, and students, in anticipation that a promise made by a preceding Board would be followed through - that there would be a campus in the Tustin area. Residents of the Mission Viejo area have their community college, Irvine has its university, Tustin has waited and waited.

Mrs. Brandt instructed Mr. Greinke to read a resolution from the Tustin Unified School District urging the selection of the Bryan Avenue and Myford Road site, referred to as Site Number 1, as the location of the Tustin/Irvine campus of the Saddleback Community College District. A copy of this resolution is on file with these Minutes.

Mr. Jim Bass, Assistant Superintendent, Tustin Unified School District, read a letter sent to the Board of Trustees from Dr. Clemmer, District Superintendent, Tustin Unified School District, intending to convey the Tustin Board of Trustees' interest in education of Tustin area residents and urging the selection of the Bryan Avenue and Myford Road site. A copy of this letter is also on file with these Minutes.

Mr. Paul Brennan, President of the Saddleback College Faculty Association, stated that he supports the statement of the gentleman who suggested that the Board of Trustees wait until after the Trustee election to make its decision. Also, he asked if the wishes of Trustee Marshall have been considered, would he have wanted the Board of Trustees to vote without the people of Leisure World being represented. Two trustee district are not presently represented, he commented.

Ms. Jane Thompson, representing the Ranch Homeowners' Association, stated that at a meeting of the Board of Trustees last fall it voted for the Myford Road and Bryan Avenue site. If the decision has changed since that time, she would like to know what has transpired to cause this change.

Ms. Linda Schalet, representing the Ranch Homeowners' Association, asked why the site at the Santa Ana Freeway and Jeffrey Road was originally rejected and why the Jeffrey Road and Irvine Center Drive site is so desirable. She also feels that an environmental impact report on Site Number 2 is in order.

Mr. Mel Roop, an employee of the City of Irvine, stated that the noise factor in the area of the Santa Ana Freeway and Jeffrey Road was the reason for the original rejection. Dr. Minch added that it is also in the crash pattern.

-CONTINUED-

Mr. Al Epperstone, representing the Ranch Homeowners' Association, stated that he feels that the Myford Road and Bryan Avenue location will serve more of the developing population.

Ms. Dee Leahy, President of the Ranch Homeowners' Association, informed the Board of Trustees that its Board had agreed to go into the homes in the District for a poll on this issue. The majority were in favor of Site Number 1: Myford Road and Bryan Avenue.

Ms. Shirley McDonald, Past-President of the Ranch Homeowners' Association, stated that the 237 signatures presented this evening only represent forty-eight hours of work.

Mr. Greinke asked about those homeowners who had wanted the other site: Jeffrey Road and Irvine Center Drive. Ms. McDonald estimated that approximately five percent were in favor of the second site.

Mrs. Brandt responded to the Ranch Homeowners' Association representatives. She stated that Irvine Center Drive and Jeffrey Road is planned to be a main thoroughfare and that this has been known for some time. She admitted that she originally had been for Site Number 1: Myford Road and Bryan Avenue, because Site Number 2: Jeffrey Road and Irvine Center Drive had been priced beyond what the District could afford; also, because she understood that the City of Tustin would take care of the roads. As a result of the offer by The Irvine Company for land at Site Number 2, thereby making it affordable, and the fact that the roads are in and access is good, the Jeffrey Road and Irvine Center Drive site is the perfect one, especially if the District is only going to have one or two colleges.

Mr. Berry, a resident of Mission Viejo and husband of Trustee Berry, asked what the cost of each site will be and what would be the effect on the tax rate.

Mr. Barletta responded. Using the figure of \$45,000 per acre for the purchase and off-site development of a 20-acre site, Site Number 2, the difference comparing the two sites is \$54,000 more for Site Number 1.

The tax rate levy to raise the amount of dollars to purchase the site and perform all of the essential improvements on Site Number 1 is six cents per one hundred dollars of assessed valuation in one year, not amortizing over a period of time. This is allowing for an increase in assessed valuation. The tax rate is essentially the same: six cents compared to five and three-quarters cents.

Mr. Taylor stated that The Irvine Company has offered 20 acres at the second site at \$30,000. Thus, if only 20 acres is being considered, this would make a vast difference.

Superintendent/President Lombardi stated that the site improvements as the second site would cost \$10,000 per acre; the site improvements at Site Number 1 are estimated at \$27,000 per acre.

Mr. Nelson, Vice-President of the Ranch Homeowners' Association, stated that they are looking for a college that will serve all, and that a community college should not be confused with a university.

Mr. Jim Thorpe, a resident of San Juan Capistrano, commented about planning in general, having participated in studies at both city and county levels. He suggested that any planning for locations of sites within the District should take fuel consumption and transportation into consideration - it should be centrally located. He mentioned the circulation problem in Laguna Beach and suggested that perhaps neither site is good, that a location further west should perhaps be considered. He also cautioned that utilities not actually committed will cost a lot more than planned and will not be installed as easily as hoped.

Mrs. Brandt then asked the Trustees for their comments.

Mr. Backus stated that since September 24, 1976, he has not changed his mind. He likes the 20-acre without options concept - a campus with many satellites. He stated that declining enrollments in the schools in general should be kept in mind.

Mr. Taylor stated that he did not vote for this site and that he has not changed his mind, although, based on facts, he is not opposed to changing his mind. He believes that the decision should be deferred until after the election and agrees that an environmental impact report on Site Number 2 is in order, which is an adequate reason to wait.

Mrs. Brandt provided the following figures, indicating the number of voters in each District:

Saddleback Community College District	150,092
Coast Community College District	251,000
Rancho Santiago Community College District	130,000
North Orange County Community College District	279,000

She stated that each District has two or three full colleges, except Saddleback, while none has twice as many voters.

Mr. Greinke, in response to Mrs. Brandt's earlier comments concerning the poor condition of the roads at Myford and Bryan, displayed a clipping from a recent newspaper concerning the incident of electric wires on the Santa Ana Freeway. The roads, he stated, will come when we are there.

He stated that he had questioned The Irvine Company's attempt to change the location, but now realizes that it was because Rancho Santiago Community College District is planning a 170-acre campus at Newport and Chapman which is three miles from the boundary of the Saddleback Community College District. He feels that Santa Ana College and Saddleback College should work in unison rather than in competition, as each is seeking identification in the community.

Mrs. Berry stated that she has reviewed both pros and cons concerning both Site Number 1 and Site Number 2. She reiterated that at the meeting last fall when the Board of Trustees voted for the Bryan/Myford site she had voted no because, according to the environmental impact report, there were too many obstacles to overcome. She has since been assured that these problems are temporary and can be easily dealt with. Then, on the very night the Board of Trustees was to make a decision, another site was proposed and strong objections, the same concerns she had felt, were then raised against the site that had been supported. Price was not the factor. She reminded that this Board, in its entirety, has only discussed 20 acres. When all the facts were considered, both locations had many factors in their favor. The one common denominator is the people. The Members of the Board of Trustees must take time to listen and truly fulfill their responsibility as an official representative of the people. Only the test of time will tell if the right decision has been made. She concluded by stating that she supports the majority opinion registered at the meeting last fall, the vote of the majority of those who have contacted the Board of Trustees, and enthusiastically supports Site Number 1 as the site for a satellite campus.

A motion was made by Mrs. Berry and seconded by Mr. Backus that the Board of Trustees of the Saddleback Community College District directs the Superintendent to advise The Irvine Company that the District intends to purchase the twenty-acre site located at Myford Road and Bryan Avenue. The Superintendent was further directed to take whatever actions are necessary to consummate the transaction.

Motion by Mr. Greinke, seconded by Mrs. Berry and carried, that the main motion be amended to state that immediate steps be taken to acquire the property at this time so that legal problems may be resolved.

Aye: Backus, Berry, Greinke
 Noe: Brandt, Taylor
 Abstain: None
 Absent: None

The main motion was carried as amended.

NORTHERN SITE
SELECTED

Aye: Backus, Berry, Greinke
Noe: Brandt, Taylor
Abstain: None
Absent: None

Mrs. Brandt requested that the following statement be included in the Minutes:

Since September, facts and conditions have changed. In comparison to Site Number Two, Site Number One is going to cost the taxpayers more in land costs, it's too close to other county community colleges built and to be built, and it's going to take longer to have buildings constructed because of the delays in negotiations and improvements of offsite facilities. It's going to have many traffic problems because it's a narrow road and one crowded freeway entrance to the college; there possibly will be deaths because of the two lane road next to the deep deep ditch. She believes that the agricultural program of The Irvine Company, our biggest taxpayer, will be hurt. We have The Irvine Company in a bind if we take the Number Two site; they have us in a bind if we take Number One. A very important point is the cost of any additional acreage on Site Number One, at a fair market price, which will be prohibitive and we will abort the growth of the second campus which will be needed so badly because of our exploding population growth in the District not including Tustin. She stated that she cannot, in good conscience, vote for a site to satisfy a few in Tustin and Irvine, when we must try to think of the greatest good for the greatest number in our Saddleback Community College District.

A motion by made by Mr. Taylor and seconded by Mrs. Brandt to give direction to the Superintendent/President to immediately order a core test by Twining Laboratories on Site Number 1. REQUEST FOR CORE TEST

Mr. Greinke asked if it were necessary to indicate a specific company.

Mr. Taylor amended the motion to delete the name of a testing company.

Aye: Brandt, Taylor
Noe: Backus, Berry, Greinke
Abstain: None
Absent: None

DEFEATED

Mr. Backus feels that authorization has been given to the Superintendent to proceed with whatever actions are necessary, and that if the administration finds any problems the Board of Trustees will be informed. He requested that reports on a regular basis be provided.

Mrs. Berry stated that she feels that this is something that will be done, that a special motion is not necessary. REQUEST FOR CORE TEST

Mr. Greinke stated that he feels that it is a routine test which will be conducted in order to build. DEFEATED

The Board of Trustees recessed at 10:30 p.m. and reconvened to Regular Session at 10:45 p.m. RECESS REGULAR SESSION

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar. CONSENT CALENDAR

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to approve the Consent Calendar as follows: APPROVED

Attendance at the following conferences, meetings, etc. was unanimously approved with actual and necessary expenses paid: REQUESTS TO ATTEND CONFERENCES, MEETINGS, ETC.

Lawrence W. Taylor Conference with Superintendent/President Lombardi - Saddleback College February 16, 1977

Norrisa P. Brandt Interview by a Representative of the College's Radio Station Saddleback College February 16, 1977

Norrisa P. Brandt Orange County School Boards Association Spring Dinner Meeting Anaheim, California March 2, 1977

The following Public Programs and Community Services:

PUBLIC PROGRAMS AND COMMUNITY SERVICES

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>
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Community Services

Lecture to be given on The Cosmic Connection: the possibility of extra-terrestrial life, to be presented on March 31, 1977.	Dr. Fred Brown	\$250.00
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Lecture to be given before the Interdisciplinary I class on survival and social issues, on March 8, 1977. Special references will be obtained from the book "The Cay".	Mr. Theodore Taylor	\$100.00
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<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>	<u>PUBLIC PROGRAMS AND COMMUNITY SERVICES</u>
<u>Community Services - Continued</u>			
Interacting with Art February 25, 1977	James Hueter (replacing Carl Benjamine)	\$ 40.00	-CONTINUED-
Time, Space and Diety March 31, 1977	Charlotte Rubenstein	\$100.00	
Presentation of "The Medium" in the TV Studio on March 9, 1977	The San Diego Opera Company	\$550.00	
<u>Social Sciences</u>			
Lecture to be given on March 4, 1977, before the Anthropology 7 Class. Exhibits of Southern Calif- ornia Indian Artifacts will be shown.	Ms. Jane Gotthold	\$ 25.00	
<u>Natural Sciences</u>			
Lecture to be presented for the Marine Science Program on March 2, 1977.	Mr. Wesley Marx	\$ 75.00	
Lecture to be given to the Marine Science students on March 23, 1977, during their study of the effect man has had on the oceans.	Mr. Wesley Marx	\$ 35.00	
<u>Health Sciences</u>			
The guest lecturers will speak to the Nursing 106 (Medical- Surgical III) Classes as noted:			
Cardiopulmonary Resuscitation May 16, 1977	Miss Mary Jones, R.N.	\$ 30.00	
Cardiopulmonary Resuscitation May 23, 1977	Miss Mary Jones, R.N.	\$ 30.00	
Electrophysiology of the Cell and Myocardium April 5, 1977	Miss Sherrie Stevens, R.N.	\$ 40.00	
Spinal Cord Injuries March 14, 1977	Mrs. Marshal Worthington R.N.	\$ 30.00	

<u>Event</u>	<u>Guest</u>	<u>Honorarium</u>	PUBLIC PROGRAMS AND COMMUNITY SERVICES
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Fine Arts

Lectures to be given for Art Week from March 28 through April 1: -CONTINUED-

March 29, 1977	Mr. Robert Perrine	\$100.00
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March 28, 1977	Dr. Ward Youry	\$ 75.00
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March 30, 1977	Mr. Alvin Pine	\$ 75.00
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The following person was appointed on an "if-and-as-needed" basis as both extended day and substitute instructor for the 1976-1977 academic year at the hourly rate stipulated in the salary schedule, at the class to which she is qualified: EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree-</u>	<u>Assignment</u>	<u>Probable Salary/Hour</u>
Hope, Phyllis	Credential (Voc.)	Nurse, Refresher Course	\$13.00

The following person was appointed on an "if-and-as-needed" basis as both extended day and substitute instructor for the 1977 Summer Session at the hourly rate stipulated in the salary schedule, at the class to which he is qualified:

<u>Applicant</u>	<u>Highest Degree-</u>	<u>Assignment</u>	<u>Probable Salary/Hour</u>
Hodac, Ivan Apollo	M.A.	Social Sciences	\$14.25

The following classified personnel regular actions were approved: CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Employment

1. Ronald Aja, Laboratory Technician-Stage, Grade 33, Step 2, \$978 per month, effective March 1, 1977.
2. Peggy D. Olson, Clerk Typist Substitute, \$3.946 per hour, effective March 1, 1977, on an if-and-as-needed basis.
3. Julie Pahan, Clerk Typist Substitute, \$3.946 per hour, effective March 1, 1977, on an if-and-as-needed basis. Miss Pahan is the daughter of Lucia Pahan, Key punch Operator.
4. Shirley Rasmussen, Clerk Typist Substitute, \$3.946 per hour, effective March 1, 1977, on an if-and-as-needed basis.

Ratification of Employment

5. George A. Turlis, Maintenance Substitute, \$4.952 per hour, effective February 22, 1977, on an if-and-as-needed basis.

Employment of Clerk - Short Term, 1976-77

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

- 6. Rosalind S. Kramer was employed as Clerk - Short Term on an as-needed basis at the rate of \$3.25 per hour, effective March 1, 1977. Her hours will be determined by the appropriate administrator/budget.

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Employee - Student Employees

- 7. The following students were employed on an as-needed basis at \$2.50 per hour:

Edwin D. Barnes
 Jeanne Cadiente
 Theresa M. Favanta
 Carol Hammerschlag
 Carol A. Johnson

Douglas A. Leclair
 Jeanne Lewis
 Lee MackNair
 Bill Vangalis
 Charles W. Yancy

Resignation/Termination

- 8. Dinah Fischbach, Clerk Typist I, Office of Procurement and Stores, effective upon the appointment of a replacement. Ms. Fischbach has accepted a position as an administrative aid to Orange County Supervisor Tom Riley.
- 9. Les Veach, Warehouse Person, effective March 4, 1977. Mr. Veach is going to relocate in Oregon.
- 10. Minna Snyder, Clerk Typist Substitute, effective March 7, 1977. Ms. Snyder is going to relocate with her parents in Indiana.

The following requests for institutional memberships were approved: MEMBERSHIPS

- 1. Pacific Association of Collegiate Registrars and Admissions Officers - 1977 (renewal) \$25.00
- 2. Pacific Southwest Conference Forensic Association 1977. This is the conference in which the Saddleback Forensic Team competes. (new) \$12.00
- 3. Phi Rho Pi National Forensic Honor Society - 1977 \$40.00
This initial fee includes a \$15.00 charge for the first year of membership; renewal fee is \$25.00 per year. (new)

Ruth Saadi was appointed as a curriculum consultant for the Environmental Studies Program at a fee not to exceed \$100.00.

CONSULTANT

Purchase Orders 27189 through 27385, totaling \$150,237.80, were approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

District Warrants 32938 through 33170, totaling \$408,339.93, were approved and ratified for payment.

PAYMENT OF BILLS

Payment of personnel services were ratified as follows:

PAYMENT OF PERSONNEL SERVICES

Classified Payroll 7B* \$189,709.34

*Constitutes the payroll identification of the classified employees paid in this period, named on the list on file in the business office.

The following curricular items were submitted for a first reading and approval was recommended:

CURRICULAR ADDITIONS

Health Sciences

-INFORMATION-

AH226 Common Medical Emergencies
Gerontology 165 Communicative Handicaps of the Elderly
Emeritus Institute 301 Assertive Skills for Older People
Emeritus Institute 302 Establishing a Lifestyle for Age Prevention

Business Sciences

Business 310 Understanding That Corporate Statement
Business 311 Business Vocabulary You Can Use
HE 250A Consumer "Know How" for Limited Budgets
HE 250B Consumer "Know How" for Limited Budgets
HE 250C Consumer "Know How" for Limited Budgets
HE 250D Consumer "Know How" for Limited Budgets

Vocational - Technology

Amateur Radio - Introduction
Amateur Radio - Advanced

The following grant was submitted for a first reading and approval was recommended:

GRANT

-INFORMATION-

Title II-A - College Library Resources

The grant would be in the amount of approximately \$5,000 to cover the period from October 1, 1977, to September 30, 1978. The proposal will fund books and other library materials. Saddleback has applied for this grant for the last two years and has received an average of \$3,900 per year.

It was recommended that the following Board Policies be approved as presented. The material had been presented for information at the February 14, 1977, meeting.

BOARD POLICY REVISIONS

Board Policy 4201.3 Classified Personnel Reemployment (Revised as requested February 14, 1977)

Board Policy 4201.4	Classified Personnel Reclassification	BOARD POLICY REVISIONS
Board Policy 4210	Classified Personnel Grievance Procedure	-CONTINUED-
Board Policy 4020	Saddleback Community College District Governing Board Statement and Regulations for Implementation of Government Code Sections 3540 - 3549, Pages 2 and 7 only.	

Motion by Mr. Backus, seconded by Mr. Taylor and carried, to approve Board Policy 4201.3, Classified Personnel Reemployment, as presented. BOARD POLICY 4201. APPROVED

Mrs. Berry and Mr. Greinke were opposed.

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, to approve Board Policy 4201.4, Classified Personnel Reclassification, as presented. BOARD POLICY 4201. APPROVED

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, to approve Board Policy 4210, Classified Personnel Grievance Procedure, as presented. BOARD POLICY 4210 APPROVED

Concerning Board Policy 4020, Saddleback Community College District Governing Board Statement and Regulations for Implementation of Government Code Sections 3540 - 3549, Mr. Taylor requested that consideration be given to appointing a Trustee as a member of the negotiating committee.

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, that Board Policy 4020, Saddleback Community College District Governing Board Statement and Regulations for Implementation of Government Code Sections 3540 - 3549, be approved as presented with the following revision:

7.0 For the purpose of meeting and negotiating with employee organizations, the Governing Board designates a member of the Board of Trustees and the following employees as Board Representatives:

The trustee will be designated at a later date.

A copy of these Board Policies, as revised, is on file.

At the meeting of February 14, 1977, the Board of Trustees extended the period when employee exclusive representatives should submit initial proposals from the first regular meeting in February, as provided in Board Policy 4020, to the meeting of February 28, 1977. COLLECTIVE BARGAINING

Earlier during this meeting, it was decided to defer this matter until the next meeting, with no right of recourse against any future Board.

At this time, it was recommended that this matter be deferred until no later than the second meeting in March, and that this deferment not be construed as policy.	COLLECTIVE BARGAINING
Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, that this matter be deferred until no later than the second meeting in March, and that this deferment not be construed as policy.	DEFERRED
The employee hearing in the matter of Artis R. Simms, scheduled for Thursday, February 24, 1977, was postponed until Friday, February 25, 1977. The findings of the Law Judge will be made available to the Board of Trustees as soon as they are received.	REPORT ON EMPLOYEE HEARING -INFORMATION-
It was requested that the Board of Trustees approve the following general statement on behalf of those agencies which make facilities available to the District for the Emergency Medical Technician class: The Saddleback Community College District will agree to indemnify and hold harmless the hospital and/or ambulance service which makes facilities available for instruction of EMT students, from any loss or claim arising out of the use of such facilities by District students.	EMERGENCY MEDICAL TECHNICIAN COURSE - "HOLD HARMLESS" STATEMENT
Motion by Mr. Taylor, seconded by Mr. Backus and unanimously carried, to approve the general statement of behalf of those agencies which make facilities available to the District for the Emergency Medical Technician class.	APPROVED
A claim for medical costs of an undetermined amount has been submitted by the United States Government on behalf of Eurina Prince, in connection with an accident which occurred on June 26, 1976, involving vehicles belonging to Ms. Prince and to the District. This accident was reported to the District's insurance carrier at the time of the occurrence. It was recommended that this claim be denied and that a Notice of Claim be forwarded to the District's insurance carrier.	CLAIM AGAINST THE DISTRICT
Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, that the claim be denied and that the Notice of Claim be forwarded to the District's insurance carrier.	DENIED
Approval for the following transfers of budget appropriations was recommended:	TRANSFER OF FUNDS
1. <u>Vocational Programs - Radio/TV</u> \$1,000.00 from the "Contract Services" account to the "Instructional Equipment" account. The Radio-TV classes are high-demand, large enrollment classes with growing needs for instructional equipment. The new F.C.C. approval that will increase our Radio Station to a 3000 watt operation will also increase equipment requirements.	

2. Vocational Programs - Photography

TRANSFER
OF FUNDS

\$1,550.00 from "Work Experience Travel/Mileage" account to the "Instructional Equipment" account. These funds are needed to purchase equipment required in connection with the moving of photography classes from the Library to the Science-Math Building.

3. Fine Arts Division

Speech Department: \$300.00 from "Mileage" to "Conference"
Art Department: \$ 75.00 from "Mileage" to "Conference"
Music Department: \$500.00 from "Mileage" to "Conference"

4. Community Information and Services

\$5,000.00 from "Special Programs" account to "Contract Services." Funds are needed in contract services to cover cost of district-wide mailing for forum series and other District brochures.

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, to approve the transfers of budget appropriations as recommended.

APPROVED

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered:

1. Bid Number R-9786 - Marine Science Equipment - Science
Sound Wave Systems, Inc. \$1,421.46
2. Bid Number 264 - Fire Alarm System - Buildings and Grounds
Solid State Systems, Inc. \$16,463.00
3. Bid Number 262 - Greenhouse - Natural Science
Conley's Manufacturing and Sales \$31,306.06

Approval was requested for the transfer of \$3,550.00 from the District's Capital Outlay Contingency Account to the Greenhouse Project Account, to make up the difference between the budgeted amount of \$27,775.00 and the above low bid.

Presented for ratification:

- Bid Number R-05879 - Camera Equipment - Social Science
Polaroid Corporation \$ 1,224.30

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, to approve the awards, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered; and the transfer of \$3,550.00 from the District's Capital Outlay Contingency Account to the Greenhouse Project Account, to make up the difference between the budgeted amount of \$27,775.00 and the low bid of \$31,306.06,

AWARDS

APPROVED

There being no further business, the Meeting was adjourned at 11:20 p.m. until Friday, March 4, 1977, at 7:30 a.m.

ADJOURNMENT

R. A. Lombardi

R. A. Lombardi, Secretary of the Board of Trustees