

*Public*

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92675

November 22, 1977

Telephone: 831-9700

N O T I C E

Members of the Board of Trustees of the Saddleback Community College District:

You are hereby notified that the Regular Meeting of the Board of Trustees is called for the hour of 7:00 p.m. in order to receive a special report from the Division of Counseling.

Half hour, informational sessions concerning various functions of the District will be held occasionally prior to the regular meeting time.

*Rh Lombardi*  
R. A. Lombardi, Secretary of the Board of Trustees

Attachment: Agenda of the Governing Board

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
Mission Viejo, California

AGENDA OF THE GOVERNING BOARD

November 28, 1977 - 7:00 p.m.  
Library-Classroom Complex - Room 212  
28000 Marguerite Parkway

	<u>RECOMMENDATION</u>	<u>BOARD REPORT NUMBER</u>
<u>I. CALL TO ORDER</u>		
A. Pledge of Allegiance led by Trustee Watts		
B. Invocation given by Trustee Berry		
C. Agenda and Addenda	Adoption	
D. Minutes		
1. Regular Meeting of November 14, 1977	Approval	
<u>II. SPECIAL REPORT</u>		
A. Division of Counseling		
<u>III. REPORTS AND COMMUNICATIONS</u>		
A. Trustees		
B. Superintendent/President		
C. Academic Senate		
D. Associated Student Body		
E. California School Employees Association		
F. Faculty Association		
G. Public		
H. Architects		
* <u>IV. CONSENT CALENDAR</u>	Approval	
<p>All items listed under the Consent Calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.</p>		
A. Requests to Attend Conferences, Meetings, Etc.		416
B. Certificate of Achievement		417
C. Appointment of Extended Day/Substitute Instructors		422
D. Classified Personnel - Regular Actions		424
E. Classified Personnel - Job Specifications - Second Reading		425
F. Construction Manager		433
G. Memberships		434
H. Progress Payments		435
I. Purchase Orders		436
J. Payment of Bills		437

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
 AGENDA OF THE GOVERNING BOARD  
 November 28, 1977

	<u>RECOMMENDATION</u>	<u>BOARD REPORT NUMBER</u>
<u>V. BOARD OF TRUSTEES</u>		
A. Requests to Attend Conferences, Meetings, Etc.	Approval	416 *
B. Other		
<u>VI. INSTRUCTION AND CURRICULUM</u>		
A. Certificate of Achievement	Approval	417 *
B. Public Programs and Community Services	Approval	418
C. Other		
<u>VII. GENERAL DEVELOPMENT</u>		
A. Five Year Plan	Information	419
B. Transportation Between the Main Campus and the North Campus	Information/ Discussion	420
C. Other		
<u>VIII. PERSONNEL MATTERS</u>		
A. Certificated Personnel		
1. Coordinator	Approval	421
2. Appointment of Extended Day/Substitute Instructors	Approval	422 *
3. Job Specifications - First Reading	Information	423
B. Classified Personnel		
1. Regular Actions	Approval	424 *
2. Job Specifications - Second Reading	Approval	425 *
3. California School Employees Association 1977-1980 Contract	Approval	426
C. Other		
<u>IX. BUSINESS AND FINANCE</u>		
A. Gifts to the College	Acceptance	427
B. Dismissal of Claim - Jones/Peterson Associates	Information	428
C. 1978-79 Budget Calendar	Approval	429
D. Transfer of Funds	Approval	430
E. Awards	Approval	431
F. Bid Awards - Library Remodel, Phase II	Approval	432
G. Construction Manager	Approval	433 *
H. Memberships	Approval	434 *
I. Progress Payments	Approval	435 *
J. Purchase Orders	Approval	436 *
K. Payment of Bills	Approval	437 *
L. Other		
<u>X. EXECUTIVE SESSION</u>		
<u>XI. REGULAR SESSION RECONVENED</u>		
<u>XII. ADJOURNMENT</u>		