SADDLEBACK COMMUNITY COLLEGE DISTRICT 28000 Marguerite Parkway Mission Viejo, California 92692

PUBLIC / FILE

AGENDA OF THE GOVERNING BOARD

November 26, 1979 - 7:30 p.m. Library-Classroom Complex -- Room 105

> BOARD REPORT RECOMMENDATION NUMBER

I. CALL TO ORDER

A. Pledge of Allegiance led by Trustee Watts
B. Invocation given by California School Employees Association Representative Driml
C. Agenda and Addenda Adoption
D. Minutes

Regular Meeting of 11-13-79

II. REPORTS AND COMMUNICATIONS

- A. Members of the Board of Trustees
- B. Superintendent/President
- C. Academic Senate
- D. California School Employees Association
- E. Faculty Association
- F. Public

* III. CONSENT CALENDAR

Approval

All items listed under the Consent Calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

Α.	Requests to Attend Conferences, Meetings, etc.	1068
в.	Reimbursement Claims for Use of Personal Automobile	1069
с.	Grants - Personnel	1073
D.	Appointment of Extended Day/Substitute Instructors	1077
Ε.	Classified Personnel - Regular Actions	1081
F.	Job Specifications - Second Reading	1085
G.	Memberships	1094
н.	Progress Payment	1095
Ι.	Purchase Orders	1096
J.	Payment of Bills	1097
К.	Payment of Personnel Services	1098

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			RECOMMENDATION	BOARD REPORT NUMBER	
IV.	BOA	RD OF TRUSTEES			
	A. B.	Resolution of Commendation Requests to Attend Conferences, Meetings, etc.	Adoption Approval	1067 1068 *	
	C. D.	Reimbursement Claims for Use of Personal Automobile Other	Approval	1069 *	
v.	INS	TRUCTION AND CURRICULUM			
	А. В.	Public Programs and Community Services Other	Approval	1070	
VI.	GRANTS				
	A. B. C. D.	Applications Awards Personnel Other	Approval Approval Approval	1071 1072 1073 *	
VII.	PERSONNEL MATTERS				
	Α.	Personnel - General 1. Revision to Board Policy 4079 - Bereavement Leave - First Reading	Information	1074	
	В.	Administrative Personnel 1. Revision to Board Policy 4083 - Vacation -	Information	1075	
		First Reading 2. Revision to Board Policy 4052.1 - Reimbursement of Travel Expenses - First Reading	Information	1076	
	 C. Certificated Personnel Appointment of Extended Day/ Substitute Instructors Authorization for a Full-Time Specialist Instructor for the Physically Handicapped Revision to Board Policy 4109 - Sick Leave/Transfer - Second Reading 		Approval	1077 *	
		Substitute Instructors 2. Authorization for a Full-Time	Approval	1078	
		Approval	1079		

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		RECOMMENDATION	BOARD REPORT NUMBER		
VII.	PERSONNEL MATTERS - Continued				
	 D. Classified Personnel 1. Employment of Full-Time Classified Personnel 2. Regular Actions 3. Revision to Board Policy 4085 - Paid Holidays - First Reading 		1080 1081 * 1082 1083		
	 Revision to Board Policy 4204 - Vacation - Second Reading Board Policy 4215 - Stud 		1083		
	 Board Forrey 4215 - Stud Employment - Second Read 6. Job Specifications - Second Reading 		1085, *		
	E. Other				
VIII.	BUSINESS SERVICES				
	 A. Gifts to the District B. 1980-81 Budget Calendar C. Radio Antenna Building Exemption 	Acceptance Approval Approval	1086 1087 1088		
	 D. Assignment of Vendor Payment E. Claim Against the District F. Transfer of Funds G. Awards H. Digital Computer System 	Approval Approval Approval Approval Approval	1089 1090 1091 1092 1093		
	Award I. Memberships J. Progress Payment K. Purchase Orders L. Payment of Bills M. Payment of Personnel Service N. Other	Approval Approval Approval Approval s Approval	1094 * 1095 * 1096 * 1097 * 1098 *		

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IX. ADJOURNMENT

X. EXECUTIVE SESSION

A. Personnel Matters

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