

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

November 8, 1979

(714) 831-4844

PUBLIC / FILE

N O T I C E

Members of the Board of Trustees of the Saddleback Community College District:

You are hereby notified that, due to the celebration of Veteran's Day on Monday, November 12, the Regular Meeting of the Board of Trustees will be held on Tuesday, November 13, 1979, in Room 105 of the Library-Classroom Complex, 28000 Marguerite Parkway, Mission Viejo, California. (Government Code 54954)

An Executive Session will be held at 7:00 p.m.; the Regular Session will be called to order at approximately 7:30 p.m.

R.A. Lombardi

R. A. Lombardi, Secretary of the Board of Trustees

Attachment: Agenda of the Governing Board

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California 92692

AGENDA OF THE GOVERNING BOARD

November 13, 1979 - 7:00 p.m.
 Library-Classroom Complex -- Room 105

<u>RECOMMENDATION</u>	<u>BOARD REPORT NUMBER</u>
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I. EXECUTIVE SESSION

A. Personnel Matters

II. REGULAR SESSION - CALL TO ORDER

A. Pledge of Allegiance led by
 Academic Senate President Carroll

B. Invocation given by
 Trustee McKnight

C. Agenda and Addenda

Adoption

D. Minutes

1. Regular Meeting of 10-22-79

Adoption

III. REPORTS AND COMMUNICATIONS

A. Members of the Board of Trustees

B. Superintendent/President

C. Academic Senate

D. California School Employees Association

E. Faculty Association

F. Public

* IV. CONSENT CALENDAR

Approval

All items listed under the Consent Calendar are considered to be routine and action will be taken by the Board of Trustees in one motion. There will be no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

A. Requests to Attend Conferences, Meetings, etc.	1028
B. Certificates of Achievement	1031
C. Grants - Personnel	1034
D. Appointment of Extended Day/Substitute Instructors	1038
E. Certificated Personnel - Regular Actions	1039
F. Classified Personnel - Regular Actions	1043
G. Memberships	1058
H. Progress Payment	1059
I. Purchase Orders	1060
J. Payment of Bills	1061
K. Payment of Personnel Services	1062

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 AGENDA OF THE GOVERNING BOARD
 November 13, 1979

	<u>RECOMMENDATION</u>	<u>BOARD REPORT NUMBER</u>
<u>V. BOARD OF TRUSTEES</u>		
A. Establishment of the Date of the Annual Organizational Meeting	Approval	1027
B. Requests to Attend Conferences, Meetings, etc.	Approval	1028 *
C. Other		
<u>VI. INSTRUCTION AND CURRICULUM</u>		
A. Associate Degree Majors	Approval	1029
B. Public Programs and Community Services	Approval	1030
C. Certificates of Achievement	Approval	1031 *
D. Other		
<u>VII. GRANTS</u>		
A. Applications	Approval	1032
B. Awards	Approval	1033
C. Personnel	Approval	1034 *
D. Other		
<u>VIII. PERSONNEL MATTERS</u>		
A. Personnel - General		
1. Revision to Board Policy 4079 - Bereavement Leave - First Reading	Information	1035
B. Administrative Personnel		
1. Revision to Board Policy 4083 - Vacations - First Reading	Information	1036
C. Certificated Personnel		
1. Employment of Full-Time Certificated Personnel	Approval	1037
2. Appointment of Extended Day/ Substitute Instructors	Approval	1038 *
3. Regular Actions	Approval	1039 *
4. Authorization for Additional Coordinators	Approval	1040
5. Revision to Board Policy 4109 - Sick Leave - Transfer First Reading	Information	1041

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 AGENDA OF THE GOVERNING BOARD
 November 13, 1979

RECOMMENDATION BOARD REPORT
NUMBER

VIII. PERSONNEL MATTERS - Continued

D. Classified Personnel

- | | | |
|---|-------------|--------|
| 1. Employment of Full-Time
Classified Personnel | Approval | 1042 |
| 2. Regular Actions | Approval | 1043 * |
| 3. Revision to Board Policy
4204 - Vacation - First
Reading | Information | 1044 |
| 4. New Board Policy - Student
Employment - First Reading | Information | 1045 |
| 5. Job Specifications -
First Reading | Information | 1046 |

E. Other

IX. GENERAL DEVELOPMENT

- | | | |
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| A. Planning Task Number 29 -
Program for Achieving Sex Equity
Second Reading | Approval | 1047 |
| B. Other | | |

X. BUSINESS SERVICES

- | | | |
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| A. Resolution: Workers' Compensation
Insurance for Volunteers | Adoption | 1048 |
| B. Proposed Legislation Affecting
Land Development | Approval | 1049 |
| C. Change Orders | Approval | 1050 |
| D. Landscape Contract - Swimming
Pool/Softball Facility | Approval | 1051 |
| E. Corrective Landscape - North
Campus | Approval | 1052 |
| F. Awards | Approval | 1053 |
| G. Sale of Surplus/Obsolete Property | Approval | 1054 |
| H. Contract Services | Approval | 1055 |
| I. Appointment of Legal Consultant | Approval | 1056 |
| J. Transfer of Funds | Approval | 1057 |
| K. Memberships | Approval | 1058 * |
| L. Progress Payment | Approval | 1059 * |
| M. Purchase Orders | Approval | 1060 * |
| N. Payment of Bills | Approval | 1061 * |
| O. Payment of Personnel Services | Approval | 1062 * |
| P. Payroll Deduction Authorization | Approval | 1063 |
| Q. Claim Against the District | Approval | 1064 |
| R. Small Claims Trial Judgment | Approval | 1065 |
| S. Business Services Reports | Information | 1066 |
| T. Other | | |

XI. ADJOURNMENT

XII. EXECUTIVE SESSION