



ATEP FACILITIES CORPORATION

a California nonprofit public benefit corporation

MEETING OF THE BOARD OF DIRECTORS JUNE 23, 2020

HELD BY ZOOM VIRTUAL TELECONFERENCE

SADDLEBACK COLLEGE, 28000 MARGUERITE PKWY., MISSION VIEJO, CA 92692

Minutes

1. Procedural Matters
 - 1.1 The meeting was called to order at 1:47 p.m.
 - 1.2 Members present via ZOOM were Ann-Marie Gabel, Kim McCord, Victor Negrete, Dr. Elliot Stern and Dr. Cindy Vyskocil.
 - 1.3 There were no public comments.
2. Minutes from the March 19, 2020 meeting were unanimously approved by a motion from Dr. Elliot Stern and a second from Dr. Cindy Vyskocil.
3. The Conflict of Interest Policy for the ATEP Facilities Corporation was reviewed and unanimously approved by a motion from Dr. Cindy Vyskocil and a second from Kim McCord. Ann-Marie Gabel reminded board members to complete their 2020-21 Conflict of Interest form and send the completed form to the attention of executive assistant Sandi Sembiazza.
4. Due to the lack of financial activity for the Corporation, there is no budget for FY 2020-21. A motion was made by Dr. Elliot Stern with a second by Kim McCord to approve the absence of a budget. The motion was unanimously approved.
5. ATEP Update: Ann-Marie Gabel reported that the prospective tenant, ACS Development Group, Inc. ("ACS"), terminated their ground lease agreement as of May 29, 2020. ACS has subsequently expressed interest in reengaging their development project with the District. The Board of Trustees approved on June 22, 2020, an agreement for architectural services for the Saddleback College First Building at ATEP as well as an agreement to begin a student housing feasibility study for all campuses, including ATEP.

6. The proposed meeting schedule for FY 2020-21 was unanimously approved by a motion from Dr. Elliot Stern and a second from Victor Negrete.
7. The meeting adjourned at 1:54 p.m. upon a motion by Dr. Elliot Stern and a second from Kim McCord.