

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

October 27, 1975 - 7:30 p.m.
Library-Classroom Complex - Room 212
28000 Marguerite Parkway

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mr. Bartholomew. Mr. Greinke led the audience in the Pledge of Allegiance and Dr. Marshall gave the Invocation. REGULAR MEETING

Present: PRESENT

Mr. Robert C. Bartholomew, President BOARD MEMBERS
Mrs. Norrisa P. Brandt, Vice-President
Mr. Frank H. Greinke, Clerk
Mr. Patrick J. Backus, Member
Mrs. Donna C. Berry, Member
Dr. James W. Marshall, Member
Mr. Lawrence W. Taylor, Member

Dr. Robert A. Lombardi, Superintendent/President STAFF MEMBERS
Mr. R. L. Platt, Dean of Instruction
Dr. Edward A. Hart, Assistant to the Superintendent
Mr. Jack A. Swartzbaugh, Dean of Students

Absent: ABSENT

Mr. Roy N. Barletta, Business Manager

Motion by Mr. Greinke, seconded by Dr. Marshall and unanimously carried, to adopt the Agenda, with Addenda, as presented. AGENDA ADOPTED

Addenda: Classified Personnel - Regular Actions
Gift to the College

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, to approve the Minutes of the Regular Meeting of October 13, 1975, as presented. MINUTES APPROVED

Mr. Bartholomew reported that he has prepared a Cost Analysis - Landscape Trees Tabulation showing seven groupings of the 924 trees recommended by the landscape architect, comparing the cost of each group according to the varying tree sizes included. He stated that a copy of the Tabulation would be distributed to each Trustee and that he would be happy to discuss it with them. He requested that this item be placed on the Agenda for the next Regular Meeting when Mr. Barletta would be present. REPORTS AND COMMUNICATIONS
TRUSTEES

Superintendent/President Lombardi requested that the Trustees submit names of interested persons to assist the District in further developing its Community Services Program. It was suggested by Members of the Board of Trustees that Members of the General Advisory Committee, comprised of five persons from each Trustee Area, be called upon to participate in this Program. Superintendent/President Lombardi's Office will proceed with plans to reactivate this Committee.

REPORTS AND
COMMUNICATIONS

SUPERINTENDENT/
PRESIDENT

He reported that the parking lot located in front of the Library Building should be completed within the next ten days, and that construction of the Gymnasium-Physical Education Complex is on schedule.

Mr. Resnick, President of the Academic Senate; Miss Eddy, President of the Associated Student Body; Mr. Gilbert, President of the California School Employees Association; and Mr. Lindblad, President of the Faculty Association, were present. They did not have reports to present to the Board of Trustees.

ACADEMIC SENATE
STUDENT BODY
CSEA
FACULTY ASSOCIATION

There were no comments from the public relating to items not on the Agenda.

PUBLIC

Mr. Shacklett, Associate Project Manager, William Blurock and Partners, Architects, reported that while moving the soil from the borrow pit where the track is to be constructed it was found that the density of the soil is greater than anticipated. Because of this factor, the track will not be lowered to the height desired in the architect's master plan. This height reduction, however, could be accomplished by modifying the existing contract. The current contractor could, under a change order, bring the track down to an appropriate level and move the excess soil a few hundred yards to form a dirt parking area. This service would be accomplished for fifty cents a yard. (This would also reduce the potential for a grading contract to be awarded for leveling the area for a planned student personnel services complex on the hillside.) William Blurock and Partners, according to Mr. Shacklett, felt that this change order was reasonable and that it would benefit the District by ultimately reducing the cost for grading of the completed track, and, therefore, recommended it to the Board for consideration.

ARCHITECTS

Motion by Dr. Marshall, seconded by Mr. Greinke and carried, that a change order, not to exceed \$40,000, be issued to the contractor for the purpose of moving approximately 80,000 yards of soil, at fifty cents a yard, from the borrow area, to lower the track to an elevation of 385 feet, to an area behind the Gymnasium-Physical Education Complex, to form a dirt parking lot which will be compacted to meet building standards.

CHANGE ORDER
APPROVED

Mrs. Berry abstained.

Mr. Shacklett informed the Trustees that, since bermuda grass cannot be planted at this time of the year, rye grass has been planted on the field. Late next spring the contractor will put in bermuda grass.

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All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT
CALENDAR

Superintendent/President Lombardi, referring to Board Report Number 625, Certificated Personnel - Employment, requested that the Health Services recommendation that the employment of James Miner, M.D. be approved to replace John Burnham, M.D. whose commitments were too heavy to allow fulfillment of duties on campus, be tabled until the meeting of November 10, 1975, at which time information will be presented to the Board of Trustees regarding Physicians' Liability Insurance.

CAMPUS DOCTOR

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, to table this item as requested.

TABLED

Mr. Kelly, Associate Dean of Students/Student Affairs, arrived later in the meeting. Mr. Taylor requested that the Board consider further discussion of this matter at this time. There being no objection, Mr. Kelly responded to questions regarding this subject. He stated that Dr. Miner had not yet been employed but that to not fill this position would be a disservice to the students who had been promised this service and who had paid for it.

Motion by Mr. Taylor, seconded by Dr. Marshall and carried, to approve the employment of James Miner, M.D. as Campus Doctor, on a "day-to-day" basis until the next meeting at which time this item will be presented to the Board of Trustees for approval.

APPROVED

Mr. Bartholomew was opposed. He stated that two other physicians had been employed without information regarding physicians' liability insurance being presented and considered. He feels that it is a disservice to the District to compound a mistake.

Mrs. Berry asked that Board Report Number 633, ^{POTENTIAL} Purchase Orders, be discussed. She questioned Purchase Order Number 20317: Allied Health (Mileage reimbursement estimate 75/76 - Nursing) \$5,000.00. Mr. Donner, Business Assistant, was present and stated that this is the amount approved in this year's budget. He explained that the entire amount is encumbered for the year; that this is for accounting purposes only, and does not affect cash flow.

PURCHASE ORDERS
DISCUSSED

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to approve the Consent Calendar as follows:

CONSENT CALENDAR
APPROVED

Payment in the amount of \$100.00 approved for Jean Atchison for consulting services in conjunction with the preparation of a proposal to the National Endowment for the Humanities for a planning grant entitled "An Interdisciplinary Colloquium Series in the Humanities." A Preliminary Proposal was submitted on October 17, 1975. If this is accepted by the National Endowment for the Humanities, a formal proposal will be submitted pursuant to this approval by the Board of Trustees.

HUMANITIES GRANT -
CONSULTANT

Approval of submission of applications for the following grants:

MEDIA RELATED GRANTS

1. NDEA Title III - Reading Program Assistance
2. NSEA Title II, Phase II - Vocational/Career Center Library

The Certificate of Achievement awarded to the following:

CERTIFICATE OF ACHIEVEMENT

Frank A. Drew	Real Estate
Linda Harrison	Early Childhood Education
Helen Johnson	Early Childhood Education
Karen Jo Johnson	Early Childhood Education
Kathie Moyer	Early Childhood Education
Susan R. Neuvel	Early Childhood Education
John S. Williams	Administration of Justice - Law Enforcement

Diane Wakoski approved as a speaker in conjunction with the Writers' Series, at a fee of \$350.00.

PUBLIC PROGRAMS AND SERVICES

The following guest lecturers, and subsequent fees, approved in conjunction with Saddleback College's Opera Program:

COMMUNITY INFORMATION AND SERVICES

Maria Martino	\$50.00
Rosanno Martini	\$50.00
Silvio Barti	\$50.00

Egbert Petty approved as a guest lecturer to speak on October 28, 1975, for Music 120, Introduction to Opera, for the sum of \$50.00.

DIVISIONS OF INSTRUCTION

Egbert Petty approved to design and execute costumes for the fall drama production, for the sum of \$200.00.

FINE ARTS

Howard Adams employed as a full time nursing instructor in the Division of Allied Health. (Class II, Step 1, \$12,415)

CERTIFICATED PERSONNEL - EMPLOYMENT

The following persons placed on a substitute list to be hired on an if-and-as-needed basis for the Student Health Center:

Sally Boster, R.N.
 Laura June, R.N.
 Janet Oas, R.N.

The following previously employed extended day instructor appointed on an "if-and-as-needed" basis for the 1975-76 academic year, at the hourly rate stipulated in the salary schedule at the class to which he is qualified:

<u>Applicant</u>	<u>Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Bedell, Jeffrey	M.A.	English	\$13.50/Hour

The following qualified applicants appointed as extended day instructors on an "if-and-as-needed" basis for the 1975-1976 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

EXTENDED DAY
INSTRUCTORS
(Continued)

<u>Applicants</u>	<u>Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Bleakley, Norma Jean	M.A.- Ed.	Reading	\$13.50/Hour
Brown, Teresa W.	B.A.	Piano	\$13.00/Hour
Byrne, Daniel R.	M.A.T.	Mathematics	\$13.50/Hour
Cawthon, Donald C.	M.A.	Typing	\$14.25/Hour
Crawford, Carol C.	M.A.	Music	\$13.50/Hour
Davies, Edward D.	Cred.	Architecture	\$14.25/Hour
Fadler, Jane M.	M.S.	Crisis Intervention	\$13.50/Hour
Frug, Diane R.	M.A.	English-Reading	\$13.50/Hour
Georgi, Dee Wood	M.A.	Drama	\$13.50/Hour
Greaves, Patricia A.	B.A.	Secretarial Science	\$13.00/Hour
Hanlon, Marlene	B.A.	Guidance	\$13.00/Hour
Hopkins, Timothy W.	M.A.	Mathematics	\$13.00/Hour
Mabbutt, Fred R.	Ph.D.	Political Science	\$15.25/Hour
Howe, Mark W.	M.A.	Oceanography 20	\$13.50/Hour
McCann, Mai Ying	Ph.D.	Secretarial/Management	\$15.25/Hour
McCarty, Patricia	B.S. R.N.	Cardiac Arrhythmias	\$13.00/Hour
*Pangborn, Lori	M.A.	Philosophy	\$13.50/Hour
Phypers, James M.	Ph.D.	Music	\$14.75/Hour
Pines, Helen	B.A.	Allied Health	\$13.00/Hour
Sanford, John R.	M.A.	Astronomy 30	\$13.50/Hour
Schenk, Johann	Ph.D.	Philosophy/Geology	\$15.25/Hour
Smith, Douglas S.	M.A.	Painting, Drawing	\$13.50/Hour
Summers, Marilyn L.	M.A.	Music	\$13.50/Hour
Tracey, Frederick N.	M.A.	Speech	\$13.50/Hour
Varese, Frank	M.D.	Nutrition in Health and Disease	\$15.25/Hour
Watkins, Ray E.	M.S.	Mathematics	\$13.50/Hour
Weber, Sheila K.	M.A.	English	\$13.50/Hour
Wohl, Burton	Cert.	Creative Writing	\$13.00/Hour
Zappala, Robert	Ph.D.	Astronomy	\$15.25/Hour

*Mrs. Pangborn is the daughter of Mr. Roy Barletta, Business Manager

The following Classified Personnel - Regular Actions:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification

1. Patricia Plumb, Clerk Typist II, Grade 20, Step 1, \$643.00 plus \$15.00 shift differential for a total of \$658.00 per month, effective October 20, 1975. Mrs. Plumb is assigned to work 1:30 p.m. to 10:00 p.m. in the library, filling an existing vacancy.
2. Marlene Thompson, Clerk Typist II, Grade 20, Step 3, \$710.00 per month, effective October 20, 1975. Mrs. Thompson is assigned to Work Experience.

Ratification - Continued

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
(Continued)

3. Barbara Saavedra, Clerk Typist II, Grade 20, Step 3, \$710.00 per month, effective October 22, 1975. Mrs. Saavedra is assigned to Natural Science.
4. Margaret Christofk, Nursing Associate, Part Time, Grade 34, Step 3, \$5.94 per hour. Mrs. Christofk is replacing Mrs. Dillard in the Student Health Center and will be working 4:00 p.m. to 9:00 p.m. on Tuesday, Thursday, and Friday for a total of 15 hours per week. Her employment is effective October 21, 1975.
5. Jane M. Welgan, Clinical Teaching Assistant, \$9.50 per hour, effective October 22, 1975. Mrs. Welgan is assigned to work 5 hours per week, providing released time for Mrs. McGrew, assistant director of the Allied Health Division.

Employment

Christine L. Kopitzke, Library Clerk, Grade 21, Step 1, \$659.00 per month, effective November 3, 1975.

Change of Status

1. Eloise M. Lamb, Departmental Secretary, Extended Day, Grade 27, Step 3, \$842.00 plus \$15.00 shift differential for a total of \$857.00 per month, effective November 3, 1975. Mrs. Lamb is presently employed as Clerk Typist II, Extended Day. Her hours remain 1:30 p.m. to 10:00 p.m. with one-half hour for lunch.
2. Ruth Dillard, Nursing Associate Substitute, \$5.392 per hour, as needed, effective October 28, 1975. Mrs. Dillard was employed as Nursing Associate, Part Time, with a work schedule of 15 hours per week, and has requested the change to Substitute status for personal reasons.
3. Barbara Dominski, Senior Library Clerk, Grade 25, Step 2, \$763.00 per month, effective November 3, 1975.

Gilbert A. McKinzie employed as Building Inspector on an as-needed basis at the rate of \$65.19 per eight-hour day, effective October 28, 1975. (Building Inspector is established at Grade 47 on the classified salary schedule, and the above daily rate is based on Step 3 of that grade, \$1,369.00 per month.) (ADDENDUM)

This request was made because of the illness of the regular construction inspector, Mr. Prosin, and the necessity to have an inspector present on the site while construction is in progress.

The following awards, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered:

AWARDS

		AWARDS (Continued)
1.	<u>Bid No. R-3490</u> - A/V Photography Supplies - Library - Graphic Arts	
	Schaeffer Photo and Camera Supply Company	\$ 148.82
	Royce Photo-Graphics Supply, Inc.	1,808.91
	Cal's Cameras, Inc.	2,018.58
		<u>\$ 3,976.31</u>
2.	<u>Bid No. R-7534</u> - Gasoline Storage Tank - Building and Grounds	
	M. T. Walker Company	\$ 4,635.00
3.	<u>Bid No. R-3484</u> - Photography Equipment - Fine Arts	
	Redlands Camera	\$ 531.88
	Cal's Cameras, Inc.	744.12
	Royce Photo/Graphics Supply	1,148.10
	Bill Thomas Cameras	1,820.81
	Pan Pacific Camera Center	1,899.78
		<u>\$ 6,144.69</u>
4.	<u>Bid No. R-9341</u> - Personnel Records - Admissions and Records	
	Smith Printers	\$ 2,981.78
5.	<u>Bid No. 4861</u> - Chemistry Supplies - Science	
	Fisher Scientific Company	\$ 25.92
	Sargent-Welch Scientific Company	899.09
	Scientific Products	1,984.63
		<u>\$ 2,909.64</u>
6.	<u>Bid No. 206</u> - Radio Equipment - Fine Arts	
	Cal's Cameras, Inc.	\$ 65.98
	Riggins Electronic Sales	127.73
	Henry's Radio	291.50
	Royce Photo/Graphics Supply	642.25
	Schaeffer Photo and Camera Supply, Inc.	1,261.40
	KDH Electronics, Inc.	3,168.34
	Bel-Air Camera and Hi-Fi	7,538.93
		<u>\$13,096.13</u>
7.	<u>Bid No. R-7592</u> - Custodial Supplies - Buildings and Grounds	
	Blower Paper Company	\$ 1,573.83
8.	<u>Bid No. R-9549</u> - Calculators - Mathematics and Engineering	
	Texas Instruments Supply Company	\$ 1,727.80
9.	<u>Bid No. 205</u> - Automobile	
	Santa Ana Dodge	\$ 3,895.50

10. Bid No. R-207 - Computer Terminal - Mathematics and Engineering AWARDS (Continued)

Textronix, Inc. \$ 6,207.18

Purchase Orders 20296 through 20511, totaling \$51,434.15, and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

District Warrants 24991 through 25224, totaling \$308,074.81. PAYMENT OF BILLS

Payment of personnel services as follows: PAYMENT OF PERSONNEL SERVICES

Classified Payroll 3B \$140,077.74

Superintendent/President Lombardi recommended that the following vocational programs be approved by the Board of Trustees as presented: PROGRAMS

Agricultural Business
Landscape Design
Ornamental Horticulture
Turf Grass Management

He stated that these programs have been approved by the Vocational Deans' Area Planning Group, and that the curricula for these programs were thoroughly reviewed and approved by the Agricultural Advisory Committee. Program outlines had been presented to the Trustees for their review and approval.

Mr. Platt introduced Mr. Brewer, Division Chairman, Vocational Programs. He stated that there are ten people on the Agricultural Advisory Committee representing a broad spectrum of agriculture in the community. He introduced those members of the Committee who were present: Mr. Gratian Bidart, Mr. Maurice Fleming, Mr. Zane Johnson, and Mr. Frank Sciarrotta; and mentioned those who were not able to be in attendance: Mr. Dean Cole, Mr. Dennis Kurutz, Mr. Ray Rariak, Mr. Arthur F. Vandenberg, Mr. Charles Crowl, and Mr. James Manassero.

Mr. Brewer stated that the Committee had met, toured the proposed location for the Agricultural Programs (ten to twelve acres located in the northeast section of the Campus); and established the Programs which were being presented for approval by the Board of Trustees.

In reply to comments and questions, Mr. Brewer replied that these four basic areas are a starting point and then, hopefully, we will move forward into animal science programs. Also, it was stated that the demand for employment is greatest in these areas at the present time.

Mr. Greinke's suggestion that classroom attention be given to cold climate farming was well received.

The Board of Trustees thanked the Members of the Agricultural Advisory Committee for their help, stating that it was hoped that they will continue to work with the District to put the Programs into motion. A Letter of appreciation will be sent to each Member of this Committee.

Motion by Mr. Taylor and seconded by Mrs. Brandt to approve the following vocational programs as presented:

Agricultural Business
Landscape Design
Ornamental Horticulture
Turf Grass Management

It was noted that funds in the amount of approximately \$40,000 had been discussed but that they had not been allocated to these Programs.

Mr. Bartholomew suggested amending the motion to state that these Vocational Programs be approved as presented and that these Programs be planned using a budget figure not to exceed \$40,000.

Mr. Taylor was in agreement.

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, to approve the Vocational Programs as presented, and that these Programs be planned using a budget figure not to exceed \$40,000.

APPROVED

Curricular additions were submitted to the Board of Trustees for information. Approval will be requested at the Regular Meeting to be held on November 10, 1975.

CURRICULUM
(INFORMATION)

The following information regarding a proposed grant application was submitted to the Board of Trustees for consideration. Mr. Bill Weisgerber, Director of Instructional Media, was present to reply to questions.

MEDIA RELATED
GRANT
(INFORMATION)

Title II - A - College Library Resources Program -
Fiscal Year 1976

(Application due: November 17, 1975)

The grant would be in the amount of approximately \$4,000 to assist in the acquisition of library and media materials.

There being no objections, preparation of the application will proceed. It will be presented to the Board of Trustees for approval prior to submittal.

At the meeting of October 13, 1975, approval of revised job specifications for the Athletic Director was recommended. Discussion was tabled until the next regular meeting. As requested at the previous meeting, discussion was deferred to Executive Session.

JOB SPECIFICATIONS
ATHLETIC DIRECTOR
(DEFERRED TO
EXECUTIVE SESSION

The Business Office reported that the physicians working for our Student Health Center are reluctant to have the District named as "Additional Insured" on their liability policies. Each of them, however, has provided the District with the information that we required; to wit: name of carrier, amount of insurance, date and number of policy. We have requested Mr. Len Miller, who represents the Saddleback Agents Association and whose office handles the District's insurance needs, to contact the District's insurance carrier for information as to the effect of this risk upon the District's liability insurance. It is anticipated that this information will be presented at the meeting of November 10, 1975.

PHYSICIANS'
LIABILITY
INSURANCE
(INFORMATION)

The Business Office recommended that the following requests for transfer of budget appropriations be approved in order that the divisions concerned may utilize these funds to employ needed classified personnel and/or a consultant.

TRANSFER OF
BUDGET
APPROPRIATIONS

1. Data Processing requests transfer of \$13,300.00 budgeted for a programmer to the two accounts presented below:

Data Processing Consultant	\$ 5,720.00
Overtime, Classified Personnel	7,580.00
	<u>\$13,300.00</u>

2. Business Science requests transfer of a total of \$5,200.00 to the classified salary account to provide for the employment of a full-time Clerk typist I. The \$5,200.00 will be transferred from the following accounts:

Clothing, Instruction Equipment	\$ 3,000.00
Student Help	1,000.00
Classroom Furniture	564.00
Data Processing Equipment, Contract Services	636.00
	<u>\$ 5,200.00</u>

Motion by Mr. Taylor, seconded by Dr. Marshall and carried, that the requests for transfer of budget appropriations be approved in order that the divisions concerned may utilize these funds to employ needed classified personnel and/or a consultant.

APPROVED

Mr. Bartholomew, Mrs. Berry, and Mr. Greinke were opposed.

Mrs. Berry asked where these "additional" monies were when the budget was being prepared.

Mr. Bartholomew stated that he was disappointed as he thought that everyone had worked hard to cut the budget.

Superintendent/President Lombardi stated that he still thinks that the budget is too "tight" for a growing, changing institution.

The Business Office submitted the request for authorization to purchase a Scanning Electron Microscope, tabled at the meeting of October 13, 1975, with a recommendation that the Board review this request and give direction to the Business Manager with regard to the purchase of this equipment.

SCANNING
ELECTRON
MICROSCOPE
PURCHASE

Mr. Sciarrotta, Chairman, Division of Natural Science, and other members of the faculty were present to speak to this request. They confirmed the information contained in a memorandum to Dean Platt, dated September 12, 1975, stating that they are re-submitting a request to purchase this piece of equipment out of their building equipment matching fund budget after reconsidering and reevaluating every aspect of their program with respect to the microscope and ascertaining that the entire Division is united in that this is the single most important piece of equipment that can be obtained which would best serve all disciplines within the Division.

An estimated cost was not provided. Last year's cost was between \$16,000 and \$17,000 (half of which would be paid by the State and half of which would be paid by the District). It was noted that when the award is presented for approval it may be accepted or denied, based on the bid received.

Motion by Mr. Taylor, seconded by Mrs. Brandt and carried, to authorize the purchase of a Scanning Electron Microscope.

APPROVED

Mr. Bartholomew, Mrs. Berry, and Mr. Greinke were opposed.

Mrs. Berry stated that she has researched this matter and found that no other community college in this area has a Scanning Electron Microscope. She has talked with people in the scientific community and they agree that since we are not in the research field that this piece of equipment is too sophisticated for our use.

Mr. Bartholomew agreed with Mrs. Berry. He stated that he believes in the value of this equipment but that it, perhaps, belongs in the upper division of college - not in a two-year institution.

The Business Office reported that a searching review of our cash flow position has been concluded and it appears that in the month of November the District will need the sum of \$1,500,000 until it receives the apportionment of tax collections from the County Treasurer about December 10 and December 15, 1975. They therefore recommended that the Board of Trustees adopt the following resolution:

RESOLUTION -
LOAN

WHEREAS, funds are needed for the immediate requirements of this school district to pay obligations lawfully incurred in this fiscal year before the receipt of income for the fiscal year sufficient to meet said obligations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Orange is hereby requested to borrow in the name of the Saddleback Community College District of Orange County the sum of One Million, Five Hundred Thousand Dollars (\$1,500,000.) with the money to be deposited to the credit of the Saddleback Community College District in the County Treasury not later than November 4, 1975, with said note or notes to be payable on December 17, 1975, with interest to date of payment, in accordance with Sections 53850 through 53858 of the Government Code.

RESOLUTION -
LOAN
(CONTINUED)

Mr. Donner, Business Assistant, was present to reply to questions.

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, that the Board of Trustees adopt the foregoing resolution.

ADOPTED

Roll Call Vote:

Ayes: Backus, Bartholomew, Berry, Brandt, Greinke, Marshall,
Taylor

Noes: None

Absent: None

Superintendent/President Lombardi recommended that the Board of Trustees consider accepting the following gift to the College:

(ADDENDUM)
GIFT TO THE
COLLEGE

A gift of graphic arts and printing equipment valued at \$5,000 from Mr. Frank Gushwa, Anaheim Bulletin, 232 South Lemon, Anaheim, California.

The items of equipment are listed as follows:

1. Ludlow Line Caster, Serial Number 9066
2. Hammond Metal Saw, Model G-100, Serial Number 10579
3. Elrod Strip Caster, Serial Number E37950
4. Storage Cabinet, one column width
5. Storage Cabinet, three column width
6. Turtle and Chase
7. Ludlow Slant Top Matt Cabinets, full of assorted mats
8. Approximately 500 pounds of lead pigs

The only cost to the District is the trucking and transfer costs estimated at \$200 to \$400.

Mr. Brewer, Chairman of Vocational Programs, was present to respond to questions. He stated that this equipment will be stored at Mission Viejo High School until we have the facilities to utilize it.

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, to accept the gift to the college as presented.

ACCEPTED

Mr. Greinke read the list to those present.


A letter of acceptance and a certificate of appreciation will issued to the Anaheim Bulletin.

The Board of Trustees convened to Executive Session at 10:10 p.m. and reconvened to Regular Session at 10:20 p.m. EXECUTIVE SESSION

Revised Job Specifications for the Athletic Director, which had been deferred to Executive Session, were discussed. REGULAR SESSION RECONVENED

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, to approve the revised Job Specifications for the Athletic Director as presented, with the stipulation that the parties involved sign a statement that they have reviewed the changes and are fully aware of them. JOB SPECIFICATIONS ATHLETIC DIRECTOR

There being no further business, the Meeting was adjourned at 10:26 p.m. until Monday, November 10, 1975, at 7:30 p.m. ADJOURNMENT


R. A. Lombardi, Secretary to the Board of Trustees